

MELROSE PARIS
FOUNDATION

Charity Number
1185907. Established
October 2019



Trustees' Annual Report 01/04/2023- 31/03/2024

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Registered Charity:	Melrose Paris Foundation 1185907
Registered Address:	5 Glanville Place kesgrave, Ipswich, Suffolk IP5 1NE. UK This charity is incorporated in England & Wales
Telephone:	01473 614765
Website:	www.melroseparisfoundation.org
Principal Bankers:	The CAF Bank 25 King Hill Avenue Kings Hill Malling Kent ME19 4JQ
Founder & CEO:	Melrose Paris
Trustees:	Mr Richard Le Fanu-Grice (Trustee) Appointed 25/09/2022 Melrose Paris (Chair) Appointed 25/09/2023 Elizabeth Roberts (Trustee) Appointed 25/09/2022

Key Points Quick Overview

The main goals of the charity are to provide help and care that makes a long lasting difference for children, their parents, and older adults by interacting personally at a grass roots level.

The trustees would like to thank Sada for her work in preparing the accounts and Lynne Denton (trustee) in preparing the supporting document. Thanks also to Charlotte Allen for completing Social Media updates and spreadsheet for banking, to Elizabeth Roberts for her continuous preparation of fantastic spread of meal dishes for our functions.

1. Enabling school children to attend school, payment of school fees, provision of stationary, books and library equipment. Provision of computer equipment and play equipment.
2. To enable children and adults with disabilities have independence. To provide equipment such as, walking frames, crutches, hospital beds for example.

In 2022, the Foundation provided;

1. Payment for school fees for 31 children (initial number of 15 children in 2019/2020), and provision of books and stationary items, computers and IT equipment.
2. Erected a class room within the Joy Preparatory School in Regent.
3. Provision of medical supplies to the hospital in Aberdeen and John Obey.
4. Provision of over 100 crutches, walking frames including paediatric equipment, for Waterloo Disability Community
5. Provision of toys to enable children to play and learn.
6. Continued support of Libraries, within the schools, Joy Preparatory School, Kanda Barnett Preparatory School, John Obey Primary & Secondary School, Grassfield Preparatory School.

The major issue continues to be accessing income/donation from larger organisation. Despite this, we can continue to assure donors that all funds raised are spent directly for the benefit of all we support. No members are paid all work is voluntary.

Money continues to be allocated to transporting and shipping much needed resource.

The Charity

Melrose Paris Foundation has been established to enable the advancement of the education of schoolchildren in Freetown in Sierra Leone, by the provision of support in the form of books, stationary, equipment and bursaries to children and young people of primary and secondary school age.

To try to prevent and relieve poverty and the advancement of health and saving of lives, by the provision of support in the form of items, medical supplies and equipment to individuals and organisations in need in such support in Freetown Sierra Leone. To enable Harmony and equality and diversity.

The Charity was established in 2019 by Melrose Paris who is the Chair of the Charity, with two Trustees, and a board. All act as volunteers and receive no payment for time provided to the charity.

The Charity utilises policies to enable the safe running of the organisation such as, Volunteer Management, Safeguarding Vulnerable Beneficiaries, Complaints Handling.

There are no employees in the UK or in Sierra Leone and no running costs for the charity.

All the members of the Charity are volunteers ensuring all funds acquired are utilised for the Charity.

Donations are made in various forms and noted in the Financial Accounts section of this report.

Annual Plan Charity Objectives 2023-24

The trustees are proud to report that every cent raised will be used to promote Trust's aims in advancing the support we provide.

The Trust will continue to use every pound that is raised will be used for the Trust to promote its aims in advancing the support provided;

1. To continue to enable children to attend schools by funding those who need school fees paid.
2. To provide books and stationary.
3. To continue to support the running of school libraries, focus upon Primary School Reading Materials.
4. To provide children and schools with toys and play equipment to enable children to learn joy from play.
5. Organise for the classroom tables and chairs at Joy Preparatory School.
6. Continued support for the St George's Older Persons Home.

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Financial Accounts 2022 /2023

Money is derived from donations; school funds are paid by donors who pay annually for the school fees. Volunteers and Charity Board members completed The Masked Ball, BBQ, walks and runs, and tandem skydive to name a few.

Some organizations have been contacted to ask for offers of donations in some form, and there have been donations of hospital beds, physiotherapy equipment and the like.

Statement of Financial Activities (incorporating Income and Expenditure for Year End)

Profit and Loss

Melrose Paris Foundation

For the year ended 31 March 2023

Cash Basis

	2023
Turnover	
Monthly Donations	6,318
One Off Donations	570
Total Turnover	6,888
Cost of Sales	
Direct Expenses	8,520
Total Cost of Sales	8,520
Gross Profit	(1,632)
Administrative Costs	
Bank Fees	69
General Expenses	916
IT Software and Consumables	268
Motor Vehicle Expenses	178
Postage, Freight & Courier	1,930
Subscriptions	8
Travel - National	48
Total Administrative Costs	3,417
Operating Profit	(5,049)
Profit on Ordinary Activities Before Taxation	(5,049)
Profit after Taxation	(5,049)

Statement of Financial Position (Balance Sheet As at 31ST March 2023)

Balance Sheet

Melrose Paris Foundation

As at 31 March 2023

31 Mar 2023

Current Assets	
Cash at bank and in hand	
Melrose Paris Foundation Bank	2,986.42
Total Cash at bank and in hand	2,986.42
Total Current Assets	2,986.42
Creditors: amounts falling due within one year	
Directors' Loan Account	8,035.50
Total Creditors: amounts falling due within one year	8,035.50
Net Current Assets (Liabilities)	(5,049.08)
Total Assets less Current Liabilities	(5,049.08)
Net Assets	(5,049.08)
Capital and Reserves	
Current Year Earnings	(5,049.08)
Total Capital and Reserves	(5,049.08)

The trustees are satisfied that the charity is entitled to exemption from the provision of the Companies Act 2006 (the Act) relating to audit of financial statements for the year by virtue of section 477 and that no member or members have requested an audit pursuant to section 476 of the Act. The trustees acknowledge their responsibility for:

(i) ensuring that the charity keeps proper accounting records which comply with section 386 of the Act, and (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and its surplus or deficit for the financial year in accordance with the requirements of the Act relating to the financial statements, so far as applicable to the charity.

These financial statements have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 and the Statement of Recommended Practice (SORP FRS 102 for smaller Entities).

These financial statements were approved by the members of the committee on 25 January 2024 and are signed on their behalf by Mrs Melrose Paris -CEO Founder and Trustee Company registration number 1185907

