

# **Yorkshire Cancer Community**

Charity number 1185838

## **Annual Report and Financial Statements** **for the year ended 31 March 2024**



**WYCAS**  
COMMUNITY ACCOUNTING  
WEST YORKSHIRE

# **Yorkshire Cancer Community**

## **Annual Report and Financial Statements for the year ended 31 March 2024**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# Yorkshire Cancer Community

## Trustees' report for the year ended 31 March 2024

### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Dr Stewart Manning	Chair	
Deborah Adams	Treasurer	
David Blunt		
Karen Louise Escott		
Richard Myers		Appointed 8 June 2023
Helen Moss	Secretary	Appointed 9 February 2024
Richard Midgley		Resigned 31 March 2024
Paul Vose	Former Treasurer	Resigned 12 April 2024
Ian Charles Bradshaw		Resigned 4 May 2023
Dr Christina Dobson		Resigned 4 May 2023
Charity number	1185838	Registered in England and Wales

### Registered and principal address Bankers

c/o Healthwatch Wakefield, The Ple	Barclays Bank UK plc
15 Margaret Street	1 Churchill Place
Wakefield	London
WF1 1DQ	E14 5HP

### Independent examiner

Alan Dodd FCCA

### West Yorkshire Community Accountancy Service CIO

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 16 October 2019 and is governed by a Foundation model constitution as amended on 12 April 2023.

### Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

# **Yorkshire Cancer Community**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Objectives and activities**

#### **The charity's objects**

The relief of people in Yorkshire and the Humber who have been affected by cancer, their carers and families, at any point in their lives in particular but not exclusively by:

providing a network of information, advice and support, for people affected by cancer, their carers and families, and all those who share an interest in improving cancer services.

providing opportunities for people affected by cancer to share and compare experiences of using cancer services, to explore and discuss the range of issues, emotions and feelings relating to a cancer diagnosis and subsequent treatment.

promoting awareness of the available local and wider support and advice networks.

promoting opportunities for people affected by cancer to have easily accessible routes to influence providers of cancer services.

#### **The charity's main activities**

We are a small independent charity offering an information and support network for cancer patients, families and carers across Yorkshire and the Humber. Our vision is to effect change so that everyone impacted by cancer has the very best experience possible, and is able to make fully informed choices and shape future services.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of those in need.

#### **Achievements and performance**

##### ***CHAIRMAN'S REPORT FOR YORKSHIRE CANCER COMMUNITY 2023/2024***

2023/2024 has been a very successful year for Yorkshire Cancer Community.

We increased our events, talks and meetings by over 100%.

We have delivered our Cancer Smart message to diverse groups and we are now in the process of widening our work to cover additional areas of West Yorkshire.

I would like to personally thank all our Cancer Champions, Cancer Smart Digital Champions and fellow Trustees who work hard to help us promote our message

This year two of our Trustees, Paul Vose and Richard Midgley have resigned and I really value their input over recent years. I now offer a very warm welcome to our two new trustees Richard Myers and Helen Moss who are already starting to make a big impact on our Charity. In the next year we are keen to recruit further Trustees to future proof and continue our achievements.

Firstly I would like to thank Jason Pawluk, Tracy Holmes, and Hayley Snowden of The West Yorkshire and Harrogate Cancer Alliance for their ongoing support and belief in our aims.

Our Charity can only exist because of our support staff.

This year we have added Clare Lockwood as a part time administrator and Vicky Farr who looks after our Social Media. Their influence is making a considerable difference already.

Finally this Charity would not exist without all the hard work and commitment delivered by our Communications and Engagement Officer Jill Long who has been involved since the formation of YCC.

I appreciate everyone associated with Yorkshire Cancer Community and I am proud to be your Chairman.

# **Yorkshire Cancer Community**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Objectives and activities**

#### **Achievements and performance (continued)**

- Written and edited quarterly newsletters sent to our mailing list which reaches an estimated 14,000 people telling patient stories and bringing cancer service news
- Held 12 online monthly support groups involving patients, carers and healthcare professionals from across Yorkshire
- Held quarterly online network meetings to bring support group leaders together to learn from each other about what makes a group effective and enjoyable
- Maintained an informative website which lists local patient support groups and cancer charities
- Reached nearly 34,000 people using our social media platforms to raise cancer awareness and share involvement opportunities
- Worked with 30 University researchers to circulate opportunities for patients and carers to get involved with research proposals.
- Helped 44 people from across Yorkshire find support group activity and other cancer information
- Worked in partnership with West Yorkshire and Harrogate Cancer Alliance to run Cancer SMART – a network of people who are passionate about helping us to raise awareness of cancer and promote screening uptake.
- As part of Cancer SMART, we have recruited 200+ Digital Champions and 20 Cancer Champions and run 9 Cancer Champion network online meetings and three face to face meetings

#### **Financial review**

The netpayments for the year were £9,075, including net receipts of £1,250 on unrestricted funds and net payments of £10,325 on restricted funds.

