

THE BOURTONS COMMUNITY HALL

England & Wales · Charity number 1186010

Details

Status Registered

Legal form CIO

Registered 2019-10-28

Register [View on the Charity Commission register](#)

Contact

Address Bourtons Community Hall
Main Street
Great Bourton
Banbury
OX17 1QU

Phone 07810518794

Email bourtonscommunityhall@mail.com

Activities

Objects: THE OBJECT OF THE CIO IS: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE BOURTONS AND THE SURROUNDING AREAS WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR: (A) MEETINGS, LECTURES AND CLASSES; AND (B) OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.

Activities: The activities of the charity are to provide and maintain a Community Hall for the use of the inhabitants of the Bourtons and surrounding areas. This provision allows for its use for Meetings, Lectures and Classes and other Forms of Recreation and Leisure time recreation.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Area of benefit: LOCAL
- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£33,728	£15,498	-	-
2024-03-31	£15,243	£15,313	-	-
2023-03-31	£23,812	£12,035	-	-
2022-03-31	£24,539	£20,199	-	-
2021-03-31	£24,744	£5,433	-	-

Trustees

Name	Role	Appointed
Simon Pepper	Chair	2019-10-28
Claire Louise Yates		2019-10-28
Dr Elizabeth Anne Carter		2025-06-17
Elizabeth Marion Rowe-Jones		2019-10-28
John Hicks		2019-10-28

THE BOURTONS COMMUNITY HALL

England & Wales - Charity number 1186010

Accounts

Trustees' Annual Report 2024/2025
The Bourtons Community Hall, Main Street, Great Bourton, Banbury,
Oxfordshire, OX17 1QU
Charity Number 1186010

The Bourtons Community Hall, a Charitable Incorporated Organisation, manages a Community Hall in a North Oxfordshire village. The Hall is owned by the Bourtons Parish Council, but the daily running of the Hall is undertaken by the CIO. The construction of the Hall was completed in 2020 and the original Trustees were appointed by the Parish Council. A Parish Council representative is also invited to management meetings.

The officers are:-

Chairman: Simon Pepper

Vice Chairman: Elizabeth Rowe-Jones

Treasurer: John Hicks

Secretary: Claire Yates

The Trustees have had regard to the Commission's guidance on public benefit.

The Community Hall offers a main hall of 100 square metres, together with a spacious kitchen and small bar area, plus a meeting room which can be hired separately. There is a car park and also a fenced, grassed garden area which can be used by hirers. The Hallmaster Booking System is always live and can be viewed on the Bourtons village website.

The Bourtons Community Hall has now been operating for five years and we are pleased to see how bookings have grown, both from regular hirers and for one-off events. During the year the Banbury and District Caledonian Society transferred its weekly dance sessions to our hall, offering something different from the existing yoga and martial arts sessions. Morning activities for young children remain popular and during the winter months, Cropredy Tennis Club uses the hall weekly to keep its youngest members active. Other frequent hirers use the hall or meeting room for singing, sewing, ballroom dancing, recorder playing or as office space. Private children's parties continue to be popular, especially as there is space for a bouncy castle both indoors and outside. Caravan clubs visiting a nearby site continue to be regular hirers, too, in particular during the winter months.

In the void caused by the closure of both local pubs, a small number of events have been hosted by the Community Hall, including a very successful Celebrating Volunteers event in March which provided fun activities for children after school as well as refreshments for everyone. The Hall has received a donation of a projector for use with a computer. There are therefore more opportunities to use the hall for talks and presentations, and with the appropriate licences, film nights could be arranged.

With the help of the Parish Council a number of longstanding exterior maintenance issues have been dealt with including fixing the oil supply line. We are very grateful for the addition of a new fence and gate between the main entrance and the road, which has enhanced the appearance and safety of the hall. Inside the hall, the Committee continues to comply with statutory requirements to maintain a safe environment for hirers; the 5 yearly electrical wiring check was completed and routine maintenance and redecoration was carried out as required. The possibility of installing solar panels is still being investigated, and we are progressing with a pilot scheme with Oxfordshire Council County and the Parish Council to install an electric car charge point in the car park.

