

CENTRE FOR CHAPLAINCY IN EDUCATION

England & Wales · Charity number 1185922

Details

Other names CCE

Status Registered

Legal form CIO

Registered 2019-10-22

Register [View on the Charity Commission register](#)

Contact

Address 114 Mount Street
London
W1K 3AY

Phone 07309677235

Email info@c4ce.co.uk

Website www.centreforchaplaincyineducation.co.uk

Activities

Objects: - TO ADVANCE THE CHRISTIAN RELIGION FOR THE PUBLIC BENEFIT MAINLY BUT NOT EXCLUSIVELY THROUGH THE DEVELOPMENT OF CHAPLAINCY IN SCHOOLS, COLLEGES AND OTHER EDUCATIONAL INSTITUTIONS. - TO ADVOCATE THE BENEFITS TO STUDENTS, STAFF AND MEMBERS OF THE COMMUNITY OF HIGH-QUALITY CHAPLAINCY PROVISION IN EDUCATIONAL INSTITUTIONS, MAINLY BUT NOT EXCLUSIVELY AMONG CHURCHES, FAITH BODIES, FUNDING, REGULATORY AND GOVERNMENT BODIES, AND TO THE PUBLIC AT LARGE, IN THE UK OR ELSEWHERE.- TO CONTRIBUTE TO THE MORAL, SOCIAL AND SPIRITUAL DEVELOPMENT OF STUDENTS OF ALL FAITHS AND BELIEFS BY THE PRODUCTION OF RESOURCES, SEMINARS, TALKS, MEETINGS AND NETWORKS TO SHARE BEST PRACTICE IN CHAPLAINCY. - TO IDENTIFY, ENCOURAGE AND SUPPORT APPROPRIATE AND EFFECTIVE APPROACHES TO PASTORAL CARE, PARTICULARLY BUT NOT EXCLUSIVELY AMONG STUDENTS AND OTHER MEMBERS OF EDUCATIONAL INSTITUTIONS WHO ARE VULNERABLE OR SOCIALLY OR ECONOMICALLY DISADVANTAGED.

Activities: Advancing the Christian Religion for the public benefit through the development of Chaplaincy in Schools, colleges and other educational institutions.Supporting, resourcing and encouraging Chaplains.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Religious Activities

Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£28,442	£13,694	-	-
2024-12-31	£6,542	£21,358	-	-
2023-12-31	£20,094	£8,983	-	-
2022-12-31	£19,328	£125,709	-	-
2021-12-31	£230,699	£201,159	-	-

Trustees

Name	Role	Appointed
Rev Michael Henry Haslam	Chair	2018-11-02
Catherine Bryan		2021-11-25
Louisa Parrales		2024-01-23
Martin Dean		2025-06-26
Michelle Anne McGlown		2024-01-23
Paul David Sanderson		2025-05-19
Rev Matthew James Bullimore		2025-07-15
Rev STEPHEN GOLDING		2024-01-23

CENTRE FOR CHAPLAINCY IN EDUCATION

England & Wales - Charity number 1185922

Accounts



Centre for Chaplaincy in Education

Registered Charity, No: 1185922

Trustees' Annual Report and Accounts for the year to 31 December 2025

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2025

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Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2025

1 Annual Report

The Trustees present their annual report under the Charities Act 2011 together with the Accounts for the year ending 31 December 2025.

A Structure, Governance & Management

A1 Legal Objects

Centre for Chaplaincy in Education (CCE) was started in 2018 as an unincorporated charity. CCE was incorporated on 22 October 2019 as a Charitable Incorporated Organisation (CIO).

CCE's Constitution is based on the Charity Commission's model governing document for Foundation CIOs, where the Trustees are the only Members of a charity.

As defined in CCE's constitution the charity's objects are:

- to advance the Christian religion for the public benefit mainly but not exclusively through the development of chaplaincy in schools, colleges and other educational institutions.
- to advocate the benefits to students, staff and members of the community of high-quality chaplaincy provision in educational institutions.
- to contribute to the moral, social and spiritual development of students of all faiths and beliefs by the production of resources, seminars, talks, meetings and networks to share best practice in chaplaincy.
- to identify, encourage and support appropriate and effective approaches to pastoral care, particularly but not exclusively among students and other members of educational institutions who are vulnerable or socially or economically disadvantaged.

A2 Public Benefit Statement

The Trustees are aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have regard to that guidance in their administration of the charity. CCE believes that this report provides evidence of the public benefit of the charity's work in the year. As described more fully throughout the report, CCE's work supports educational chaplaincy, primarily in schools and further education colleges. Chaplaincy in these establishments reaches students, staff and families and is open to those of all faiths and none, meeting their spiritual and pastoral needs.

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2025

A3 Trustee recruitment, selection and induction

The minimum number of charity trustees is 3 and the maximum is 12. In accordance with the Constitution, Trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of CCE's trustees.

In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

New trustees are provided with the constitution, latest annual reports and accounts. Other induction and training is provided depending on the individual needs of new trustees.

B Vision and Strategy

The vision, strategy, values and strategic priorities were developed by the Trustees in late 2020 and early 2021, following consultation with a wide body of educational chaplaincy organisations and practitioners leading to a final strategy document for the period 2021-2025 being approved in March 2021. This strategy is reviewed annually by the Trustees.

The vision is

"A chaplaincy in every school and college in the UK"

with core strategic strands of

Advocacy: to increase awareness of the value of, and support for, chaplaincy in educational settings (and more specifically schools and colleges)

Formation: to provide and facilitate induction and ongoing training and support for all chaplains in education

In 2024 we added **Partnership** as an additional core strategic stand. This made explicit what was already implicit.

C Activities, Achievements and Performance

2025 has been a year of steady growth. The Chaplaincy Induction course with Birmingham Newman University has commenced again and the Chaplaincy Leadership Course is ready to start in 2026. It has been good to work in partnership with the Growing Faith Foundation and a wide range of other organisations. We continue to work with existing and potential funders.

Centre for Chaplaincy in Education

Annual Report

for the year ending 31 December 2025

C1 Advocacy

Our advocacy work during the year was focussed on the following main activities:

- Further development of effective partnerships with all Christian denominations and organisations across the UK who actively engage with, support and employ school and college chaplaincy.

We continued to promote chaplaincy through a range of articles in the Christian press, speaking at national and regional events and our wider work with partners.

C2 Formation

The Chaplaincy Induction, Exploring Chaplaincy and Leadership courses continued to be run. There were 15 participants on the Exploring Chaplaincy course, 23 on the Chaplaincy Induction course and 7 on the Leadership, Ethos and Values course. The webinar programme has been well-received and is scheduled to continue into 2026.

C3 Future plans

Advocacy

We commenced the Listening Research project in 2025; this will continue into 2026 and culminate in June 2026 at the chaplaincy conference. CCE continues to work with partners to advocate for chaplaincy.

