

DEVIZES LIONS CLUB (CIO)

REGISTERED CHARITY No 1185977

**ANNUAL REPORT OF THE TRUSTEES AND ACCOUNTS
FOR THE YEAR ENDED 30th JUNE 2021**

Trustees' Annual Report for the period

From Period start date 01 July 2020 To Period end date 30 June 2021

Section A Reference and administration details

Charity name Devizes Lions Club (CIO)

Other names charity is known by Devizes Lions, Devizes Lions Club, Lions Club of Devizes

Registered charity number (if any) 1185977

Charity's principal address Nursteed Community Centre

Nursteed Road

Devizes

Postcode

SN10 3AF

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Trustees for Lions year 1st July 2020 to 30th June 2021			
1 Jeremy King	President		
2 Peter Blockley	Secretary		
3 David Dolman	Charity Treasurer		
4 Anthony Scorer	Welfare Committee Chair		
5 Joanne Sheppard	1 st Vice President		
6 Roger Stratton	Activities 1 Committee Chair		
7 Nick Seager	Activities 2 Committee Chair		
8 Andrew Sheppard	Social Committee Chair		
Trustees for Lions year 1st July 2021 to 30 June 2022			
10 Joanne Sheppard	President		
11 Peter Blockley	Secretary		
12 Roger Stratton	Charity Treasurer		
13 Deborah Wilson	Welfare Committee Chair		
14 Richard Flaxbeard	Activities 1 Committee Chair		
15 Andrew Sheppard	Activities 2 Committee Chair		
16 Christopher Ellis	Social Committee Chair		
17 Andrew Trotter	1 st Vice-President		
18			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Devizes Lions Club (CIO) Constitution adopted on 21 October 2019. There have been no amendments to date.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Election annually by the Club Members with term of Office running for one year from 1 st July to 30 th June

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Devizes Lions Club (CIO) is an independent member of Lions Club International, the world's largest service club organisation, established in the USA in 1917.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

- 1.1 The Objects of the Club are such purposes as are exclusively charitable in England & Wales, including in particular:
- 1.1.1 the advancement of citizenship by:
 - 1.1.1.1 promoting the principles of good citizenship;
 - 1.1.1.2 encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community;
 - 1.1.1.3 providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members;
 - 1.1.1.4 encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours;
 - 1.1.1.5 supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals;
 - 1.1.2 promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities;
 - 1.1.3 promoting volunteering;
 - 1.1.4 the relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief;
 - 1.1.5 the advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues;
 - 1.1.6 promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment; and/or
 - 1.1.7 promoting community participation in healthy recreation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Devizes Lions Club raises significant funds throughout the year from its fundraising activities. Some of those activities, such as the annual concert and charity golf day, raise money for specific organisations that we consider will benefit from a substantial contribution to their funds. The general funds that the Club raises through other fundraising activities are used to provide grants to deserving causes and individuals within Devizes and the surrounding areas, supporting appeals from Lions' Districts, Multi District and Lions Clubs International.

The Club undertakes a number of community service projects. Examples of such activities include:

Sports Coaching Weekend and Arts Coaching Day

Devizes Lions believe the sports and the arts should be accessible to everyone.

Every year since 1990, Devizes Lions have held their popular Sports Coaching Weekend where for a modest contribution, about 500 local school children are invited to try one of about 20 different sports that they might not otherwise have the opportunity to experience. Tuition is all provided by qualified coaches. Following a similar format, Devizes Lions also hold Arts Coaching Days where local school children are invited to try one of several artistic activities that they might not otherwise have the opportunity to experience.

May Fair and Classic Cars Show

For many years Devizes Lions Club has held a May Fair in the local Market Place to provide an event for the benefit of local people with stalls and entertainment such as a carousel, children's rides, live shows, vintage cars,

refreshments and music. Due to the Covid restrictions the May Fair event was cancelled but in its place a Classic Cars Show was held in June located on the Green, a large public space owned by Devizes Town Council. Both the above types of event raise funds for the Club's charitable work and, as importantly, allow local groups to have stalls to raise funds for their own purposes.

Presentation Evening

Towards the end of the Lions' year Devizes Lions Club holds a presentation evening when cheques are presented to about 30 organisations and charities that operate within the Devizes area. These have been selected following a rigorous appraisal to determine those that will benefit most from the donations. At the same time grants are made to those Lions' projects in the UK and overseas that it considers will most benefit from our contributions. This event enables recipients of our donations to publicise their charitable activities. This year Covid restrictions stopped the public side of the event, but donations were still made.

Public Collections

Devizes Lions Club supports other organisations' fundraising activities by holding collections for such organisations as Marie Curie Cancer Care, BBC Children in Need and British Legion Poppy selling. It also holds public collections to raise funds to help alleviate the effects of national and international disasters.

