

## **Trustees' Annual Report**

**From** 1/4/23 **To** 31/3/24

**Charity name:** Cylch Meithrin Pontrobert

**Charity registration number:** 1185890

Principal Address Pontrobert Village Hall, Pont Robert, Meifod, SY22 6JN

Type of governing document: Constitution

How the charity is constituted: CIO Trust

### **Public Benefit Statement:**

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties.

## **1) Objectives and Activities**

### **What are the purposes of the charity as set out in its governing document or constitution?**

To advance the education of pre-school children through the medium of the Welsh language within the Pontrobert area.

### **Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.**

Cylch Meithrin Pontrobert aims to provide high quality day care and early years education through the medium of Welsh to children from 2 years old to school age. The Cylch is registered with CIW (Care Inspectorate Wales) to care for a maximum of 18 children at any one time.

### **Public benefit statement**

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties.

## **2) Achievements and Performance**

### **What were the main achievements of the charity during the year? Identify the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.**

### **Inspection**

Joint Estyn and CIW inspection July 2023 – pleased with outcomes as good. Letter of congratulations from Russell George MP.

## Attendance

	3+	2 year olds
Summer 2023	16	5
Autumn 2023	5	5
Spring 2023	5	10

## Ti a Fi

Ti a Fi is a parent and toddler group that operates through the medium of Welsh. Ti a Fi Pontrobert ran weekly on Tuesday afternoons. The group provides community for local families and feeds into Cylch.

## Continued development of outdoor areas

- Visited the local pick your own pumpkins at Bont Newydd.
- Grew potatoes, flowers and beans.
- Installed new musical instrument in Parc Eifion.
- Forest school visit in Parc Eifion.

## New resources and training

- Took part in 'Pori drwy Stori' scheme, involving families in sessions and reading/learning songs together.
- Enjoyed using the large loose parts (stored in the new shed in Parc Eifion – funded by grants.

## Strengthening links with Ysgol Pontrobert Foundation Stage

- July 2023 – 14 children went to Ysgol Pontrobert
- Children sang in school Christmas concert and took part in joint sports day.
- We were invited to go to the school to meet the Royal Harpist Alys Huws. She played for us and all the children were offered the chance to touch or play the harp.

## Offsite visits

- Went to Theatre Hafren in Newtown to watch Cyw Christmas show
- The 3 year old children went to Derwen garden centre in March.

## Cultural development

- Covered e.g. Easter, Autumn, Fireworks, Children in Need, Santes Dwywnwen, Chinese New year etc.
- Dressed up for World Book Day, and children brought their favourite books in from home to talk about them – with the option of dressing up if they wanted to.
- We made Welsh cakes to celebrate St David's Day.

### **Community engagement**

Several fundraisers were carried out, including Children in Need, the Easter Egg Hunt and a Macmillan coffee morning which was held at Ti a Fi.

### **Child led**

- Following the children's interest, we looked online for pandas this led to regular viewing of the Edinburgh Zoo live webcams, where there are several live webcams of different animals.
- Baby chicks bought into the Cylch for children to hold.

## **3) Financial Review**

### **Please review the charity's financial position for the year.**

Due to increasing costs and reduction in funding the cylch's income was expected to be reduced therefore an increase in fundraising has mitigated this.

Income estimated at £43,069 and expenditure at £38,722 March salaries (3015.89) went out of the account in April therefore are not in this year's accounts. No rent was paid in this year.

### **What is the policy for holding reserves.**

Policy is to hold minimum 3 months wages in case of long term closure.

### **Are any funds in deficit?**

n/a

### **Are there any uncertainties about the charity continuing as a going concern?**

During the financial year 23/24 there were no concerns however, as of April 24, a change in Powys funding means we are currently running at a loss. There are further changes to funding this April (25) and we are looking at ways to reduce the deficit.