#### **Reserves policy**

The charity's free reserves, at the year end were £7,401.

The trustees have agreed a reserves policy to hold a minimum three months of operating costs in unrestricted reserves. Currently, we are not meeting this target, but have ensured our unrestricted reserves are sufficient to cover redundancy and wind-down costs.

Approved by the board of trustees on 7/6/2024

Dr Stewart Irwin Manning (Trustee)

# **Yorkshire Cancer Community**

## **Independent examiner's report to the trustees of Yorkshire Cancer Community**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 6 to 9.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

12/6/2024

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

# Yorkshire Cancer Community

## Receipts and payments account

### for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	1,426	40,000	41,426	49,785
<b>Total receipts</b>		<u>1,426</u>	<u>40,000</u>	<u>41,426</u>	<u>49,785</u>
<b>Payments</b>					
Salaries NI and pensions		-	31,777	31,777	36,345
Staff expenses		-	1,338	1,338	982
Trustee expenses		-	351	351	-
Payroll cost		-	264	264	234
Insurance		-	448	448	901
Licences		-	323	323	331
Website and IT support		-	1,357	1,357	4,756
Accountancy and independent examination		-	528	528	984
Subscriptions		-	55	55	209
Equipment		-	167	167	1,066
Stationery and office supplies		-	1,293	1,293	137
Sundry expenses		176	-	176	-
Hosting costs		-	384	384	960
Advertising and promotion		-	9,083	9,083	3,068
Room hire		-	2,428	2,428	420
Volunteer expenses		-	356	356	25
Telephone		-	173	173	-
<b>Total payments</b>		<u>176</u>	<u>50,325</u>	<u>50,501</u>	<u>50,418</u>
<b>Net receipts / (payments)</b>		<u>1,250</u>	<u>(10,325)</u>	<u>(9,075)</u>	<u>(633)</u>
<b>Fund balances brought forward</b>		<u>6,151</u>	<u>63,738</u>	<u>69,889</u>	<u>70,522</u>
<b>Fund balances carried forward</b>	(3)	<u>7,401</u>	<u>53,413</u>	<u>60,814</u>	<u>69,889</u>

**Yorkshire Cancer Community**  
**Statement of assets and liabilities**  
**as at 31 March 2024**

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	7,401	53,413	60,814	69,889
Cash in hand	-	-	-	-
<b>Total cash funds</b>	<u>7,401</u>	<u>53,413</u>	<u>60,814</u>	<u>69,889</u>

**Debtors and prepayments**

	2024
	£
Prepayments	778
	<u>778</u>

**Assets retained for the charity's own use**

HP Laptops (2)  
Epson printer  
Epson multimedia projector  
Microphones (2)  
Apple iPad  
Office furniture  
Promotional materials

**Liabilities**

	2024
	£
Creditors	519
Accruals	528
Deferred income - 2023-24 grant income	40,000
Other creditors	332
	<u>41,379</u>

The financial statements were approved by the board of trustees on 7/6/2024

Dr Stewart Irwin Manning (Trustee)



# **Yorkshire Cancer Community**

## **Notes to the accounts**

### **for the year ended 31 March 2024**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

# Yorkshire Cancer Community

## Notes to the accounts continued

### for the year ended 31 March 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
WY & H Cancer Alliance	-	40,000	40,000	44,000
Sovereign Healthcare	-	-	-	5,000
Other donations	1,426	-	1,426	785
	<u>1,426</u>	<u>40,000</u>	<u>41,426</u>	<u>49,785</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
WH&Y Cancer Alliance (2)	15,635	-	2,222	-	13,413
Sovereign Health Care	5,000	-	5,000	-	-
WY&Y Cancer Alliance (4)	43,103	-	43,103	-	-
WY&Y Cancer Alliance (5)	-	40,000	-	-	40,000
	<u>63,738</u>	<u>40,000</u>	<u>50,325</u>	<u>-</u>	<u>53,413</u>

Fund name	Purpose of restriction
WH&Y Cancer Alliance (2)	To support the continued development of the Cancer SMART/ cancer champions/digital champions/community connectors network during the financial year 2021/2022. The underspend is carried forward as agreed with the funder to be used only for specifically agreed project expenditure.
Sovereign Health Care	To fund the Voice newsletter for one year.
WY&Y Cancer Alliance (4)	To ensure the continued activities of YCC to build awareness of cancer symptoms in the local region and the benefits of early presentation, to evaluate the allocation of dedicated funding towards fulfilling the specific objectives of the Cancer SMART programme, and to ensure that the respective web-based information offers can correlate and be a point of contact and support for people affected by cancer.
WY&Y Cancer Alliance (5)	Extension of the Cancer SMART programme for the financial year 2024-25.

## 4 Related party transactions

### Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £265 (2023: £nil).

### Trustee expenses

During the year 2 trustees were paid a total of £351 in respect of travel (previous year: £nil).

### Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.