Formation

The webinar programme has been well-received, alongside our continuing exploring chaplaincy and chaplaincy induction courses, these activities will be extended into 2026. A conference is planned for June 2026, during which the outcomes of the Listening Research Project will be reported. These outcomes will guide strategic planning and develop existing training.

C4 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate.

D Financial Review

D1 Policy on Reserves

CCE's policy on reserves is based on future strategy, potential redundancy liabilities, and any other significant factors that should be taken into account were CCE to close or move to new premises. The specific reserves policy, including any designation of reserves for specific purposes, may be agreed by Trustees on an annual basis.

For these purposes CCE will endeavour to generate and maintain reserves which are at least 25% of its annual expenditure.

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2025

D2 Principal Sources of Funding and Outgoings

Grant funding received during 2025 was the principal source of funding.

D3 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the charity. Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the charity are reimbursed at cost.

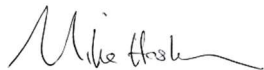
D3 Financial Status

CCE's current resources from unrestricted grants received or expected are sufficient to meet its outgoings for at least the next year.

D4 Statutory Statements on Liabilities

The Trustees declare that CCE has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (e.g., any outstanding/ongoing contract or legal undertaking to buy or provide specific services) and CCE has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (e.g.: a mortgage on property owned by the charity).

Approved by the Trustees and signed on their behalf,



Mike Haslam Chair of Trustees Date: 25/01/2026

Centre for Chaplaincy in Education

E Reference and Administrative Details

E1 Administrative details

Registered Office London Jesuit Centre, 114 Mount St, London, W1K 3AH
Phone 07309677235
Email admin@c4ce.co.uk
Website www.centreforchaplaincyineducation.co.uk

Agents

Independent Examiner Mr J Porter
Bankers CAF Bank 25 Kings Hill Ave, Kings Hill, West Malling ME19 4JQ

E2 Trustees

The following served as Trustees during the year

The Rev Mike Haslam (Chair)
The Rev Garry Neave (resigned July 2025)
Ms Catherine Bryan
The Rev Stephen Golding
Ms Michelle McGlown
Ms Louise Parrales
Mr Martin Dean (Treasurer)
Mr Paul Sanderson
The Rev Matthew Bullimore

Independent Examiners Report to the Members of Centre for Chaplaincy in Education

I report to the trustees on my examination of the accounts of the Centre for Chaplaincy in Education (the charity) for the year ending 31 December 2025.

Responsibilities and basis of report

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: John Albert Porter

Address: 165, Newland Park
Hull
East Yorkshire
HU5 2DX

Date: 14 January 2026

Centre for Chaplaincy in Education

Receipts and Payments Account

for the year ending 31 December 2025

	Note	Unrestricted General £	Restricted £	2025 Total £	2024 £
RECEIPTS					
Grants and Donations	3	20,375.13	-	20,375.13	-
Course Fees	6	8,035.00	-	8,035.00	400
Event Income		-	-	-	6,085.41
Other Income		32.12	-	32.12	57.09
TOTAL RECEIPTS		28,442.25	-	28,442.25	6,542.50
PAYMENTS					
Direct Charitable Expenditure					
Conference Expenditure		-	-		7,324.44
Qualification Development		-	-	-	-
Course Refunds		-	-	-	-
Salaries		-	-	-	-
Communication Assistant/Consultant		11,275.00		11,275.00	10,450
Communications – website, mailings, social media		556.45		556.45	586.41
Events		-	-	-	-
Fundraising and Publicity					
Printing and Stationery		75.00	-	75.00	-
Telephones		-	-	-	-
Management and Administration					
Salaries		-	-	-	-
DO and Staff Expenses		-	-	-	-
Staff training		-	-	-	-
Professional Fees		-	-	-	-
Rent and Room Hire		-	-	-	-
Sundry Expenses		60	-	60	60
Office Expenses		-	-	-	-
Trustee Expenses		104.75		104.75	261.40
Insurance		1,274.06	-	1274.06	1,145.85
IT Costs		349.68	-	349.68	1,530
TOTAL PAYMENTS		13,694.94	-	13,694.94	21,358.10
Excess/(Deficit) of Receipts over payments		14,747.31		14,747.31	(14,823.84)
Balance brought forward		12,743.09		12,743.09	27,558.65
Balances carried forward		27,490.40		27,490.40	12,743.09

Centre for Chaplaincy in Education Statement of Assets and Liabilities at 31 December 2025

£

ASSETS

Debtors	850.00
Cash at Bank	27,490.40

LIABILITIES

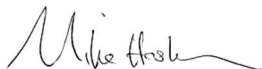
Creditors	6225.00
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TOTAL ASSETS **22,115.40**

Approval of the Trustees

The Trustees declare that they have approved the above Receipts and Payments account and Statement of Assets and Liabilities

Signed on behalf of the Trustees



Rev Mike Haslam

Chair of Trustees Date: 25/01/2026

Centre for Chaplaincy in Education

Notes to the accounts

Year ended 31 December 2025

1. Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities.

2. Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

3. Grant and donations Income

	2025	2024
Woodard Corporation	£10,000	-
The Jerusalem Trust	£5,000	-
Waverley Abbey	£5,000	-
Donations received from the CCE website	£353.42	-
	<hr/>	<hr/>
	£20,353.42	-

4. Salaries and trustee payments

No trustee received any payments for any services provided to the charity during 2025. The charity no longer employs staff. During 2025 the charity contracted a self-employed administrator for 10 hours a month.

5. Fixed Assets

No fixed assets were held as of 31 December 2025.

6. Creditors & Debtors

As of 31 December 2025, debtors amounting to £850 related to CCE's share of Newman University course fees. There is an outstanding liability of £6,225 due in 2026 to Newman University for a share of course fees. There were no other significant debtors, creditors or other liabilities.

7. Designated and restricted funds

There were no designated or restricted funds during the year of 2025.

CENTRE FOR CHAPLAINCY IN EDUCATION

England & Wales - Charity number 1185922

Accounts



Centre for Chaplaincy in Education

Registered Charity, No: 1185922

Trustees' Annual Report and Accounts

**for the year to
31 December 2024**

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2024

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Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2024

1 Annual Report

The Trustees present their annual report under the Charities Act 2011 together with the Accounts for the year ending 31 December 2024.

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Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2024

A3 Trustee recruitment, selection and induction

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In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

New trustees are provided with the constitution, latest annual reports and accounts. Other induction and training is provided depending on the individual needs of new trustees.

B Vision and Strategy

The vision, strategy, values and strategic priorities were developed by the Trustees in late 2020 and early 2021, following consultation with a wide body of educational chaplaincy organisations and practitioners leading to a final strategy document for the period 2021-2025 being approved in March 2021. This strategy is reviewed annually by the Trustees.

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with core strategic strands of

Advocacy: to increase awareness of the value of, and support for, chaplaincy in educational settings (and more specifically schools and colleges)

Formation: to provide and facilitate induction and ongoing training and support for all chaplains in education

In 2024 we added **Partnership** as an additional core strategic stand. This made explicit what was already implicit.

