

ORMSKIRK FOODBANK

England & Wales · Charity number 1185980

Details

Status Registered

Legal form CIO

Registered 2019-10-24

Register [View on the Charity Commission register](#)

Contact

Address New Church House
Church Street
Ormskirk
L39 3RD

Phone 07748951274

Email info@ormskirk.foodbank.org.uk

Website www.ormskirk.foodbank.org.uk

Activities

Objects: THE OBJECT OF THE CIO IS THE RELIEF OF FINANCIAL HARDSHIP AMONGST PEOPLE IN ORMSKIRK AND THE SURROUNDING AREA OR IN OTHER PARTS OF THE UNITED KINGDOM IN SUCH WAYS AS THE TRUSTEES FROM TIME-TO-TIME THINK FIT, IN PARTICULAR, BUT NOT EXCLUSIVELY BY: A) PROVIDING EMERGENCY FOOD, ESSENTIAL TOILETRIES, AND HOUSEHOLD ITEMS TO INDIVIDUALS AND FAMILIES IN NEED AND/OR FOR DISTRIBUTION BY CHARITIES OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY B) SUCH OTHER MEANS, INCLUDING (BUT NOT LIMITED TO) THE PROVISION OF SUPPORT OR SIGNPOSTING TO RELEVANT INFORMATION AND OTHER ADVISORY SERVICES AND TO PROVIDE SUCH SERVICES WITH A CHRISTIAN ETHOS, SUPPORTED BY CHURCHES IN ORMSKIRK.

Activities: Provision of emergency food, essential toiletries and household items to individuals and families in need in Ormskirk and the surrounding area. Provision of other support for the relief of financial hardship such as signposting to relevant information and other advisory services.

Classification

- **How:** Provides Services
- **What:** The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

Geography

- Lancashire
- Liverpool City
- Sefton

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£20,425	£29,517	-	-
2024-03-31	£24,400	£36,689	-	-
2023-03-31	£32,730	£25,335	-	-
2022-03-31	£30,789	£16,776	-	-
2021-04-05	£45,928	£22,025	-	-

Trustees

Name	Role	Appointed
Geoffrey Fallows	Chair	2019-10-24
Gillian Conway		2023-03-27
Jeanette King		2019-10-24
Jonathan Mark Smith		2023-03-27
Linda Heaton		2019-10-24
MARK HUDSON		2019-10-24
Peter Chalk		2019-10-24
William Jones		2019-10-24

ORMSKIRK FOODBANK

England & Wales - Charity number 1185980

Accounts

1st April 2024 to 31st March 2025

‘For I was hungry and you fed me, thirsty and you gave me a drink, I was a stranger and you invited me in...’ Matthew 25:35

1. About us

Ormskirk Foodbank is a small charity run entirely by volunteers to provide 3-days’ worth of emergency food and advice to people in Ormskirk and district who find themselves in circumstances whereby they are unable to afford basics such as food. It is a service established through Churches Together in Ormskirk and opened in June 2013 with support from the Trussell Trust, a Christian charity that provides guidance on setting up and running foodbanks. We meet with clients in New Church House in Ormskirk and are open on Tuesdays and Fridays between 11 am and 1 pm.

Charity Name and Registration

Ormskirk Foodbank, a Charitable Incorporated Organisation, registration no. 1185980, registered with the Charity Commission on 24 October 2019.

The charity is registered with HM Revenue & Customs and the Information Commissioner.

Charity’s Address

New Church House, Church Street, Ormskirk, Lancashire, L39 3RD

Tel: 07748 951274

Email: info@ormskirk.foodbank.org.uk

Website: www.ormskirk.foodbank.org.uk

Names of the Trustees who Manage the Charity

	<i>Role</i>	<i>Appointed</i>	<i>Resigned</i>
Geoffrey Fallows	Chair	14/03/2013	
J Mark Smith	Treasurer	27/03/2023	
Peter Chalk		14/03/2013	
Gillian Conway		27/03/2023	
Linda Heaton		03/06/2014	
William Jones		14/03/2013	
Jeanette King		01/06/2015	
Mark Hudson		14/03/2013	

Governing Document and Charitable Objects

Our objects as defined in the governing document of the Ormskirk Foodbank Charitable Incorporated Organisation are:

the relief of financial hardship amongst people in Ormskirk and the surrounding area or in other parts of the United Kingdom in such ways as the trustees from time-to-time think fit, in particular, but not exclusively by:

- a) providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty
- b) such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services and to provide such services with a Christian ethos, supported by churches in Ormskirk.

The constitution (Governing Document) is based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations, i.e. where the trustees are the only members of the charity.

2. Our achievements and activities 1 April 2024 to 31 March 2025

During the year 2024-2025 we saw a reduction in demand for emergency food, partly because of our main referral agency, the Job Centre, ceasing to make referrals, coupled with a substantial decrease in stock donated. Financially we experienced a drop in income and expenditure.

Clients served and referrals

Vouchers processed and number fed in 2024/25 decreased to levels last seen in 2020/21. Five hundred and twenty-five vouchers were fulfilled (a decrease of 28% from the previous year). Food was provided to 790 adults and 630 children (a drop of 20% from 2023/24). The composition of family types shows 45% of vouchers were fulfilled by households with children aged 0-16 years old. Forty-three percent of clients giving a reason for being referred to the foodbank mentioned the rising cost of essentials. Other reasons recorded frequently were benefit related (20%), personal circumstances (19%), earnings related issues (16%), the ongoing impact of physical and mental health conditions (14%) and debt (14%) (It should be noted that totals in reasons for referral can be higher than 100% as the data collection system enables multiple reasons to be recorded for each household.) Of those who gave information on their source of income, 73% were on benefits and not earning. The 525 vouchers fulfilled represented 280 households, of which approximately 150 came for the first time. Over 55% of households visited the foodbank only once in the year, 20% visited twice and 11% three times.

Approximately 40% of vouchers are fulfilled for clients living in Ormskirk West ward, with another 26% from other parts of Ormskirk, Aughton and Town Green. The households from Burscough and Rufford receiving food parcels remains about 16%. Vouchers are further distributed to residents across rural village wards bordering Ormskirk (12%).

West Lancashire Borough Council Financial Inclusion service has become our main source of clients (51%) since the Job Centre stopped making referrals in April 2024. The proportion of referrals directly from clients increased slightly to 16%, with Hope Street and Liberty each accounting for 5%. We receive small numbers from other agencies: charities, community and voluntary and statutory sector organisations (e.g. schools).

Donors and food collected

We continue to receive donations, that enable us to distribute food parcels to those in need. However, there was a decrease of 25% of stock in compared to 2023/24. Despite this lower level of

donations, the amount purchased was less than 2%. We have collection points from which we collect regularly at Tesco and Booths in Burscough, Co-op in Wigan Road and Town Green, Christchurch Ministry Centre, New Church House, Ormskirk adult and junior park runs. We have less frequent collections from other donation points at businesses and local churches. Morrisons continue to be our largest donor accounting for 25% of all stock donated. We continue to share the Tesco collections with Skelmersdale & District Foodbank. As well as enabling the collection of food, Tesco also make a cash donation based on the weight of that food, which totalled £768. In addition to food donated at collection points we have received generous donations from individuals, Edge Hill University, schools, churches, staff at local businesses / services, and community and voluntary groups, especially at Christmas.

Each week weighing, labelling and storage of the food donations occurs at our warehouse facility. Any surplus food is sent or collected by other local foodbanks in Skelmersdale. We were able to support our neighbouring Trussell foodbank with almost double the amount of surplus in 2024/25, rather than further afield organisations in Merseyside.

Operational performance and changes to processes

2024/25 has been a year of consolidation of operational processes and the development of the signposting offer to clients, to assist them in resolving issues that has necessitated their referral for emergency food. A focus on training has resulted in the ability to refer clients for fuel vouchers and a greater understanding of the benefit system and other support available to clients.

During the summer of 2024 New Church House underwent some refurbishment, and the twice-weekly sessions were moved into the Tower Room in the church for eleven weeks.

Pre-ordered bags of fresh fruit and vegetables supplied from Barn Owl are given to clients that are referred prior to the day of the session. Meat vouchers for a local butcher are given out to those who are referred via a referral agency and at the discretion of the session lead, when clients collect from New Church House. The butchers changed hands during 2024/25 but the procedures remained the same. The costs of these services were £3,456 for Barn Owl and £3,546 for Scotts/Farrells. Ormskirk Foodbank also supports the provision of fresh fruit and vegetables for clients of Skelmersdale & District Foodbank.

