

FRIENDS AT MIDNIGHT PROJECT

England & Wales · Charity number 1185955

Details

Other names	FRIENDS AT MIDNIGHT
Status	Registered
Legal form	CIO
Registered	2019-10-23
Register	View on the Charity Commission register

Contact

Address Flat 9
Joseph Lister Court
Upton Lane
London
E7 9PS

Phone 07926798065

Email jesus.hossana@gmail.com

Activities

Objects: THE OBJECT OF THE CIO IS:TO PROMOTE SOCIAL INCLUSION AMONGST MEMBERS OF THE BLACK, ASIAN, AND MINORITY ETHNIC GROUPS, WHO ARE SOCIALLY EXCLUDED FROM SOCIETY OR PARTS OF SOCIETY ON THE GROUNDS THAT THEY ARE NEWLY-ARRIVED MIGRANTS TO THE UK IN PARTICULAR BY PROVIDING SUPPORT AND ADVICE, INCLUDING ADVICE ON HOUSING, WELFARE, HEALTH, EDUCATION AND IN SUCH OTHER WAYS AS THE TRUSTEES MAY FROM TIME TO TIME DETERMINE.

Activities: Friends at Midnight project supports refugees, new arrivals, and Black, Asian and Minority Ethnic communities in England and Wales to understand welfare, housing, and employment system. We explain official information in clear, culturally familiar language and bridge the gap between information and access to services by signposting, referring, escalate, and supporting resettlement and integration.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Religious Activities, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People Of A Particular Ethnic Or Racial Origin, Other Defined Groups, The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-01	£10,050	£9,100	-	-
2024-07-01	£3,619	£3,619	-	-
2023-07-01	£0	£0	-	-
2022-07-01	£0	£0	-	-
2021-07-01	£0	£0	-	-

Trustees

Name	Role	Appointed
Phionah primah Ndawula	Chair	2020-02-25
Joseph Kiyemba		2020-02-25
Pete Gabayo		2020-09-14

FRIENDS AT MIDNIGHT PROJECT

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FRIENDS AT MIDNIGHT PROJECT TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 01 July 2025

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1. CHARITY INFORMATION

Registered Charity Number: **1185955**

Registered Office: **Flat 9, Joseph Lister Court, Upton Lane, London, E7 9PS**

Trustees (who served during this period):

Phionah Primah Ndawula (Chair)

Joseph Kiyemba

Pete Gabayo

2. TRUSTEES' ANNUAL REPORT

Objectives and Activities

Friends at Midnight Project exists to promote social inclusion, wellbeing, and empowerment among vulnerable individuals, particularly from Black, Asian, and Minority Ethnic (BAME) backgrounds, newly arrived migrants, asylum seekers, and refugees in the UK.

Our charitable aims are delivered through:

- Practical support and guidance on housing, welfare, health, and education.
- Advocacy services to help individuals navigate public services, access entitlements, and exercise their rights.
- Organising community engagement events, educational sessions, and support groups to promote integration, inclusion, and alleviate isolation.

We are committed to reducing inequality, advancing opportunities, and building stronger, more connected communities.

Achievements and Performance

Key Achievements in 2024–2025:

- ✓ Held **12 successful resettlement classes** for young refugees to support their integration, confidence, and understanding of life in the UK.
- ✓ Organised a **London City trip** for young refugees, providing social connection, cultural exposure, and joy during a challenging transition.
- ✓ Facilitated **8 community events**, offering practical guidance on welfare, benefits, housing rights, and navigating the NHS.
- ✓ Supported **over 75 individuals** through one-to-one advice, referrals, and advocacy.
- ✓ **Distributed food parcels, snacks, and essential supplies** to families in financial hardship through strong local partnerships.
- ✓ Sustained a dedicated team of **27 active volunteers**, including bilingual members to assist non-English-speaking communities.
- ✓ **Expanded outreach** to vulnerable groups affected by the cost-of-living crisis and housing instability.
- ✓ **Strengthened collaborations** with faith groups, community organisations, and local businesses to increase in-kind support.
- ✓ **Maintained a trusted community presence** through word-of-mouth, social media, and consistent grassroots engagement.

