

Chairs Report 2023

Over the last twelve months the FOSW have once again been working very hard to maintain and improve the woods for all to enjoy.

The restoration to Ellis Gibson Pond has proved to be a hit with a lot of positive comments being fed back from the general public. We have had to carry out some further work to this project as it became apparent that during the long dry spells that we experienced last year, the water flow into the pond was very poor. This caused a blanket of algae to form on the pond. The solution to this was to install a pipe from the main stream that runs parallel to the pond, this allows a constant flow of water into the pond and will hopefully solve the algae problem.

The memorial area project is continuing to move forward. Working closely with Blackburn university we are currently gathering information and ideas from the local and wider communities. We have been handing out questionnaires asking people their thoughts and ideas on how the memorial area should look, what kind of structures should be involved, location and for any other ideas. Response has been good with a lot of positive feedback. Once we have completed this phase of the project the results will be passed on to Blackburn University from which they will then in collaboration with the FOSW start to come up with a number of designs. This is a long term project but one that will be a great addition to the woods.

The FOSW wood are looking into the possibility of restoring three of the grade 2 listed structures in the woods. The structures that are under consideration are Huntington's bridge, Potters Gate and Chadwick gate (Lychgate). Quotes have been obtained from specialist contractors who have experience with this kind of project. Due to the nature of the structures this is going to be a complicated project, in the first instance planning permission needs to be obtained before any work can be carried out. As the structures are owned by BWDC its their responsibility to obtain the correct permissions. Contact has been made with BWDC and a meeting has been set up to help move this project forward.

The craft fairs that we started last year have been a bit of a hit and miss, some months we have had a good turn out while other months have been quiet. We have recently purchased a Sum Up card payment reader and installed internet to the Visitors centre, hopefully these will make payments at the craft fairs a lot easier. We still continue to make a decent amount of money from the fairs which goes towards paying for the Carols and musicals in the wood events that we hold.

The Carols in the Wood was a success again this year with a good turn out and once again raised a decent amount of money that can be put into the projects that we are undertaking. We will be holding our Musical in the woods event again this July and we are hoping that this will become an annual event. A big thank you to the Police cadets and PSCO;s that attend these events and our volunteer mornings that we hold, they are a major asset and do a fantastic job for us.

We have held a couple of volunteer days for Capita this year which have proved successful and productive. A big thank you to all involved in organising and attending these days.

Aside from the main projects that are listed above, members of the group carry on with smaller projects through out the woods such as drainage work, pruning, path repairs and general repairs.

I would like to personally like to say a massive thank you to everyone who has made a contribution in the last twelve months. Without your help and support the woods would be in a much poorer state.

I would also like to mention Kirsty Done; Kirsty sadly lost her battle with cancer this year. She was a valuable member of the group and will always be remembered for her bright smile, laughter and input into the FOSW and will be remembered with fondness.

Douglas Wright
Chair

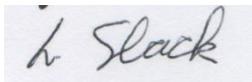
Friends of Sunnyhurst Wood

Financial Report

For the year ended
31st March 2023

Completed by Les Slack

Signature



Date 30.05.23

Audited by Hayley Kilpatrick

Signature



Date 28.06.2023

Financial Position

Income

The income into our Current Account for the year to 31st March 2023 increased substantially due to us bringing back money from our savings with Jubilee Tower Credit Union to service a short term fixed rate savings account with United Trust Bank. From the three month period that we held this account the interest came to £132. We are continuing with this account for the foreseeable future but with a reduced balance (See Appendix A).

Individual donations amounted to £588, 80% of which came from the Craft Fair which we started at the Visitor Centre in April 2022. Initially we didn't charge for stalls but from October we charged 5£/stall and raised £135 between then and Christmas. We are continuing with the Craft Fair and it is showing to be a good source of income. Another donation was from our collection box at the Coop which brought in £202. The FOSW Bric-a-Brac stall at the Craft Fair and the sale of excess wine from the summer concert together brought in £132. Hiring out the Visitor Centre to different organisations throughout the year raised £260. Our own fund raising efforts with the Summer concert and the Carols in the Wood concert brought in £1494 and the Lottery Community Fund gave us a grant of £9000. Our future fundraising include the Summer Concert in July and the Carols in the Wood concert in December.

Expenditure

Our outgoings have increased from last year mainly because in November we transferred £27000 to a short term fixed rate account with United Trust Bank. This account is ongoing but the balance has been reduced. (See Appendix B).

