

# IN A SPACE

England & Wales · Charity number 1186013

## Details

---

**Status** Registered

**Legal form** CIO

**Registered** 2019-10-28

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 35 Middle Wall  
Whitstable  
CT51BJ

**Phone** 07788148853

**Email** [INFO@INASPACE.ORG.UK](mailto:INFO@INASPACE.ORG.UK)

**Website** [www.inaspace.org.uk](http://www.inaspace.org.uk)

## Activities

---

**Objects:** TO ADVANCE THE ARTS FOR THE PUBLIC BENEFIT IN PARTICULAR, BUT NOT EXCLUSIVELY BY THE PRODUCTION OF EXHIBITIONS, PERFORMANCES AND WORKSHOPS AND THE PROVISION OF FACILITIES IN WHICH ARTISTS CAN DEVELOP AND PRODUCE THEIR ART WORKS FOR PUBLIC DISPLAY.

**Activities:** TO ADVANCE THE ARTS FOR THE PUBLIC BENEFIT IN PARTICULAR, BUT NOT EXCLUSIVELY BY THE PRODUCTION OF EXHIBITIONS, PERFORMANCES AND WORKSHOPS AND THE PROVISION OF FACILITIES IN WHICH ARTISTS CAN DEVELOP AND PRODUCE THEIR ART WORKS FOR PUBLIC DISPLAY.

## Classification

---

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Arts/culture/heritage/science, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£22,460	£20,954	-	-
2023-12-31	£9,917	£10,523	-	-
2022-12-31	£4,492	£7,641	-	-
2021-12-31	£12,228	£8,080	-	-
2020-12-31	£2,563	£2,285	-	-

## Trustees

Name	Role	Appointed
<b>Charles Williams</b>	Chair	2019-10-28
Andrea Lippett		2019-10-28
James Frost		2019-10-28

**IN A SPACE**

England & Wales - Charity number 1186013

---

# Accounts

---

**Section E****Financial review****Brief statement of the charity's policy on reserves**

The Trustees are satisfied that the charity managed its financial commitments suitably. It was noted that the charity had only received a moderate grant funding during 2024. It was noted that the charities' increased efforts at fundraising through workshop deliveries and exhibitions was effective.

**Details of any funds materially in deficit**

In A Space, overheads have been kept to a minimum and the accounts are regularly checked to ensure that all due payments are made on time.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

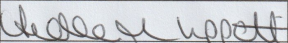
The charities principal sources of funds are through donations and affordable fees from the public for art activities.

Every aspect of expenditure is dedicated to supporting the key objectives of the Charity. This includes marketing, social media, providing space and art materials for activities to take place and art workshop leader expenses:

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	ANDREA LIPPITT
Position (eg Secretary, Chair, etc)	CHAIR TRUSTEE
Date	28.10.25



CHARITY COMMISSION  
FOR ENGLAND AND WALES

In A Space

1186013

## Receipts and payments accounts

CC16a

For the period from	Period start date	Period end date
	01/01/2024	31/12/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	7,824	-	-	7,824	630
fees	8,656	-	-	8,656	5,287
grants	4,000	-	-	4,000	-
founder loan	1,980	-	-	1,980	4,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>22,460</b>	<b>-</b>	<b>-</b>	<b>22,460</b>	<b>9,917</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>22,460</b>	<b>-</b>	<b>-</b>	<b>22,460</b>	<b>9,917</b>
<b>A3 Payments</b>					
Charitable Costs	20,762	-	-	20,762	10,402
Telephone and Internet	192	-	-	192	121
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>20,954</b>	<b>-</b>	<b>-</b>	<b>20,954</b>	<b>10,523</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>20,954</b>	<b>-</b>	<b>-</b>	<b>20,954</b>	<b>10,523</b>
<b>Net of receipts/(payments)</b>	<b>1,506</b>	<b>-</b>	<b>-</b>	<b>1,506</b>	<b>606</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

*Cash funds this year end* | 1,506 | - | - | 1,506 | - | 606

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		291	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	291	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	<b>Details</b>	-	-	-
		-	-	-

Signed by one or two trustees on behalf of all the trustees

		-	
Signature	Print Name	-	Date of approval
<i>Andrea Lippett</i>	ANDREA LIPPETT	-	17.3.25.