During the year, the Community Hall successfully applied for a National Lottery Community Fund grant specifically to provide fitness sessions for people aged over 55, commencing May 2025.

In April 2024 our pricing structure was reviewed, and necessary increases were applied: a lower increase was applied to the rates for Bourton residents and regular hirers, compared with non-resident users. We also introduced a reduction for hiring both rooms together. Over the year, the hire income exceeded the running costs. The Hall has no debts and remains in a good financial position.

THE BOURTONS COMMUNITY HALL

BCH 2024-2025(2) erj 19/10/25

INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31 March 2025

<u>INCOME</u>	2025 £	2024
Booking Fees and Deposits received	20,398	17,365
Grants	13,800	(500)
Less Refundable Deposits Received	(560)	(1,680)
Donations	90	59
	<hr/> 33,728	<hr/> 15,244
<u>EXPENDITURE</u>		
Day to Day Equipment	0	450
Salary	5,636	5,100
Tax and NI	63	67
Insurance	536	519
Improvements and Additions		1,980
Cleaning		590
Licences	628	592
Electricity	1,175	1,105
Maintenance	4,726	2,023
Water	470	630
Rates	184	173
Heating Oil	733	1,616
Internet	335	310
Misc	226	158
Consumables	786	0
	<hr/> 15,498	<hr/> 15,313
Operating Surplus/(Deficit)	<hr/> 18,229	<hr/> (69)
Interest Received		
Surplus/(Deficit) for the Year	<hr/> £18,229 <hr/>	<hr/> £(69) <hr/>

THE BOURTONS COMMUNITY HALL

BALANCE SHEET AS AT 31 March 2025

	£	2025 £	2,024
<u>FIXED ASSETS</u>			
Equipment at Valuation	0		0
Less Depreciation	0		0
	<u>0</u>		<u>0</u>
<u>NET FIXED ASSETS</u>		0	0
<u>CURRENT ASSETS</u>			
Cash at Bank and in Hand	55,818		37,038
Sundry Debtors			
	<u>55,818</u>		<u>37,038</u>
<u>CURRENT LIABILITIES</u>		55,818	
Refundable Deposits	(2,240)		(1,680)
	<u>(2,240)</u>		<u>0</u>
<u>NET CURRENT ASSETS</u>			35,358
<u>TOTAL NET ASSETS</u>		<u>£53,578</u>	<u>£35,358</u>
<u>REPRESENTING</u>			
Share Capital			
Accumulated Fund			
Balance at 1 April 2024	35,358		35,428
Surplus/(Deficit)	18,229		(70)
Misc	(10)		
Increase in Deposits	<u>0</u>		
Balance at 31 March 2025		<u>£53,578</u>	<u>£35,358</u>
	Of which:		
Restricted Funds (Lottery Grant)		£13,800	
Designated Funds)		£25,000	
Unrestricted Funds)		£14,778	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Bourtons Community Hall

**On accounts for the year
ended**

31 March 2025

**Charity no
(if any)**

1186010

Set out on pages

Balance Sheet – Page 3
Income and Expenditure - Page 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

T. Goss

Date:

26 January 2026

Name:

T Goss

**Relevant professional
qualification(s) or body
(if any):**

Address:

3 Tanners Close, Middleton Cheney

Banbury, Oxfordshire

OX17 2GD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing significant to note