Our other large outgoing was for Woodland Maintenance. This amounted to £15306 and was for the Falcon Avenue gates restoration, the work completed on the Ellis Gibson Pond, levelling the Bandstand base and weedkiller for round the Visitor centre.

Events and Fundraising costs amounted to £1160. Our miscellaneous costs (£593) were high this year due to us buying five tables for use in the Visitor Centre and at the concerts.

Our tool costs (£350) were due to us buying A boards, a SumUp card reader, ink cartridges, high Viz jackets, Gloves, Secateurs, Petrol and a replacement Carburettor for the Brush cutter.

We currently have an estimate of £40000 for restoration of some Heritage structures but we are waiting instruction to proceed from Blackburn with Darwen Council as the work may need planning permission. In conjunction with Blackburn College we are also doing a public consultation about a memorial area in the wood but no estimates have been done or decisions made.

Reserves and Restricted Funding

Once again our financial situation is very good and we can meet our target of keeping £1500 in reserve for emergencies.

As of 31.03.23 we have £13632 restricted in a 3 month fixed rate account.

Total Restricted Funding

£15132

Note. All the above amounts are to the nearest whole number.

Our Financial Position on 31.03.23 was :-

Balance at Lloyds Bank.	£21550.83
Balance at Jubilee Tower Credit Union	2029.16
Balance at United Trust Bank	13631.84
Total	£37211.83

Total available for future projects and Maintenance £22079.83

Lloyds Bank Current Account April 1st 2022 – March 31st 2023

Date	Description	Type	Receipt & Invoice No	Income	Expenditure	Total
01.04.22	Balance brought forward					£22,530.70
05.04.22	Ann Stokes	Donation for Summer Concert	PIB 500035	£15.00		£22,545.70
08.04.22	Brenda Parkinson	Donation from Craft Fair	PIB 500035	£38.50		£22,584.20
08.04.22	Peter Hunt	Donation from Craft Fair	PIB 500035	£36.50		£22,620.70
08.04.22	Joan Moore	Donation from Craft Fair	PIB 500035	£20.00		£22,640.70
08.04.22	Visitor Centre	Donations at Craft Fair for Refreshments	PIB 500035	£33.20		£22,673.90
03.05.22	Visitor Centre costs	Domestic supplies. Tea, Coffee, Sugar, Floor cleaner	Debit card 158		£11.92	£22,661.98
06.05.22	BwD Refresh Team	Hire of Visitor Centre	Invoice No 53	£50.00		£22,711.98
09.05.22	Savoy Service Station	Petrol for Generator	Debit card 159		£8.95	£22,703.03
13.05.22	Lottery Community Fund	Grant	FPI	£9,000.00		£31,703.03
13.05.22	Visitor Centre	Donations at Craft Fair for Refreshments	PIB 500037	£22.58		£31,725.61
13.05.22	Brenda Parkinson	Donation from Craft Fair	PIB 500037	£50.00		£31,775.61
13.05.22	Peter Hunt	Donation from Craft Fair	PIB 500037	£13.00		£31,788.61
13.05.22	Joan Moore	Donation from Craft Fair	PIB 500037	£10.00		£31,798.61
13.05.22	Coop Box	Fundraising	PIB 500037	£34.45		£31,833.06
13.05.22	Cups Direct	Paper cups for concerts	160		£83.82	£31,749.24
19.05.22	Bethany Willow	Hire of Visitor Centre	Invoice No 55	£90.00		£31,839.24
23.05.22	BwD Council	Peppercorn rent for VC	FPO		£1.00	£31,838.24
23.05.22	Doug Wright	A boards & Printer ink Cartridges	FPO 161 & 162		£104.97	£31,733.27
06.06.22	Richard Done	Replacement Carburetor for Brush cutter	FPO 163		£12.87	£31,720.40