**IN A SPACE**

England & Wales - Charity number 1186013

---

# Accounts

---



## Trustees' Annual Report for the period

From 1/12/23 Period start date To 31/12/23  
Period end date

Charity name: In A Space

Charity registration number: 1186013

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the arts for the public benefit, but not exclusively by the production of exhibitions, performances and workshops and the provision of facilities in which artists can develop and produce their art works for public display
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During 2023, In A Space delivered 56 art workshops, most of which were free to attend. We also organised 2 open-call exhibitions, which were free for members of the public to enter and for the local community to attend. We also provided some free drawing classes that were advertised widely to the public. Our art activities reached approximately 370 people across 2023.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are committed to ensuring that the charitable objects are met and in line with the Charity Commission guidance on the public benefit they are mindful that any personal benefit is no more than incidental

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteer involvement has been critical to enabling the charity to deliver events such as exhibitions and indoor markets. They give us the opportunity to reach more people with more activities with our limited budget.
Other		

## **Achievements and Performance**

	SORP reference
--	----------------

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

In a Space is proud to have been able to create opportunities that have allowed us to reach circa 370 members of the public.

In particular, we are pleased by our group activities attended by people from different environments, situations, and some with physical or mental health difficulties. All individuals are treated equally and with respect and we have had positive feedback from the participants who consider the activities to be an important part of their week to get them out of their homes and connecting with people.

Clients have stated that it is the only time of the week that they have come out of the house and engaged with people. A client who has suffered from serious mental health issues has said the activities with In A Space have given her the courage to get involved with other projects in her local church. A lady who has Parkinson's feels strongly that the art activities in the sessions help her brain concentrate and focus on one thing.

The free to enter Exhibitions have enabled people to take the courage to present and share their work. The volunteer support emphasised the importance of community involvement.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set

Para 1.41

Performance of fundraising activities against objectives set

Para 1.41

Investment performance against objectives

Para 1.41

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees are satisfied that the charity managed its financial commitments suitably. It was noted that the charity had received no grant funding during 2023. It was noted that the charities increased efforts at fundraising through workshop deliveries and exhibitions was effective.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In A Space overheads have been kept to a minimum and the accounts are regularly checked to ensure that all due payments are made on time.
Amount of reserves held	Para 1.22	none
Reasons for holding zero reserves	Para 1.22	As per para 1.22
Details of fund materially in deficit	Para 1.24	none
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	In A Space will need to continue and grow their levels of activities that can raise income while delivering benefit to the public. In A space has taken on a modest lease on a ground floor space to enable them to increase their activity level and potentially to achieve credibility to funders.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charities principal sources of funds are through donations and affordable fees from the public for art activities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	It is a challenge for all small charities to maintain and expand their work on limited funds. We will continue with our activities and review how we can improve further particularly with reference to successful grant applications.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Association</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustee selection is approved by the membership in accordance with the governing document.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Any new trustee will be asked to confirm that they have read the Charity Commissions guidance on becoming a trustee. They will be given a copy of the latest accounts, meeting minutes and policies such as safeguarding, data protection and health and safety
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity as an Association CIO governing document there are currently 2 members as well as 3 trustees
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	In A Space
Other name the charity uses	
Registered charity number	1186013

<b>Charity's principal address</b>	<b>35 Middle Wall Whitstable CT5 1BJ</b>

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Charles Williams	Chair		
2	James Frost			
3	Andrea Lippett			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

**Director name**

--	--

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects

Details of arrangements for safe custody and segregation of such assets from the charity's own assets

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

<b>Type of adviser</b>	<b>Name</b>	<b>Address</b>
------------------------	-------------	----------------


---

**Name of chief executive or names of senior staff members (Optional information)**

--

### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details


### **Other optional information**

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ANDREA LIPPETT

Position (eg  
Secretary, Chair, etc)

TRUSTEE

Date

29.10.24

		(agree balances with receipts and payments account(s))		
		Agreement Error	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Alice M. Lippett</i>	A M. LIPPETT	29.7.24	

**IN A SPACE**

England & Wales - Charity number 1186013

---

# Accounts

---



## Trustees' Annual Report for the period

From 1/12/22 Period start date To 31/12/22 Period end date

Charity name: In A Space

Charity registration number:1186013

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the arts for the public benefit in particular, but not exclusively by the production of exhibitions, performances and workshops and the provision of facilities in which artists can develop and produce their art works for public display
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During 2022 In A Space delivered 41 in person and 32 zoom workshops. Overall 112 members of the public were able to engage in workshops or attend an exhibition for free or for an affordable donation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are committed to ensuring that the charitable objects are met and in line with the Charity Commission guidance on public benefit they are mindful that any personal benefit is no more than incidental.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteer activity in community projects is vital to its success. With the help of an Arnold Clarke Community fund grant in particular we were able to encourage volunteers from the community to set up

