



**Bread of Life**

Homeless Support

Registered Charity Number 1185900

## **Trustees' Annual Report for the period**

**From 01/10/2020 To 30/09/2021**

**Charity name: Bread Of Life Outreach**

**Charity registration number: 1185900**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The Charity's objects are the relief of sickness, financial hardship of individuals in need, in Exeter and the surrounding area. In particular but not exclusively by the provision of food, clothing, and such goods/services which they could not otherwise afford through lack of means.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The charity's volunteers have been supplying food for the homeless in Exeter and the surrounding area. Initially, food was provided only Sunday mornings, but when the pandemic took hold and some other services were discontinued Bread Of Life Outreach were asked to take over the provision of food on Thursday and Friday evenings, and for part of the year, Saturday mornings.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have had regard for the Charity Commission guidance on public benefit.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP	
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	reference	
Policy on grant making	Para 1.38	<b>The charity is not grant making.</b>
Policy on social investment including program related investment	Para 1.38	<b>The charity does not make investments.</b>
Contribution made by volunteers	Para 1.38	<b>No contributions are made by volunteers.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Bread of Life Outreach was started because of the shortage of provision of food for the homeless in and around Exeter. Other food providers ceased serving in the area when the pandemic began. Bread of Life Outreach were approached and asked to provide food on those days. Thus, for much of the year food has been provided for the homeless on Thursday and Friday evenings and Sunday mornings. For part of the year, food was also provided on Saturday mornings.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>All services were provided on all the days in programme.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>No objectives set for fundraising.</b>
Investment performance against objectives	Para 1.41	<b>No investments.</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity has drawn extensively off the previous year's surplus of funds but holds sufficient working capital in the bank.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>No reserves are held. All receipts whether donations or grants are deposited into the charity's bank account.</b>
Amount of reserves held	Para 1.22	<b>£0.00</b>
Reasons for holding zero reserves	Para 1.22	<b>Bread of Lift Outreach is a faith-based mission.</b>
Details of fund materially in deficit	Para 1.24	<b>There is no deficit.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The sources of funding are donations and grants. There are some contributors who donate generously on a regular basis, others make one-off donations. We also apply to many of the grant making charities and have been very successful over 2020-2021. The charity's main volunteer fundraiser relocated away from the area in the last year and no replacement has been found to date.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>The charity does not have any investments, hence no policy yet.</b>

A description of the principal risks facing the charity	Para 1.46	<b>A major concern is the numbers of volunteers. While the overall figures are healthy, if several individuals were to be unavailable at the same time, the front-line team(s) could be stretched. We follow all of the UK Government's Co-Vid guidelines to reduce the possibility of any outbreak. Those running the organisation always look for opportunities to reduce the overheads placed on the charity. At the same time we attempt to be creative when we supply nourishment to our recipients.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>None.</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Written Constitution.</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Where practicable the charity involves recruiters when searching for trustees. The founders and the current trustees would be involved in the search and selection of trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>It was decided that the guidelines on the CC website would be used when selecting and inducting new trustees.</b>
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The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The trustees meet the founders of the charity on a regular basis to discuss any issues. Points may be added to a meeting's agenda by either trustees or founders and the discussions and any decisions minuted.</b>
Relationship with any related parties	Para 1.51	<b>There are no other relationships.</b>
Other		

## Reference and Administrative details

Charity name	<b>Bread of Life Outreach</b>
Other name the charity uses	<b>BOLO</b>
Registered charity number	<b>1185900</b>
Charity's principal address	8 South View Westleigh Tiverton Devon EX16 7HR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Clist		All year	
2	John Hooper		All year	
3	David Reah		All year	
4	Andrew Southall		All year	
5				
6				
7				
8				
9				
10				

### Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
N/A	N/A

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### **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	<b>None</b>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	<b>N/A</b>
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	<b>N/A</b>

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

<b>Type of adviser</b>	<b>Name</b>	<b>Address</b>
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#### **Name of chief executive or names of senior staff members (Optional information)**

Mr. Scott McJohnson, Mrs. Jennifer McJohnson
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### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details



**N/A**

**Other optional information**



**None**

## Declarations

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The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Full Name & Signature(s)	John Clist	
	David Reah	

Position (eg Secretary, Chair, etc)		
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Date 06 Jun 2022

Bread of Life Outreach

Income & Expenditure Account

For the year ended 30th September	£ 2021	£ 2020
<b>Income</b>		
Donations received	22,680	28,504
<b>Less Expenses</b>		
Charitable consumables	24,169	16,258
Motor	847	1,339
Equipment	1,735	1,098
Printing, postage & stationery	25	466
Rent	1,421	
Computer	216	
Phone	162	8
Sundries	462	5
Legal & professional fees	-	230
Insurance	436	-
Accountancy	382	144
	<u>29,855</u>	<u>19,548</u>
<b>Net surplus/(deficit) for the year</b>	<u><u>(7,175)</u></u>	<u><u>8,956</u></u>

Approved



We have prepared the above income & expenditure account from the books and records provided and from the information and explanations given and certify it to be in accordance therewith.

BATCHELOR AND COMPANY

Charlton House

32 High Street

Cullompton

**Bread of Life Outreach**

**Income & Expenditure Account**

For the year ended 30th September	£	£	£	£
	2021		2020	
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<b>Less Expenses</b>				
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## **Independent examiner's report to the trustees of Bread of Life Outreach**

**I report on the accounts of Bread of Life Outreach for the year ended 30th September 2021**

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- (1) examine the accounts under section 43 of the 1993 Act;
- (2) to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- (3) to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- (1) to keep accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Batchelor & Company*

**Marie Johns FCCA**

**Batchelor & Company  
Charlton House  
32 High Street  
Cullompton  
EX15 1AE**

**Bread of Life Outreach**

**Income & Expenditure Account**

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