C Activities, Achievements and Performance

2024 has been a year of steady growth. The Chaplaincy Induction course with Birmingham Newman University has re-started and the Chaplaincy Leadership Course is ready to re-start in early 2025. It has been good to work in partnership with the Growing Faith Foundation and a wide range of other organisations. CCE hosted and led a well-received National Education Chaplaincy Conference. The new website was launched. We continue to work with existing and potential funders.

Centre for Chaplaincy in Education

Annual Report

for the year ending 31 December 2024

C1 Advocacy

Our advocacy work during the year was focussed on the following main activities:

- Further development of effective partnerships with all Christian denominations and organisations across the UK who actively engage with, support and employ school and college chaplaincy.

We continued to promote chaplaincy through a range of articles in the Christian press, speaking at national and regional events and our wider work with partners.

C2 Formation

The induction course has re-started and exploring chaplaincy courses continued to be run. There were 44 participants on the Exploring Chaplaincy Course and 14 on the Chaplaincy Induction course.

C3 Future plans

Advocacy

We are looking forward to the Research project in 2025 and to continuing to work with partners to advocate for chaplaincy.

Formation

The Conference and the subsequent webinars have been well-received, alongside, alongside our continuing exploring chaplaincy and chaplaincy induction courses.

C4 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate.

D Financial Review

D1 Policy on Reserves

CCE's policy on reserves is based on future strategy, potential redundancy liabilities, and any other significant factors that should be taken into account were CCE to close or move to new premises. The specific reserves policy, including any designation of reserves for specific purposes, may be agreed by Trustees on an annual basis.

For these purposes CCE will endeavour to generate and maintain reserves which are at least 25% of its annual expenditure.

D2 Principal Sources of Funding and Outgoings

Grant funding received in the previous year was the principal source of funding during 2024.

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2024

D3 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the charity. Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the charity are reimbursed at cost.

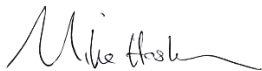
D3 Financial Status

CCE's current resources from unrestricted grants received or expected are sufficient to meet its outgoings for at least the next year.

D4 Statutory Statements on Liabilities

The Trustees declare that CCE has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (e.g., any outstanding/ongoing contract or legal undertaking to buy or provide specific services) and CCE has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (e.g.: a mortgage on property owned by the charity).

Approved by the Trustees and signed on their behalf,



Mike Haslam Chair of Trustees Date: 17.03.2025

Centre for Chaplaincy in Education

Receipts and Payments Account

for the year ending 31 December 2024

E1 Administrative details

Registered Office London Jesuit Centre, 114 Mount St, London, W1K 3AH
Phone 07309677235
Email admin@c4ce.co.uk
Website www.centreforchaplaincyineducation.co.uk

Agents

Independent Examiner Mr J Porter
Bankers CAF Bank 25 Kings Hill Ave, Kings Hill, West Malling ME19 4JQ

E2 Trustees

The following served as Trustees during the year

The Rev Mike Haslam (Chair)
The Rev Garry Neave
Ms Orla Kearns (Treasurer) (resigned 31 December 2024)
Ms Catherine Bryan
The Rev Justin White (resigned 31 December 2024)
The Rev Stephen Golding
Ms Michelle McGlown
Ms Louisa Parrales

Centre for Chaplaincy in Education

Receipts and Payments Account

for the year ending 31 December 2024

I report to the trustees on my examination of the accounts of the Centre for Chaplaincy in Education (the charity) for the year ending 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: John Albert Porter

Address: 165, Newland Park
Hull
East Yorkshire
HU5 2DX

Date: 13 January 2025

Centre for Chaplaincy in Education

Receipts and Payments Account

for the year ending 31 December 2024

	Note	Unrestricted General £	Restricted £	2024 Total £	2023 £
RECEIPTS					
Grants and Donations		-	-	-	20,061
Course Fees		400	-	400	-
Event Income		6,085.41	-	6,085.41	-
Other Income		57.09	-	57.09	33
TOTAL RECEIPTS		6,542.50	-	6,542.50	20,094
PAYMENTS					
Direct Charitable Expenditure					
Conference Expenditure		7,324.44	-	7,324.44	-
Qualification Development		-	-	-	-
Course Refunds		-	-	-	-
Salaries		-	-	-	-
Communication		10,450	-	10,450	4,775
Assistant/Consultant		-	-	-	-
Communications – website, mailings, social media		586.41	-	586.41	2,338
Events		-	-	-	-
Fundraising and Publicity					
Printing and Stationery		-	-	-	-
Telephones		-	-	-	-
Management and Administration					
Salaries		-	-	-	-
DO and Staff Expenses		-	-	-	-
Staff training		-	-	-	-
Professional Fees		-	-	-	-
Rent and Room Hire		-	-	-	-
Sundry Expenses		60	-	60	109
Office Expenses		-	-	-	-
Trustee Expenses		261.40	-	261.40	63
Insurance		1,145.85	-	1,145.85	1,062
IT Costs		1,530	-	1,530	636
TOTAL PAYMENTS		21,358.10	-	21,358.10	8,983
Excess/Deficit of Receipts over payments		14,823.84		14,823.84	11,110
Balance brought forward		27,508		27,508	16,398
Balances carried forward		12,743.09		12,743.09	27,508

Centre for Chaplaincy in Education

Statement of Assets and Liabilities

at 31 December 2024

£

ASSETS

Debt

-

Cash at Bank

12,743.09

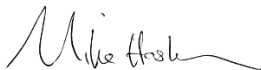
TOTAL ASSETS

12,743.09

Approval of the Trustees

The Trustees declare that they have approved the above Receipts and Payments account and Statement of Assets and Liabilities

Signed on behalf of the Trustees



Rev Mike Haslam

Chair of Trustees

Date: 17.03.2025

Centre for Chaplaincy in Education

Notes to the accounts

Year ended 31 December 2024

1. Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities.

2. Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

3. Grant and donations Income

	2024	2023
Woodard Schools	-	10,000
Jerusalem Trust	-	10,000
Wates Foundation	-	-
Individual donations inc Gift Aid	-	61
	<hr/>	<hr/>
	-	20,061

4. Salaries and trustee payments

No trustee received any payments for any services provided to the charity during 2024. The charity no longer employs staff. During 2024 the charity contracted a self-employed administrator for 10 hours a month.

5. Fixed Assets

No fixed assets were held as of 31 December 2024.

6. Creditors & Debtors

As of 31 December 2024, there were no significant debtors, creditors or other liabilities.

7. Designated and restricted funds

There were no designated or restricted funds during the year of 2024.