		and help run the activities which in turn increases community engagement.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In A Space is very proud to have engaged in projects that have benefitted different members of the public. The Arnold Clarke Community Fund allowed us to deliver lively and interesting workshops for a community youth club including activities which were related to the Queen's Jubilee and children's activities at a summer fete. We were also able to deliver linocut and ceramic classes for older members of the community.</p> <p>In July 2022 we started a regular weekly service for the Ashford Umbrella group which began as a mental health support group with referrals from The Shaw Trust. Clients have expressed how they have grown in confidence in other areas of their lives from attending the weekly sessions. The activities are always designed to be accessible and enjoyable encouraging attendees to participate with other members of the group.</p> <p>In September we began an Artist in Residence project in a busy high street location where the artists concerned delivered free and affordable workshops for the public. The project culminated in an exhibition which was open to members of the public.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees are satisfied that the charity managed its financial commitments suitably. It was noted that the charity had gained less grant funding from the previous year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In A Space overheads have been kept to a minimum and the accounts are regularly checked to ensure that all due payments are made on time.
Amount of reserves held	Para 1.22	zero
Reasons for holding zero reserves	Para 1.22	As per para 1.22
Details of fund materially in deficit	Para 1.24	none
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	In A Space is a relatively new charity and has room to develop and increase in scale. The trustees will be monitoring their success.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The funding for 2022 has been fairly balanced through receipt of grants, fees and donations for public workshops
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	In A Space requires further funding to be able to scale up and deliver benefit to the public. It would appear that many charities have found it more challenging to secure grants in the current climate.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee selection is approved by the membership in accordance with the governing document.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Any new trustee will be asked to confirm that they have read the Charity Commissions guidance on becoming a trustee. They will be given a copy of the latest accounts, meeting minutes and policies such as safeguarding, data protection and health and safety
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity as an Association CIO governing document there are currently 2 members as well as 3 trustees.
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	In A Space
Other name the charity uses	
Registered charity number	1186013
Charity's principal address	1 Oxford Street Whitstable Kent CT5 1DB



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------


#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (eg Secretary, Chair, etc)</b>		
<b>Date</b>		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

In A Space 1186013

## Receipts and payments accounts

CC16a

For the period from 01/01/2022 To 31/12/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	899	-	-	899	1,951
Workshop & Exhibition fees	1,592	-	-	1,592	760
Founder Loan	-	-	-	-	-
Grants	2,000	-	-	2,000	5,436
Landlord Fee	-	-	-	-	4,081
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>4,492</b>	<b>-</b>	<b>-</b>	<b>4,492</b>	<b>12,228</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,492</b>	<b>-</b>	<b>-</b>	<b>4,492</b>	<b>12,228</b>
<b>A3 Payments</b>					
Cost of Charitable Services	7,368	-	-	7,368	7,465
Telephone and Internet	273	-	-	273	249
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>7,641</b>	<b>-</b>	<b>-</b>	<b>7,641</b>	<b>7,714</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>7,641</b>	<b>-</b>	<b>-</b>	<b>7,641</b>	<b>7,714</b>
<b>Net of receipts/(payments)</b>	<b>- 3,149</b>	<b>-</b>	<b>-</b>	<b>- 3,149</b>	<b>4,514</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 3,149</b>	<b>-</b>	<b>-</b>	<b>- 3,149</b>	<b>4,514</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Balance as 31/12/22	1,038	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>1,038</b>	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

**IN A SPACE**

England & Wales - Charity number 1186013

---

# Accounts

---



# Trustees' Annual Report for the period

Period start date			Period end date				
From	Day01	Month01	Yea2021r	To	Day31	Mon12th	Year2021
	01	01	21		31	12	21

## Section A Reference and administration details

Charity name

In A Space

Other names charity is known by

Registered charity number (if any)

1186013

Charity's principal address

1 oxford Street  
Whitstable  
Kent  
Postcode ME13 0HY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Williams	Chair		
2	James Frost			
3	Andrea Lippett			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional Information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional Information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by the membership

**Additional governance issues (Optional Information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

Any new trustee will be asked to confirm that they have read the Charity Commissions guidance on becoming a trustee. They will be given a copy of the latest accounts, meeting minutes and policies such as safeguarding, data protection and health and safety.

The trustees continue to keep a watching brief on the charity's activities so that potential risks can be assessed and addressed. During 2021 as well as delivering on line zoom sessions the charity delivered in person workshops for community groups. All workshop leaders were required to have valid DBS Checks and risk assessments were carried out for all environments and activities. The risk assessments included attention to covid health and safety measures.