Financial summary

The attached financial report gives details of our financial position. Income decreased compared to the previous year totalling £20,425 (-16%), and expenditure decreased to £29,517 (-19.5%), with a closing balance of £41,220. Many thanks are due to all those who have donated to the foodbank over the year, including the many regular and one-off donors, businesses, schools and support groups.

Volunteers

All these achievements and activities could not have happened without the active support and commitment of our volunteers to whom we are most grateful for all their time and dedication to

Ormskirk Foodbank. We continued to receive enquiries about volunteering, some of whom became regular volunteers.

Special thanks are due to our volunteer coordinator and to the operational group who run the New Church House teams, organise the warehouse, carry out administrative tasks and provide technical support and a social media presence. We are also very grateful to those not on the operational team but with specific responsibilities such as administering finances (Treasurer); safeguarding; one of our trustees for the use of his property for the warehouse; and Ormskirk Parish Church for use of New Church House on Tuesdays and Fridays.

Governance, strategic direction and partnerships

We undertook a governance assessment with Trussell which resulted in a small number of recommendations for action in 2025/26. Our policies have been reviewed and updated in the light of new requirements and guidance.

The trustees and steering group continue to discuss the strategic direction of Ormskirk Foodbank and our input to actions to prevent the need for foodbanks. We are recognised as a valued partner in West Lancashire, particularly as a member of the Food Insecurity Forum and have contributed significantly to discussions about the development of a local food assistance system that enables a step-up and step-down pathway into and from emergency food provision by food banks. Closer links have been made with other organisations providing services to those who are food insecure.

3. Our plans for 2025/26

During 2025/26 we plan to:

- Relocate the warehouse facility
- Design a long term action plan for Ormskirk Foodbank
- Introduce the new signposting offer
- Further develop our collaboration with partner organisations

4. Financial Review

Principal sources of funding and outgoings

The major source of income from the charity has come from individual donations received from residents of West Lancashire and donations from local businesses and other charities. We receive a top-up donation from Tesco based on the weight of food donated at an in-store permanent collection point. No income was received in the form of grants.

Expenditure is primarily for the operational running of the foodbank, including the purchase of fresh items for clients in the form of fruit and vegetables, and the provision of vouchers to redeem for meat. Other outgoings include rental for the distribution centre and warehouse facility, purchase of extra stock, administration, insurance and an annual payment to Trussell Trust. A regular donation from a local business is shared with another local charity, West Lancs Debt Advice, and is recorded as an expenditure.

Policy on reserves

Ormskirk Foodbank's policy on reserves is to ensure the stability of the foodbank's operations by maintaining a level of useable reserves sufficient to cover unexpected and unplanned events so that the work can continue. The initial amount set aside took into account a) uncertainty of or reduction in donations or other funding and b) the need for any large project spend including IT, premises or building repairs. The amount in reserves has decreased from the previous year to £31,658 and represents almost 13 month's running costs at 2024/25 levels of expenditure.

Remuneration of trustees

All trustees act in a voluntary capacity and do not receive remuneration or other material benefits from their services to the Charity. One trustee receives monthly rental payment for use of their premises as a warehouse for Ormskirk Foodbank. Out-of-pocket expenses necessarily and reasonably incurred by trustees in promoting the purposes of the foodbank are reimbursed at cost.

Details of any funds materially in deficit

Ormskirk Foodbank has no funds which are materially in deficit.

Statutory statements on liabilities

The trustees declare that:

- The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (e.g. any outstanding/ongoing contract or legal undertaking to buy or provide specific services)
- The charity has no debt outstanding at the date of this statement which is owned by the CIO, and which is secured by an express charge on any assets of the CIO (e.g. a mortgage on property owned by the charity).

5. Approval of the Board of Trustees

The accounts were approved by the trustees on 21st July 2025.

The trustees declare that they have approved the above Annual Report and Statement of Financial Activity.

Signed on behalf of the trustees

A handwritten signature in black ink, appearing to be 'G. Fallows', with a long horizontal line extending to the right.

Geoffrey Fallows, Chair of Trustees

Date: 19/12/2025

Independent examiner's report to the officials of :-

ORMSKIRK FOODBANK

I report on the accounts of the organisation for the year ended 5 April 2025

Respective responsibilities of officials and examiner

The officials are responsible for the preparation of the accounts. The officials consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to:

- examine the accounts
to confirm that from the information provided, the Income and Expenditure account represents a fair reflection of the financial affairs of the organisation.
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as officials concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

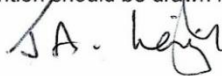
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records
- to prepare accounts which accord with the accounting records
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name:	John Anthony Leigh
Professional Qualification	Associate of Chartered Institute of Bankers UK:
Address:	23 High Moss, Ormskirk L39 4TP
Date:	30 May 2024

ORMSKIRK FOODBANK

Financial Report to 31 March 2025

Expenditure	2025	2024	Income	2025	2024
Trussell Trust		360	Donations from Churches	1431	7458
Insurance	515	315	Identified Donors	9740	8590
Rental, Warehouse & Ormskirk PC	5444	5400	Standing order Donors	3545	3105
Administration	326	908	Anonymous Cash Donations	850	559
Phones and Top Up Vouchers	184	171	Social Media Donations	2724	2671
Extra Stocks Purchased	508	1465	Tesco - Topup via Trussell Trust	768	886
Fruit & Veg, Ormskirk	3456	5354	Gift Aid	617	338
Fruit & Veg, Skem & Burscough	11915	11237	Refunds	42	8
Meat Vouchers Ormskirk & Skem	3546	5668	Interest on BMM Account	708	785
Miscellaneous	552	1216			
Anniversary Celebration		776			
Bank Charges	71	819			
Donations to other Charities (Share of Donations)	3000	3000			
	<u>29517</u>	<u>36689</u>			
Loss for Year carried down	-9092	-12289			
	<u>20425</u>	<u>24400</u>		<u>20425</u>	<u>24400</u>
Funds Statement			Represented By		
Loss for year brought down	-9092	-12289	HSBC Current Account	9562	9362
Surplus brought forward	50312	62601	HSBC BMM Account	31658	40950
	<u>41220</u>	<u>50312</u>		<u>41220</u>	<u>50312</u>

M Smith - Treasurer

J.A. Leigh ACIB Independent Examiner
J.A. Leigh

ORMSKIRK FOODBANK

England & Wales - Charity number 1185980

Accounts



Ormskirk Foodbank – Trustees Annual Report and Financial Statements



1st April 2023 to 31st March 2024

‘For I was hungry and you fed me, thirsty and you gave me a drink, I was a stranger and you invited me in...’ Matthew 25:35

1. About us

Ormskirk Foodbank is a small charity run entirely by volunteers to provide 3-days’ worth of emergency food and advice to people in Ormskirk and district who find themselves in circumstances whereby they are unable to afford basics such as food. It is a service established through Churches Together in Ormskirk and opened in June 2013 with support from the Trussell Trust, a Christian charity that provides guidance on setting up and running foodbanks. We meet with clients in New Church House in Ormskirk and are open on Tuesdays and Fridays between 11 am and 1 pm.

Charity Name and Registration

Ormskirk Foodbank, a Charitable Incorporated Organisation, registration no. 1185980, registered with the Charity Commission on 24 October 2019.

The charity is registered with HM Revenue & Customs and the Information Commissioner.

Charity’s Address

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Tel: 07748 951274

Email: info@ormskirk.foodbank.org.uk

Website: www.ormskirk.foodbank.org.uk

Names of the Trustees who Manage the Charity

	<i>Role</i>	<i>Appointed</i>	<i>Resigned</i>
Geoffrey Fallows	Chair	14/03/2013	
J Mark Smith	Treasurer	27/03/2023	
Peter Chalk		14/03/2013	
Gillian Conway		27/03/2023	
Linda Heaton		03/06/2014	
William Jones		14/03/2013	
Jeanette King		01/06/2015	
Mark Hudson		14/03/2013	
Margaret Wiechers		03/06/2014	25/09/2023

Governing Document and Charitable Objects

Our objects as defined in the governing document of the Ormskirk Foodbank Charitable Incorporated Organisation are:

the relief of financial hardship amongst people in Ormskirk and the surrounding area or in other parts of the United Kingdom in such ways as the trustees from time-to-time think fit, in particular, but not exclusively by:

a) providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty

b) such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services and to provide such services with a Christian ethos, supported by churches in Ormskirk.