06.06.22	Brenda Parkinson	Weedkiller for VC area	FPO 164		£28.00	£31,692.40
06.06.22	BwD Refresh Team	Hire of Visitor Centre	Invoice No 54	£40.00		£31,732.40
10.06.22	Summer Concert costs	Tea,coffee, Milk, Orange Squash,Vimto	Debit card 165		£20.30	£31,712.10
10.06.22	STC Services (Plant Hire)	Ellis Gibson Pond work	FPO 166		£4,200.00	£27,512.10
13.06.22	Peter Leach	Craft Fair costs	FPO 167		£19.99	£27,492.11
13.06.22	Peter Hunt	Donation from Craft Fair	PIB 500051	£10.00		£27,502.11
13.06.22	Visitor Centre	Donations at Craft Fair for Refreshments	PIB 500051	£14.10		£27,516.21
13.06.22	Summer Concert	Fundraising	PIB 500051	£401.95		£27,918.16
13.06.22	Savoy Garage	Petrol for Generator	168		£9.57	£27,908.59
14.06.22	BwD Refresh Team	Hire of Visitor Centre	Invoice No 56	£40.00		£27,948.59
14.06.22	Blackburn & Darwen Band	Summer Concert costs	FPO 169		£300.00	£27,648.59
14.06.22	Doug Wright	Summer Concert costs	FPO 170		£111.75	£27,536.84
27.06.22	Ann Stokes	Donation	FPI	£20.00		£27,556.84
27.06.22	Summer Concert	Sale of excess wine	FPI	£30.00		£27,586.84
28.06.22	Darwen Library Larks	Summer Concert costs	FPO 171		£30.00	£27,556.84
30.06.22	Coop Box	Fundraising	PIB 500038	£34.52		£27,591.36
30.06.22	Summer Concert	Sale of excess wine	PIB 500038	£30.00		£27,621.36
03.07.22	Brenda Parkinson	Donation from Craft Fair	PIB 500038	£12.00		£27,633.36
03.07.22	Peter Hunt	Donation from Craft Fair	PIB 500038	£8.00		£27,641.36
03.07.22	Visitor Centre	Donations at Craft Fair for Refreshments	PIB 500038	£20.35		£27,661.71
06.07.22	STC Services (Plant Hire)	Falcon Avenue gates restoration	FPO 172		£10,620.00	£17,041.71
25.07.22	Doug Wright	Hi Viz vests X 10	FPO 173		£20.00	£17,021.71
25.07.22	Doug Wright	24 prs of work gloves S- 7	FPO 174		£15.90	£17,005.81
25.07.22	Doug Wright	24 prs of work gloves L- 9	FPO 175		£16.49	£16,989.32
25.07.22	Doug Wright	2 sets of S & J secateurs	FPO 176		£25.98	£16,963.34
25.07.22	Doug Wright	Lawn rake & leaf scoops	FPO 177		£21.59	£16,941.75
09.08.22	Brenda Parkinson	Donation from Craft Fair	PIB 500039	£10.00		£16,951.75
09.08.22	Peter Hunt	Donation from Craft Fair	PIB 500039	£5.00		£16,956.75
09.08.22	Visitor Centre	Donations at Craft Fair for Refreshments	PIB 500039	£12.20		£16,968.95
10.08.22	Visitor Centre	VC domestic costs	Debit Card 178		£4.88	£16,964.07
04.09.22	Brenda Parkinson	Donation from Craft Fair	PIB 500040	£5.00		£16,969.07
04.09.22	Anonymous	Donation from Craft Fair	PIB 500040	£5.00		£16,974.07
04.09.22	FOSW Bric - A - Brac stall	Donation from Craft Fair	PIB 500040	£1.64		£16,975.71

