

Yorkshire Cancer Community

Charity number 1185838

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Yorkshire Cancer Community

Annual Report and Financial Statements for the year ended 31 March 2022

Contents	Page
Trustees' report	2 to 3
Examiner's report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 to 9

Prepared by West Yorkshire Community Accountancy Service CIO

Yorkshire Cancer Community

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Sara Williamson	Chair	Resigned 12 August 2021
Paul Vose	Treasurer	
Zoe Bounds	Secretary	Resigned 17 June 2021
Deborah Adams	Secretary	
Beverley Forkes		Resigned 7 December 2021
Dr Stewart Manning	Chair	Appointed 21 July 2021
Dr Christina Dobson		Appointed 21 July 2021
Richard Midgley		Appointed 21 July 2021
Emily Gill		Appointed 21 July 2021
		Resigned 5 November 2021
Rob Husband		Appointed 21 July 2021
		Resigned 20 January 2022

Charity number	1185838	Registered in England and Wales
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Registered and principal address	Bankers
Unity House	Barclays Bank UK PLC
Westgate	1 Churchill Place
Wakefield	London
WF1 1EP	E14 5HP

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 16 October 2019 and is governed by a Foundation model constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the by the trustees at a duly convened meeting.

Objectives and activities

The charity's objects

The relief of people in Yorkshire and the Humber who have been affected by cancer, their carers and families, at any point in their lives in particular but not exclusively by:

providing a network of information, advice and support, for people affected by cancer, their carers and families, and all those who share an interest in improving cancer services.

providing opportunities for people affected by cancer to share and compare experiences of using cancer services, to explore and discuss the range of issues, emotions and feelings relating to a cancer diagnosis and subsequent treatment.

promoting awareness of the available local and wider support and advice networks.

promoting opportunities for people affected by cancer to have easily accessible routes to influence providers of cancer services.

Yorkshire Cancer Community

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities (continued)

The charity's main activities

We are a small independent charity offering an information and support network for cancer patients, families and carers across Yorkshire and the Humber. Our vision is to effect change so that everyone impacted by cancer has the very best experience possible, and is able to make fully informed choices and shape future services.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of those in need.

Achievements and performance

- Written and edited quarterly newsletters sent to our mailing list which reaches more than 14,000 people telling patient stories and bringing cancer service news
- Run 12 online monthly support groups involving patients, carers and healthcare professionals
- Maintained an informative website which lists local patient support groups and cancer charities
- Reached around 10,000 people using our social media platforms to raise cancer awareness and share involvement opportunities
- Worked with 29 University researchers to circulate opportunities for patients and carers to get involved in research proposals.
- Helped 45 people find support group/activity information
- Worked in partnership with West Yorkshire and Harrogate Cancer Alliance to run Cancer SMART – a network of people who are passionate about helping us to tackle cancer, with the potential to save lives by catching cancer early.
- As part of Cancer SMART, we've recruited 118+ Digital Champions, and 12 Cancer Champions and run 5 Cancer Champion networking meetings
- Strengthened our Board by recruiting 5 potential trustees who will come on board at our next AGM

Financial review

The net receipts for the year were £4,232, including net receipts of £1,958 on unrestricted funds and net receipts of £2,274 on restricted funds after transfers.

Reserves policy

No official reserves policy yet adopted, although in practice we aim for three months running costs. The unrestricted cash funds at the year end were £6,731.

Signed on behalf of the board of trustees on 30/06/2022

Paul Vose (Trustee)