The constitution (Governing Document) is based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations, ie where the trustees are the only members of the charity.

2. Our achievements and activities 1 April 2023 to 31 March 2024

During the year 2023-2024 we saw an increased demand for emergency food because of the cost of living crisis, and continuing generosity of donors of stock. Financially we experienced a drop in income and increase in expenditure. June 2023 marked 10 years since Ormskirk Foodbank started providing emergency food parcels. We recognised this with an event to say thank you to our volunteers, donors, referral agencies and supporters.

Clients served and referrals

Vouchers processed reached an all-time high for Ormskirk Foodbank in 2023/24; a total of 727. This was a 5% increase from the previous year. Food was provided to 1023 adults and 749 children. The composition of family types shows almost equal proportions of families (including single parents) and single people, totalling approximately 87% of households. Fifty-two percent of clients mentioned the rising cost of essentials as a reason for being referred to the foodbank. Other reasons recorded frequently were the ongoing impact of physical and mental health conditions (21%), debt (13%), earnings related issues (10%), personal circumstances (10%) and benefit related (9%) (It should be noted that totals in reasons for referral can be higher than 100% as a change in the data collection system enables multiple reasons to be recorded for each household.) The 727 vouchers fulfilled represented 360 households, of which almost 200 came for the first time. On average households visited the foodbank twice over the year. Over 55% of households visited only once, and a further 41% between two and six times.

Approximately 40% of vouchers are fulfilled for clients living in Ormskirk West ward, with another 24% from other parts of Ormskirk, Aughton and part of Town Green. The households from Burscough and Rufford receiving food parcels remains low (15%) with the presence of the Burscough foodbank. Vouchers are further distributed to residents across rural village wards bordering Ormskirk (13%).

Jobcentre Plus in Ormskirk continues to be our main source of clients (57%). This is reflected in 70% of vouchers fulfilled being for households on benefits and not earning. The proportion of referrals from West Lancashire Council Financial Inclusion service and direct referrals taken by the foodbank accounted for 15% and 14% respectively of all referrals. We receive small numbers from other agencies: charities, community and voluntary and statutory sector organisations (e.g. schools).

Donors and food collected

We continue to receive a large volume of donations, with a similar total amount to 2022/23. We have collection points from which we collect regularly at Tesco and Booths in Burscough, Co-op Wigan Road and Co-op Town Green, Christchurch Ministry Centre, New Church House, Ormskirk adult and junior park runs. We have less frequent collections from other donation points at Nationwide and Halifax building societies, Home Bargains, the Kicking Donkey, Ring O Bells nursery, Dingle Bells Spar and local churches. Morrisons continue to be our largest donor in accounting for 25% of all stock donated. The Trussell Trust has an agreement with Tesco, for one national and one locally arranged collection per year. The amount collected from these and the permanent collection point in store was like the previous year. We continue to share the Tesco collections with Skelmersdale & District Foodbank. As well as enabling the collection of food, Tesco also make a cash donation based on the weight of that food, which totalled £886. In addition to food donated at collection points we have received generous donations from individuals, Edge Hill University, schools, churches, staff at local businesses / services, and community and voluntary groups, especially at Christmas. Following many years of good stock levels, the impact of decreasing donations of certain items resulted in approximately 2% of stock being purchased.

Each week weighing, labelling and storage of the food donations occurs at our warehouse facility. Any surplus food is sent or collected by other local foodbanks in Skelmersdale and Merseyside, or other organisations that provide food to those in need. However, with the increasing numbers of clients this dropped in 2023/24.

Operational performance and changes to processes

2023/24 has been a year of consolidation of operational processes and plans for improving the signposting offer to clients, to assist them in resolving issues that has necessitated their referral for emergency food.

During 2023 the presence of West Lancs Debt Advice at the distribution centre sessions reduced to once per week, due to volunteer availability, but the service continues to be well received by clients who have been directed to other services and assisted with information appropriate to their situation.

Pre-ordered bags of fresh fruit and vegetables supplied from Barn Owl are given to clients that are referred prior to the day of the session. Meat vouchers for Scotts are given out to those who are referred via a referral agency and at the discretion of the session lead, when clients collect from New Church House. The costs of these services were £5,354 for Barn Owl and £5,668 for Scotts.

Financial summary

The attached financial report gives details of our healthy financial position. Income decreased compared to the previous year totalling £24,400, and expenditure increased to £36,689, with a closing balance of £50,312. Many thanks are due to all those who have donated to the foodbank over the year, including the many regular and one-off donors, businesses, schools and support groups.

Volunteers

All these achievements and activities could not have happened without the active support and commitment of our volunteers to whom we are most grateful for all their time and dedication to Ormskirk Foodbank. We continued to receive enquiries about volunteering and placements for students from Edge Hill University.

Special thanks are due to our volunteer coordinator who stepped down during 2023 and to the operational group who run the New Church House teams, organise the warehouse, carry out administrative tasks and provide technical support and a social media presence. We are also very grateful to those not on the operational team but with specific responsibilities such as administering finances (Treasurer); safeguarding; one of our trustees for the use of his property for the warehouse; and Ormskirk Parish Church for use of New Church House on Tuesdays and Fridays.

Governance, strategic direction and partnerships

As part of our ongoing development of governance arrangements we have actioned all recommendations from our governance assessment, including reviewing policies in the light of new requirements and guidance. An audit of health and safety has been undertaken resulting in new procedures and policies.

The trustees and steering group continue to discuss the strategic direction of Ormskirk Foodbank and our input to actions to prevent the need for foodbanks. We are recognised as a valued partner in West Lancashire, particularly as a member of the Food Insecurity Forum. Closer links have been made with West Lancashire Council Financial Inclusion team with spin offs of links to other organisations.

3. Our plans for 2024/25

During 2024/25 we plan to:

- Develop a strategic statement for Ormskirk Foodbank
- Review the financial position, the pausing of donations through the website and the most appropriate use of our resources outwith provision of emergency food
- Improve the signposting offer to our clients and explore the feasibility of onward referrals

4. Financial Review

Principal sources of funding and outgoings

The major source of income from the charity has come from individual donations received from residents of West Lancashire and donations from local businesses and other charities. We receive a top-up donation from Tesco based on the weight of food donated at an in-store permanent collection point. No income was received in the form of grants.

Expenditure is primarily for the operational running of the foodbank, including the purchase of fresh items for clients in the form of fruit and vegetables, and the provision of vouchers to redeem for meat. Other outgoings include rental for the distribution centre and warehouse facility, purchase of extra stock, administration, insurance and an annual payment to Trussell Trust. A regular donation from a local business is shared with another local charity, West Lancs Debt Advice, and is recorded as an expenditure.

Policy on reserves

Ormskirk Foodbank's policy on reserves is to ensure the stability of the foodbank's operations by maintaining a level of useable reserves sufficient to cover unexpected and unplanned events so that the work can continue. The initial amount set aside took into account a) uncertainty of or reduction in donations or other funding and b) the need for any large project spend including IT, premises or building repairs. The amount in reserves has decreased from the previous year to £40,950 and represents almost 13 month's running costs at 2023/24 levels of expenditure.

Remuneration of trustees

All trustees act in a voluntary capacity and do not receive remuneration or other material benefits from their services to the Charity. One trustee receives monthly rental payment for use of their premises as a warehouse for Ormskirk Foodbank. Out-of-pocket expenses necessarily and reasonably incurred by trustees in promoting the purposes of the foodbank are reimbursed at cost.

Details of any funds materially in deficit

Ormskirk Foodbank has no funds which are materially in deficit.

Statutory statements on liabilities

The trustees declare that:

- The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (e.g. any outstanding/ongoing contract or legal undertaking to buy or provide specific services)
- The charity has no debt outstanding at the date of this statement which is owned by the CIO, and which is secured by an express charge on any assets of the CIO (e.g. a mortgage on property owned by the charity).

5. Approval of the Board of Trustees

The accounts were approved by the trustees on 22nd July 2024.

The trustees declare that they have approved the above Annual Report and Statement of Financial Activity.

