

Highgate Community Support Limited

A Charitable Company Limited by Guarantee

Registered Company No: 11673612

Registered Charity No: 1185938

Report of the Trustees and Unaudited Financial Statements for the Year Ended 5 April 2023

Registered Office:

Stanhope Hall Community Centre
Ketley Croft, Highgate
Birmingham B12 0XG

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1. Report of the Trustees for the Year Ended 5 April 2023

The trustees, who are also directors of the company for the purposes of the Companies Act 2006, present this report and the financial statements of the charity for the year ended 5 April 2023.

Charitable Objectives

For the public benefit in Highgate, Birmingham, the charity's objectives are:

- the preservation and protection of good health by providing services and facilities which are directed to promoting health, good nourishment, and healthy recreation for people who would not otherwise afford them;
- the promotion of social inclusion by preventing people from being socially excluded, relieving the needs of those who are socially excluded, and assisting them to integrate into society.

The Highgate Community

Highgate is an urban area of Birmingham one mile from the city centre. It is part of the Highgate & Bordesley ward of the Ladywood parliamentary constituency.

Highgate is an area of high deprivation and limited aspiration. The UK government's "Index of Multiple Deprivation" (IMD) assesses small areas in England on income, employment, education, skills and training, health and disability, crime, and barriers to housing. The latest IMD survey (2019) rates Highgate as 441 out of 32,844 in England. Highgate is one of the most deprived areas in the country and well within the lowest 10% decile.

Highgate's Victorian housing was heavily bombed in the Second World War and replaced by seven tower blocks of flats and surrounding small maisonettes. This housing stock remains today. It is mostly council-owned and maintained at a basic level. There is some light industry but not sufficient to provide significant employment.

Highgate is highly multi-cultural. About 40% of the population is of South Asian origin, 20% Somalian, with the remaining 40% comprising those with Afro-Caribbean, Irish, East European, and White British origins. It is an area where new entrants to the UK tend to stay for a couple of years or so and then move on to other parts of the country.

Birmingham Central Mosque is located in Highgate a few yards from The ARK St Albans Academy school. Of the 600 students at this Church of England school, 90% are Moslem. A key feature of Highgate is that different cultural communities live side-by-side in a relatively peaceful co-existence. However, many cultural barriers still exist.

A major urban re-development in Highgate and surrounding areas is proposed by Birmingham City Council in the next five to ten years. Whilst leaving most of Highgate's existing residential housing stock untouched, the 'Rea Valley Urban Quarter' development focuses on converting mainly current commercial areas to mixed residential, commercial and recreational space. The plan focuses on buildings development with little reference to the development of social communities.

Operational Aims, Objectives, and Activities

Highgate Community Support Limited aims to support community aspiration in Highgate such that individuals and families are empowered to achieve their full potential. Reaching their potential will allow them to achieve positive outcomes in their lives.

Accepted academic research¹ shows that individuals can only achieve their potential when certain human needs are met: - food, warmth, health, housing, resources, employment, friendship, sense of belonging, respect (by others and of others).

We aim to help local residents meet these needs by:

- nourishing those who are disadvantaged to become independent, in control of their life choices, and achieve their potential;
- improving equality, dignity, and respect in our community, recognising diversity and celebrating difference;
- improving basic skills and expertise of individuals, combining learning and social activities.

Activities

We achieve the above objectives by delivering three streams of activity:

- (i) activities which **sustain the community** in its day-to-day activities by addressing basic human needs - food, health, safety, security, housing, employment;
- (ii) activities which promote **social engagement** within the community by addressing human psychological needs - friendship, belongingness, and respect;
- (iii) activities to encourage and facilitate **children and young people**, who perhaps have the greatest journey to make in achieving their full potential.

The services we provide in Highgate are now delivered at two locations. At our primary location, Stanhope Hall Community Centre, we provide sustenance to the community through the provision of free food:

- weekly community lunches - hot, cooked, three-course meals available to anyone free of charge and including vegetarian and halal options; regularly attended by 30 to 40 people per week;
- weekly food share services which provide a large crate of food, free of charge, to needy Highgate families; we normally support 30 families per week with this service - however during the recent Covid pandemic this rose to 92 families per week.

