

# **Winchester Excavations Committee**

## **Annual Report and Accounts for 2023/24**

**Company 12175988**

**Registered Charity 1185865**

**Registered Office:  
49 Marshfield Way  
Bath  
BA1 6HD**

# Winchester Excavations Committee

This is a Private Company limited by Guarantee and a Registered Charity. The purposes and administration of the Company/Charity are regulated by its Articles of Association.

The Company was set up to replace an unincorporated charity of the same name (210455) in 2019 and was registered by the Charity Commission for England and Wales on 17<sup>th</sup> October 2019 but was only able to start trading late in 2022. This is the second Annual Report of the Trustees

This set of accounts was approved by the trustees on 11<sup>th</sup> April 2024 for submission to the Independent Examiner, Companies House and the Charities Commission.

Frederick Lyon  
Treasurer and Trustee

Bankers:

National Westminster Bank plc,  
Winchester Old Bank Branch,  
105 High Street,  
Winchester,  
Hampshire,  
SO23 9AW

Independent Examiner:

Ms June Harrison  
Bossington Close  
Rownhams  
Hampshire  
SO16 8DW

This Report and Accounts relate to the period from 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024.

## Report of the activities of the Charity during the period from 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024

Our main centre of operations has been the office in Kidlington and that is where the Director and his support staff normally work preparing the research outcomes for publication. The lease on this office terminated at the end of March 2024, when all remaining records were transferred to Winchester. We have access to the store in the Hampshire Cultural Trust facility at Bar End in Winchester where the volunteer Associate Director is based supported by a part time assistant and where most of our archaeological finds, excavations' records and research material is now held.

During the year we have once again hosted the research visits by scholars and students, and we have been able to continue to respond to a range of enquiries. This includes providing assistance to visiting scientists and researchers.

The Trustees met regularly on a quarterly basis during the year.

During this period work continued on the production of five volumes within the Winchester Studies series.

### Winchester Studies WS 3.i *Venta Belgarum: Prehistoric, Roman, and Post Roman Winchester*

This is a two-volume publication of exceptional importance for the understanding of Roman Winchester. Editing, proofing, correction work, indexing and cross referencing was carried on throughout 2022 with main details being agreed with our publisher in January 2023. The final index was completed and proofed in the summer of 2023 with all corrections being incorporated in the volume in the autumn of 2023 and the volume was published in December 2023. A launch event supported by the University of Southampton was held in Winchester at the School of Art in February 2024.

### Winchester Studies WS 4.i *The Anglo-Saxon Minsters of Winchester*

Given the sheer size of this two-volume publication this work was not completed until December 2023. A specialist copy editor has been booked to produce the definitive index in Autumn 2024. It is anticipated that the final text will be ready for submission to our publishers by the Autumn of 2024 and published at the end of 2024. The Bishop of Winchester has offered to host the launch of this publication, preferably in Winchester Cathedral.

### Winchester Studies WS 5 *The Brooks and Town Sites of Medieval Winchester*

The volume editor has continued work on the text and drawings of this volume and the illustrator has made substantial progress in preparing the plans and drawings for this publication.

### Winchester Studies WS 6.i *Winchester Castle, Fortress, Palace and Garrison*

The draft text and illustrations of this volume are near completion and the extra colour slides have been scanned in to increase the number of colour plates in the volume. Unfortunately, the ill health of the authors has caused severe delay to the finalising of this work for copy editing and submission to the publishers. This is now not expected to be ready for submission before 2025.

### Winchester Studies WS 6.ii *Wolsey Palace*

Dr Patrick Ottway prepared a project design for Historic England on the preparation and publication of this volume, and they have now given us the go ahead to start the work in spring 2024 ready for the publication process in the summer of 2025. Historic England have agreed to fully fund the production of this volume.

### Winchester Studies WS 9.ii *The Animals of Early Winchester*

Dr Mark Maltby of Bournemouth University is undertaking the task of editing this volume and has been reviewing and assessing the material and is preparing a project plan and budget for the next stages.

Work continued on digitisation of the volumes of Winchester Studies that have already been published and the first of these were made available in 2022 with further volumes to be available in 2024.

The number of Friends of Winchester Studies (FoWS) remained stable during the year, and they continue to support the work of the Trustees and help raise awareness of that work.

A major preoccupation of the Trustees during the period was the raising of further funds to enable the work of publishing Winchester Studies to continue. The fundraising subcommittee has continued to be active within the limitations imposed on us and has generated some funding from new sources.

The main sources of income during the period were grants from the De Laszlo Foundation, the Clarke Family Trust, the Cedar Trust, Winchester City Council, Hampshire County Council and Historic England. Individual donations were made by Martin Biddle, Giles Clarke and Katherine Barclay, together with smaller contributions from the "Friends of Winchester Studies" and the Gift Aid tax relief on those donations where appropriate.

