



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2020		31	03	2021

## Section A Reference and administration details

Charity name Southbourne Tennis Club

Other names charity is known by

Registered charity number (if any) 1185919

Charity's principal address Iford Lane

Bournemouth

Dorset

Postcode BH6 5NF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Bull	Chairperson	19/10/20 – 31/3/21	AGM election
2	Daniel Light	Secretary		AGM election
3	Carolyn Day	Treasurer		AGM election
4	Colin Gilbey	Membership		AGM election
5	Celia Barron	Safeguarding		AGM election
6	Amanda Nagle	Vice Chairperson	01/04/20 – 06/03/21	AGM election
7	Susanne Grainger	Chairperson	01/04/20 – 19/10/20	AGM election
8				
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17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Articles of Association (2019)
How the charity is constituted (eg. trust, association, company)	Limited Company
Trustee selection methods (eg. appointed by, elected by)	Elected by the membership at AGM

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The provision of facilities for healthy recreation for all sections of the community, members and non-members regardless of age, ability, disability, gender, race, ethnicity, sexuality, nationality, religious belief or social/economic status through the sport of tennis.

A contribution to the overall improvement of people's lifestyles and leisure time activities in the local area.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The club provides facilities and managed tennis sessions for both members of the club and members of the public.

These sessions, along with private play, are available to cover a wide range of abilities (both physical and mental) for adults and juniors.

The club offers “club sessions” for beginners to team players. We have a thriving disability programme that covers such areas as walking tennis, learning disabilities, physical disabilities, wheel chair users, hearing impaired, visually impaired and dementia tennis.

Our coach has been recognised by the Dorset LTA and the National LTA for the disability programme that he has developed over a number of years. His model is being held up as best practice within the sport.

All sessions are open to the general public in the catchment area of the club.

The club coaching team have formed partnerships with a number of local schools to teach tennis skills across the school age spectrum.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The club relies on club members who volunteer to support our junior and disability programmes on a regular basis and in the running of competitive and fun tournaments.

**Summary of the main achievements of the charity during the year**

This has been a very difficult year for the club due to the impact of Corona Virus (Covid-19).

The club was closed for 7 of the 12 months.

When the club was open there were significant restrictions to general play and the coaching that was possible. Numbers were tightly controlled and use of the club house was prohibited. All match tennis was curtailed and the winter season was abandoned at Christmas.

Significant discounts on membership fees had to be implemented to try to retain membership numbers within the club. Significant income was also lost due to the lack of availability of coaching, disability tennis and pay and play sessions from the general public.

Fortunately, government financial support has helped to bridge the income gap and significantly reduced the deficit that would otherwise have been incurred.

During the closed periods a significant amount of general maintenance and renewal of internal furnishings in the club house were undertaken.

Long term financial planning for renewal of the floodlights, court surfaces and resurfacing of the car park area has continued to ensure longevity of the club.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The charity will continue to make provision of reserves for the replacement and upgrade of facilities in line with guidelines from the LTA.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

**SOUTHBOURNE TENNIS CLUB  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**Southbourne Tennis Club  
Unaudited Financial Statements  
For The Year Ended 31 March 2021**

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**Southbourne Tennis Club  
Company Information  
For The Year Ended 31 March 2021**

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**Directors**

Ms Celia Barron  
Ms Susanne Grainger  
Dr Amanda Nagle  
Mrs Carolyn Day  
Mr Daniel Light  
Mr Colin Gilbey  
Mr David Bull

**Company Number**

00841056

**Registered Office**

Iford Lane  
Southbourne  
Bournemouth  
Dorset  
BH6 5NF

**Accountants**

J Aubin Ltd  
Chartered Accountants  
4 Old Barn Close  
Christchurch  
Dorset  
BH23 2QZ



**Southbourne Tennis Club  
Accountant's Report  
For The Year Ended 31 March 2021**

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In accordance with the engagement letter dated 10 August 2020, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company from the accounting records and information and explanations you have given to us.

This report is made to the directors in accordance with the terms of our engagement. Our work has been undertaken to prepare for approval by the directors the financial statements that we have been engaged to compile, to report to the directors that we have done so, and to state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's directors for our work or for this report.