04.09.22	Visitor Centre	Donations at Craft Fair for Refreshments	PIB 500040	£25.00		£17,000.71
09.09.22	Coop Box	Fundraising	PIB 500040	£27.39		£17,028.10
03.10.22	Vanda's Market Garden	Flowers for Gail Wright	Debit Card 179		£28.00	£17,000.10
04.10.22	Brenda Parkinson	Donation from sale of Golf Balls	PIB 500041	£5.00		£17,005.10
04.10.22	FOSW Bric - A - Brac stall	Donation from Craft Fair	PIB 500041	£25.90		£17,031.00
04.10.22	Visitor Centre	Craft Fair stall rental	PIB 500041	£50.00		£17,081.00
04.10.22	Visitor Centre	Donations at Craft Fair for Refreshments	PIB 500041	£21.33		£17,102.33
04.10.22	Visitor Centre	Swing bin and liners	Debit Card 180		£10.00	£17,092.33
24.10.22	Post Office Counters	Envelope and stamp	Debit card 181		£2.10	£17,090.23
26.10.22	Ann Stokes	Donation	PIB 500042	£20.00		£17,110.23
29.10.22	Coop Box	Fundraising	PIB 500042	£21.58		£17,131.81
06.11.22	Visitor Centre	Craft Fair stall rental	PIB500042	£55.00		£17,186.81
06.11.22	Visitor Centre	Donations at Craft Fair for Refreshments and FOSW Bric -A- Brac stall	PIB 500042	£40.75		£17,227.56
06.11.22	Brenda Parkinson	Donation from Craft Fair	PIB 500042	£20.00		£17,247.56
06.11.22	Peter Hunt	Donation from Craft Fair	PIB 500042	£5.00		£17,252.56
11.11.22	United Trust Bank	Xfer to Savings Account from Lloyds bank	FPO		£5,000.00	£12,252.56
11.11.22	Savoy Service Station	Petrol for Generator	Debit card 182		£10.21	£12,242.35
14.11.22	Laura Howard	Donation	FPI	£20.00		£12,262.35
16.11.22	Doug Wright	Mulled Wine X 36	FPO 185		£100.44	£12,161.91
16.11.22	Jubilee Tower Credit Union	Partial Transfer of Savings to Lloyds Bank	FPI	£18,000.00		£30,161.91
16.11.22	United Trust Bank	Xfer to Savings Account from Lloyds bank	FPO		£22,000.00	£8,161.91
18.11.22	David Michael Smith	Mulled Wine X 22 and sundries	FPO 183 & 184		£76.80	£8,085.11
21.11.22	Sum Up	Purchase of Sum Up Air debit/credit card reader	Debit card 186		£46.80	£8,038.31
25.11.22	David Michael Smith	Mulled Wine X 6 and childrens lollies	FPO 187		£18.56	£8,019.75
25.11.22	Doug Wright	Ink Cartridges	FPO 188		£19.48	£8,000.27
25.11.22	Brenda Parkinson	Fairy Lights & Batteries	FPO 189		£37.00	£7,963.27
02.12.22	STC Services (Plant Hire)	Levelling bandstand base	190		£50.00	£7,913.27
05.12.22	Sunnyhurst Wood Kiosk	Craft Fair stall rental	PIB 500043	£30.00		£7,943.27
05.12.22	Peter Hunt	Donation from Craft Fair	PIB 500043	£99.00		£8,042.27
05.12.22	Wayne Dixon	Donation from Craft Fair	PIB 500043	£5.00		£8,047.27
05.12.22	Brenda Parkinson	Donation from Craft Fair	PIB 500043	£116.00		£8,163.27
05.12.22	Summer Concert	Sale of excess wine	PIB 500043	£15.00		£8,178.27

05.12.22	Carols in the Wood	Fundraising	PIB 500043	£1,061.68		£9,239.95
12.12.22	Blackburn & Darwen Band	Carols in the Wood Cost	FPO 191		£300.00	£8,939.95
12.12.22	Darwen Library Larks	Carols in the Wood Cost	FPO 192		£50.00	£8,889.95
13.12.22	Mike Smith	Flowers for Joan Moore	FPO 193		£25.00	£8,864.95
13.12.22	Carols in the Wood	Fundraising	SumUp test	£10.00		£8,874.95
14.12.22	Carols in the Wood	Fundraising	PIB 500044	£20.00		£8,894.95
14.12.22	Coop Box	Fundraising	PIB 500044	£21.32		£8,916.27
14.12.22	Ann Stokes (Cheque)	Donation	PIB 500044	£25.00		£8,941.27
29.12.22	Mia Hill	Hire of Visitor Centre	Invoice No 57	£20.00		£8,961.27
16.01.23	Summer Concert	Sale of wine to S Bolton	FPI	£10.00		£8,971.27
17.01.23	Peter Leach	Donation from Craft Fair		£15.00		£8,986.27
18.01.23	Shirley Bolton	Mulled Wine X 26	FPO 194		£33.02	£8,953.25
20.01.23	Doug Wright	Plastic table clothes & Santa hats for CitW	FPO 195		£26.91	£8,926.34
26.01.23	Coop Box	Fundraising	PIB 500046	£32.33		£8,958.67
26.01.23	Visitor Centre Hire for wedding party	Donations for provision of tea & coffee	PIB 500046	£6.53		£8,965.20
27.01.23	Mike Smith	Flowers for Kirsty Done	Debit Card 196		£25.00	£8,940.20
31.01.23	Les Slack	Collapseable Tables X 5	Debit Card 197		£510.00	£8,430.20
07.02.23	STC Services (Plant Hire)	New Inlet pipe to Ellis Gibson Pond	FPO 198		£408.00	£8,022.20
13.02.23	Doug Wright	Mulled Wine X 7	FPO 199		£8.89	£8,013.31
13.02.23	United Trust Bank	Xfer from Savings Account to Lloyds bank	FPI	£13,500.00		£21,513.31
20.02.23	Catsdog Photography	Deposit for hire of VC in May	FPI	£20.00		£21,533.31
23.03.23	NISA Box	Fundraising	PIB 500047	£30.45		£21,563.76
23.03.23	The Mall Blackburn	Car parking for banking	Debit Card 200		£1.90	£21,561.86
23.03.23	B&M Whitebirk	Domestic items for VC	Debit Card 201		£5.98	£21,555.88
31.03.23	Sainsbury's Darwen	Milk @ Biscuits for VC	Debit card 202		£5.05	£21,550.83
				£43,487.25	£44,467.12	