The total sum raised by the Charity during the period was £182,217 and this was used to cover the cost of research fieldwork, copy editing, drawings, publication and the workroom/office premises and staff in Kidlington and Winchester.

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The Winchester Excavations Committee is independent of any other body and has no regular source of income other than that raised through its own efforts.

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Signed.....Frederick Lyon.....  
(Director and Trustee)

Dated.....11<sup>th</sup> April 2024.....

Signed.....Barbara Bryant.....  
(Director and Trustee)

# **Winchester Excavations Committee**

## **Financial Statements for the period ended 31 March 2024**

### **Report of the Independent Examiner**

This report on the accounts of the Winchester Excavations Committee for the period ended 31<sup>st</sup> March 2024 is in respect of an examination under S.43 of the Charities Act 1993.

### **Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Acts 1993 and 2011 ("the Acts"). The charity's trustees consider that an audit is not required for this year under section 43(3) of the Charities Act 1993 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (section 43(3)(a) of the 1993 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commission (section 43(7)(b) of the 1993 Act and section 145(5)(b) of the 2011 Act);
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements have not been met:
  - To keep accounting records in accordance with section 41 of the 1993 Act and the Charities (Accounts and Reports) Regulations 2008 and
  - To prepare accounts which accord with the accounting records and comply with section 130 of the 2011 Act.

or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: June Gwenda Harrison

31<sup>st</sup> May 2024

Address: Bossington Close, Rownhams, Hampshire, SO16 8DW



# **Winchester Excavations Committee**

**Charity: 1185865**

**Company: 12175988**

## **Profit & Loss Account for the year ended 31st March 2024**

<b><u>Expenditure</u></b>	<b>£</b>
Technical Support	12,632
Business Support	67,441
Digisitation	0
Telecoms & Postage	991
Rent, Rates, Utilities & Maintenance	21,793
Travel & Subsistence	2,766
Printing & Copying	2,001
Insurance	804
 <u>Supplies &amp; Services</u>	
Drawings	14,120
Editing & Cataloguing	63,179
Computer Expenses & Website	1,111
Miscellaneous office	1,582
 <u>Friends of Winchester Studies</u>	2,065
 Surplus for year	0
	<hr/>
	<hr/> 190,485 <hr/>
 <b><u>Income</u></b>	
 <u>Grants and Donations</u>	
N McNair Scott	0
R Nabarro	0
G Clarke	6,000
M Biddle	15,000
K Barclay	2,985
The Cedar Trust	9,000
Hampshire Archives Trust	0
Clarke Family Trust	0
The Linbury Trust	0
The De Laszlo Foundation	10,000
Historic England	22,699
Winchester City Council	5,000
Hampshire County Council	95,000
Other Donations	8,000
Gift Aid	5,650
 <u>Reproduction Fees &amp; Royalties</u>	791
 <u>Friends of Winchester Studies</u>	1,465
 <u>Miscellaneous</u>	627
 Deficit for year	8,268





2022/23	
£	
	18,880
	32,896
	1,920
	928
	4,030
	630
	715
	0
	1,250
	8,979
	799
	1,783
	0
	10,101
	82,910
	2,000
	5,000
	0
	0
	1,280
	0
	1,770
	20,993
	20,000
	0
	0
	5,000
	26,000
	132
	0
	0
	735
	0
	0

82,910
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# Winchester Excavations Committee

Charity: 1185865

Company: 121759

## Balance Sheet as at 31st March 2024

<b><u>Assets</u></b>			
Cash at Bank			
NatWest Business 1	3,517		
NatWest Business 2	15,149		
		18,666	
		<u>£18,666</u>	
<b><u>Liabilities</u></b>			
Loan account		0	
Surplus & Deficiency Account	26,934		
Surplus/(Deficit)	<u>(8,268)</u>	18,666	
		<u>£18,666</u>	
<p>For the year ending 31st March 2024 the company was entitled to exemption from under section 447 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit of its accounts for year in question in accordance with section 476. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.</p> <p>Accounts approved by the Board and Trustees on 11th April 2024 and signed on behalf by: <i>Frederick Lyon, Director and Trustee</i> <i>Barbara Bryant, Director and Trustee</i></p> <p>The accounts were examined by an Independent Examiner and signed on 31st March 2024</p>			

*J G Harrison, Independent Examiner*

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31/3/2023	
10,007	
24,927	
	34,934
	<u>£34,934</u>
	8,000
16,833	
<u>10,101</u>	
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	<u>£34,934</u>
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31<sup>st</sup> May 2024

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