Signed on behalf of the trustees

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Geoffrey Fallows, Chair of Trustees

Date: 11/01/2025

Independent examiner's report to the officials of :-

ORMSKIRK FOODBANK

I report on the accounts of the organisation for the year ended 5 April 2024

Respective responsibilities of officials and examiner

The officials are responsible for the preparation of the accounts. The officials consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to:

- examine the accounts
to confirm that from the information provided, the Income and Expenditure account represents a fair reflection of the financial affairs of the organisation.
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as officials concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records
- to prepare accounts which accord with the accounting records
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:	John Anthony Leigh
Professional Qualification	Associate of Chartered Institute of Bankers UK:
Address:	23 High Moss, Ormskirk L39 4TP
Date:	30 May 2024



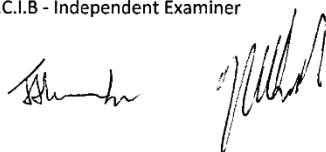
ORMSKIRK FOODBANK

Financial Report to 31 March 2024

Expenditure	2023	2024	Income	2023	2024
Trussell Trust	360	360	Donations from Churches	8368	7458
Insurance	303	315	Identified Donors	16878	8590
Rental, Warehouse & Ormskirk PC	4240	5400	Standing order Donors	1745	3105
Administration	1608	908	Anonymous Cash Donations	190	559
Phones and Top Up Vouchers	149	171	Social Media Donations	3163	2671
Extra Stocks Purchased	475	1465	Tesco - Topup via Trussell Trust	1234	886
Fruit & Veg, Ormskirk	5010	5354	Gift Aid		338
Fruit & Veg, Skem & Burscough	4077	11237	Refunds	1020	8
Meat Vouchers Ormskirk & Skem	5576	5668	Interest on BMM Account	132	785
Miscellaneous	537	1216			
Anniversary Celebration		776			
Bank Charges		819			
Donations to other Charities (Share of Donations)	3000	3000			
	<u>25335</u>	<u>36689</u>			
Loss for Year carried down	7395	-12289			
	<u><u>32730</u></u>	<u><u>24400</u></u>		<u><u>32730</u></u>	<u><u>24400</u></u>
Funds Statement			Represented By		
Loss for year brought down	7395	-12289	HSBC Current Account	32436	9362
Surplus brought forward	55206	62601	HSBC BMM Account	30165	40950
	<u><u>62601</u></u>	<u><u>50312</u></u>		<u><u>62601</u></u>	<u><u>50312</u></u>

Mark Smith - Hon. Treasurer

J A Leigh - A.C.I.B - Independent Examiner



ORMSKIRK FOODBANK

England & Wales - Charity number 1185980

Accounts



Ormskirk Foodbank – Trustees Annual Report and Financial Statements



1st April 2022 to 31st March 2023

‘For I was hungry and you fed me, thirsty and you gave me a drink, I was a stranger and you invited me in...’ Matthew 25:35

1. About us

Ormskirk Foodbank is a small charity run entirely by volunteers to provide 3-days’ worth of emergency food and advice to people in Ormskirk and district who find themselves in circumstances whereby they are unable to afford basics such as food. It is a service established through Churches Together in Ormskirk and opened in June 2013 with support from the Trussell Trust, a Christian charity that provides guidance on setting up and running foodbanks. We meet with clients in New Church House in Ormskirk and are open on Tuesdays and Fridays between 11 am and 1 pm.

Charity Name and Registration

Ormskirk Foodbank, a Charitable Incorporated Organisation, registration no. 1185980, registered with the Charity Commission on 24 October 2019.

The charity is registered with HM Revenue & Customs and the Information Commissioner.

Charity’s Address

New Church House, Church Street, Ormskirk, Lancashire, L39 3RD

Tel: 07748 951274

Email: info@ormskirk.foodbank.org.uk

Website: www.ormskirk.foodbank.org.uk

Names of the Trustees who Manage the Charity

	<i>Role</i>	<i>Appointed</i>	<i>Resigned</i>
Geoffrey Fallows	Chair	14/03/2013	
Michael Newman	Treasurer	06/06/2016	16/12/2022 (deceased)
J Mark Smith	Treasurer	27/03/2023	
Peter Chalk		14/03/2013	
Gillian Conway		27/03/2023	
Linda Heaton		03/06/2014	
William Jones		14/03/2013	
Jeanette King		01/06/2015	
Mark Hudson		14/03/2013	
Margaret Wiechers		03/06/2014	

Governing Document and Charitable Objects

Our objects as defined in the governing document of the Ormskirk Foodbank Charitable Incorporated Organisation are:

the relief of financial hardship amongst people in Ormskirk and the surrounding area or in other parts of the United Kingdom in such ways as the trustees from time-to-time think fit, in particular, but not exclusively by:

a) providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty

b) such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services and to provide such services with a Christian ethos, supported by churches in Ormskirk.

The constitution (Governing Document) is based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations, ie where the trustees are the only members of the charity.

2. Our achievements and activities 1 April 2022 to 31 March 2023

During the year 2022-2023 we returned to our usual operational procedures as COVID restrictions were lifted. The statistics below demonstrate increased demand for emergency food as a result of the cost of living crisis and continuing generosity of donors, in terms of food and financial donations.

Clients served and referrals

Vouchers processed reached an all-time high for Ormskirk Foodbank in 2022/23; a total of 694. This was a 26% increase from the previous high during the first year of Covid19 (2020/21). Food was provided to 1023 adults and 650 children. The composition of family types shows almost equal proportions of families (including single parents) and single people, totalling approximately 80% of households. The main reasons that the clients cannot afford food is because of low income (65%), sickness (7%), benefit changes and delays (6%), no recourse to public funds (3%), domestic violence (3%) and debt (3%). The large proportion of those recorded as referred due to low income is mostly a result of changes in eliciting referral crisis information from some referral agencies, and the reluctance of clients to share information when collecting food.

Approximately 30% of vouchers are fulfilled for clients living in Scott ward, with another 32% from other parts of Ormskirk. As expected, there has been a decrease of households from Burscough with the weekly distribution centre in Burscough managed by Skelmersdale & District Foodbank (11% compared to 18% the previous year). Vouchers are further distributed across Aughton and Town Green (11%) and surrounding villages (9%).

Jobcentre Plus in Ormskirk continues to be our main source of clients (45%). The proportion of referrals from West Lancashire Council Financial Inclusion service increased to 17%, making it the second highest referrer, reflecting the impact of the cost of living crisis. Direct referrals taken by the

foodbank decreased to 14% this year. We receive small numbers of referrals from other agencies: charities, community and voluntary and statutory sector organisations (e.g. schools).

Donors and food collected

We continue to receive a large volume of donations, with a similar total amount to 2021/22. We have collection points at Tesco and Booths in Burscough, Nationwide in Ormskirk, Co-op Wigan Road and Co-op Town Green, Christchurch Ministry Centre and New Church House. New donation points were set up at Halifax building society, the Kicking Donkey, Ring O Bells nursery and Portobello wine bar. The Trussell Trust has a national agreement with Tesco, and we had collections in July and December. The amount collected from these and the permanent collection point in store was lower than the previous year; an expected impact from sharing the Tesco collection point with Skelmersdale & District Foodbank from February 2022. As well as enabling the collection of food, Tesco also make a cash donation based on the weight of that food, which totalled £1,234. Morrisons continue to be our largest donor in accounting for over 28% of all stock donated. In addition to food donated at collection points we have received generous donations from individuals, Edge Hill University, schools, churches, staff at local businesses / services, and community and voluntary groups, especially at Christmas. Following many years of good stock levels, towards the end of 2022/23 purchase of stock was made for items where we had shortages over many weeks.

Each week weighing, labelling and storage of the food donations occurs at our warehouse facility. Any surplus food is sent or collected by other local foodbanks in Skelmersdale and Merseyside, or other organisations that provide food to those in need.

Operational performance and changes to processes

Since the autumn of 2022 West Lancs Debt Advice have had a presence at the distribution centre sessions. This started with once per week but increased to both sessions, depending on the availability of their volunteers. This has been well received by clients who have been directed to other services and assisted with information appropriate to their situation.

An offer was made of a welcome pack for Ukrainians coming to West Lancashire. Again, this was well received, and resulted in some Ukrainians joining as volunteers until they found employment.

