



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 15 October 2019 Period start date To 16 December 2020 Period end date

Charity name: Red Kite Rape and Sexual Abuse Support Service

Charity registration number: 1185947

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide comprehensive services to victims of historic or recent rape or sexual abuse or violence to enable them to recover and thrive once more in their communities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>To provide a helpline which creates a safe space for survivors of rape and sexual abuse to contact in order to speak to trained volunteers or qualified counsellors who will listen, hear, validate and empathise with them. Red Kite will provide psychological first aid to them. We will triage their needs, making onward referrals to other agencies as appropriate. We will provide therapy through a variety of means, whether one-to-one or in groups.</p> <p>Red Kite will provide counselling (free at the point of contact) to enable survivors to learn new coping strategies, to manage their everyday lives and responsibilities, and to heal enough to live full, happier lives in their communities. Clients' qualitative improvement will be monitored by standard questionnaires and recorded for performance reporting purposes.</p> <p>Owing to the Sars-CoV-2 virus (Covid 19) lockdown we have had to revise our plans in line with government regulations. While restrictions continue we will therefore provide a virtual office and online services during this period.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>I confirm that the Board of Trustees have read, considered and have agreed to abide by the guidance issued by the Charity Commission on public benefit.</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	Volunteers donate their time to operate a Support Helpline  Counsellor volunteers donate their time to provide advice & therapy to callers to helpline
Other		Trustees volunteer their time to manage Red Kite, including recruitment of staff, provision of training materials, management of finances, fundraising, PR and Comms with media, secretarial duties for Board meetings.

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• Completion of first stage of fundraising</li> <li>• Diversification &amp; expansion of Board of Trustees</li> <li>• Employment of Volunteer Co-ordinator</li> <li>• Recruitment of Helpline volunteers</li> <li>• Recruitment of volunteer Counsellors</li> <li>• Purchase of IT system, telephony, domain host, website, and IT equipment in progress.</li> <li>• Purchase of Charity Log1 licence &amp; system set up</li> <li>• Launch of online helpline service on 14 December 2020.</li> <li>• Training of helpline volunteers (ongoing)</li> <li>• Completion of end of year reports</li> </ul>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Achievements in accordance with Strategic business Plan and Communications Strategy
Performance of fundraising activities against objectives set	Para 1.41	Slightly less than anticipated at this stage due to loss of main fundraiser, but sufficient to meet business needs for set up and launch. Fundraising ongoing.
Investment performance against objectives	Para 1.41	N/A
Other		Recruitment of Volunteer Co-ordinator completed. Recruitment of Helpline Volunteers and Volunteer Counsellors in progress.

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	Funds in hand at 16 December 2020: £27,605.71
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Still new, reserves not yet built up.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Herts County Council Communities Herts Community Foundation Allen Lane Foundation The Childwick Trust Follett Trust Locality Budgets of local councillors
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		Bishop's Stortford Town Council The Braziers Trust Leathersellers East Herts Lottery
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Lack of local Counsellors Lack of Helpline Volunteers Attrition after training Helpline Volunteers Inability to attract funding sources Loss of Trustees
Other		

## Structure, Governance and Management

Description of charity's trusts:		Nil
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Red Kite Constitution (Board of Trustees)
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Personal recommendation, followed by written application, then by unanimous vote by quorate Board of Trustees, then by written acceptance of new Trustee.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Disciplinary Confidentiality Staff Well-being Environmental Subject Access Request Adult Safeguarding Diversity & Equal Opportunities Health & Safety Violence & Aggression & Incident Report Financial controls Use of Online Calls & Meetings Facilities

The charity's organisational structure and any wider network with which the charity works	Para 1.51	Board of Trustees reporting to Charity Commission & Funders. Volunteer Co-ordinator reporting to line-manager Trustee (SRJ). Helpline Volunteers reporting to Volunteer Co-Ordinator and 2 Trustees, supervised by qualified counsellors. Volunteer Counsellors reporting to managing Trustee (ShN)
Relationship with any related parties	Para 1.51	Membership pending with The Survivors Trust.
Other		Communications Strategy Business Continuity Plan Risk Register

## Reference and Administrative details

Charity name	Red Kite Rape and Sexual Abuse Support Service
Other name the charity uses	(formerly Red Kite Rape and Sexual Abuse Centre)
Registered charity number	1185947
Charity's principal address	82 Thorley Hill Bishop's Stortford Herts CM23 3NB

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Siobhan Nundram	Chair	September 2020 -date	Board of Trustees
2	Dr Sue Rayner Jacobs	Deputy Chair Treasurer	September 2020 – date 15 Oct 2019 - date	Board of Trustees Board of Trustees
3	Councillor Norma Symonds	Ambassador	15 October 2019	Board of Trustees
4	Mr Steve Neate	Secretary	23 July 2020	Board of Trustees
5	Charlotte Shyllon	PR/Comms	24 September 2020	Board of Trustees

## Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Siobhan Nundram	July 2020	Training materials
Omar Daniels	October 2020	Training materials
Dr Sue Rayner Jacobs	October 2019	Banking materials; Training materials & folder; Policy Folder; Correspondence; Funding applications folder  3 reconditioned laptops (2 held by ITSSIE) 5 Headsets  <b>Volunteer Co-ordinator IT:</b> Dell Latitude 3510 laptop, Core Processor, Drive, 15.6" display screen, Windows 10 Pro, 1-year warranty Plantronics Headset.

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Nil
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Psychiatric	Omar Daniels, Retired Consultant Psychiatrist	omardaniels@doctors.org.uk

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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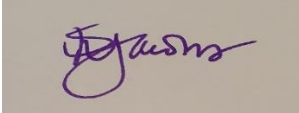
## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

## Declarations

<b>Signature(s)</b>	
<b>Full name(s)</b>	Dr Sue Rayner Jacobs
<b>Position (eg Secretary, Chair, etc)</b>	Deputy Chair & Treasurer
<b>Date</b>	16 December 2020





CHARITY COMMISSION  
FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Red Kite Rape and Sexual Abuse Support Service

On accounts for the year  
ended

16 November 2020

Charity no  
(if any)

1185947

Set out on pages

1 & 2 of this report

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 16 November 2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

KG

Date:

3/1/21

Name:

KEVIN HUNTER

Relevant professional  
qualification(s) or body  
(if any):

CIMA

Address:

Osney Mead



GAUNT'S END, ELSHAM

HCETS, CM22 6SR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A