CENTRE FOR CHAPLAINCY IN EDUCATION

England & Wales - Charity number 1185922

Accounts



Centre for Chaplaincy in Education

Registered Charity, No: 1185922

Trustees' Annual Report and Accounts

**for the year to
31 December 2023**

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2023

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Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2023

1 Annual Report

The Trustees present their annual report under the Charities Act 2011 together with the Accounts for the year ending 31 December 2023.

A Structure, Governance & Management

A1 Legal Objects

Centre for Chaplaincy in Education (CCE) was started in 2018 as an unincorporated charity. CCE was incorporated on 22 October 2019 as a Charitable Incorporated Organisation (CIO).

CCE's Constitution is based on the Charity Commission's model governing document for Foundation CIOs, where the Trustees are the only Members of a charity.

As defined in CCE's constitution the charity's objects are:

- to advance the Christian religion for the public benefit mainly but not exclusively through the development of chaplaincy in schools, colleges and other educational institutions.
- to advocate the benefits to students, staff and members of the community of high-quality chaplaincy provision in educational institutions.
- to contribute to the moral, social and spiritual development of students of all faiths and beliefs by the production of resources, seminars, talks, meetings and networks to share best practice in chaplaincy.
- to identify, encourage and support appropriate and effective approaches to pastoral care, particularly but not exclusively among students and other members of educational institutions who are vulnerable or socially or economically disadvantaged.

A2 Public Benefit Statement

The Trustees are aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have regard to that guidance in their administration of the charity. CCE believes that this report provides evidence of the public benefit of the charity's work in the year. As described more fully throughout the report, CCE's work supports educational chaplaincy, primarily in schools and further education colleges. Chaplaincy in these establishments reaches students, staff and families and is open to those of all faiths and none, meeting their spiritual and pastoral needs.

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2023

A3 Trustee recruitment, selection and induction

The minimum number of charity trustees is 3 and the maximum is 12. In accordance with the Constitution, Trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of CCE's trustees.

In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

New trustees are provided with the constitution, latest annual reports and accounts. Other induction and training is provided depending on the individual needs of new trustees.

B Vision and Strategy

The vision, strategy, values and strategic priorities were developed by the Trustees in late 2020 and early 2021, following consultation with a wide body of educational chaplaincy organisations and practitioners leading to a final strategy document for the period 2021-2025 being approved in March 2021. This strategy is reviewed annually by the Trustees.

The vision is

“A chaplaincy in every school and college in the UK”

with core strategic strands of

Advocacy: to increase awareness of the value of, and support for, chaplaincy in educational settings (and more specifically schools and colleges)

Formation: to provide and facilitate induction and ongoing training and support for all chaplains in education

C Activities, Achievements and Performance

After the financial challenges and painful restructure of 2022, 2023 has been a year of slow and steady growth. The training partnership with Birmingham Newman University has been re-formed and the Chaplaincy Induction course has been re-started. The partnership with the Growing Faith Foundation is developing, and a new Education Chaplaincy Network has been launched with them. A national conference for 2024 has been planned. The chaplaincy census data was analysed. A new website has been commissioned and much of the preparatory work completed. The website will be launched in early 2024. Collaboration with a wide range of other partners is also developing; this includes both former and new relationships. Funding has been secured to increase the hours for our part time self-employed administrator to 10 hours per week.

Centre for Chaplaincy in Education

Annual Report

for the year ending 31 December 2023

C1 Advocacy

Our advocacy work during the year was focussed on the following main activities:

- Further development of effective partnerships with all Christian denominations and organisations across the UK who actively engage with, support and employ school and college chaplaincy.

We continued to promote chaplaincy through a range of articles in the Christian press, speaking at national and regional events and our wider work with partners.

C2 Formation

The induction course has re-started and exploring chaplaincy courses continued to be run. There were 22 participants on the Exploring Chaplaincy Course and 8 on the Chaplaincy Induction course.

C3 Future plans

Advocacy

We are looking forward to the 2024 conference and to continuing to work with partners to advocate for chaplaincy. The new website will also be launched in 2024.

Formation

The conference and follow up webinars will also be a key part of our formation, alongside our continuing exploring chaplaincy and chaplaincy induction courses.

C4 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate.

D Financial Review

D1 Policy on Reserves

CCE's policy on reserves is based on future strategy, potential redundancy liabilities, and any other significant factors that should be taken into account were CCE to close or move to new premises. The specific reserves policy, including any designation of reserves for specific purposes, may be agreed by Trustees on an annual basis.

For these purposes CCE will endeavour to generate and maintain reserves which are at least 25% of its annual expenditure.

D2 Principal Sources of Funding and Outgoings

Grant funding received in the previous year was the principal source of funding during 2023.

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2023

During the year CCE received further grant funding amounting to £20,000 which is restricted to communications and administrative work.

The main outgoings of the charity related to external communications ,£7,113 , maintaining channels of communication to and between chaplains and those considering training for chaplaincy. Other payments amounted to £1,870.

D3 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the charity are reimbursed at cost.

D3 Financial Status

CCE's current resources from unrestricted grants received or expected are sufficient to meet its outgoings for at least the next year.

D4 Statutory Statements on Liabilities

The Trustees declare that CCE has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (e.g., any outstanding/ongoing contract or legal undertaking to buy or provide specific services) and CCE has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (e.g.: a mortgage on property owned by the charity).

Approved by the Trustees and signed on their behalf,

Mike Haslam

Date:

Chair of Trustees

DocuSigned by:

Mike Haslam

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Centre for Chaplaincy in Education

E Reference and Administrative Details

E1 Administrative details

Registered Office London Jesuit Centre, 114 Mount St, London, W1K 3AH
Phone 07309677235
Email admin@c4ce.co.uk
Website www.centreforchaplaincyineducation.co.uk

Agents

Independent Examiner Mr J Porter
Bankers CAF Bank 25 Kings Hill Ave, Kings Hill, West Malling ME19 4JQ

E2 Trustees

The following served as Trustees during the year

The Rev Mike Haslam (Chair)
The Rev Garry Neave
Mrs Imogen Taylor (Treasurer) (resigned 31 December 2023)
Ms Orla Kearns
Ms Catherine Bryan
The Rev Justin White

Independent Examiners Report to the Members of Centre for Chaplaincy in Education

I report to the trustees on my examination of the accounts of the Centre for Chaplaincy in Education (the charity) for the year ending 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: John Albert Porter