¹ AH Maslow: Hierarchy of Human Needs

During the year we have also operated our advice centre from Stanhope Hall Community Centre. This provides professional help and support to Highgate families in the areas of housing, welfare benefits, and debt management. Over the 12-month period we have supported with over 350 Highgate families and substantially improved their income through more informed welfare and housing benefit claims. Towards the end of the reporting period we moved the location of the advice centre to St Patrick's Room, Stanhope Street, Highgate, which has now become our second centre of operation.

At St Patrick's Room we also operate a weekly Women's Group. Apart from social friendship, this group focuses on women's safety and support for young mothers.

Structure, Governance, and Management

Charitable Company

Highgate Community Support Limited is a non-profit making private limited company, limited by guarantee, incorporated in England and Wales and a registered charity. The articles of association of the company are the standard Charity Commission model for charitable companies limited by guarantee.

Trustees

The following trustees served during the whole of the reporting period:

Peter Bould, chair
Amanda Cadman
Mark Dalton
Mohammed Shafique

All the trustees gave their time voluntarily and received no private benefit from the company.

Trustees are appointed by the members of the company at the Annual General Meeting of the company. New Trustees can also be appointed between Annual General Meetings by the existing Trustees, which is then ratified at the Annual General Meeting.

Governance and Members

The trustees met regularly where they reviewed and controlled the company's policies, finances, operations, and plans.

To ensure that the company's work programme is fully grounded in the needs of the local Highgate community the trustees take advice from an advisory group comprising local community leaders and residents. Normally, this advisory group meets once every two months.

The priorities recommended by the advisory group are considered by the trustees, and events and services planned dependent on the funds available.

The company has a total of ten members, each with equal voting rights.

Financial Control

Principal Sources of Funding

The company's principal sources of funding comprise:

- planned monthly donations from known donors;
- cash collections from people who attend events funded by the company;
- gift aid claims (where appropriate) from the above two income streams;
- grants received from grant-awarding agencies.

During the reporting period grants were received from:

- Ladywood Neighbourhood Network Small Grant Scheme: £10,000 for part funding of the advice centre;
- The Greggs Foundation: £15,000 for funding of our food services and part funding of the advice centre;

Assets and Reserves

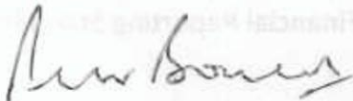
The company has no investments or fixed assets, and all assets are held in cash.

Our reserves policy is to hold funds between six to twelve months' expenditure. The Covid pandemic substantially increased our reserve funds because many of our activities were curtailed during lockdown. During the last 12 months we have tried to rectify this position such that our funds comply with our reserves policy. As at 05 April 2023 we have almost, but not quite, achieved this. During the coming financial year we plan to expand substantially our charitable activities which in turn will increase both income and expenditure, and our reserves policy will be met.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 5 April 2023.

There may be minor discrepancies in the totals within the financial statements because all figures are rounded to the nearest £ pound.

Approved by the board of trustees on 25 May 2023 and signed on its behalf by:



Peter W Bould
Chair of Trustees

Mr. M. J. H. C. A.
James G. H. Limited
West Point
Middlesex Office Park
for the year
2023

2. Independent Examiner's Report to the Trustees of Highgate Community Support Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 5 April 2023.

Responsibilities and Basis of Report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charities Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr T May FCCA
Jerroms GCN Limited
West Point
Mucklow Office Park
Mucklow Hill
Halesowen
B62 8DY

25 May 2023

3. Statement of Financial Activities for the Year Ended 05 April 2023

		2022/2023			
	note	Unrestricted Fund £	Restricted Funds £	Endowment Funds £	Prior Year Total £
Income & Endowments from:					
Donations & Legacies		2,023	30,189	-	39,115
Total Income	2	2,023	30,189	-	39,115
Expenditure on:					
Raising Funds		250	-	-	-
Charitable Activities		-	31,158	-	21,225
Other Expenditure		1,752	-	-	1,013
Total Expenditure 3 & 4		2,002	31,158	-	22,238
Net Income/Expenditure		21	(969)	-	16,877
Transfers					
Gross Transfers between Funds - in		-	-	-	-
Other Recognised Gains/Losses		-	-	-	-
Net Movement of Funds		21	(969)	-	16,877
Reconciliation of Funds:					
Total Funds Brought Forward		17,921	29,556	-	30,600
Total Funds Carried Forward		17,943	28,587	-	47,477