Pre-ordered bags of fresh fruit and vegetables supplied from Barn Owl are given to clients that are referred prior to the day of the session. Meat vouchers for Scotts are given out to those who are referred via a referral agency and at the discretion of the session lead, when clients collect from New Church House. The costs of these services were £5,010 for Barn Owl and £5,576 for Scotts. Additionally, Ormskirk Foodbank supported Skelmersdale & District Foodbank with the provision of fresh fruit and vegetables from July 2022.

With all COVID restrictions lifted operational processes at New Church House were reviewed and procedures updated for all volunteers and session leaders. This has provided clarity of roles, duties and tasks and more standardisation in responding to the needs of clients. The signposting offer has developed as clients became more willing to stop and chat.

Christmas is a very busy time for the foodbank not just because of the number of clients but the many organisations and people who give extra food and toy/gift donations. Over 65 Christmas Hampers were given out containing food and gifts for any children in the family.

Financial summary

The attached financial report gives details of our healthy financial position. Income increased compared to the previous year totalling £32,730, and expenditure increased to £25,335, with a closing balance of £62,601. Many thanks are due to all those who have donated to the foodbank over the year, including the many regular and one-off donors, businesses, schools and support groups.

Due to the amount of financial donations, a decision was made to disable the 'donate' button on the website and direct potential donors to other local charitable organisations in greater financial need than ourselves, but with the same objectives of helping local vulnerable people.

Volunteers

All these achievements and activities could not have happened without the active support and commitment of our volunteers to whom we are most grateful for all their time and dedication to the Ormskirk Foodbank. We continued to receive enquiries about volunteering and placements for students from Edge Hill University and other education establishments.

Special thanks are due to our operational team who run the New Church House teams, organise the warehouse, coordinate our volunteers, carry out administrative tasks and provide technical support and a social media presence. We are also very grateful to those not on the operational team but with specific responsibilities such as administering finances (Treasurer); safeguarding; one of our trustees for the use of his property for the warehouse; and Ormskirk Parish Church for use of New Church House on Tuesdays and Fridays.

Governance, strategic direction and partnerships

As part of our ongoing development of governance arrangements we have sought additional trustees, completed a governance assessment as part of Trussell Trust quality assurance, and reviewed and developed policies covering data protection and risk.

The trustees and steering group continue to discuss the strategic direction of Ormskirk Foodbank and our input to actions to prevent the need for foodbanks. We are recognised as a valued partner in West Lancashire, particularly as a member of the Food Insecurity Forum that explores and takes action on reducing the need for emergency food. Closer links have been made with West Lancashire Council Financial Inclusion team with spin offs of links to other organisations.

3. Our plans for 2023/24

During 2023/24 we plan to:

- Implement recommendations made by the Trussell Trust governance audit

- Review the financial position, the pausing of donations through the website and the most appropriate use of our resources outwith provision of emergency food
- Review our ability to respond to the ongoing impact of the cost of living crisis
- Further increase our visibility locally, work with other community-based charities focused on supporting vulnerable residents, and support actions to prevent the need for emergency food

4. Financial Review

Principal sources of funding and outgoings

The major source of income from the charity has come from individual donations received from residents of West Lancashire and donations from local businesses and other charities. We receive a top-up donation from Tesco based on the weight of food donated at an in-store permanent collection point. No income was received in the form of grants.

Expenditure is primarily for the operational running of the foodbank, including the purchase of fresh items for clients in the form of fruit and vegetables, and the provision of vouchers to redeem for meat. Other outgoings include rental for the distribution centre and warehouse facility, administration, insurance and an annual payment to Trussell Trust. A regular donation from a local business is shared with another local charity, West Lancs Debt Advice, and is recorded as an expenditure.

Policy on reserves

Ormskirk Foodbank's policy on reserves is to ensure the stability of the foodbank's operations by maintaining a level of useable reserves sufficient to cover unexpected and unplanned events so that the work can continue. The initial amount set aside took into account a) uncertainty of or reduction in donations or other funding and b) the need for any large project spend including IT, premises or building repairs. The amount in reserves has increased from the initial £10,000 to £62,600 and represents almost two year's running costs at 2022/23 levels of expenditure.

Remuneration of trustees

All trustees act in a voluntary capacity and do not receive remuneration or other material benefits from their services to the Charity. One trustee receives monthly rental payment for use of their premises as a warehouse for Ormskirk Foodbank. Out-of-pocket expenses necessarily and reasonably incurred by trustees in promoting the purposes of the foodbank are reimbursed at cost.

Details of any funds materially in deficit

Ormskirk Foodbank has no funds which are materially in deficit.

Statutory statements on liabilities

The trustees declare that:

- The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (e.g. any outstanding/ongoing contract or legal undertaking to buy or provide specific services)
- The charity has no debt outstanding at the date of this statement which is owned by the CIO and which is secured by an express charge on any assets of the CIO (e.g. a mortgage on property owned by the charity).

5. Approval of the Board of Trustees

The accounts were approved by the trustees on 10th July 2023.

The trustees declare that they have approved the above Annual Report and Statement of Financial Activity.

Signed on behalf of the trustees

A handwritten signature in black ink, appearing to be 'G. Fallows', with a long horizontal line extending to the right.

Geoffrey Fallows, Chair of Trustees

Date: 13/11/2023

Independent examiner's report to the officials of :-

ORMSKIRK FOODBANK

I report on the accounts of the organisation for the year ended 5 April 2023

Respective responsibilities of officials and examiner

The officials are responsible for the preparation of the accounts. The officials consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to:

- examine the accounts
 - to confirm that from the information provided, the Income and Expenditure account represents a fair reflection of the financial affairs of the organisation.
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as officials concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records
- to prepare accounts which accord with the accounting records
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:	John Anthony Leigh	
Professional Qualification	Associate of Chartered Institute of Bankers UK:	
Address:	23 High Moss, Ormskirk L39 4TP	
Date:	22 May 2023	

ORMSKIRK FOODBANK
Financial Report to 31 March 2023

Expenditure	2023	2022	Income	2023	2022
Trussell Trust	360	360	Donations from Churches	8367	5830
Insurance	303	275	Identified Donors	16878	15596
Rental, Warehouse & Ormskirk PC	4240	3850	Standing order Donors	1745	1900
Administration	1608	3042	Anonymous Cash Donations	190	125
Phones and Top Up Vouchers	149	137	Social Media Donations	3163	4532
Extra Stocks Purchased	475		Tesco - Topup via Trussell Trust	1234	2025
Fruit & Veg, Ormskirk	5010	3336	Gift Aid		750
Fruit & Veg, Skem & Burscough	4077		Refunds	1020	
Meat Vouchers Ormskirk & Skem	5576	2364	Interest on BMM Account	133	5
Miscellaneous	537	412	Bank error refund		26
Donations to other Charities (Share of Donations)	3000	3000			
	<u>25335</u>	<u>16776</u>			
Surplus for Year carried down	7395	14013			
	<u><u>32730</u></u>	<u><u>30789</u></u>		<u><u>32730</u></u>	<u><u>30789</u></u>
Funds Statement			Represented By		
Surplus for year brought down	7395	14013	HSBC Current Account	32436	25174
Surplus brought forward	55206	41193	HSBC BMM Account	30165	30032
	<u><u>62601</u></u>	<u><u>55206</u></u>		<u><u>62601</u></u>	<u><u>55206</u></u>

P Chalk, Interim Hon. Treasurer

J A Leigh - A.C.I.B - Independent Examiner

J.A. Leigh

ORMSKIRK FOODBANK

England & Wales - Charity number 1185980

Accounts



Ormskirk Foodbank – Trustees Annual Report and Financial Statements



5th April 2021 to 31st March 2022

‘For I was hungry and you fed me, thirsty and you gave me a drink, I was a stranger and you invited me in...’ Matthew 25:35

1. About us

Ormskirk Foodbank is a small charity run entirely by volunteers to provide 3-days’ worth of emergency food and advice to people in Ormskirk and district who find themselves in circumstances whereby they are unable to afford basics such as food. It is a service established through Churches Together in Ormskirk and opened in June 2013 with support from the Trussell Trust, a Christian charity that provides guidance on setting up and running foodbanks. We meet with clients in New Church House in Ormskirk and are open on Tuesdays and Fridays between 11 am and 1 pm.

Charity Name and Registration

Ormskirk Foodbank, a Charitable Incorporated Organisation, registration no. 1185980, registered with the Charity Commission on 24 October 2019.