**Section C Objectives and activities**

Summary of the objects of the charity set out in its governing document

**TO ADVANCE THE ARTS FOR THE PUBLIC BENEFIT IN PARTICULAR, BUT NOT EXCLUSIVELY BY THE PRODUCTION OF EXHIBITIONS, PERFORMANCES AND WORKSHOPS AND THE PROVISION OF FACILITIES IN WHICH ARTISTS CAN DEVELOP AND PRODUCE THEIR ART WORKS FOR PUBLIC DISPLAY.**

**Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During 2021 In A Space benefitted from a Kent Community Foundation grant which enabled us to partner with a local community group set up to support members of the public who felt isolated and lacked confidence engaging with group activities. The free sessions were designed to be accessible and fun for all who wished to attend while learning about new techniques. Attendees provided very positive feedback some of them stating it was the only time in the week that they went out and for some for personal reasons exacerbated by the covid pandemic it was the first time they had interacted with the local community in a very long time. There was evidence from post activity questionnaires that some people who had attended felt confident enough to engage in other activities in their neighbourhood.

**Additional details of objectives and activities (Optional Information)**

The in person workshops provided voluntary and paid opportunities for artists to create and deliver workshops with support from In A Space. The Taking pArt project reached approximately 50 people including artists, volunteers and members of the public.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We are very proud to have delivered both in person and zoom art activities that have provided members of the public with an opportunity to interact with other people in a safe and engaging environment. Many of these members of the public had not been involved with art and culture activities for a very long time. Our projects were delivered in a professional manner and within budget.

We have created a network of partners and artists that we can trust and work with again to provide opportunities for the public to have access to more arts and culture activities.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The trustees are committed to ensuring that there are enough reserves to cover running costs. The charity does not currently have any building maintenance and repairs to consider.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal sources of funds for 2021 have been grants administered by The Kent Community Foundation, donations and paid workshop activities for employee well-being programmes.

The funding has allowed the charity to create free and accessible opportunities for the public to be involved in artistic activities delivered by a number of voluntary and paid artists.

Overheads have been kept to an absolute minimum with expenditure focussed on making the charity accessible to the public by using free social media for advertising and the main expenditure being on artist services to deliver activities.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s) *C. Williams*

Full name(s) C. WILLIAMS

Position (eg Secretary, Chair, etc) CHAIR

Date 28.10.22



CHARITY COMMISSION  
FOR ENGLAND AND WALES

In A Space

1186013

## Receipts and payments accounts

CC16a

For the period from	01/10/21	To	31/12/21
---------------------	----------	----	----------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	1,951	-	-	1,951	2,230
Workshop Fees	760	-	-	760	110
Landlord Service	4,081	-	-	4,081	-
Founder Loan	-	-	-	-	223
Grants	5,436	-	-	5,436	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>12,228</b>	<b>-</b>	<b>-</b>	<b>12,228</b>	<b>2,563</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,228</b>	<b>-</b>	<b>-</b>	<b>12,228</b>	<b>2,563</b>
<b>A3 Payments</b>					
Costs of Charitable Services	7,465	-	-	7,465	1,420
Telephone and internet	249	-	-	249	865
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>7,714</b>	<b>-</b>	<b>-</b>	<b>7,714</b>	<b>2,285</b>
<b>A4 Asset and investment purchases, (see table)</b>					
furniture	366	-	-	366	-
	-	-	-	-	-
<b>Sub total</b>	<b>366</b>	<b>-</b>	<b>-</b>	<b>366</b>	<b>-</b>
<b>Total payments</b>	<b>8,080</b>	<b>-</b>	<b>-</b>	<b>8,080</b>	<b>2,285</b>
<b>Net of receipts/(payments)</b>	<b>4,148</b>	<b>-</b>	<b>-</b>	<b>4,148</b>	<b>278</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>4,148</b>	<b>-</b>	<b>-</b>	<b>4,148</b>	<b>278</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Balance as at 31/12/21	4,017	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>4,017</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

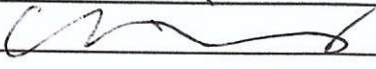
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Founder Loan	unrestricted	2,230	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C. WILLIAMS	28.10.22

**IN A SPACE**

England & Wales - Charity number 1186013

---

# Accounts

---



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 28	Month 10	Year 19		Day 31	Month 12	Year 20

## Section A Reference and administration details

<b>Charity name</b>	In A Space
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1186013
<b>Charity's principal address</b>	1 Oxford Street
	Whitstable
	Kent
<b>Postcode</b>	<b>CT5 1DB</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Williams	Chair		
2	James Frost			
3	Andrea Lippett			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--	--

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

Founder Rose West

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by the membership

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Any new trustee will be asked to confirm that they have read the Charity Commissions guidance on becoming a trustee. They will be given a copy of the latest accounts, meeting minutes and policies such as safeguarding, data protection and health and safety.

