



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/12/22 Period start date To 31/12/22 Period end date

Charity name: In A Space

Charity registration number:1186013

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the arts for the public benefit in particular, but not exclusively by the production of exhibitions, performances and workshops and the provision of facilities in which artists can develop and produce their art works for public display
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During 2022 In A Space delivered 41 in person and 32 zoom workshops. Overall 112 members of the public were able to engage in workshops or attend an exhibition for free or for an affordable donation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are committed to ensuring that the charitable objects are met and in line with the Charity Commission guidance on public benefit they are mindful that any personal benefit is no more than incidental.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteer activity in community projects is vital to its success. With the help of an Arnold Clarke Community fund grant in particular we were able to encourage volunteers from the community to set up

		and help run the activities which in turn increases community engagement.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In A Space is very proud to have engaged in projects that have benefitted different members of the public. The Arnold Clarke Community Fund allowed us to deliver lively and interesting workshops for a community youth club including activities which were related to the Queen's Jubilee and children's activities at a summer fete. We were also able to deliver linocut and ceramic classes for older members of the community.</p> <p>In July 2022 we started a regular weekly service for the Ashford Umbrella group which began as a mental health support group with referrals from The Shaw Trust. Clients have expressed how they have grown in confidence in other areas of their lives from attending the weekly sessions. The activities are always designed to be accessible and enjoyable encouraging attendees to participate with other members of the group.</p> <p>In September we began an Artist in Residence project in a busy high street location where the artists concerned delivered free and affordable workshops for the public. The project culminated in an exhibition which was open to members of the public.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees are satisfied that the charity managed its financial commitments suitably. It was noted that the charity had gained less grant funding from the previous year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In A Space overheads have been kept to a minimum and the accounts are regularly checked to ensure that all due payments are made on time.
Amount of reserves held	Para 1.22	zero
Reasons for holding zero reserves	Para 1.22	As per para 1.22
Details of fund materially in deficit	Para 1.24	none
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	In A Space is a relatively new charity and has room to develop and increase in scale. The trustees will be monitoring their success.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The funding for 2022 has been fairly balanced through receipt of grants, fees and donations for public workshops
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	In A Space requires further funding to be able to scale up and deliver benefit to the public. It would appear that many charities have found it more challenging to secure grants in the current climate.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee selection is approved by the membership in accordance with the governing document.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Any new trustee will be asked to confirm that they have read the Charity Commissions guidance on becoming a trustee. They will be given a copy of the latest accounts, meeting minutes and policies such as safeguarding, data protection and health and safety
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity as an Association CIO governing document there are currently 2 members as well as 3 trustees.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	In A Space
Other name the charity uses	
Registered charity number	1186013
Charity's principal address	1 Oxford Street Whitstable Kent CT5 1DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Williams	Chair		
2	James Frost			
3	Andrea Lippett			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

In A Space

1186013

Receipts and payments accounts

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For the period
from

Period start date
01/01/2022

To

Period end date
31/12/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	899	-	-	899	1,951
Workshop & Exhibition fees	1,592	-	-	1,592	760
Founder Loan	-	-	-	-	-
Grants	2,000	-	-	2,000	5,436
Landlord Fee	-	-	-	-	4,081
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,492	-	-	4,492	12,228
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,492	-	-	4,492	12,228
A3 Payments					
Cost of Charitable Services	7,368	-	-	7,368	7,465
Telephone and Internet	273	-	-	273	249
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	7,641	-	-	7,641	7,714
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,641	-	-	7,641	7,714
Net of receipts/(payments)	- 3,149	-	-	- 3,149	4,514
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 3,149	-	-	- 3,149	4,514

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balance as 31/12/22	1,038	-	-
		-	-	-
		-	-	-
	Total cash funds	1,038	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	