The charity is registered with HM Revenue & Customs and the Information Commissioner.

Charity’s Address

New Church House, Church Street, Ormskirk, Lancashire, L39 3RD

Tel: 07748 951274

Email: info@ormskirk.foodbank.org.uk

Website: www.ormskirk.foodbank.org.uk

Names of the Trustees who Manage the Charity

	<i>Role</i>	<i>Appointed</i>	<i>Resigned</i>
Geoffrey Fallows	Chair	14/03/2013	
Michael Newman	Treasurer	06/06/2016	
Peter Chalk		14/03/2013	
Linda Heaton		03/06/2014	
William Jones		14/03/2013	
Jeanette King		01/06/2015	
Mark Hudson		14/03/2013	
Margaret Wiechers		03/06/2014	

Governing Document and Charitable Objects

Our objects as defined in the governing document of the Ormskirk Foodbank Charitable Incorporated Organisation are:

the relief of financial hardship amongst people in Ormskirk and the surrounding area or in other parts of the United Kingdom in such ways as the trustees from time-to-time think fit, in particular, but not exclusively by:

a) providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty

b) such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services and to provide such services with a Christian ethos, supported by churches in Ormskirk.

The constitution (Governing Document) is based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations, ie where the trustees are the only members of the charity.

2. Our achievements and activities 5 April 2021 to 31 March 2022

The year 2021-2022 covered the continuing COVID-19 pandemic and some return to our usual operational procedures. The statistics below demonstrate reduced demand for emergency food returning to pre-COVID19 levels but continuing generosity of donors, in terms of food and financial donations. Ormskirk Foodbank responded to the changing guidance and restrictions by continuing a delivery service during periods of high levels of COVID-19 infections and re-opened for collections in May 2021.

Clients served and referrals

The number of food vouchers processed in the year decreased by 31% to 419. Food was provided to 635 adults and 419 children, which was a decrease of 33% compared to 2020/21 for the total number of people fed. The composition of family types has changed since the previous year, but the percentage in families including single parents remains higher than pre-COVID19. The main reasons that the clients cannot afford food is because of low income (61%), benefit changes and delays (13%), sickness (7%) and debt (3%). The large proportion of those recorded as referred due to low income is partly a result of changes in eliciting referral crisis information from some referral agencies during the pandemic when fewer face-to-face assessments were conducted.

Approximately a third of vouchers are fulfilled for clients living in Scott ward. A further 18% are households in Burscough. However, this is expected to decrease since the opening of a Skelmersdale & District Foodbank distribution centre in Burscough in November 2021. Vouchers are further distributed across the rest of Ormskirk (17%), Aughton and Town Green (13%) and surrounding villages (13%).

Jobcentre Plus in Ormskirk continues to be our main source of clients (50%). Direct referrals taken by the foodbank decreased to 18% this year compared to 31% in 2020/21, returning to levels similar to pre-COVID19. The proportion of referrals from West Lancashire Council increased from 8% in the previous year to 14%. We receive small numbers of referrals from other agencies: charities,

community and voluntary and statutory sector organisations (e.g. schools). Three organisations became new referral agencies.

Donors and food collected

We continue to receive a large volume of donations, but a reduction from that in 2020/21 as expected after the first year of the pandemic. We have collection points at Tesco and Booths in Burscough, Nationwide in Ormskirk, Co-op Wigan Road and Co-op Town Green, Christchurch Ministry Centre and New Church House. The Trussell Trust has a national agreement with Tesco, and we had collections in July and December; just under 5 tonnes were collected from these and the permanent collection point in store. As well as enabling the collection of food, Tesco also make a cash donation based on the weight of that food, which totalled £2,025. From February 2022 the Tesco collection point has been shared with Skelmersdale & District Foodbank. Morrisons continue to be our largest donor in accounting for approximately 8 tonnes. In addition to food donated at collection points we have received generous donations from individuals, Edge Hill University, schools, churches, staff at local businesses / services, and community and voluntary groups, especially at Christmas.

Each week weighing, labelling and storage of the food donations occurs at our warehouse facility. Any surplus food is sent or collected by other local foodbanks in Skelmersdale and Merseyside, or other organisations that provide food to those in need.

Operational performance and changes to processes

Pre-ordered bags of fresh fruit and vegetables supplied from Barn Owl are given to clients that are referred prior to the day of the session. Meat vouchers for Scotts are given out to those who are referred via a referral agency and at the discretion of the session lead, when clients collect from New Church House. The costs of these services were £3,336 for Barn Owl and £2,364 for Scotts.

Having moved to an electronic referral system last year, we now encourage all referral agencies to sign up as e-referrers. It has become very rare for clients to arrive with red vouchers. The new system has enabled us to estimate the number of clients per session, although on-the-day referrals and drop-ins are also received.

Christmas is a very busy time for the foodbank not just because of the number of clients but the many organisations and people who give extra food and toy/gift donations. Over 55 Christmas Hampers were given out containing food and gifts for any children in the family.

Financial summary

The attached financial report gives details of our healthy financial position. Income decreased compared to the previous year totalling £30,789, and expenditure remained fairly static at £16,776 with a closing balance of £55,206. Many thanks are due to all those who have donated to the foodbank over the year, including the many regular and one-off donors, businesses, schools and support groups. Our generous standing order donors contributed £1,900 over the year and an additional £4,532 was received through donate buttons on social media and online fundraising.

Volunteers

All these achievements and activities could not have happened without the active support and commitment of our volunteers to whom we are most grateful for all their time and dedication to the Ormskirk Foodbank. We continued to receive enquiries about volunteering. Our very successful thank you 'tea party' held in September 2021 for our volunteers, donors and referral agencies was held up as an example of good practice.

Special thanks are due to our 'keyholders' who run the New Church House teams. We are also very grateful to those with specific responsibilities such as coordinating the foodbank; organising the warehouse; administering finances (Treasurer); carrying out administrative duties; coordinating the volunteers; technical support and keeping us up-to-date on social media; safeguarding; one of our trustees for the use of his property for the warehouse; and Ormskirk Parish Church for use of New Church House on Tuesdays and Fridays.

Governance, strategic direction and partnerships

As part of our review of governance arrangements the keyholders group expanded its membership and remit, being renamed the operational group. The joint steering group and trustees meeting was streamlined, and clarity given to matters discussed at each of the operational group, steering group and trustee meeting. Designated trustees have taken on strategic oversight roles for specific areas such as safeguarding, risk and data protection.

The trustees and steering group continue to discuss the strategic direction of Ormskirk Foodbank. Our relationship with Skelmersdale & District Foodbank has strengthened, partly as a result of providing support and advice to their new distribution centre in Burscough. We have become a valued partner in West Lancashire, as a member of a community forum and the newly established Food Insecurity Forum, exploring and taking action on reducing the need for emergency food.

3. Our plans for 2022/23

During 2022/2023 we plan to:

- Complete our review of governance and approve outstanding policies
- Implement agreed actions following our review of finances and healthy amount of reserves
- Increase our visibility locally, respond to the expected impact of the cost of living crisis, and work with other community-based charities focused on supporting vulnerable residents
- Carry out operational reviews of specific areas such as training for volunteers and referral agencies, and data collection (clients and stock)

4. Financial Review

Principal sources of funding and outgoings

The major source of income from the charity has come from individual donations received from residents of West Lancashire and donations from local businesses and other charities. We receive a top-up donation from Tesco based on the weight of food donated at an in-store permanent collection point. No income was received in the form of grants.

Expenditure is primarily for the operational running of the foodbank, including the purchase of fresh items for clients in the form of fruit and vegetables, and the provision of vouchers to redeem for meat. Other outgoings include rental for the distribution centre and warehouse facility, administration, insurance and an annual payment to Trussell Trust. A regular donation from a local business is shared with another local charity, West Lancs Debt Advice, and is recorded as an expenditure.

Policy on reserves

Ormskirk Foodbank's policy on reserves is to ensure the stability of the foodbank's operations by maintaining a level of useable reserves sufficient to cover unexpected and unplanned events so that the work can continue. The initial amount set aside took into account a) uncertainty of or reduction in donations or other funding and b) the need for any large project spend including IT, premises or building repairs. The amount in reserves has increased from the initial £10,000 to £30,000 and continues to represent almost two year's running costs at 2021/22 levels of expenditure.