Outcomes Delivered:

- **Increased awareness** of rights and entitlements among service users
- **Reduced isolation**, especially for elderly migrants and young families
- **Improved access** to essential services including GP registration, housing advice, and food banks
- **Boosted resilience and confidence** in navigating complex welfare systems

Despite limited financial resources, our community-led approach allowed us to **deliver high-impact outcomes**, keeping services open, inclusive, and accessible to those in greatest need.

Financial Review

For the Year Ending 1 July 2025

During the financial year, the organisation received a total income of **£10,050**, which was fully utilised in delivering charitable activities supporting young refugees and their families. The income comprised **£4,600 in cash donations** and **£5,450 in in-kind contributions**. Below is a detailed breakdown of expenditure:

Cash Expenditure Breakdown (*Total: £4,600*)

- 12 Resettlement classes for young refugees: **£1,200**
- London City trip for young refugees: **£810.23**
- Community events, workshops, and outreach meetings: **£989.77**
- Communications (phone, internet, software, printing): **£550**
- Volunteer expenses and travel reimbursements: **£750**
- Administrative costs (office materials, stationery, postage): **£300**

In-Kind Contributions Breakdown (*Estimated Value: £5,450*)

- Donated furniture (shelves, tables, seating): **£1,250**
- Refreshments and snacks for events and classes: **£1,100**
- Stationery and office supplies: **£950**
- Educational materials (books, activity packs, classroom items): **£1,300**
- Miscellaneous items (cleaning supplies, kitchenware, décor): **£850**

Reserves Policy:

The charity currently holds no cash reserves and spends all income within the reporting year. Our long-term aim is to build modest reserves (targeting three months' operating costs) to ensure sustainability against unforeseen challenges.

Financial Controls:

All income and expenditure are recorded, reviewed, and authorised by trustees in line with our Internal Financial Controls Policy.

Structure, Governance, Policies and Compliance

Structure and Governance

Friends at Midnight Project is a registered charity governed by a board of trustees, who meet regularly to review activities, finances, and strategic direction. The charity operates without paid staff and relies entirely on volunteers. Decisions are made collectively to ensure accountability, transparency, and alignment with our charitable purposes.

Key Policies in Place:

- Financial Controls Policy
- Safeguarding Policy (including enhanced DBS checks for trustees and volunteers)
- Complaints Policy
- Serious Incident Reporting Policy
- Risk Management Policy
- Trustee Expenses and Conflicts of Interest Policy
- Data Protection and Confidentiality Policy
- Equality, Diversity, and Inclusion Policy
- Bullying, Harassment, and Grievance Policy
- Social Media and Communications Policy
- External Speakers and Partnership Vetting Policy
- Environmental Responsibility Statement (reducing waste, encouraging sustainability in events)

Risk Management

Risk assessments are conducted regularly covering safeguarding, financial management, reputational risk, and operational safety. We continue to strengthen governance through trustee training and periodic reviews of our policies.

Compliance:

The trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission under section 17 of the Charities Act 2011.

3. STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 01 July 2025

(All funds unrestricted)

Income	£
Donations	4,600
Gifts in Kind	5,450
Total Income	10,050

Cash - Donation Expenditure	£
12 Resettlement classes	1,200.00
London City trip	810.23
Community Events, Workshops, Outreach	989.77
Communications	550.00
Volunteer Expenses, Travel	750.00
Administrative Expenses	300.00
Total Expenditure	4,600.00

In-Kind Expenditure	£
Donated furniture	1,250.00
Refreshments and snacks	1,100.00
Office Furniture and Equipment	950.00
Educational materials	1,300.00
Miscellaneous (cleaning, kitchenware, etc.)	850.00
Total in-kind expenditure	5,450.00

4. BALANCE SHEET

As of 01 July 2025

Assets	£
Cash at Bank and in Hand	0
Office Furniture and Equipment	950
Total Assets	950

Liabilities	£
Creditors (Unpaid Expenses)	0
Total Liabilities	0

These financial statements were approved by the Board of Trustees and signed on their behalf by:



Phionah Primah Ndawula (Chair)

Date: 01/08/2025

5. NOTES TO THE FINANCIAL STATEMENTS

Basis of Preparation:

These financial statements are prepared on a receipts and payments basis, in accordance with guidance for small charities.