Address: 165, Newland Park
Hull
East Yorkshire
HU5 2DX

Date: 16 January 2024

Centre for Chaplaincy in Education

Receipts and Payments Account

for the year ending 31 December 2023

		-----Year ended 31 December 2023-----			2022
	Note	Unrestricted General	Restricted	Total	
		£	£	£	£
RECEIPTS					
Grants and Donations	3	20,061		20,061	13,492
Course fees		-	-	-	4,725
Event income		-	-	-	966
Other income		33	-	33	145
TOTAL RECEIPTS		20,094	-	20,094	19,328
PAYMENTS					
Direct Charitable Expenditure					
Conference Expenditure		-	-	-	91
Qualification development		-	-	-	49,798
Course refunds		-	-	-	500
Salaries		-	-	-	42,832
Communications assistant/consultant		-	4,775	4,775	6,005
Communications -website/mailings social media		113	2,225	2,338	1,876
Events		-	-	-	425
		113	7,000	7,113	101,527
Fundraising and Publicity					
Printing & Stationery		-	-	-	28
Telephones		-	-	-	448
		-	-	-	2,352
Management and Administration					
Salaries		-	-	-	18,441
DO and staff expenses		-	-	-	1,706
Staff training		-	-	-	99
Professional fees		-	-	-	360
Rent and room hire		-	-	-	130
Sundry expenses		110	-	109	186
Office expenses		-	-	-	323
Trustee expenses		63	-	63	483
Insurance		1,062	-	1,062	568
IT costs		636	-	636	1,410
		1,871	-	1,870	23,706
TOTAL PAYMENTS		1,984	7,000	8,983	125,709
Excess/(Deficit) of Receipts over payments		18,110		18,111	(106,381)
Balance brought forward		9,398	7,000	16,398	122,779
Balances carried forward		27,508	-	16,398	16,398

Centre for Chaplaincy in Education

Statement of Assets and Liabilities

at 31 December 2023

£

ASSETS

Debtors 400

Cash at Bank 27,508

TOTAL ASSETS **27,908**

Approval of the Trustees

The Trustees declare that they have approved the above Receipts and Payments account and Statement of Assets and Liabilities

Signed on behalf of the Trustees

Rev Mike Haslam

Chair of Trustees Date:

DocuSigned by:
Mike Haslam
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Centre for Chaplaincy in Education

Notes to the accounts

Year ended 31 December 2023

1. Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities.

2. Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

3. Grant and donations Income

	2023	2022
Woodard Schools	10,000	-
Jerusalem Trust	10,000	-
Wates Foundation	-	7,000
Individual donations including Gift Aid	61	-
	<u>20,061</u>	<u>7,000</u>

4. Salaries and trustee payments

The charity employed two staff (a Lead Development Officer (full time) and a Course and Charity Administrator (FTE0.8)) until 31 August 2022 when all paid posts were made redundant. Both worked across Direct Charitable and Management and Administration areas. Costs including redundancy payments have been allocated on a time basis as follows:

	2023	2022
Direct Charitable expenditure	-	42,832
Management and Administration	-	18,441
Total Salaries	<u>-</u>	<u>61,273</u>

No trustee received any payments for any services provided to the charity.

5. Fixed Assets

No fixed assets were held at 31 December 2023

6. Creditors & Debtors

At 31 December 2023, debtors amounting to £400 related to CCE's share of Newman course fees. There were no other significant debtors, creditors or other liabilities.

7. Designated and restricted funds

There were no designated funds during the year. The Wates Foundation grant received during 2022 was restricted to communications administration. This fund was fully spent in 2023. The Woodard and Jerusalem Trust grants received in 2023 were unrestricted to support the core costs of the charity.

CENTRE FOR CHAPLAINCY IN EDUCATION

England & Wales - Charity number 1185922

Accounts



Centre for Chaplaincy in Education

Registered Charity, No: 1185922

Trustees' Annual Report and Accounts

**for the year to
31 December 2022**

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2022

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Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2022

1 Annual Report

The Trustees present their annual report under the Charities Act 2011 together with the Accounts for the year ending 31 December 2022.

A Structure, Governance & Management

A1 Legal Objects

Centre for Chaplaincy in Education (CCE) was started in 2018 as an unincorporated charity. CCE was incorporated on 22 October 2019 as a Charitable Incorporated Organisation (CIO).

CCE's Constitution is based on the Charity Commission's model governing document for Foundation CIOs, where the Trustees are the only Members of a charity.

As defined in CCE's constitution the charity's objects are:

- to advance the Christian religion for the public benefit mainly but not exclusively through the development of chaplaincy in schools, colleges and other educational institutions.
- to advocate the benefits to students, staff and members of the community of high-quality chaplaincy provision in educational institutions.
- to contribute to the moral, social and spiritual development of students of all faiths and beliefs by the production of resources, seminars, talks, meetings and networks to share best practice in chaplaincy.
- to identify, encourage and support appropriate and effective approaches to pastoral care, particularly but not exclusively among students and other members of educational institutions who are vulnerable or socially or economically disadvantaged.

A2 Public Benefit Statement

The Trustees are aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have regard to that guidance in their administration of the charity. CCE believes that this report provides evidence of the public benefit of the charity's work in the year. As described more fully throughout the report, CCE's work supports educational chaplaincy, primarily in schools and further education colleges. Chaplaincy in these establishments reaches students, staff and families and is open to those of all faiths and none, meeting their spiritual and pastoral needs.

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2022

A3 Trustee recruitment, selection and induction

The minimum number of charity trustees is 3 and the maximum is 12. In accordance with the Constitution, Trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of CCE's trustees.

In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

New trustees are provided with the constitution, latest annual reports and accounts. Other induction and training is provided depending on the individual needs of new trustees.

B Vision and Strategy

The vision, strategy, values and strategic priorities were developed by the Trustees in late 2020 and early 2021, following consultation with a wide body of educational chaplaincy organisations and practitioners leading to a final strategy document for the period 2021-2025 being approved in March 2021. This strategy is reviewed annually by the Trustees.

The vision is

"A chaplaincy in every school and college in the UK"

with core strategic strands of

Advocacy: to increase awareness of the value of, and support for, chaplaincy in educational settings (and more specifically schools and colleges)

Formation: to provide and facilitate induction and ongoing training and support for all chaplains in education

C Activities, Achievements and Performance

During the early part of 2022 the Trustees were aware that further development of CCE's core work could not continue without further sustainable funding streams. Whilst some grant funds were confirmed, these were conditional on match funding being secured. Despite the efforts of staff and trustees this funding was not found. In early July the Trustees made the difficult decision to make all employed posts redundant with effect from 31 August 2022. The Trustees decided that CCE would continue as a volunteer led organisation whilst plans could be made to secure funding for the continuance of planned work from alternative sources. The activity detailed below in C1, C2 and C3 thus largely covers the period January to July 2022. However, as CCE began to be re-formed from September 2022 exciting new possibilities began to emerge, including a new

Centre for Chaplaincy in Education

Annual Report

for the year ending 31 December 2022

partnership with Newman University, work with the Growing Faith Foundation and new partnerships with denominations such as Elim and Pray for Schools.

C1 Advocacy

Our advocacy work during the year was focussed on the following main activities:

- Further development of effective partnerships with all Christian denominations and organisations across the UK who actively engage with, support and employ school and college chaplaincy.
- The further development of regional hubs for chaplains continued to develop Hubs in the Midlands, NE and Wales.

We continued to promote chaplaincy through a range of articles in the Christian press, speaking at national and regional events and hosting the third on-line Commissioning Service which took place on September 16th, 2022, to coincide with Education Sunday. These are all part of our commitment to raise awareness of chaplaincy in education.