Remuneration of trustees

All trustees act in a voluntary capacity and do not receive remuneration or other material benefits from their services to the Charity. One trustee receives monthly rental payment for use of their premises as a warehouse for Ormskirk Foodbank. Out-of-pocket expenses necessarily and reasonably incurred by trustees in promoting the purposes of the foodbank are reimbursed at cost.

Details of any funds materially in deficit

Ormskirk Foodbank has no funds which are materially in deficit.

Statutory statements on liabilities

The trustees declare that:

- The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (e.g. any outstanding/ongoing contract or legal undertaking to buy or provide specific services)
- The charity has no debt outstanding at the date of this statement which is owned by the CIO and which is secured by an express charge on any assets of the CIO (e.g. a mortgage on property owned by the charity).

5. Approval of the Board of Trustees

The accounts were approved by the trustees on 11th July 2022.

The trustees declare that they have approved the above Annual Report and Statement of Financial Activity.

Signed on behalf of the trustees

A handwritten signature in black ink, consisting of a stylized, cursive name followed by a long horizontal line extending to the right.

Geoffrey Fallows, Chair of Trustees

Date: 10/01/2023

Independent examiner's report to the officials of :-

ORMSKIRK FOODBANK

I report on the accounts of the organisation for the year ended 5 April 2022

Respective responsibilities of officials and examiner

The officials are responsible for the preparation of the accounts. The officials consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to:

- examine the accounts
to confirm that from the information provided, the Income and Expenditure account represents a fair reflection of the financial affairs of the organisation.
- to state whether particular matters have come to my attention.
-

Basis of independent examiner's report

My examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as officials concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

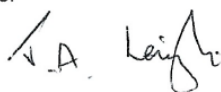
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records
- to prepare accounts which accord with the accounting records
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:	John Anthony Leigh
Professional Qualification	Associate of Chartered Institute of Bankers UK:
Address:	23 High Moss, Ormskirk L39 4TP
Date:	21 June 2022

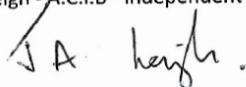


ORMSKIRK FOODBANK
Financial Report to 5th April 2022

Expenditure	2021	2022	Income	2021	2022
Trussell Trust	720	360	Donations from Churches	4820	5830
Insurance	200	275	Identified Donors	19628	15596
NCH & M Hudson - Rental Facilities	2220	3850	Standing order Donors	1710	1900
Administration	1523	3042	Anonymous Cash Donations	1153	125
Phones and Top Up Vouchers	335	137	Social Media Donations	8357	4532
Extra Stocks Purchased	44		Tesco - Topup via Trussell Trust	491	2025
Barn Owl - Fruit & Veg Vouchers	3841	3336	Gift Aid		750
DC Scott - Meat Vouchers	1336	2364	Interest on BMM Account	5	5
Miscellaneous	210	412	Bank error refund	460	26
Warehousing	369				
W.L.Debt Advice £250 pm (Share of Donations)	5000	3000			
	<u>15798</u>	<u>16776</u>			
Surplus for Year carried down	20826	14013			
	<u><u>36624</u></u>	<u><u>30789</u></u>		<u><u>36624</u></u>	<u><u>30789</u></u>
Funds Statement			Represented By		
Surplus for year brought down	20826	14013	HSBC Current Account	11165	25174
			HSBC BMM Account	30028	30032
Surplus brought forward	20367	41193			
	<u><u>41193</u></u>	<u><u>55206</u></u>		<u><u>41193</u></u>	<u><u>55206</u></u>

M Newman Hon. Treasurer

J A Leigh - A.C.I.B - Independent Examiner



ORMSKIRK FOODBANK

England & Wales - Charity number 1185980

Accounts



Ormskirk Foodbank – Trustees Annual Report and Financial Statements



5th April 2020 to 4th April 2021

'For I was hungry and you fed me, thirsty and you gave me a drink, I was a stranger and you invited me in...' Matthew 25:35

1. About us

Ormskirk Foodbank is a small charity run entirely by volunteers to provide 3-days' worth of emergency food and advice to people in Ormskirk and district who are at a time of crisis in their lives. It is a service established through Churches Together in Ormskirk and opened in June 2013 with support from the Trussell Trust, a Christian charity that provides guidance on setting up and running foodbanks. We meet with clients in New Church House in Church Street, Ormskirk and are open on Tuesdays and Fridays between 11 am and 2 pm.

Charity Name and Registration

Ormskirk Foodbank, a Charitable Incorporated Organisation, registration no. 1185980, registered with the Charity Commission on 24 October 2019.

The charity is registered with HM Revenue & Customs and the Information Commissioner.

Charity's Address

New Church House, Church Street, Ormskirk, Lancashire, L39 3RD

Tel: 07748 951274

Email: info@ormskirk.foodbank.org.uk

Website: www.ormskirk.foodbank.org.uk

Names of the Trustees who Manage the Charity

	Role	Appointed	Resigned
Geoffrey Fallows	Chair	14/03/2013	
Michael Newman	Treasurer	06/06/2016	
Julia Gay Wells	Secretary	14/03/2013	17/03/2021 (deceased)
Peter Chalk		14/03/2013	
Linda Heaton		03/06/2014	
William Jones		14/03/2013	
Jeanette King		01/06/2015	
Mark Hudson		14/03/2013	
Margaret Wiechers		03/06/2014	

Governing Document and Charitable Objects

Our objects as defined in the governing document of the Ormskirk Foodbank Charitable Incorporated Organisation are:

the relief of financial hardship amongst people in Ormskirk and the surrounding area or in other parts of the United Kingdom in such ways as the trustees from time-to-time think fit, in particular, but not exclusively by:

- a) providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty
- b) such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services and to provide such services with a Christian ethos, supported by churches in Ormskirk.

The constitution (Governing Document) is based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations, ie where the trustees are the only members of the charity.

2. Our achievements and activities 5 April 2020 to 4 April 2021

The year 2020-2021 has been like no other in the time of this foodbank, as we dealt with the impact of the COVID-19 pandemic. The statistics below demonstrate increased demand for emergency food but also an increasing generosity of donors, in terms of food and financial donations. Ormskirk Foodbank responded to the changing rules, guidance, lockdowns and restrictions by switching to a delivery service during periods of lockdown and re-opening for collections as restrictions eased.

Clients served and referrals

The number of food vouchers processed in the year has increased by 18% to 609. Food was provided to 969 adults and 618 children; which was an increase of 33% compared to 2019/2020 for the total number of people fed. The number of children fed increased by 38%, which is also reflected in a change in proportions across family types; the percentage in families including single parents increased from 32% in 2019/2020 to 43% in this year. The main reasons that the clients cannot afford food is because of low income (54%), debt (10%), benefit delays (13%) and sickness (7%). The large increase in the proportion of those recorded as referred due to low income is partly a result of changes in eliciting referral crisis information during the pandemic when fewer face-to-face assessments were conducted.

Jobcentre Plus in Ormskirk continues to be our main source of clients (37%). Direct referrals taken by the foodbank increased to 31% this year compared to 12% in 2019/2020. This was expected with more people becoming aware of foodbanks through national and local media coverage; an increased presence on our social media channels; less opportunities for clients to engage face-to-face with referral agencies; and local residents finding themselves suddenly in need of emergency food due to Covid-19. Wellbeing, health and social services combined referred 10% of clients, and West Lancashire Financial Inclusion 8%. We receive small numbers of referrals from other agencies: charities, community and voluntary and statutory sector organisations.

Donors and food collected

Over thirty-three tonnes of food have been donated during the year; this is an increase from 19 tonnes in 2019/2020. We continue to have collection points at Tesco and Booths in Burscough, Nationwide in Ormskirk, Co-op Wigan Road, Christchurch Ministry Centre and New Church House. A new collection point was set up in Co-op Town Green. The Trussell Trust has a national agreement with Tesco, and we had collections in July and December, which this year did not involve our volunteers; approximately 7 tonnes were collected from these and the permanent collection point. As well as collecting food, Tesco also make a cash donation based on the weight of the food, which totalled £491. Morrisons began donating food and encouraging their customers to donate; they became our largest donor in 2020/2021 accounting for almost 12 tonnes. In addition to food donated at collection points we have received generous donations from individuals, Edge Hill University, schools, churches, staff at local businesses / services, and community and voluntary groups, especially at Christmas. B&M stores partnered with their local foodbanks and provided a financial donation to be used to purchase stock in the store.

