



Trustees' Annual Report for the period

From		Period start date			To			Period end date		
		Day	Month	Year				Day	Month	Year
		22	October	2019				31	March	2021

Section A Reference and administration details

Charity name	BIRMINGHAM TALKING NEWSPAPERS FOR THE BLIND AND VISUALLY IMPAIRED
Other names charity is known by	BTNBVI
Registered charity number (if any)	1185917
Charity's principal address	Strangford, Lichfield Rd, Hopwas TAMWORTH Postcode B78 3AG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Ashton-Gray	Chair	Resigned 1 Dec 2020	
2	Daniel Collman	VC(South)		
3	David Widney			
4	David Gowdy	VC(North)		
5	Paul Bryce			
6	Mike Hughes		Deceased 21 Dec 2019	
7	Sue Bushell		Resigned Feb 2020	
8	Rob Halley		Co-opted Sept 2020 Elected 25 Mar 2021	
9	Alan Johnson		Elected 25 Mar 2021	
10	Kath Collman		Elected 25 Mar 2021	
11	Lizzy Hunting	Treasurer	Elected 25 Mar 2021 Resigned 20 Aug 2021	
12	Tim Badger		Elected 25 Mar 2021 Resigned 29 June 2021	
13	Algar Goredema-Braid	Chair	Co-opted 18 May 2021 Resigned 21 Oct 2021	
14				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (CIO membership model)
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Election at AGM (or co-option if necessary)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

BTNBVI is affiliated to the national Talking Newspapers Federation (TNF)

BTNBVI has continued with the pattern of operations established by BTNA over its 40 years providing a talking newspaper service.

The change to cio was the first step in a governance and operational improvement intention but we lost some key potential trustees unexpectedly and then went into lockdown in early 2020. Although we did maintain our services across lockdown when many other TNs had to close, we have not been able to progress our improvement agenda in the way we hoped.

Summary of the objects of the charity set out in its governing document

The object of the BTNBVI is to relieve the blind or visually impaired in the Birmingham area by the provision of recorded material read primarily from newspapers and magazines.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In meeting its objects and to provide public benefit, BTNBVI delivers approx 5 hours of recorded material each week which is provided by post using USB memory sticks to 500 B&VI listeners across Birmingham. This is current material, mostly local, and not readily available by other means. Recordings can also be accessed via our website: www.btnbvi.org

Additional details of objectives and activities (Optional information)

The charity is run entirely by volunteers working in teams. Our volunteers read and record the material to be included in our audio publications, and perform a variety of administrative tasks

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Our first year of operation as a CIO has not been an easy one, blighted as it was by the global Covid pandemic. However, we have managed some significant achievements during this difficult period:

- We successfully managed to continue sending out our full complement of publications to all listeners who wished to continue with our service. These publications are: Weekly news; weekly magazine; history talk; monthly news; monthly magazine and miscellany magazine
- Our volunteer readers learned new skills enabling them to make audio recordings in their own homes and send them for editing and compiling into the various different publications
- Our volunteer technicians also learned new skills enabling them to edit the publications in their own homes, using their own equipment and finding websites which allowed them not only to convert incoming recordings into a different audio format, but also to transfer extremely large files from person to person for copying onto memory sticks for our listeners
- We carried out risk assessments enabling us to make a managed return to live studio recordings when circumstances permitted
- A new board of Trustees was elected at the AGM in March 2021. The Board holds monthly meetings either on zoom or face-to-face

Section E

Financial review

Brief statement of the charity's policy on reserves

On 20 February 2020 funds were transferred from [505512](#) Birmingham Talking Newspaper Association (BTNA). This funding (£39674) represents a historic legacy and two smaller direct grants. It is held now against future costs of usb sticks, listener players and studio kit. We intend to invest in developmental activity especially to improve our formal understanding of our listeners' expectations and needs. There is also a major technical change underway in the telephone network which we expect to have a significant effect on how we operate.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity is entirely dependent on donations, grants and legacies

Section F

Other optional information

In 2020 during lockdown it proved very difficult to open a charity bank account. BTNBVI trustees had inherited control over the residual assets of BTNA and continued to use the BTNA bank account for ongoing business. This banking problem has now been remedied with a dedicated BTNBVI account in active operation from 29 October 2021 and all funds are now held in that account or a related savings account

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ALFRED DAVID GOWDY	
Position (eg Secretary, Chair, etc)	INTERIM CHAIR	
Date	31/01/2022	