Sponsored Walk and Swimathon

Each year, Devizes Lions Club organises a sponsored walk and a sponsored Swimathon. The Club provides all the organisation, administration and running of these events to the benefit of local individuals, organisations and charities by enabling them to raise money for their own purposes.

Spectacle Recycling

Since its formation nearly 100 years ago Lions Club International has focused on sight related projects. Over the years Devizes Lions Club has collected used spectacles for onward transmission and re-use in developing countries.

Message in a Bottle

The purpose of Message in a Bottle is to place a plastic bottle containing contact details and information about the medical needs of the individual in fridges where it can easily be found by emergency services.

Service in Devizes and the surrounding areas by delivering and maintaining the stock of bottles in doctors' surgeries, libraries, pharmacies, and other suitable venues in the area.

Covid-19

With the Covid-19 restrictions the programme of Events over the last year had to be drastically curtailed. The Trustees plan to return to the planned activities as soon as circumstances allow.

The Trustees are aware of the Charity Commission guidance and take it into account when making a decision to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grant Making Policy

The Objects of Devizes Lions Club

Under the terms of the Clubs' Constitution, the Trustees apply funds at their discretion, making grants where they believe that their contribution will make a real difference. The Club only makes grants in furtherance of its charitable objects. The Objects of the Club are shown earlier in this document.

Priorities for Support

The number of applications that can be supported is limited by the amount of funds available for distribution in any one year. The Trustees have determined that the priorities for funding will be:

- subject to other elements of the Trustees' grant-making policy, no restrictions are imposed on the purpose for which a grant may be made.
- as there are numerous Lions Clubs in the UK, applications from Devizes and the surrounding area are generally given priority. Trustees also consider national and international funding requests.
- applications for support and/or grants are all considered on their own merits following investigation by the Club's Welfare Committee. However, given that most of the available funds are raised within the local community, those applications that are local are given special consideration.
- using the above guiding principles, the following are examples of areas adopted for support:
 - Local charities and causes - youth groups, groups working with the elderly, residential and nursing homes, individual appeals, causes that improve the life or well-being of people within our community.
 - Youth and children's organisations - sports and arts related groups or individuals, scouting and guiding, youth activities, young people undertaking overseas assignments.
 - Community facilities - village hall projects, community group initiatives.
 - Relief of hardship - providing relief for individuals, families and those with disabilities.

In addition to making grants set out above, the Club supports and puts on events to benefit and serve the local community. It also makes grants without receiving applications where the Trustees decide that the need is appropriate.

The above priorities in this policy will be reviewed every year (or more often if deemed appropriate) by the Trustees and may be changed in accordance with the Trustees' view of the most effective application of available funds at any point in time.

Principles

In awarding grants, the Trustees will apply the following principles:

- The Trustees will not normally support applications from large national charities (unless it is for local use) or charities deemed by the Trustees to be already adequately funded.
- The Trustees may work with other organisations to fund initiatives beyond the financial scope of a single organisation.
- Applications from previous recipients of grants or from previously unsuccessful applications will be considered by the Trustees on their own merits. Although the Trustees will have regard to the outcome of the previous grant, any new application will not receive preferential or adverse consideration.

Exclusions

The Trustees will not normally approve the use of funds for purposes which government has a statutory responsibility to provide.

Grant Application Process

Applications for grants may be made by any effective means and will be considered by the Welfare Committee on behalf of the Trustees.

Before awarding a grant, the Trustees require that the applicant should:

- inform the Trustees of the purpose of the application, details of the project, the way in which the grant will be used and how it will be managed effectively for its intended purpose.
- provide adequate information regarding the identity and financial status of the applicant and/or of the status of the person(s) who will carry out the project/work.
- note that all equipment purchased with the grant is owned and remains the property of the recipient (whether an organisation or an individual).
- consent to the use of personal data supplied by them for the processing and review of their application in order to comply with current Data Protection legislation. This includes transfer to and use by such individuals and organisations as the Trustees deem appropriate. The Trustees require the assurance of the applicant that personal data about any other individual is supplied to the Trustees with his/her consent.

Assessment Process

The assessment process will be:

- All applications for grants will be subject to initial assessment to ensure that they meet the basic criteria for funding.
- The Welfare Committee will consider applications and, where approval is recommended, seek the Trustees' agreement and will inform applicants of the outcome of applications as soon as is reasonably practicable.
- Whilst the Trustees will not be obliged to provide an explanation to the applicant should its application be unsuccessful they will provide relevant comment to the applicant where appropriate.
- Applicants should note that the Trustees receive far more applications than they have funds to support. Even if an application fits with the criteria and priorities of the Trustees, they may still be unable to provide a grant.