Each week volunteers come to our warehouse facility to weigh, label and store the food donations. During this year all foodbank bags were packed at the warehouse and the delivery drivers picked up the bags from there to deliver to clients. Any surplus food is sent or collected by other local foodbanks in Skelmersdale and Merseyside, or other organisations that provide food to those in need such as Southport Shoreline, Whitechapel and Micah in Liverpool and the Venus Centre in Bootle. We extend our thanks to volunteers who collect and bring stock to the warehouse, and to those who carried out the usual warehouse duties whilst adhering to Covid-secure procedures.

Operational performance and changes to processes

After a short break at the beginning of the year, we continued to provide a bag of fresh fruit and vegetables supplied from Barn Owl. Meat vouchers for Scotts are given out to those who are referred via a referral agency and at the discretion of the session lead, when clients collect from New Church House. The costs of these services this year was £3,841 for Barn Owl and £1,336 for Scotts.

We moved to an electronic referral system at the beginning of the pandemic and new referral agencies were encouraged to use this system. Five organisations became new referral agencies and the pandemic enabled us to renew contact with existing agencies. Communications with referral agencies increased as our procedures changed, and we thank them for their patience and continued support in helping us to provide food to clients in need.

Christmas is a very busy time for the foodbank not just because of the number of clients but the many organisations and people who give extra food and toy/gift donations. Over 60 Christmas Hampers containing food and gifts for any children in the family were distributed.

Financial summary

The attached financial report gives details of our healthy financial position. Income more than doubled compared to the previous year totalling £36,624, and expenditure £15,798 with a closing balance of £41,193. Many thanks are due to all those who have donated to the foodbank over the

year, including the many regular and one-off donors, businesses, schools and support groups. Our generous standing order donors contributed £1,710 over the year; this includes new standing orders and reflects that some people found it easier to donate a regular financial gift rather than food stock during the lockdown. Since the introduction of donate buttons and the increasing use of online fundraising, we received over £8,000 through these mechanisms.

Volunteers

All these achievements and activities could not have happened without the active support and commitment of our volunteers to whom we are most grateful for all their time and dedication to the Ormskirk Foodbank. We received many offers of volunteers during the pandemic, but our change in procedures and adherence to social distancing guidelines resulted in less volunteers being required. Some volunteers chose not to continue when we returned to a collection service, but new volunteers had joined. We greatly appreciated the help from Dial-A-Ride volunteers during the delivery service in the first lockdown period.

Special thanks are due to our 'keyholders' who run the New Church House teams. We are also very grateful to those with specific responsibilities such as coordinating the foodbank; organising the warehouse; administering finances (Treasurer); carrying out administrative duties; coordinating the volunteers; technical support and keeping us up-to-date on social media; safeguarding; one of our trustees for the use of his property for the warehouse; and Ormskirk Parish Church for use of New Church House on Tuesdays and Fridays.

Strategic direction and partnerships

The trustees and steering group continue to discuss the strategic direction of Ormskirk Foodbank. New relationships have been made with other local organisations supporting those who cannot afford to buy food or in financial hardship. We have joined a forum for such groups in West Lancashire and contributed to local food insecurity research.

3. Our plans for 2021/22

During 2021/22 we plan to:

- Review our governance arrangements
- Review our strategic direction, making use of the Trussell Trust Together for Change strategy
- Encourage the use of e-referrals as standard
- Return to a collection service as restrictions are lifted, carry out risk assessments and adapt procedures as appropriate
- Review our healthy financial position and consider appropriate use of funds in line with our strategic direction

4. Financial Review

Principal sources of funding and outgoings

The major source of income from the charity has come from individual donations received from residents of West Lancashire and donations from local businesses and other charities. We receive a top-up donation from Tesco based on the weight of food donated at an in-store permanent collection point. No income was received in the form of grants.

Expenditure is primarily for the operational running of the foodbank, including the purchase of fresh items for clients in the form of fruit and vegetables, and the provision of vouchers to redeem for meat. Other outgoings include rental for the distribution centre and warehouse facility, administration, insurance and an annual payment to Trussell Trust. A regular donation from a local business is shared with another local charity, West Lancs Debt Advice, and is recorded as an expenditure.

Policy on reserves

Ormskirk Foodbank's policy on reserves is to ensure the stability of the foodbank's operations by maintaining a level of useable reserves sufficient to cover unexpected and unplanned events so that the work can continue. The initial amount set aside took into account a) uncertainty of or reduction in donations or other funding and b) the need for any large project spend including IT, premises or building repairs. The amount in reserves has increased from the initial £10,000 to £30,000 and now represents almost two year's running costs at 2020/21 levels of expenditure.

Remuneration of trustees

All trustees act in a voluntary capacity and do not receive remuneration or other material benefits from their services to the Charity. One trustee receives monthly rental payment for use of their premises as a warehouse for Ormskirk Foodbank. Out-of-pocket expenses necessarily and reasonably incurred by trustees in promoting the purposes of the foodbank are reimbursed at cost.

Details of any funds materially in deficit

Ormskirk Foodbank has no funds which are materially in deficit.

Statutory statements on liabilities

The trustees declare that:

- The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (e.g. any outstanding/ongoing contract or legal undertaking to buy or provide specific services)
- The charity has no debt outstanding at the date of this statement which is owned by the CIO and which is secured by an express charge on any assets of the CIO (e.g. a mortgage on property owned by the charity).

Approval of the Board of Trustees

Financial Review

The accounts were approved by the trustees on 27th September 2021

The trustees declare that they have approved the above Annual Report and Statement of Financial Activity.

Signed on behalf of the trustees



Geoffrey Fallows, Chair of Trustees

Date: 17.1.22

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Ormskirk Foodbank has no funds which are materially in deficit.

The trustees declare that:

- The charity has given no guarantee where potential liability under the guarantee is outstanding at the date of this statement (e.g. any outstanding/ongoing contract or legal undertaking to buy or provide specific services)
- The charity has no debt outstanding at the date of this statement which is owned by the charity and which is secured by an express charge on any assets of the charity (e.g. a mortgage on property owned by the charity)

Independent examiner's report to the officials of :-

ORMSKIRK FOODBANK

I report on the accounts of the organisation for the year ended 5 April 2021

Respective responsibilities of officials and examiner

The officials are responsible for the preparation of the accounts. The officials consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to:

- examine the accounts to confirm that from the information provided, the Income and Expenditure account represents a fair reflection of the financial affairs of the organisation.
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as officials concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records
- to prepare accounts which accord with the accounting records
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:  John Anthony Leigh
Professional Qualification: Associate of Chartered Institute of Bankers UK
Address: 23 High Moss, Ormskirk L39 4TP
Date: 23 July 2021

ORMSKIRK FOODBANK
Financial Report to 5th April 2021

Expenditure	2021	2019	Income	2021	2019
Trussell Trust	720	690	Donations from Churches	4820	1030
Insurance	200	200	Identified Donors	19628	11429
NCH - Rental Facilities	2220	1824	Standing order Donors	1710	810
Administration	1523	643	Anonymous Cash Donations	1153	407
Phones and Top Up Vouchers	335	105	Social Media Donations	8357	1
Extra Stocks Purchased	44	501	Tesco - Topup via Trussell Trust	491	2419
Barn Owl - Fruit & Veg Vouchers	3841	2023	Gift Aid		330
DC Scott - Meat Vouchers	1336	3330	Interest on BMM Account	5	20
Miscellaneous	210	77	Bank error refund	460	
Warehousing	369	81			
W.L Debt Advice (Share of Donations)	5000	3500			
	<u>15798</u>	<u>12974</u>			
Surplus for Year carried down	20826	3472			
	<u>36624</u>	<u>16446</u>			
Funds Statement				<u>36624</u>	<u>16446</u>
Surplus for year brought down	20826	3472	Represented By		
Surplus brought forward	20367	16895	HSBC Current Account	11165	10344
			HSBC BMM Account	30028	10023
	<u>41193</u>	<u>20367</u>		<u>41193</u>	<u>20367</u>

M Newman - Hon. Treasurer

John Anthony Light

President of Ormskirk Foodbank Trust

23 High Street, Ormskirk, L25 4TP

01507 501122



Professional Qualification

Address

Date