Within the Financial Statements there may be minor discrepancies in totals because all numbers are rounded to the nearest £ pound

4. Balance Sheet at 05 April 2023

			As at 05/04/2023	As at 05/04/2022
		note	£	£
Fixed Assets			-	-
Current Assets				
	Cash at Bank	5	45,364	45,784
	Cash in Hand	5	388	310
	Debtors	5	1,267	1,792
			<u>47,020</u>	<u>47,886</u>
Current Liabilities				
	Other Creditors	5	-	-
	Accounts Payable	5	490	409
				<u>409</u>
Current Assets less Liabilities			<u>46,530</u>	<u>47,477</u>
Total Net Assets			<u>46,530</u>	<u>47,477</u>
Reserves				
	Movement in Funds		(948)	16,877
	Funds Brought Forward		<u>47,477</u>	<u>30,600</u>
			<u>46,530</u>	<u>47,477</u>
Represented by:				
	Unrestricted Fund	6 & 7	17,943	17,921
	Restricted Funds	6 & 7	28,587	29,556
	Total Reserves	6 & 7	<u>46,530</u>	<u>47,477</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 05 April 2023, and the members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The trustees acknowledge their responsibility for (i) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006, and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company at the end of each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the charitable company. The above financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and were approved by the Board of Trustees on 25 May 2023.



Peter W Bould
Chair of Trustees

5. Notes to the Accounts

Note: 1 Accounting Policies

Charity Information

Highgate Community Support Limited is a non-profit making private limited company, limited by guarantee, incorporated in England and Wales and a registered charity. Its registered office is Stanhope Hall Community Centre, Ketley Croft, Highgate, Birmingham, B12 0XG.

Basis of Preparing the Financial Statements

The financial statements of the charitable company have been prepared in accordance with the current Statement of Recommended Practice, SORP 2019, 'Accounting and Reporting by Charities', the applicable standard FRS 102, and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities when the company is legally entitled to it, ultimate receipt is probable, and the amount to be recognised can be quantified with reasonable accuracy.

Tax refunds are recognised when the income to which they relate is received.

Grants are recognised when any precondition to their use by the company is met. All income is accounted gross.

Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the company to that expenditure, it is probable that the transfer of economic benefit will be required in settlement, and the amount of the obligation can be measured accurately. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is accounted gross.

Taxation

The charity is exempt from Corporation Tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Financial Instruments

The company has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "Other Financial Instruments Issues" of FRS102 to all of its financial statements.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Assets and Liabilities

Financial instrument and measurement on initial recognition:

Cash

Cash held.

Debtors

Settlement amounts after any trade discounts or amounts advanced by the company.

Creditors

Settlement amounts after any trade discounts or amounts advanced to the company.

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period or in the period of the revision and future periods where the revision affects both current and future periods.

Note 2: Income

	Year Ended 05/04/2023			Year Ended 05/04/2022		
	Unrestricted Fund	Restricted Fund	Total Fund	Unrestricted Fund	Restricted Fund	Total Fund
Donations & Legacies						
Donations from Individuals	920	-	920	1,355	900	2,255
Collections at Events [1]	-	4,148	4,148	-	4,966	4,966
Gift Aid Tax Rebates [2]	230	1,041	1,271	328	1,466	1,794
Corporate Donations	873	-	873	-	-	-
Grants Received [3]	-	25,000	25,000	5,000	25,100	30,100
Total Income	2,023	30,189	32,212	6,683	32,432	39,115

[1] Collections includes general and special collections, both GASDS gift aided and not.

[2] Includes both Gift Aid and GASDS tax rebate claims.

