



Trustees' Annual Report for the period

Period start date		Period end date		
From	Day 01 Month 01 Year 2021	To	Day 31 Month 12 Year 2021	

Section A Reference and administration details

Charity name

In A Space

Other names charity is known by

Registered charity number (if any) 1186013

Charity's principal address

1 oxford Street

Whitstable

Kent

Postcode

ME13 0HY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Williams	Chair		
2	James Frost			
3	Andrea Lippett			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional Information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by the membership

Additional governance issues (Optional Information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

Any new trustee will be asked to confirm that they have read the Charity Commissions guidance on becoming a trustee. They will be given a copy of the latest accounts, meeting minutes and policies such as safeguarding, data protection and health and safety.

The trustees continue to keep a watching brief on the charity's activities so that potential risks can be assessed and addressed. During 2021 as well as delivering on line zoom sessions the charity delivered in person workshops for community groups. All workshop leaders were required to have valid DBS Checks and risk assessments were carried out for all environments and activities. The risk assessments included attention to covid health and safety measures.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE THE ARTS FOR THE PUBLIC BENEFIT IN PARTICULAR, BUT NOT EXCLUSIVELY BY THE PRODUCTION OF EXHIBITIONS, PERFORMANCES AND WORKSHOPS AND THE PROVISION OF FACILITIES IN WHICH ARTISTS CAN DEVELOP AND PRODUCE THEIR ART WORKS FOR PUBLIC DISPLAY.

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During 2021 In A Space benefitted from a Kent Community Foundation grant which enabled us to partner with a local community group set up to support members of the public who felt isolated and lacked confidence engaging with group activities. The free sessions were designed to be accessible and fun for all who wished to attend while learning about new techniques. Attendees provided very positive feedback some of them stating it was the only time in the week that they went out and for some for personal reasons exacerbated by the covid pandemic it was the first time they had interacted with the local community in a very long time. There was evidence from post activity questionnaires that some people who had attended felt confident enough to engage in other activities in their neighbourhood.

Additional details of objectives and activities (Optional Information)

The in person workshops provided voluntary and paid opportunities for artists to create and deliver workshops with support from In A Space. The Taking pArt project reached approximately 50 people including artists, volunteers and members of the public.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We are very proud to have delivered both in person and zoom art activities that have provided members of the public with an opportunity to interact with other people in a safe and engaging environment. Many of these members of the public had not been involved with art and culture activities for a very long time. Our projects were delivered in a professional manner and within budget.

We have created a network of partners and artists that we can trust and work with again to provide opportunities for the public to have access to more arts and culture activities.

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees are committed to ensuring that there are enough reserves to cover running costs. The charity does not currently have any building maintenance and repairs to consider.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal sources of funds for 2021 have been grants administered by The Kent Community Foundation, donations and paid workshop activities for employee well-being programmes.

The funding has allowed the charity to create free and accessible opportunities for the public to be involved in artistic activities delivered by a number of voluntary and paid artists.

Overheads have been kept to an absolute minimum with expenditure focussed on making the charity accessible to the public by using free social media for advertising and the main expenditure being on artist services to deliver activities.


Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

C. WILLIAMS

Position (eg Secretary, Chair, etc)

CHAIR

Date

28.10.22



CHARITY COMMISSION
FOR ENGLAND AND WALES

In A Space

1186013

Receipts and payments accounts

CC16a

For the period
from

01/01/21

To

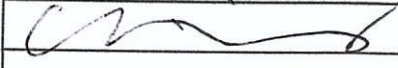
31/12/21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,951	-	-	1,951	2,230
Workshop Fees	760	-	-	760	110
Landlord Service	4,081	-	-	4,081	-
Founder Loan	-	-	-	-	223
Grants	5,436	-	-	5,436	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	12,228	-	-	12,228	2,563
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,228	-	-	12,228	2,563
A3 Payments					
Costs of Charitable Services	7,465	-	-	7,465	1,420
Telephone and internet	249	-	-	249	865
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	7,714	-	-	7,714	2,285
A4 Asset and investment purchases, (see table) furniture	366	-	-	366	-
	-	-	-	-	-
Sub total	366	-	-	366	-
Total payments	8,080	-	-	8,080	2,285
Net of receipts/(payments)	4,148	-	-	4,148	278
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	4,148	-	-	4,148	278

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balance as at 31/12/21	4,017	-	-
		-	-	-
		-	-	-
	Total cash funds	4,017	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Founder Loan	unrestricted	2,230	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		C. WILLIAMS	28.10.22