BALANCE SHEET AS AT 31 March 2025

	£	2025 £	2,024
<u>FIXED ASSETS</u>			
Equipment at Valuation	0		0
Less Depreciation	0		0
	<u>0</u>		<u>0</u>
<u>NET FIXED ASSETS</u>		0	0
<u>CURRENT ASSETS</u>			
Cash at Bank and in Hand	55,818		37,038
Sundry Debtors			
	<u>55,818</u>		<u>37,038</u>
<u>CURRENT LIABILITIES</u>		55,818	
Refundable Deposits	(2,240)		(1,680)
	<u>(2,240)</u>		<u>0</u>
<u>NET CURRENT ASSETS</u>		0	35,358
<u>TOTAL NET ASSETS</u>		<u>£53,578</u>	<u>£35,358</u>
<u>REPRESENTING</u>			
Share Capital			
Accumulated Fund			
Balance at 1 April 2024	35,358		35,428
Surplus/(Deficit)	18,229		(70)
Misc	(10)		
Increase in Deposits	<u>0</u>		<u>0</u>
Balance at 31 March 2025		<u>£53,578</u>	<u>£35,358</u>
		Of which:	
Restricted Funds (Lottery Grant)		£13,800	
Designated Funds)		£25,000	
Unrestricted Funds		£14,778	
		£53,578	

INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31 March 2025

<u>INCOME</u>	2025 £	2024
Booking Fees and Deposits received	20,398	17,365
Grants	13,800	(500)
Less Refundable Deposits Received	(560)	(1,680)
Donations	90	59
	<hr/> 33,728	<hr/> 15,244
<u>EXPENDITURE</u>		
Day to Day Equipment	0	450
Salary	5,636	5,100
Tax and NI	63	67
Insurance	536	519
Improvements and Additions	0	1,980
Cleaning	0	590
Licences	628	592
Electricity	1,175	1,105
Maintenance	4,726	2,023
Water	470	630
Rates	184	173
Heating Oil	733	1,616
Internet	335	310
Misc	226	158
Consumables	786	0
	<hr/> 15,498	<hr/> 15,313
Operating Surplus/(Deficit)	<hr/> 18,229	<hr/> (69)
Interest Received		
Surplus/(Deficit) for the Year	<hr/> £18,229	<hr/> £(69)

THE BOURTONS COMMUNITY HALL

England & Wales - Charity number 1186010

Accounts

Trustees' Annual Report 2023/2024
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Charity Number 1186010

The Bourtons Community Hall, a Charitable Incorporated Organisation, manages a Community Hall in a North Oxfordshire village. The Hall is owned by the Bourtons Parish Council, but the daily running of the Hall is undertaken by the CIO. The construction of the Hall was completed in 2020 and the original Trustees were appointed by the Parish Council. A Parish Council representative is also invited to management meetings.

The officers are:-

Chairman: Simon Pepper

Vice Chairman: Elizabeth Rowe-Jones

Treasurer: John Hicks

Secretary: Claire Yates

The Trustees have had regard to the Commission's guidance on public benefit.

The Community Hall offers a main hall of 100 square metres, together with a spacious kitchen and small bar area, plus a meeting room which can be hired separately. There is a car park and also a fenced, grassed garden area which can be used by hirers

In the 2023/24 year The Bourtons Community Hall continued to receive increased bookings from regular hirers and for one-off events. There are now weekly yoga classes from three different teachers, plus other fitness and martial arts classes. There are regular activity sessions for young children on weekdays and private children's parties continue to be popular at weekends and during school holidays. A local choir and an amateur dramatic group also use the facilities for rehearsals. Various caravan clubs visiting a nearby caravan site are regular hirers, too, especially during the winter months. Although the Meeting Room is still relatively underused, there are occasional business users, tuition sessions and this year we also saw one-off bookings increase, for example, to replace working from home during planned power outages. The Meeting Room is also regularly used for meetings by the Parish Council, the Community Hall Management Committee and a drama group.