Yorkshire Cancer Community

Independent examiner's report to the trustees of Yorkshire Cancer Community

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

06/07/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Yorkshire Cancer Community
Receipts and payments account
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	3,299	44,983	48,282	98,275
Fundraising		-	-	-	1,259
Donation on incorporation		-	-	-	636
Total receipts		<u>3,299</u>	<u>44,983</u>	<u>48,282</u>	<u>100,170</u>
Payments					
Salaries NI and pensions		2,134	34,003	36,137	24,898
Freelance worker		-	-	-	450
Staff expenses		-	1,197	1,197	657
Trustee expenses		-	149	149	-
Payroll cost		-	210	210	80
HR cost		-	-	-	180
Rent		-	1,246	1,246	500
Insurance		-	-	-	806
Licences		-	-	-	445
Website and IT support		-	2,226	2,226	1,254
Accountancy and independent examination		-	-	-	420
Subscriptions		-	-	-	52
Training		-	-	-	81
Equipment		-	154	154	1,175
Donations		-	-	-	405
Strategy day		-	-	-	600
Stationery and office supplies		-	167	167	462
Telephone		-	-	-	300
Administration support		-	134	134	250
Sundry expenses		-	133	133	73
Overpayment of hosting costs		(793)	-	(793)	792
Advertising and promotion		-	2,985	2,985	-
Room hire		-	72	72	-
Volunteer expenses		-	33	33	-
Total payments		<u>1,341</u>	<u>42,709</u>	<u>44,050</u>	<u>33,880</u>
Net movement in funds		<u>1,958</u>	<u>2,274</u>	<u>4,232</u>	<u>66,290</u>
Fund balances brought forward		<u>4,773</u>	<u>61,517</u>	<u>66,290</u>	<u>-</u>
Fund balances carried forward	(3)	<u>6,731</u>	<u>63,791</u>	<u>70,522</u>	<u>66,290</u>

Yorkshire Cancer Community
Statement of assets and liabilities
as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	6,731	63,791	70,522	66,290
Cash in hand	-	-	-	-
Total cash funds	<u>6,731</u>	<u>63,791</u>	<u>70,522</u>	<u>66,290</u>
Amounts owed to the charity			£	
Rent overpayment			<u>96</u>	
			<u>96</u>	
Liabilities			£	
Independent examination			480	
Pension			<u>676</u>	
			<u>1,156</u>	

The financial statements were approved by the board of trustees on 30/06/2022

Paul Vose (Trustee)

Yorkshire Cancer Community

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Yorkshire Cancer Community

Notes to the accounts continued

for the year ended 31 March 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
WY & H Cancer Alliance	-	44,000	44,000	74,000
Macmillan Cancer Support	-	583	583	308
Awards 4 All	-	-	-	9,266
West Riding Masonic Charities	-	-	-	1,902
Sir George Martin Trust	2,000	-	2,000	2,520
Sovereign Health Care	-	-	-	5,576
Albert Hunt	-	-	-	2,000
National Lottery Community Fund	700	-	700	-
Donations	599	400	999	2,703
	<u>3,299</u>	<u>44,983</u>	<u>48,282</u>	<u>98,275</u>

3 Restricted funds	Balance b/f £	Receipts £	Payments £	Transfers £	Balance c/f £
WY & H Cancer Alliance (1)	5,434	-	5,434	-	-
WY & H Cancer Alliance (2)	44,000	400	24,609	-	19,791
Macmillan Cancer Support	2	583	585	-	-
Awards 4 All	5,244	-	5,244	-	-
West Riding Masonic Charities	1,422	-	1,422	-	-
Sir George Martin Trust	2,520	-	2,520	-	-
Sovereign Health Care	2,895	-	2,895	-	-
WY & H Cancer Alliance (4)	-	44,000	-	-	44,000
	<u>61,517</u>	<u>44,983</u>	<u>42,709</u>	<u>-</u>	<u>63,791</u>

Fund name	Purpose of restriction
WY & H Cancer Alliance (1)	To support the development of the local cancer champions/community connectors network during the financial year 2020/2021. This work may potentially include consultation around the title given to the programme and those individuals engaging in its work.
WY & H Cancer Alliance (2)	To support the continued development of the Cancer SMART/ cancer champions/digital champions/community connectors network during the financial year 2021/2022.
Macmillan Cancer Support	To support communication with the local network during Covid-19.
Awards 4 All	To run 3 face to face support groups including worker time, travel, venue hire and volunteer expenses. In light of covid-19, we can run virtual groups instead.
West Riding Masonic Charities	Towards website hosting and support costs.
Sir George Martin Trust	To write and research West Yorkshire stories for a digital newsletter plus layout costs and circulation to our mailing list.
Sovereign Health Care	Writing/researching stories and printing/postage costs covering West Yorkshire for quarterly newsletter. Agreement extended in the light of Covid-19 to cover newsletter costs until spent.
WY & H Cancer Alliance (4)	For YCC to continue to support and develop the Cancer SMART project including recruiting and supporting volunteers and employing a part-time support worker.

Yorkshire Cancer Community

Notes to the accounts continued

for the year ended 31 March 2022

Related party transactions

Trustee expenses

During the year 2 trustees were paid a total of £149 in respect of travel (previous year: 0 trustees and £0).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.