[3] Grants were received during 2022/2023 from:

- Ladywood Neighbourhood Network Scheme	£ 10,000.00
- The Greggs Foundation	£ 15,000.00
Total	£ 25,000.00

Note 3: Expenditure

	Year Ended 05/04/2023			Year Ended 05/04/2022		
	Unrestricted Fund	Restricted Fund	Total Fund	Unrestricted Fund	Restricted Fund	Total Fund
Raising Funds						
Advertising	250	-	250	-	-	-
Website	-	-	-	-	-	-
	250	-	250	-	-	-
Charitable Activities						
Community Lunches	-	1,494	1,494	-	-	-
Food Share Distribution [1]	-	3,484	3,484	-	3,054	3,054
Highgate Advice Centre [2]	-	24,528	24,528	-	18,000	18,000
Womens Group	-	515	515	-	171	171
Stanhope Hall Support [3]	-	1,138	1,138	-	-	-
	-	31,158	21,158	-	21,225	21,225
Support Costs						
Bank Charges	81	-	81	38	-	38
Insurance	248	-	248	248	-	248
Accountancy & Admin [4]	1,423	-	1,423	728	-	728
	1,752	-	1,752	1,013	-	22,238
Total Expenditure	2,002	31,158	33,160	1,013	21,225	22,238

[1] Foodshare Distribution provides free food (large crate) to circa 40 families per week

[2] The Highgate Advice Centre is a free advice service for Highgate residents.

Circa 400 families per year receive help in areas of housing, welfare benefits, and debt management.

[3] Costs to promote social inclusion at the Stanhope Hall social centre.

[4] Accountancy services (provided by Jerroms GCN) plus IT costs.

Note 4: Comparative Analysis of Expenditure

	Year Ended 05/04/2023			Year Ended 05/04/2022		
	Activities Undertaken Directly £	Funding of Activities £	Total £	Activities Undertaken Directly £	Funding of Activities £	Total £
Raising Funds	250	-	250	-	-	-
Charitable Activities	25,042	6,116	31,158	18,171	3,054	21,225
Other Costs	1,752	-	1,752	1,013	-	1,013
Total	27,044	6,116	33,160	19,184	3,054	22,238

Note 5: Current Assets and Current Liabilities at 05/04/2023

	General Fund	Restricted	Total Funds
	£	Funds £	£
Cash in Bank at 05/04/2023	18,205	27,159	45,364
Cash in Hand at 05/04/2023	-	388	388
Debtors at 05/04/2023			
- Gift Aid Rebate Claims	228	1,040	1,268
Total Current Assets	18,435	28,587	47,020
Less Current Liabilities at 05/04/2023:			
- Amounts falling due within one year	490	0	490
	17,943	28,587	46,530

Represented by:

	General Fund	Restricted	Total Funds
	£	Funds £	£
Unrestricted Funds - General Fund	17,943		17,943
Restricted - Community Events		2,238	2,238
Restricted - Community Friendship		3,440	3,440
Restricted - Sustenance		18,489	18,489
Restricted - Young People		4,420	4,420
	17,943	28,587	46,530

Note 6: Description of Funds

<i>General Fund</i>	Unrestricted fund used at the discretion of the trustees consistent with the charitable objectives of the company
<i>Community Events</i>	Restricted fund used to provide events in Highgate consistent with the charitable objects of the company. Such events include, health demonstrations, recreational socials etc
<i>Community Sustenance</i>	Restricted fund used to sustain and generally benefit the people of Highgate consistent with the charitable objects of the company. Such services include the community lunches, food share and the advice centre
<i>Community Friendship</i>	Restricted fund to promote social inclusion and combat social exclusion within Highgate consistent with the charitable objects of the company. Such services include the Women's Group
<i>Young People</i>	Restricted Fund used to support children and young people in Highgate consistent with the charitable objects of the company

Note 7: Movement of Funds

Fund	Balance at 05/04/2022 £	Income £	Expenditure £	Transfers between Funds £	Balance at 05/04/2023 £
Unrestricted Fund					
- General	17,921	2,023	2,002	-	17,943
Restricted Funds					
- Community Events	2,238	-	-	-	2,238
Community Sustenance	18,944	30,189	30,643	-	18,489
- Community Friendship	3,955	-	514	-	3,440
- Young People	4,420	-	-	-	4,420
Total Funds	47,477	32,212	33,159	-	46,530

Note 8: Payments to Trustees & Staff Costs

No trustee received remuneration or expenses other than the re-imbursement of expenditure incurred on behalf of the company. One volunteer helps the company and receives volunteer expenses in accordance with HMRC guidelines. The company has no paid employees.