The Hall and garden were made available to the village for Coronation Celebrations in May 2023 and sixty or seventy people attended the event. Following the closure of The Bell Inn in Great Bourton, a number of 'Drop Inn', 'bring your own bottle' pub evenings were held during the year, taking advantage of good weather to use the garden on occasions. In March 2024 the Hall offered an open afternoon with refreshments and science themed children's activities. This successful event attracted families with primary school age children, who might otherwise not use the hall and will be considered again in the future.

Maintenance issues have been dealt with as necessary during the year. We commenced internal redecoration of the building and this will be a rolling programme to keep the premises looking fresh. Contact has been maintained with the Parish Council concerning long standing issues, including with the heating system and exterior doors. All required inspections, such as fire safety, emergency lighting and portable appliance testing have been undertaken.

The Hallmaster Booking System is always live and can be viewed on the Bourtons village website. No grants were received during the year, but an overpayment of a grant previously received was repaid, resulting in a very small operating deficit for the year. The Hall has no debts and remains in a good financial position, but some changes to our hire rates will be necessary for the coming year.

We continue to look at ways to manage costs, in particular energy costs, and renegotiated our electricity contract price in January. The possibility of installing solar panels is still being considered, but there is more progress with a potential scheme for the installation of Electric Vehicle charging infrastructure in the car park, in association with Oxfordshire County Council, which would be available to hall users and also village residents.

THE BOURTONS COMMUNITY HALL

INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31 March 2024

<u>INCOME</u>						2024
						£
Booking Fees						17,365
Grants						(500)
Refundable Deposits						(1,680)
Donations						59
						15,244
<u>EXPENDITURE</u>						
Day to Day Equipment						450
Salary						5,100
Tax and NI						67
Insurance						519
Improvements and Additions						1,980
Cleaning						590
Licences						592
Electricity						1,105
Maintenance						2,023
Water						630
Rates						173
Heating Oil						1,616
Internet						310
Misc						158
						15,313
Operating Surplus/(Deficit)						(69)
Interest Received						
Surplus/(Deficit) for the Year						£(69)

BALANCE SHEET AS AT 31 March 2024

						2024
					£	£
<u>FIXED ASSETS</u>						
Equipment at Valuation					0	
Less Depreciation					0	
					0	
<u>NET FIXED ASSETS</u>						0
<u>CURRENT ASSETS</u>						
Refundable Deposits					(1,680)	
Cash at Bank and in Hand					37,038	
Sundry Debtors						
						35,358
<u>CURRENT LIABILITIES</u>						
Deposits						
Sundry Creditors						
					0	0
<u>NET CURRENT ASSETS</u>						35,358
<u>TOTAL NET ASSETS</u>						£35,358
<u>REPRESENTING</u>						
Share Capital						
Accumulated Fund						
Balance at 1 April 2023					35,428	
Surplus/(deficit) for the Year					(70)	
Balance at 31 March 2024						£35,358

THE BOURTONS COMMUNITY HALL

England & Wales - Charity number 1186010

Accounts

The Bourtons Community Hall entered the 2022/23 year just as Covid restrictions were finally ended and we were pleased to see an increase in bookings from regular hirers and for one-off events. There are now weekly yoga classes from three different teachers, plus other fitness and martial arts classes. There are regular activities for young children and private children's parties continue to be popular. Visiting caravan clubs are regular hirers, too, especially during the winter months. Although the Meeting Room is still relatively underused, we have one frequent business user and other bookings have increased.

We were pleased to be able to offer the Hall and garden for the Big Lunch Jubilee Celebration for the village in June 2022. With the recent closure of The Bell in Great Bourton, a trial 'Drop Inn', 'bring your own bottle' pub evening was held in March. This evening proved to be a popular way of getting people together and we are exploring ways of hosting such events more regularly, with an appropriate approach to funding.

With the help of the Parish Council a number of longstanding maintenance issues have been dealt with and we were especially pleased with the resurfacing of the car park, which was arranged by the Parish Council and undertaken by a team of volunteers from the village. Replacement of a damaged blind over the patio doors was funded by the residual money from the acoustic panelling grant.

