

Trustees' Annual Report 2024/2025
The Bourtons Community Hall, Main Street, Great Bourton, Banbury,
Oxfordshire, OX17 1QU
Charity Number 1186010

The Bourtons Community Hall, a Charitable Incorporated Organisation, manages a Community Hall in a North Oxfordshire village. The Hall is owned by the Bourtons Parish Council, but the daily running of the Hall is undertaken by the CIO. The construction of the Hall was completed in 2020 and the original Trustees were appointed by the Parish Council. A Parish Council representative is also invited to management meetings.

The officers are:-

Chairman: Simon Pepper

Vice Chairman: Elizabeth Rowe-Jones

Treasurer: John Hicks

Secretary: Claire Yates

The Trustees have had regard to the Commission's guidance on public benefit.

The Community Hall offers a main hall of 100 square metres, together with a spacious kitchen and small bar area, plus a meeting room which can be hired separately. There is a car park and also a fenced, grassed garden area which can be used by hirers. The Hallmaster Booking System is always live and can be viewed on the Bourtons village website.

The Bourtons Community Hall has now been operating for five years and we are pleased to see how bookings have grown, both from regular hirers and for one-off events. During the year the Banbury and District Caledonian Society transferred its weekly dance sessions to our hall, offering something different from the existing yoga and martial arts sessions. Morning activities for young children remain popular and during the winter months, Cropredy Tennis Club uses the hall weekly to keep its youngest members active. Other frequent hirers use the hall or meeting room for singing, sewing, ballroom dancing, recorder playing or as office space. Private children's parties continue to be popular, especially as there is space for a bouncy castle both indoors and outside. Caravan clubs visiting a nearby site continue to be regular hirers, too, in particular during the winter months.

In the void caused by the closure of both local pubs, a small number of events have been hosted by the Community Hall, including a very successful Celebrating Volunteers event in March which provided fun activities for children after school as well as refreshments for everyone. The Hall has received a donation of a projector for use with a computer. There are therefore more opportunities to use the hall for talks and presentations, and with the appropriate licences, film nights could be arranged.

With the help of the Parish Council a number of longstanding exterior maintenance issues have been dealt with including fixing the oil supply line. We are very grateful for the addition of a new fence and gate between the main entrance and the road, which has enhanced the appearance and safety of the hall. Inside the hall, the Committee continues to comply with statutory requirements to maintain a safe environment for hirers; the 5 yearly electrical wiring check was completed and routine maintenance and redecoration was carried out as required. The possibility of installing solar panels is still being investigated, and we are progressing with a pilot scheme with Oxfordshire Council County and the Parish Council to install an electric car charge point in the car park.

During the year, the Community Hall successfully applied for a National Lottery Community Fund grant specifically to provide fitness sessions for people aged over 55, commencing May 2025.

In April 2024 our pricing structure was reviewed, and necessary increases were applied: a lower increase was applied to the rates for Bourton residents and regular hirers, compared with non-resident users. We also introduced a reduction for hiring both rooms together. Over the year, the hire income exceeded the running costs. The Hall has no debts and remains in a good financial position.

THE BOURTONS COMMUNITY HALL

BCH 2024-2025(2) erj 19/10/25

INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31 March 2025

<u>INCOME</u>	2025 £	2024
Booking Fees and Deposits received	20,398	17,365
Grants	13,800	(500)
Less Refundable Deposits Received	(560)	(1,680)
Donations	90	59
	<hr/> 33,728	<hr/> 15,244
<u>EXPENDITURE</u>		
Day to Day Equipment	0	450
Salary	5,636	5,100
Tax and NI	63	67
Insurance	536	519
Improvements and Additions		1,980
Cleaning		590
Licences	628	592
Electricity	1,175	1,105
Maintenance	4,726	2,023
Water	470	630
Rates	184	173
Heating Oil	733	1,616
Internet	335	310
Misc	226	158
Consumables	786	0
	<hr/> 15,498	<hr/> 15,313
Operating Surplus/(Deficit)	<hr/> 18,229	<hr/> (69)
Interest Received		
Surplus/(Deficit) for the Year	<hr/> £18,229	<hr/> £(69)

THE BOURTONS COMMUNITY HALL

BALANCE SHEET AS AT 31 March 2025

	£	2025 £	2,024
<u>FIXED ASSETS</u>			
Equipment at Valuation	0	0	
Less Depreciation	0	0	
	<u>0</u>	<u>0</u>	
<u>NET FIXED ASSETS</u>		0	0
<u>CURRENT ASSETS</u>			
Cash at Bank and in Hand	55,818	37,038	
Sundry Debtors			
	<u>55,818</u>	<u>37,038</u>	
<u>CURRENT LIABILITIES</u>		55,818	
Refundable Deposits	(2,240)	(1,680)	
	<u>(2,240)</u>	<u>0</u>	
<u>NET CURRENT ASSETS</u>			35,358
<u>TOTAL NET ASSETS</u>		<u>£53,578</u>	<u>£35,358</u>
<u>REPRESENTING</u>			
Share Capital			
Accumulated Fund			
Balance at 1 April 2024	35,358	35,428	
Surplus/(Deficit)	18,229	(70)	
Misc	(10)		
Increase in Deposits	<u>0</u>		
Balance at 31 March 2025		<u>£53,578</u>	<u>£35,358</u>
Of which:			
Restricted Funds (Lottery Grant)	£13,800		
Designated Funds)	£25,000		
Unrestricted Funds)	£14,778		



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Bourtons Community Hall

**On accounts for the year
ended**

31 March 2025

**Charity no
(if any)**

1186010

Set out on pages

Balance Sheet – Page 3
Income and Expenditure - Page 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

T. Goss

Date:

26 January 2026

Name:

T Goss

**Relevant professional
qualification(s) or body
(if any):**

Address:

3 Tanners Close, Middleton Cheney

Banbury, Oxfordshire

OX17 2GD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing significant to note

BALANCE SHEET AS AT 31 March 2025

	£	2025 £	2,024
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<u>CURRENT ASSETS</u>			
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