Additional Notes:

- The charity has operated solely on voluntary contributions and gifts in kind.
- All funds were unrestricted and used within the reporting period.
- No liabilities, loans, or debts existed at year-end.
- The charity owns basic office equipment valued at **£950**.
- No investment or trading activities took place during the year.

6. CONCLUSION AND FUTURE PLANS

Summary:

Friends at Midnight Project continues to provide crucial services to those most at risk of marginalisation. Despite limited financial resources, our impact has been significant through dedicated volunteer work, strategic partnerships, and practical support tailored to the needs of our beneficiaries.

Looking Ahead (2025-2026):

- Expand outreach services to tackle growing needs arising from the housing crisis, food insecurity, and rising living costs.
- Seek modest grant funding and corporate partnerships to strengthen financial sustainability.
- Increase our volunteer base, with a focus on training and retention.
- Develop new collaborations with health services, schools, and migrant organisations to broaden our reach.
- Continue to uphold the highest standards of governance, safeguarding, and transparency.

We remain deeply committed to building resilient, connected communities where everyone has the opportunity to thrive.

END OF REPORT

FRIENDS AT MIDNIGHT PROJECT

England & Wales - Charity number 1185955

Accounts

FRIENDS AT MIDNIGHT PROJECT
TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 01 July 2024

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1. CHARITY INFORMATION

Registered Charity Number: 1185955

Registered Office: Flat 9, Joseph Lister Court, Upton Lane, London, E7 9PS

Trustees:

- Phionah Primah Ndawula (Chair)
- Joseph Kiyemba
- Pete Gabayo

2. TRUSTEES' ANNUAL REPORT

Objectives and Activities

The Friends at Midnight Project aims to promote social inclusion among Black, Asian, and minority ethnic (BAME) communities, particularly newly arrived migrants to the UK. Our core activities include:

- Providing support and advice on **housing, welfare, health, and education**.
- Advocacy services to empower **children, young people, the elderly, and the general public** across England and Wales.
- Hosting **community-building events**, meetings, and information-sharing sessions to ease integration and combat social isolation.

Achievements and Performance

During the financial year, we:

- Held **six community support meetings**, providing guidance on housing rights and access to social services.
- Assisted **over 50 individuals** with welfare advice, including navigating benefits and health services.
- Strengthened our volunteer base to **22 committed members**, enabling wider community outreach.
- Developed partnerships with local businesses and individuals who donated snacks, soft drinks, and stationery to support our meetings.

Financial Review

For the year ended **01 July 2024**, our total income was **£3,619**, received in both cash and in-kind contributions. We used the entire amount to support our activities.

Income Breakdown:

- **Donations: £3,619**
 - Gifts in kind (snacks, soft drinks, stationery): **£1,200**
 - Trustees' and members' cash donations: **£2,419**

Expenditure Breakdown:

- Events and Meetings (venue, refreshments, materials): **£2,100**
- Communication (internet, phone subscriptions): **£312**
- Transport (volunteer expenses, travel to outreach locations): **£450**
- Administrative costs (stationery, office supplies): **£757**

Structure, Policies, Governance, and Compliance

The Friends at Midnight Project operates as a charitable organization, governed by its trustees. Decisions are made collectively, ensuring transparency and accountability in our operations. Our activities are carried out entirely by volunteers, and we rely on donations to sustain our work.

Policies and Procedures

Internal Charity Financial Controls Policy and Procedures

We have robust financial controls in place to ensure all income and expenditure are properly recorded, approved, and used solely for charitable purposes. All financial transactions are reviewed by trustees, and cash donations are documented accordingly.