The Hallmaster Booking System was successfully implemented during the year. This enables our increased volume of bookings to be accurately recorded and invoiced. The bookings schedule is always live and can be viewed on the Bourtons website. As part of the Hallmaster exercise, our pricing structure was reviewed and simplified. Over the year, the hire income exceeded the running costs. In addition, we successfully applied for a grant to help with rising energy costs and received other grants and donations. The Hall is now in a good position to consider further investment, and we have recently received quotations for audio visual equipment for the main hall and meeting room, for instance.

However, our challenge for the future will be managing energy costs as we come to the end of the three year fixed price electricity contract in early 2024. The possibility of installing solar panels is being investigated, and separately, the installation of Electric Vehicle charging infrastructure in the car park. We are also looking at more efficient ways to control the heating system. Redecoration will also be started in the coming year.

We look forward to another year providing an excellent facility for the community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

As we started the year, Covid restrictions were still in place and the Community Hall remained closed.

The Trustees continued to hold Committee meetings online, ensuring that we were aware of the changing regulations and applying for appropriate grants and funding entitlements. Meanwhile, we maintained cleaning, safety and security regimes at the Hall to ensure we were ready to reopen.

In June 2021 we were able to offer the Hall as a safe space for a small group of residents and their sewing machines to complete a village bunting project.

As restrictions eased we were able to make the Hall available for hire for regular weekly fitness, Taekwondo and yoga classes, as well as for children's activities.

We were pleased to be able to provide the Hall and garden for a village fete and celebration in July 2021 to enable residents to meet after months of restrictions.

The Hall is now a popular venue for children's parties and there are frequent bookings from Caravan Clubs visiting the village. The large Hall is regularly used as a rehearsal space for a local amateur dramatic group. Private parties and wedding events are also held there.

Throughout the year we were able to maintain a very high standard of cleaning, partly funded through the grants received as a consequence of enforced closure due to Covid.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

THE BOURTONS COMMUNITY HALL

England & Wales - Charity number 1186010

Accounts

Section E Financial review

Brief statement of the charity's policy on reserves

Any reserves that are currently held are planned to be spent on enhancement of the Hall's facilities once it has been used enough to indicate what benefits it can bring

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

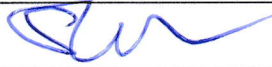
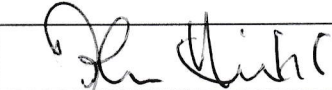
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Simon Peter	John Hicks
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	21 - 9 - 2022	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	SANTANDER	22,323	1,328	-
		-	-	-
		-	-	-
	Total cash funds	22,323	1,328	-
	<small>(agree balances with receipts and payments account(s))</small>			

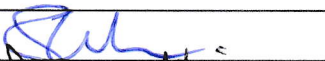

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SIMON RAPER	20/09/22
	JOHN HICK	21-9-22

THE BOURTONS COMMUNITY HALL

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Section E Financial review

Brief statement of the charity's policy on reserves

Any reserves that are currently held are planned to be spent on enhancement of the Hall's facilities once it has been used enough to indicate what benefits it can bring.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

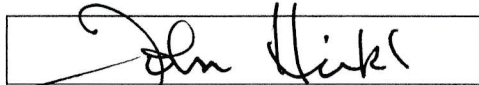
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JOHN HICKS	
Position (eg Secretary, Chair, etc)	TREASURER	
Date	7-1-2022	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander	18,597	714	-
		-	-	-
		-	-	-
	Total cash funds	18,597	714	-
(agree balances with receipts and payments account(s))				

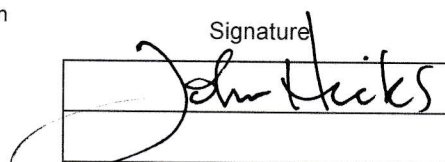
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JOHN HICKS	7-1-2022