## **4) Structure, Governance and Management**

### **How are Trustees selected?**

Vacant trustee positions are offered at the AGM. Trustees are nominated and seconded, and their appointment is agreed by those present at the AGM. Further trustees may be recruited at any point in the year if the need arises.

'(1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. ‘

**Were any new trustees appointed in the year?**

Eleanor Langford 22/11/24

**Did any trustees resign in the year?**

Hana Watkins 22/11/23

Beth Jarman 22/11/23

**The trustees declare that they have approved the trustees’ report above.**

**Signed on behalf of the charity’s trustees**

**Signature(s)**

**Claire Plowman**

Lowri Griffiths

**Full name(s)**

**Claire Plowman**

Lowri Griffiths

**Position (eg Secretary, Chair, etc)**

**Chair**

**Treasurer**

**Date**

31/1/25

31/1/25



# CHARITY COMMISSION FOR ENGLAND AND WALES

Pontrobert		1185890	CC16a
Receipts and payments accounts			
For the period from	01/04/23	To	31/03/24

## Section A Receipts and payments

Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £

### A1 Receipts

3 Year Old Education Funding (PCC)	26,875			26,875	28,497
Ceredigion Funding	9,180			9,180	10,760
Childrens Fees	4,708			4,708	5,666
Fundraising	1,821			1,821	1,224
Refund on purchase	180			180	0
					0
				-	0
Interest Received	305			305	109
<b>Total receipts</b>	<b>43,069</b>	<b>-</b>	<b>-</b>	<b>43,069</b>	<b>46,256</b>

### A3 Payments

Salaries	30,049			30,049	30,152
Rent and Heating costs	1,500			1,500	750
Subscriptions	140			140	125
Equipment, Materials and Resources	436			436	3,789
Food and Drink costs	311			311	820
PAYE/People costs	3,080			3,080	2,160
Trips and Fundraising Events	564			564	1,242
Activities	2,535			2,535	-
Phone	28			28	-

Refunds	80			80	
					-
<b>Total payments</b>	<b>38,723</b>	<b>-</b>	<b>-</b>	<b>38,723</b>	<b>39,038</b>
<b>Net of receipts/(payments)</b>	<b>4,346</b>	<b>-</b>	<b>-</b>	<b>4,346</b>	<b>7,218</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>34,340</b>	<b>-</b>	<b>-</b>	<b>34,340</b>	<b>27,122</b>
<b>Cash funds this year end</b>	<b>38,686</b>	<b>-</b>	<b>-</b>	<b>38,686</b>	<b>34,340</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current	15,754		-
	Savings	22,932	-	-
	Cash	-	-	-
	<b>Total cash funds</b>	<b>38,686</b>	<b>-</b>	<b>-</b>
		OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
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**B3 Investment assets**

		-	-
		-	-
		-	-
		-	-
		-	-

**B4 Assets retained for the charity’s own use**

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Details			
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

	Fund to which liability relates	Amount due (optional)	When due (optional)
Details			
PAYE	Unrestricted	3,000	01 April 2024
		-	
		-	
		-	
		-	


## Funds Movement Schedule

	Opening Balance	Additions in year	Payments in year	Cross Transfer	Closing Balance
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>Restricted Funds</b>					
					0
					0
					0
					0
					0
					0
					0
					0
					0
Unrestricted Funds	34,340	43,069	38,723		38,686
<b>Total Funds</b>	<b>34,340</b>	<b>43,069</b>	<b>38,723</b>		<b>38,686</b>

Signed

Claire PlowmarLowri Griffiths  
 Chair Treasurer  
 31/1/25 31/1/25



Section A

Independent Examiner's Report

Cylch Meithrin Pontrobert

On accounts for the year  
ended

31/03/2024

Charity no  
(if any)

1185890

Set out on pages

Sections A and B

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

31/1/25

Name:

Andrew Moore BSc(Hons), FFA Retired

Address:

Blaenpentre, Swyddffynn, Ystrad Meurig, SY25 6AW