**BIRMINGHAM TALKING NEWSPAPERS
FOR THE BLIND & VISUALLY IMPAIRED**

CHARITY NUMBER 1185917

FINANCIAL STATEMENTS

For the period ended 31st March 2021

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ADDRESS

Strangford, Lichfield Rd,
Hopwas
TAMWORTH B78 3AG

TRUSTEES

Charles
Ashton-Gray

Daniel Collman

David Widney

David Gowdy

Paul Bryce

Rob Halley

Alan Johnson

Kath Collman

Lizzy Hunting

Tim Badger

BIRMINGHAM TALKING NEWSPAPERS FOR THE BLIND AND VISUALLY IMPAIRED - CHARITY NUMBER 1185917
RECEIPT AND PAYMENT ACCOUNTS
FOR PERIOD FROM 22ND OCTOBER 2019 TO 31ST MARCH 2021

	<u>Current period</u>	<u>Current period</u>	<u>TOTAL Current period</u>	<u>Previous period</u>	<u>Previous period</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
	<u>01/04/20-31/03/21</u>	<u>22/10/19-31/03/20</u>	<u>22/10/19-31/03/21</u>	<u>01/04/19-21/10/19</u>	<u>01/04/18-31/03/19</u>
	Unrestricted	Unrestricted	Unrestricted	Unrestricted	Unrestricted
RECEIPTS					
Donations	9,301	2,015	11,316	2,265	18,929
Interest	185	140	325	128	141
Total receipts	<u>9,486</u>	<u>2,155</u>	<u>11,641</u>	<u>2,393</u>	<u>19,070</u>
PAYMENTS					
Room hire	2,040	1,115	3,155	930	1,855
Technical equipment	-	3,385	3,385	2,739	2,340
Website and email hosting	144	144	288	-	230
Insurance	221	220	441	-	220
Other administration and running costs	533	228	761	270	800
Total payments	<u>2,938</u>	<u>5,092</u>	<u>8,030</u>	<u>3,939</u>	<u>5,445</u>
NET OF RECEIPTS/(PAYMENTS)	6,548	(2,937)	3,611	(1,546)	13,625
Cash funds at previous period	39,711	42,648	42,648	44,194	30,569
Cash funds at period end	<u>46,259</u>	<u>39,711</u>	<u>46,259</u>	<u>42,648</u>	<u>44,194</u>

STATEMENT OF ASSETS AND LIABILITIES
AT THE END OF THE PERIOD

Cash funds (see note 2)					
HSBC (held in trust)	8,581	2,217	8,581	5,295	6,969
Virgin (held in trust)	37,678	37,494	37,678	37,353	37,225
	<u>46,259</u>	<u>39,711</u>	<u>46,259</u>	<u>42,648</u>	<u>44,194</u>
Other monetary assets	-	-	-	-	-
Investment assets	-	-	-	-	-
Assets retained for organisation's own use (see note 3)					
Laptops (not valued)	-	-	-	-	-
Other equipment (not valued)	-	-	-	-	-
Liabilities					
Accountant's fee	500	-	500	-	-
	<u>500</u>	<u>-</u>	<u>500</u>	<u>-</u>	<u>-</u>

Signed by Trustees on behalf of all

SIGNATURE

PRINT NAME

DATE

ALFRED DAVID GOWDY

31-01-22

NOTES TO THE ACCOUNTS

1 Basis of preparation

These financial statements have been prepared using the Receipt and Payments basis.

Merger accounting has been applied and the receipts, payments, statement of assets and liabilities and funds of the unincorporated charity, which was converted to CIO as per note 4 below, has been presented combined.

2 Cash funds held

As at the period end monies had not been officially transferred to bank accounts held in the name of Birmingham Talking Newspapers for the Blind and Visually Impaired ("BTNBVI"). However, due to legal documentation in accordance with note 4 below, all monies still held in the name of Birmingham Talking Newspapers Association was held on trust for BTNBVI.

3 Assets retained for charity's own use

Studio equipment (laptops, mixers, USB copiers) for both studios

4 Conversion of unincorporated charity to CIO

In accordance with the vesting declaration dated 19th December 2019, and resolution of the Trustees of Birmingham Talking Newspaper Association registered number 505512 dated 18th July 2019, all property was transferred to Birmingham Talking Newspapers for the Blind and Visually Impaired on 20th February 2020.

Cash at bank held as at that date was as follows:	£
HSBC	2181
Virgin	<u>37493</u>
	<u>39674</u>

Trustees of both organisations were as follows:

David Widney
Daniel Collman
Charles Ashton-Gray
Alfred D Gowdy