The trustees have considered and keep a watching brief on the charity's activities so that potential risks can be assessed and addressed. During 2020 the activities were primarily through the zoom application so a risk assessment was conducted to ensure that attendees could be as protected as possible with the group online activity.

As activities change and adapt new risk assessments will be conducted and reviewed.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

TO ADVANCE THE ARTS FOR THE PUBLIC BENEFIT IN PARTICULAR, BUT NOT EXCLUSIVELY BY THE PRODUCTION OF EXHIBITIONS, PERFORMANCES AND WORKSHOPS AND THE PROVISION OF FACILITIES IN WHICH ARTISTS CAN DEVELOP AND PRODUCE THEIR ART WORKS FOR PUBLIC DISPLAY.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Charity's practical operation came into place at the same time as the onset of the covid pandemic hence the focus had to be on virtual delivery. This was achieved through the use of delivering art activities through the zoom app.

The classes were designed to be accessible to as many people as possible with the activities planned around simple materials that the majority of the public would have in their home such as pencil, pen and paper. The sessions are widely advertised through social media.

The sessions have been delivered weekly since April 1<sup>st</sup> 2020 with the exception of a Christmas break.

The Charity has received positive feedback from attendees who have stated that the sessions allowed them to have interactive contact with other people and improved their sense of well being. The majority of the attendees are in an older age group including people shielding and isolated at home during the pandemic

**Additional details of objectives and activities (Optional information)**

The virtual art activity workshops has enabled the charity to provide volunteering opportunities for young artists who have gained invaluable experience. This experience has enabled them to benefit from other paid teaching and artistic opportunities.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Delivering activities through the zoom app that members of the public have been actively engaged in and stated that they have personally benefitted from the experience.

In A Space was selected by South East Water at the end of 2020 and that latterly in 2021 by Thomson Snell and Passmore and The Bank of England to deliver art activity workshops as part of their employee well -being programme enabling colleagues to meet and engage in a communal activity.

Due to evidence of being able to deliver activities that encouraged community interaction and created a sense of well -being during the pandemic In A Space has been awarded a grant through the Dulverton Trust through the Kent Community Foundation to encourage older members of the community to take part in group activities. Three projects will be delivered two of them in collaboration with a group set up to combat feelings of isolation from April 2021 to October 2021. These projects will create paid opportunities for local artists/ teachers, admin assistance and will hopefully benefit circa 50 members of the public.

**Brief statement of the charity's policy on reserves**

The trustees are committed to ensuring that there are enough reserves to cover running costs. The charity does not currently have any building maintenance and repairs to consider.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal sources of funds for 2020 have been a modest founder loan, donations and paid workshop activities for employee well-being programmes.

Overheads have been kept to an absolute minimum with expenditure focussed on making the charity accessible to the public by using free social media for advertising and the main expenditure being on artist services to deliver activities.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (eg Secretary, Chair, etc)</b>		
<b>Date</b>		



## Receipts and payments accounts

For the period from		To	Period end date
---------------------	--	----	-----------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Donations	2,230	-	-	2,230
Workshop Fees	110	-	-	110
Founder Loan	223	-	-	223
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b> (Gross income for AR)	2,563	-	-	2,563
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	2,563	-	-	2,563
<b>A3 Payments</b>				
Costs of Charitable Services	1,420	-	-	1,420
Telephone and internet	865	-	-	865
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	2,285	-	-	2,285
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	2,285	-	-	2,285
<b>Net of receipts/(payments)</b>	278	-	-	278
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
<b>Cash funds this year end</b>	278	-	-	278

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Bank Balance as at 31/12/20	48	-
		-	-
		-	-
	<b>Total cash funds</b>	<b>48</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B2 Other monetary assets</b>		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
<b>B3 Investment assets</b>			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
<b>B4 Assets retained for the charity's own use</b>			-
			-
			-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
<b>B5 Liabilities</b>	Founder Loan	unrestricted	2,230
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

**CC16a**



**Last year**

**to the nearest £**

-
-
-
-
-
-
-
-
-
-
-

-
-
-

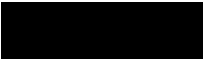
-
---

-
-
-
-
-
-
-
-
-
-
-

-
-
-

-
---

-
-
-
-



**Endowment funds**

to nearest £

-
-
-
-

OK

**Endowment funds**

to nearest £

-
-
-
-
-
-

**Current value (optional)**

-
-
-
-
-

**Current value (optional)**

-
-
-
-
-
-
-
-
-

**When due (optional)**


Date of approval