Monitoring and Publicity

Where the grant is for an extended period, the Trustees may require project progress to be reported on a regular basis. In addition to reports detailing progress, grant recipients may be asked to provide a statement of how the grant has been spent. This may be by a report in writing or given in person to the Trustees, or by a visit of the Trustees to view the project.

The Trustees may ask applicants to consent to the use of their information and project details for publicity purposes, including on-line, in print or otherwise.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Even with the curtailment of some of the normal fundraising events Devizes Lions Club was able to make grants of £19,864 in the year funded through fundraising events, together with individual donations.

Fundraising events included, a restricted Carol Float, a Book Sale, a Golf Day (run jointly with the local Rotary Club), a Classic Car Show and most notably a sponsored Cycle Ride from Lands End to John O' Groats by one of our Club Members.

45 charities and good causes were supported by our donations totalling £18,871. Within that total 4 charities were given a total of £3,000 after making presentations at our Lions Den Event. In addition £993 was used to provide material support to deserving individuals.

The Sports Coaching Event was held under Covid safe conditions but on a smaller scale than in previous years. However 260 children were able to experience one of 10 different sports where tuition was provided by qualified coaches.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees have a reserves policy so that sufficient funds are retained to cover fluctuations in income in the year and taking into account that a significant part of the income is obtained from fundraising Events held in November and December. The Trustees consider the financial risk when planning Future Events and make the necessary reserves to cover the worst financial outcome. In the present circumstances with Covid-19 restrictions in place a higher than normal balance was brought forward to the start of the 2020-2021 year and the Trustees have provided for a higher than normal balance to be carried forward to year commencing 1 July 2021 so that there are funds available to help those in need as set out in the Objects of the Charity.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>J Sheppard</i>	<i>Peter Blockley</i>
Full name(s)	JOANNE SHEPPARD	PETER BLOCKLEY
Position (eg Secretary, Chair, etc)	PRESIDENT	SECRETARY
Date	13 September 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Devizes Lions Club (CIO)

Charity No 1185977

1185977

Receipts and payments accounts

CC16a

For the period
from

Period start date
01 July 2020

To

Period end date
30 June 2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Admin Account to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					N/A
Donations	4,880	-	-	4,880	-
Fundraising Events	17,459	-	-	17,459	-
Sponsored Events	557	-	-	557	-
Sports Coaching	2,087	-	-	2,087	-
Gift Aid from HMRC	1,428	-	-	1,428	-
Interest	1	-	-	1	-
Cancelled cheques	98	-	-	98	-
Members' payments into Admin A./C			3,416	3,416	
Refunds from Lions District			175	175	
Income from Gazebo hire			40	40	
Insurance element relating to fundraising			84	84	
Tail Twister's fines on Members			39	39	
Handover costs charged to Members			266	266	
Refund from Social Event			100	100	
Lions clothing charged to Members	-	-	52	52	-
Sub total (Gross income for AR)	26,510	-	4,172	30,682	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,510	-	4,172	30,682	-
A3 Payments					
Cost of Fundraising Events	5,059	-	-	5,059	-
Sports Coaching Expenses	2,304	-	-	2,304	-
Donations from Sponsored Events	557	-	-	557	-
Donations to Individuals & Groups	19,864	-	-	19,864	-
Rent for Store	250	-	-	250	-
Operational Expenses	558	-	-	558	-
Replacement cheques	90	-	-	90	-
Dues paid to LCI, MD & District			2,282	2,282	
Refunds from Lions District allocated to Members			144	144	
Refund of Member's personal money			60	60	
Handover Meeting Expenses			111	111	
Lions Clothing and equipment			73	73	
Accessories for Gazebos	-	-	90	90	-
Wreath - British Legion			50	50	
Name badges for chain of Office			50	50	
Postage	-	-	6	6	-
Sub total	28,682	-	2,866	31,548	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	28,682	-	2,866	31,548	-
Net of receipts/(payments)	- 2,172	-	1,306	866	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	20,897	-	5,950	26,847	-
Cash funds this year end	18,725	-	7,256	25,981	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Admin Account to nearest £
B1 Cash funds	HSBC Accounts	18,725	-	-
	Lloyds Bank Account	-	-	7,256
		-	-	-
	Total cash funds	18,725	-	7,256

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Admin Account to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Gazebos	Admin Account	-	-
	Santa's Sleigh	Admin Account	-	-
	Club Regalia	Admin Account	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Members' personal money in the Admin Bank Account	Admin Account	3,183	On Call
	Supplier's invoice for food provided at Handover Meeting	Admin Account	196	August 2021
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



Peter Blockley (Secretary)

15.12.2021



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Devizes Lions Club (CIO)

On accounts for the year
ended

30 June 2021

Charity no
(if any)

1185977

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 06 / 2021**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

15.12.2021

Name:

Mrs A Cross

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

10 Market Place

Devizes,
Wiltshire

SN10 1HT

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.