Abbreviations

FPI – Faster Payment In

FPO – Faster Payment Out

PIB – Paying in Book

Summary

Income	Funds 22/23	Funds 21/22
Donations	£588.00	£5,744.28
Fundraising	£1,493.63	£1,499.91
Grants	£9,000.00	£0.00
Other (See note 1)	£0.00	£10.00
Hire of Visitor Centre	£260.00	£1,150.00
Craft fair Stall Rental	£135.00	
Donations for refreshments at Craft Fair	£176.43	
FOSW Bric-a-Brac stall at Craft Fair	£47.15	
Coop Box	£202.04	
Sale of excess wine from summer concert	£85.00	
Savings into Current Account. (See Appendices A & B)	£31,500.00	
Income for Year	£43,487.25	£8,404.19
Balance brought forward	£22,530.70	£38,141.50
Total Income	£66,017.95	£46,545.69
Expenditure		
Woodland Maintenance	£15,306.00	£3,240.00
Charitable Activity	£0.00	£0.00
Events/Fundraising	£1,160.49	£200.00
Promotions	£0.00	£154.31
Visitor Centre Costs	£37.83	£73.88
Visitor Centre Garden Costs	£0.00	£220.00
Misc Costs	£593.00	£126.80
Tools & replacement parts costs	£349.81	
Craft Fair costs	£19.99	
Savings to Jubilee Tower Credit Union	£0.00	£20,000.00
Savings out of Current Account. (See Appendix B)	£27,000.00	
Total Expenditure	£44,467.12	£24,014.99
Total Funds Carried Forward	£21,550.83	£22,530.70
Restricted Funds		
Reserves	£1,500.00	£1,500.00
Restoration Of Falcon Avenue Gates		£10,620.00
Ellis Gibson Pond project		£4,200.00
Disabled Path project		£6,000.00
United Trust Bank Savings. (Fixed for 3 Months)	£13,631.84	

Total Restricted Funds	£15,131.84	£22,320.00
Note 1. Sale of wicker chair from VC.		

Appendix A

Date	Account Name	Money In	Money Out	Balance	Remarks
19.07.21	Jubilee Tower Credit Union	£5,000.00			Xfrd from Lloyds Bank Current Account
22.07.21	Jubilee Tower Credit Union	£15,000.00			Xfrd from Lloyds Bank Current Account
24.02.22	Jubilee Tower Credit Union	£29.16			Dividend based on avg daily balance beteen 01/10/20 & 30/09.21
16.11.22			£18,000.00		Xfrd to Lloyds Bank Current Account
16.11.22				£2,029.16	
31.03.23				£2,029.16	

Appendix B

Date	Account Name	Money In	Money Out	Balance	Remarks
	United Trust Bank				
	3 Month fixed rate				
	Charity Bond				
11.11.22	Interest 2% Gross				
13.02.23	Interest now 2.05% gross				
11.11.22		£5,000.00			Xfrd from Lloyds Bank Current Account
16.11.22		£22,000.00			Xfrd from Lloyds Bank Current Account
13.02.23		£131.84			Interest added.
13.02.23			£13,500.00		Xfrd to Lloyds bank Current Account
13.02.23				£13,631.84	Account rolled over to new Charity 3 Month bond paying 2.05%
31.03.23				£13,631.84	