Safeguarding Policy and Procedures

We work with children, young people, and the elderly, ensuring that safeguarding is a top priority. We have obtained all necessary DBS checks for trustees and volunteers, including enhanced DBS checks where applicable. Safeguarding training is mandatory for volunteers, and any concerns are reported following our safeguarding procedures.

Financial Reserves Policy and Procedures

The charity does not currently hold financial reserves due to its small scale of operations. However, we aim to build reserves in future financial years to ensure sustainability.

Complaints Policy and Procedures

We have a formal complaints procedure in place to address concerns from beneficiaries, volunteers, and the public. Complaints are reviewed by trustees and resolved in a fair and transparent manner.

Serious Incident Reporting Policy and Procedures

Any serious incidents, including safeguarding concerns or financial irregularities, are reported to the Charity Commission in compliance with regulations.

Internal Risk Management Policy and Procedures

We conduct regular risk assessments to identify and mitigate potential risks affecting the charity's operations, volunteers, and beneficiaries.

Trustee Expenses Policy and Procedures

Trustees may claim expenses incurred while carrying out charity duties, such as travel costs. These claims are reviewed and approved by the board.

Trustee Conflicts of Interest Policy and Procedures

Trustees declare any potential conflicts of interest before participating in decision-making. Conflicts are recorded and managed to ensure transparency.

Investing Charity Funds Policy and Procedures

Currently, we do not engage in financial investments. However, any future investments will comply with regulations and be approved by trustees.

Campaigns and Political Activity Policy and Procedures

The charity remains non-political and does not engage in political campaigning. Our focus is on advocacy and direct community support.

Bullying and Harassment Policy and Procedures

We maintain a zero-tolerance policy towards bullying and harassment within our charity. All volunteers and members are encouraged to report any concerns.

Social Media Policy and Procedures

All online communications are managed responsibly to ensure a positive and professional presence for the charity. Volunteers and trustees follow guidelines when posting content related to our work.

Engaging External Speakers at Charity Events Policy and Procedures

External speakers invited to charity events must align with our values and objectives. They undergo a vetting process to ensure appropriateness.

3. STATEMENT OF FINANCIAL ACTIVITIES

For the year ended **01 July 2024**

Category	Unrestricted Funds (£)	Restricted Funds (£)	Total 2024 (£)
Income			
Donations	3,619	0	3,619
Charitable Activities	0	0	0
Other Trading Activities	0	0	0
Investments	0	0	0
Other	0	0	0
Total Income	3,619	0	3,619
Expenditure			
Events and Meetings	2,100	0	2,100
Communication	312	0	312
Transport	450	0	450
Administrative Costs	757	0	757
Total Expenditure	3,619	0	3,619
Net Movement	0	0	0

4. BALANCE SHEET

As of **01 July 2024**

Assets	2024 (£)
Cash at bank and in hand	0
Gifts in kind (used in year)	0
Office Furniture and Equipment	500
Other Fixed Assets	0
Total Assets	500

Liabilities	2024 (£)
Creditors (unpaid expenses)	0
Total Liabilities	0
Net Assets	500

The financial statements were approved by the board of trustees and signed on their behalf by:

Phionah Primah Ndawula (Chair).

Signature:

Date: **02/03/2025**



5. NOTES TO THE FINANCIAL STATEMENTS

Basis of Preparation

These financial statements have been prepared on a receipts and payments basis, as permitted for small charities.

Additional Notes:

- The charity operates solely on donations and voluntary contributions; no paid staff were employed in this period.
- There are **no restricted funds** in this financial year.
- The charity has **no outstanding liabilities or loans**.
- All income was used in the same financial period for charitable purposes.

6. FINAL NOTES

The Friends at Midnight Project remains committed to promoting social inclusion and supporting newly arrived migrants. Despite financial constraints, we continue to make a significant impact through dedicated volunteer work and community engagement. Future plans include expanding our outreach programs and seeking additional funding sources to increase our impact.

END OF REPORT