You have acknowledged on the balance sheet as at year ended 31 March 2021 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

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**Mrs D J H Aubin**

08/11/2021

J Aubin Ltd  
Chartered Accountants

4 Old Barn Close  
Christchurch  
Dorset  
BH23 2QZ

**Southbourne Tennis Club  
Income and Expenditure Account  
For The Year Ended 31 March 2021**

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	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>TURNOVER</b>	37,777	48,912
Other income	22,305	-
Cost of raw materials and consumables	(10,887)	(17,681)
Depreciation and other amounts written off assets	(6,601)	(6,602)
Other charges	(17,191)	(16,267)
	<hr/>	<hr/>
<b>NET SURPLUS</b>	<u>25,403</u>	<u>8,362</u>

**Southbourne Tennis Club  
Balance Sheet  
As at 31 March 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Fixed assets	3,802	10,403
Current assets	101,941	73,986
Creditors: Amounts Falling Due Within One Year	(17,455)	(21,504)
<b>NET CURRENT ASSETS</b>	<u>84,486</u>	<u>52,482</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<u>88,288</u>	<u>62,885</u>
<b>NET ASSETS</b>	<u><u>88,288</u></u>	<u><u>62,885</u></u>
<b>RESERVES</b>	<u><u>88,288</u></u>	<u><u>62,885</u></u>

Notes

**1. Average Number of Employees**

Average number of employees, including directors, during the year was as follows: NIL (2020: NIL)

**2. General Information**

Southbourne Tennis Club is a private company, limited by guarantee, incorporated in England & Wales, registered number 00841056. The registered office is Iford Lane, Southbourne, Bournemouth, Dorset, BH6 5NF.

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the micro-entity provisions.

On behalf of the board

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**Mr David Bull**

Director

08/11/2021

**Southbourne Tennis Club**  
**Detailed Income and Expenditure Account**  
**For The Year Ended 31 March 2021**

	2021		2020	
	£	£	£	£
<b>TURNOVER</b>				
Membership income	28,190		32,633	
Coaching and visitor fees	2,442		4,688	
Tournament income	350		813	
Donations and gift aid	2,971		1,011	
Disability and schools funding	3,333		8,273	
Sundry income	491		794	
Sponsorship	-		700	
		37,777		48,912
<b>OTHER INCOME</b>				
Other operating income		22,305		-
		60,082		48,912
<b>COST OF RAW MATERIALS AND CONSUMABLES</b>				
Tournament & match fees	184		501	
Coaching fees	5,440		7,962	
Tennis balls	952		1,834	
Disability programme	3,499		7,023	
Other direct costs (COS)	812		361	
		(10,887)		(17,681)
<b>DEPRECIATION AND OTHER AMOUNTS WRITTEN OFF ASSETS</b>				
Depreciation	6,601		6,602	
		(6,601)		(6,602)
<b>OTHER CHARGES</b>				
<i>Premises expenses:</i>				
Rent	1,261		3,439	
Rates and water	594		611	
Light and heat	3,293		5,049	
Cleaning of premises	1,112		1,560	
	6,260		10,659	
<i>General administration costs:</i>				
Repairs, renewals and maintenance	9,218		1,238	
Insurance	1,149		1,165	
Printing, postage and stationery	118		167	
Advertising and marketing costs	106		786	
Telecommunications and data costs	828		1,101	
Accountancy fees	(1,100)		600	
Subscriptions and levies	156		756	
Sundry expenses	456		795	
	10,931		6,608	

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**Southbourne Tennis Club**  
**Detailed Income and Expenditure Account (continued)**  
**For The Year Ended 31 March 2021**

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*Interest payable and similar charges:*

Bank loan interest	-	(1,000)
	<u>(17,191)</u>	<u>(16,267)</u>
<b>NET SURPLUS</b>	<u><u>25,403</u></u>	<u><u>8,362</u></u>



Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Southbourne Tennis Club

On accounts for the year  
ended

31/03/2021

Charity no  
(if any) 841056

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

J. Aubin

Date:

8/11/2021

Name:

Mrs D J H Aubin, BA(Hons), FCA

Relevant professional  
qualification(s) or body  
(if any):

Fellow of The Institute of Chartered Accountants in England and Wales

Address:

4 Old Barn Close, Christchurch, BH23 2QZ