- A census of existing chaplaincy provision was completed in partnership with Newman University and will continue to be an essential component of work going forward.

C2 Formation

The induction courses and exploring chaplaincy courses continued to be run in 2022 with a total of 30 participants on the Exploring Chaplaincy Course, 11 on the Chaplaincy Induction course. The Leadership and Ethos course was a new project which was developed and piloted with 6 participants.

C3 Future plans

Advocacy

The census of existing chaplaincy will continue to be an essential component of work going forward. The information obtained (and subsequently reviewed and updated regularly) will form a key element of tracking as we work towards the vision of 'A Chaplaincy in every school and college'. It is planned to recruit voluntary assistance to analyse the data already gathered.

Formation

CCE plans to work in partnership with Newman University to offer further Induction and Leadership courses for chaplains during 2023. A grant given in late 2022 for communications will enable CCE, through the website and regular e-news, to keep chaplains informed of learning and networking opportunities.

In partnership with the Growing Faith Foundation CCE will be developing a new network of chaplains which will offer opportunities for prayer, fellowship and learning. This plans to meet four times a year on zoom.

Centre for Chaplaincy in Education

Annual Report

for the year ending 31 December 2022

C4 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate.

D Financial Review

D1 Policy on Reserves

CCE's policy on reserves is based on future strategy, potential redundancy liabilities, and any other significant factors that should be taken into account were CCE to close or move to new premises. The specific reserves policy, including any designation of reserves for specific purposes, may be agreed by Trustees on an annual basis.

For these purposes CCE will endeavour to generate and maintain reserves which are at least 25% of its annual expenditure.

D2 Principal Sources of Funding and Outgoings

Grant funding received in the previous year was the principal source of funding during 2022. During the year CCE received further grant funding amounting to £7,000 which is restricted to communications work and unrestricted donated gifts of £6,493 (including gift aid recovered) . Receipts from courses and events amounted to £5,691.

The main outgoings of the charity related to salaries (see Note 2) and consultancy totalling £67,278, together with course development costs of £49,798. Other payments amounted to £8,633.

D3 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the charity are reimbursed at cost.

D3 Financial Status

CCE's current resources from unrestricted grants received or expected are sufficient to meet its outgoings for at least the next year.

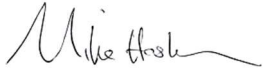
D4 Statutory Statements on Liabilities

The Trustees declare that CCE has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (e.g., any outstanding/ongoing contract or legal undertaking to buy or provide specific services) and CCE has no debt outstanding at the date

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2022

of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (e.g.: a mortgage on property owned by the charity).

Approved by the Trustees and signed on their behalf,



Mike Haslam Chair of Trustees Date: 22 May 2023

Centre for Chaplaincy in Education

E Reference and Administrative Details

E1 Administrative details

Registered Office London Jesuit Centre, 114 Mount St, London, W1K 3AH
Phone 07309677235
Email admin@c4ce.co.uk
Website www.centreforchaplaincyineducation.co.uk

Officers

Lead Development Officer Maggie Everett to 31 August 2022
Charity Administrator Helen Robinson to 31 August 2022

Agents

Independent Examiner Mr J Porter
Bankers CAF Bank 25 Kings Hill Ave, Kings Hill, West Malling ME19 4JQ

E2 Trustees

The following served as Trustees during the year

The Rev Mike Haslam (Chair)
The Rev Garry Neave
Mrs Imogen Taylor (Treasurer)
Ms Orla Kearns
Ms Catherine Bryan
The Rev Justin White (appointed 14 March 2022)

Independent Examiners Report to the Members of Centre for Chaplaincy in Education

I report to the trustees on my examination of the accounts of the Centre for Chaplaincy in Education (the charity) for the year ending 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: John Albert Porter

Address: 165, Newland Park
Hull
East Yorkshire
HU5 2DX

Date: 15 February 2023

Centre for Chaplaincy in Education

Receipts and Payments Account

for the year ending 31 December 2022

		-----Year ended 31 December 2022-----			2021
	Note	Unrestricted General	Restricted	Total	
		£	£	£	£
RECEIPTS					
Grants and Donations	3	6,492	7,000	13,492	210,000
Conference Income		-	-	-	16,496
Course fees		4,725	-	4,725	4,025
Event income		966	-	966	149
Other income		145	-	145	29
TOTAL RECEIPTS		12,328	7,000	19,328	230,699
PAYMENTS					
Direct Charitable Expenditure					
Conference Expenditure		91	-	91	21,388
Qualification development		49,798	-	49,798	69,792
Course refunds		500	-	500	-
Salaries		42,832	-	42,832	51,180
Communications consultant		6,005	-	6,005	24,000
Events		425	-	425	1,419
		99,651	-	99,651	167,779
Fundraising and Publicity					
Printing & Stationery		28	-	28	125
Telephones		448	-	448	650
Website		1,876	-	1,876	1,207
		2,352	-	2,352	1,982
Management and Administration					
Salaries		18,441	-	18,441	22,103
DO and staff expenses		1,706	-	1,706	2,746
Staff training		99	-	99	-
Professional fees		360	-	360	-
Rent and room hire		130	-	130	563
Sundry expenses		186	-	186	143
Office expenses		323	-	323	1,777
Trustee expenses		483	-	483	-
Insurance		568	-	568	1,075
IT costs		1,410	-	1,410	1,738
Recruitment		-	-	-	523
Contingencies		-	-	-	730
		23,706	-	23,706	31,398
TOTAL PAYMENTS		125,709	-	125,709	201,159
Excess/(Deficit) of Receipts over payments		(113,381)	7,000	(106,381)	29,540
Balance brought forward		122,779	-	122,779	93,239
Balances carried forward		9,398	7,000	16,398	122,779

Centre for Chaplaincy in Education

Statement of Assets and Liabilities

at 31 December 2022

£

ASSETS

Cash at Bank

16,398

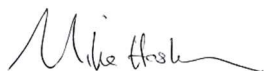
TOTAL ASSETS

16,398

Approval of the Trustees

The Trustees declare that they have approved the above Receipts and Payments account and Statement of Assets and Liabilities

Signed on behalf of the Trustees



Rev Mike Haslam

Chair of Trustees

Date: 22 May 2023

Centre for Chaplaincy in Education

Notes to the accounts

Year ended 31 December 2022

1. Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities.

2. Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

3. Grant and donations Income

	2022	2021
Woodard Schools	-	60,000
Jesuits in Great Britain	-	50,000
Porticus Trust	-	100,000
Wates Foundation	7,000	-
Individual donations including Gift Aid	6,492	-
	<u>13,492</u>	<u>210,000</u>

4. Salaries and trustee payments

The charity employed two staff (a Lead Development Officer (full time) and a Course and Charity Administrator (FTE0.8)) until 31 August 2022 when all paid posts were made redundant. Both worked across Direct Charitable and Management and Administration areas. Costs including redundancy payments have been allocated on a time basis as follows:

	2022	2021
Direct Charitable expenditure	42,832	51,180
Management and Administration	18,441	22,103
Total Salaries	<u>61,273</u>	<u>73,284</u>

No trustee received any payments for any services provided to the charity.

5. Fixed Assets

The charity disposed of two laptop computers. No fixed assets were held at 31 December 2022

6. Creditors & Debtors

At 31 December 2022 there were no significant debtors, creditors, accruals or prepayments.

7. Designated and restricted funds

There were no designated funds during the year. The Wates Foundation grant received during the year is restricted to communications administration. None of this fund has been spent in 2022 and the balance at 31 December 2022 is £7,000.

CENTRE FOR CHAPLAINCY IN EDUCATION

England & Wales - Charity number 1185922

Accounts



Centre for Chaplaincy in Education

Registered Charity, No: 1185922

Trustees' Annual Report and

Accounts

for the year to

31 December 2021

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2021

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Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2021

1 Annual Report

The Trustees present their annual report under the Charities Act 2011 together with the Accounts for the year ending 31 December 2021.

A Structure, Governance & Management

A1 Legal Objects

Centre for Chaplaincy in Education (CCE) was started in 2018 as an unincorporated charity. CCE was incorporated on 22 October 2019 as a Charitable Incorporated Organisation (CIO).

CCE's Constitution is based on the Charity Commission's model governing document for Foundation CIOs, where the Trustees are the only Members of a charity.

As defined in CCE's constitution the charity's objects are:

- to advance the Christian religion for the public benefit mainly but not exclusively through the development of chaplaincy in schools, colleges and other educational institutions.
- to advocate the benefits to students, staff and members of the community of high-quality chaplaincy provision in educational institutions.
- to contribute to the moral, social and spiritual development of students of all faiths and beliefs by the production of resources, seminars, talks, meetings and networks to share best practice in chaplaincy.
- to identify, encourage and support appropriate and effective approaches to pastoral care, particularly but not exclusively among students and other members of educational institutions who are vulnerable or socially or economically disadvantaged.

A2 Public Benefit Statement

The Trustees are aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have regard to that guidance in their administration of the charity. CCE believes that this report provides evidence of the public benefit of the charity's work in the year. As described more fully throughout the report, CCE's work supports educational chaplaincy, primarily in schools and further education colleges. Chaplaincy in these establishments reaches students, staff and families and is open to those of all faiths and none, meeting their spiritual and pastoral needs.

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2021

A3 Trustee recruitment, selection and induction

The minimum number of charity trustees is 3 and the maximum is 12. In accordance with the Constitution, Trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of CCE's trustees.

In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

New trustees are provided with the constitution, latest annual reports and accounts. Other induction and training is provided depending on the individual needs of new trustees.

B Vision and Strategy

The vision, strategy, values and strategic priorities were developed by the Trustees in late 2020 and early 2021, following consultation with a wide body of educational chaplaincy organisations and practitioners leading to a final strategy document for the period 2021-2025 being approved in March 2021. This strategy is reviewed annually by the Trustees.

The vision is

“A chaplaincy in every school and college in the UK”

with core strategic strands of

Advocacy: to increase awareness of the value of, and support for, chaplaincy in educational settings (and more specifically schools and colleges)

Formation: to provide and facilitate induction and ongoing training and support for all chaplains in education

C Activities, Achievements and Performance

C1 Advocacy

Our advocacy work during the year was focussed on the following main activities:

- Further development of effective partnerships with all Christian denominations and organisations across the UK who actively engage with, support and employ school and college chaplaincy. This led to the second Annual School and College Chaplaincy Summit in November 2021 and steps forward to achieve the vision of a chaplaincy in every school and college.
- The development of regional hubs for chaplains saw the launch of the London Hub involving all denominations and key organisations working in London in the area of

Centre for Chaplaincy in Education

Annual Report

for the year ending 31 December 2021

chaplains in schools and colleges. The Launch event was attended by 40 participants on 17th September, in spite of Covid restrictions. An annual face to face gathering is being planned in addition to on-line and more localised network CPD. Work continues to develop Hubs in the Midlands, NE and Wales.

- We have continued to promote chaplaincy through a range of articles in the Christian press, speaking at national and regional events (eg TISCA national conference 2021, a Schools Conference for those interested in chaplaincy) and hosting the second National On-line Commissioning for all school & college chaplains in September 2021 to coincide with Education Sunday.
- A census of existing chaplaincy provision is underway under the existing partnership with Newman University and will continue to be an essential component of work going forward.

The appointment of a part-time communications consultant (funded by Porticus Trust) has enabled CCE to raise its impact in advocacy through consistent and evolving social media engagement, generating considerable interest and reach, throughout 2021.

C2 Formation

The 2020-2021 grant from the Porticus Trust has also enabled CCE to develop (in partnership with Newman University, Birmingham) the following:

- The induction course developed in partnership with Newman University was run as a pilot in 2020-2021 with 40 participants successfully completing the course. Two iterations are running in the academic year 2021-2022.
- Exploring Education Chaplaincy was run as a pilot in May-July 2021 and is now into the second of three iterations running 2021-2022.

A major event in CCE calendar was the National Conference for School and College Chaplains. Due to the pandemic this was pivoted from a face-to-face conference to on-line delivery of a 12-hour interactive conference. The conference was innovative in concept and delivered on a platform which allowed for a diverse range of opportunities for participants (from prayer space, 'in conversation with' reflections throughout the day, worship (including joining Taize live for their evening service), keynote speakers and workshops focusing on major issues relevant to chaplains (gender identity, mental health, inclusion in race, digital theology and the environment). Access to resources and an exhibition of organisations sharing resources relevant to chaplains allowed delegates to explore at their leisure post event as well as on the day.

C3 Future plans

Advocacy

The census of existing chaplaincy provision which is underway under the existing partnership with

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2021

Newman University, will continue to be an essential component of work going forward. The information obtained (and subsequently reviewed and updated regularly) will form a key element of tracking as we work towards the vision of 'A Chaplaincy in every school and college'.

The third on-line Commissioning Service will take place on September 16th, 2022, as part of the commitment to raise awareness of chaplaincy in education.

It is planned that a North East hub will be launched in 2022, with plans for further hubs in the Midlands, Wales, the North West and East Anglia in subsequent years.

Formation

Regular workshops are being run as stand-alone, follow-up sessions from the 2021 National Conference, following the main workshop themes.

The Induction course and the Exploring Education Chaplaincy course will continue to run and work is underway on a new course for those who have completed three or more years as education chaplains and will be run as a pilot from May-July 2022.

The planning process for the National Conference for School & College chaplains 2023 will commence at the start of 2022 and again involve all denomination and organisational leaders.

C4 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate.

D Financial Review

D1 Policy on Reserves

CCE's policy on reserves is based on future strategy, potential redundancy liabilities, and any other significant factors that should be taken into account were CCE to close or move to new premises. The specific reserves policy, including any designation of reserves for specific purposes, may be agreed by Trustees on an annual basis.

For these purposes CCE will endeavour to generate and maintain reserves which are at least 25% of its annual expenditure.

D2 Principal Sources of Funding and Outgoings

During the year CCE received grant funding amounting to £210,000. None of this was considered restricted income. Receipts from courses ,conferences and events amounted to £20,699.

Centre for Chaplaincy in Education Annual Report for the year ending 31 December 2021

The main outgoings of the charity related to salaries (see Note 2) and consultancy totalling £97,284, together with course development costs of £69,792 and conference costs of £21,388. Other payments amounted to £12,695.

D3 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the charity are reimbursed at cost.

D3 Financial Status

CCE's current resources from unrestricted grants received or expected are sufficient to meet its outgoings for at least the next year.

D4 Statutory Statements on Liabilities

The Trustees declare that CCE has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (e.g., any outstanding/ongoing contract or legal undertaking to buy or provide specific services) and CCE has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (e.g.: a mortgage on property owned by the charity).

Approved by the Trustees and signed on their behalf,

..... (Chair of Trustees) Date: 9th May 2022

Centre for Chaplaincy in Education

E Reference and Administrative Details

E1 Administrative details

Registered Office London Jesuit Centre, 114 Mount St, London, W1K 3AH
Phone 07309677235
Email admin@c4ce.co.uk
Website www.centreforchaplaincyineducation.co.uk

Officers

Lead Development Officer Maggie Everett
Charity Administrator Helen Robinson

Agents

Independent Examiner Mr J Porter
Bankers CAF Bank 25 Kings Hill Ave, Kings Hill, West Malling ME19 4JQ

E2 Trustees

The following served as Trustees during the year

The Revd Mike Haslam (Chair)
The Revd Garry Neave
The Revd Adrian Porter SJ resigned 31 August 2021
The Revd Canon Brendan Clover
Mrs Imogen Taylor (Treasurer)
Mr Jeremy Walker resigned 15 November 2021
Orla Kearns appointed 25 November 2021
Catherine Bryan appointed 25 November 2021

Independent Examiners Report to the Members of Centre for Chaplaincy in Education

I report to the trustees on my examination of the accounts of the Centre for Chaplaincy in Education (the charity) for the year ending 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: John Albert Porter

Address: 165, Newland Park
Hull
East Yorkshire
HU5 2DX

Date: 31 March 2022

Centre for Chaplaincy in Education

Receipts and Payments Account

for the year ending 31 December 2021

		-----Year ended 31 December 2021-----			2020		
		Unrestricted		Restricted	Total	(14 months)	
Note		General	Designated				
		£	£	£	£	£	
RECEIPTS							
	Grants	3	210,000	-	-	210,000	242,000
	Conference Income		16,496	-	-	16,496	1,300
	Course fees		4,025	-	-	4,025	1,400
	Event income		149	-	-	149	99
	Other income		29	-	-	29	-
TOTAL RECEIPTS			230,699	-	-	230,699	244,799
PAYMENTS							
Direct Charitable Expenditure							
	Conference Expenditure		16,496	4,892	-	21,388	225
	Qualification development		41,464	-	28,328	69,792	52,344
	Salaries	4	51,180	-	-	51,180	60,761
	Communications consultant		24,000	-	-	24,000	11,576
	Events		1,419	-	-	1,419	165
			134,559	4,892	28,328	167,779	125,071
Fundraising and Publicity							
	Printing & Stationery		125	-	-	125	1,035
	Telephones		650	-	-	650	641
	Website		1,207	-	-	1,207	2,281
			1,982	-	-	1,982	3,957
Management and Administration							
	Salaries		22,103	-	-	22,103	24,315
	DO and staff expenses		2,746	-	-	2,746	4,029
	Professional fees		-	-	-	-	3,149
	Rent		563	-	-	563	854
	Sundry expenses		143	-	-	143	150
	Office expenses		1,777	-	-	1,777	330
	Trustee expenses		-	-	-	-	1,250
	Insurance		1,075	-	-	1,075	1,078
	IT costs		1,738	-	-	1,738	-
	Recruitment		523	-	-	523	-
	Contingencies		730	-	-	730	-
			31,398	-	-	31,398	35,155
TOTAL PAYMENTS			167,939	4,892	28,328	201,159	164,183
Excess/(Deficit) of Receipts over payments			62,760	(4,892)	(28,328)	29,540	80,616
	Balance brought forward		52,218	12,693	28,328	93,239	12,623
	Transfer from designated funds		7,801	(7,801)	-	-	-
Balances carried forward			122,779	-	-	122,779	93,239

Centre for Chaplaincy in Education Statement of Assets and Liabilities at 31 December 2021

£

ASSETS

Cash at Bank

122,779

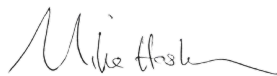
TOTAL ASSETS

122,779

Approval of the Trustees

The Trustees declare that they have approved the above Receipts and Payments account and Statement of Assets and Liabilities

Signed on behalf of the Trustees



.....
Rev Mike Haslam

Chair of Trustees

Date: 9th May 2022

Centre for Chaplaincy in Education

Notes to the accounts

Year ended 31 December 2021

1. Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities.

2. Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

3. Grant Income

	2021	2020(14m)
Woodard Schools	60,000	130,000
Jesuits in Great Britain	50,000	25,000
Porticus Trust	100,000	87,000
	210,000	242,000

4. Salaries and trustee payments

The charity employed two staff, and Lead Development Officer (full time) and a Course and Charity Administrator (FTE0.8). Both worked across Direct Charitable and Management and Administration areas, and have been allocated on a time basis as follows:

	2021	2020(14m)
Direct Charitable expenditure	51,180	60,761
Management and Administration	22,103	24,315
Total Salaries	73,284	85,076

No trustee received any payments for any services provided to the charity.

5. Fixed Assets

The charity has not purchased or disposed of any fixed assets in the year.

6. Creditors & Debtors

At 31 December 2021 there were no significant debtors, creditors, accruals or prepayments.

7. Designated and restricted funds

The movement on designated and restricted funds during the year were as follows:

Fund	Balance b/f 1 Jan 2021	Payments and transfers	Balance c/f at 31 Dec 2021
Conference- designated	12,693	12,693	-
Porticus- restricted	28,328	28,328	-
	41,021	41,021	-

The designated conference fund comprises initial transfer/donations from SCALA, and surplus funds from the inaugural conference received before incorporation of the charity. After utilising the fund for the deficit on the 2021 conference the trustees have transferred the balance to general funds.

The Porticus fund comprised a grant from Porticus Trust in 2019 which was restricted primarily to development of the Induction course and expenditure on the Communications Consultant.