

Yorkshire Cancer Community

Charity number 1185838

Annual Report and Financial Statements for the period 16 October 2019 to 31 March 2021



West Yorkshire Community Accounting Service

Yorkshire Cancer Community

Annual Report and Financial Statements for the period 16 October 2019 to 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

Yorkshire Cancer Community

Trustees' report for the period 16 October 2019 to 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial period and up to and including the date the report was approved were:

Name	Position	Dates
Sara Williamson	Chair	Appointed 16 October 2019
Paul Vose	Treasurer	Appointed 16 October 2019
Zoe Bounds		Appointed 16 October 2019
Deborah Adams		Appointed 16 October 2019
Beverley Forkes		Appointed 16 October 2019
John Whelpton		Appointed 16 October 2019
		Resigned 31 March 2020
Phil Gleeson		Appointed 16 October 2019
		Resigned 28 January 2021
Sheila Smith		Appointed 16 October 2019
		Resigned 25 February 2021

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1185838, on 16 October 2019.

Principal address

Unity House
Westgate
Wakefield
WF1 1EP

Bankers

Barclays Bank UK PLC
1 Churchill Place
London
E14 5HP

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 16 October 2019, governed by a Foundation model constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution at a meeting of the trustees.

Objectives and activities

The charity's objects

The relief of people in Yorkshire and the Humber who have been affected by cancer, their carers and families, at any point in their lives in particular but not exclusively by:

- providing a network of information, advice and support, for people affected by cancer, their carers and families, and all those who share an interest in improving cancer services.
- providing opportunities for people affected by cancer to share and compare experiences of using cancer services, to explore and discuss the range of issues, emotions and feelings relating to a cancer diagnosis and subsequent treatment.
- promoting awareness of the available local and wider support and advice networks.
- promoting opportunities for people affected by cancer to have easily accessible routes to influence providers of cancer services.

Yorkshire Cancer Community

Trustees' report (continued) for the year ended 31 March 2021

The charity's main activities

We are a small independent charity offering an information and support network for cancer patients, families and carers across Yorkshire and the Humber. Our vision is to effect change so that everyone impacted by cancer has the very best experience possible, and is able to make fully informed choices and shape future services.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of those in need.

Achievements and performance

- Circulated quarterly newsletters to our mailing list of 900 people
- Run six online monthly support groups involving patients, carers and healthcare professionals
- Maintained an informative website which lists local patient support groups and cancer charities
- Reached around 10,000 people using our social media platforms to raise cancer awareness and share involvement opportunities
- Worked with 38 University researchers to circulate opportunities for patients and carers to get involved in research proposals.
- Worked in partnership with West Yorkshire and Harrogate Cancer Alliance to launch Cancer SMART – a network of people who are passionate about helping us to tackle cancer, with the potential to save lives by catching cancer early.
- As part of Cancer SMART, we've recruited 70+ Digital Champions, 10 Cancer champions and 7 Community Connectors
- Strengthened our Board by recruiting 7 potential trustees who will come on board at our next AGM

Financial review

The net receipts for the year were £66,290, including net receipts of £4,773 on unrestricted funds and net receipts of £61,517 on restricted funds.

Going concern

Assessing whether our organisation has been impacted by the coronavirus financially:

We were fortunate in that we were able to shift our operations swiftly to digital platforms.

This resulted in an underspend as we ceased to print newsletters and therefore incurred no printing or postage costs.

Meetings were held online, so again we did not incur venue hire or mileage costs.

We see these costs coming back into play for the year ahead with the reopening following a relaxation of restrictions, however that is likely to look.

We anticipate a blend of communication styles both on line, in person where space allows safely with travel costs, and back to printing and postage. We are comfortable with our 2021 financial projections and we have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £4,773.

No official reserves policy yet adopted, although in practice we aim for three months running costs.

Signed on behalf of the board of trustees on 08/09/2021

Paul Vose (Trustee)

Yorkshire Cancer Community

Independent examiner's report to the trustees of Yorkshire Cancer Community Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the period ended 31 March 2021, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

09/11/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Yorkshire Cancer Community
Receipts and payments account
for the period 16 October 2019 to 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £
Receipts				
Grants and donations	(2)	4,703	93,572	98,275
Fundraising		1,259	-	1,259
Donation on incorporation		636	-	636
Total receipts		<u>6,598</u>	<u>93,572</u>	<u>100,170</u>
Payments				
Salaries NI and pensions	(3)	-	24,898	24,898
Freelance worker		-	450	450
Staff expenses		-	657	657
Payroll cost		-	80	80
HR cost		-	180	180
Rent		-	500	500
Insurance		-	806	806
Licences		-	445	445
Website and IT support		474	780	1,254
Accountancy and independent examination		-	420	420
Subscriptions		-	52	52
Training		81	-	81
Equipment		-	1,175	1,175
Donations		405	-	405
Strategy day		-	600	600
Stationery and office supplies		-	462	462
Telephone		-	300	300
Administration support		-	250	250
Sundry expenses		73	-	73
Overpayment of hosting costs		792	-	792
Total payments		<u>1,825</u>	<u>32,055</u>	<u>33,880</u>
Net receipts / (payments)		<u>4,773</u>	<u>61,517</u>	<u>66,290</u>
Fund balances brought forward		-	-	-
Fund balances carried forward	(4)	<u>4,773</u>	<u>61,517</u>	<u>66,290</u>

Yorkshire Cancer Community
Statement of assets and liabilities
as at 31 March 2021

	2021	2021	2021
	Unrestricted	Restricted	Total
	£	£	£
Cash funds			
Cash at bank	4,773	61,517	66,290
Total cash funds	<u>4,773</u>	<u>61,517</u>	<u>66,290</u>
 Other monetary assets			£
Overpaid hosting costs - to be repaid			<u>792</u>
			<u>792</u>
 Assets retained for the charity's own use			£
HP Laptop			<u>900</u>
			<u>900</u>
 Liabilities			£
Pension			<u>82</u>
			<u>82</u>

Approval of the accounts

The financial statements were approved by the board of trustees on 08/09/2021

Paul Vose (Trustee)

Yorkshire Cancer Community

Notes to the accounts

for the period ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Yorkshire Cancer Community
Notes to the accounts continued
for the period ended 31 March 2021

2 Grants and donations

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £
WY & H Cancer Alliance (1)	-	30,000	30,000
WY & H Cancer Alliance (2)	-	44,000	44,000
Macmillan Cancer Support	-	308	308
Awards 4 All	-	9,266	9,266
West Riding Masonic Charities	-	1,902	1,902
Sir George Martin Trust	-	2,520	2,520
Sovereign Health Care	-	5,576	5,576
Albert Hunt	2,000	-	2,000
Donations	2,703	-	2,703
	<u>4,703</u>	<u>93,572</u>	<u>98,275</u>

3 Staff costs and numbers

	2021 £
Gross salaries	23,224
Social security costs	1,967
Employment allowance	(1,363)
Pensions	1,070
	<u>24,898</u>

The average number employees during the year was 1, being an average of .9 full time equivalent.

Defined contribution pension scheme

	2021 £
Costs of the scheme to the charity for the year	1,070
Amount of any contributions outstanding at the year end	82
Amount of any contributions prepaid at the year end	-

4 Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
WY & H Cancer Alliance (1)	-	30,000	24,566	-	5,434
WY & H Cancer Alliance (2)	-	44,000	-	-	44,000
Macmillan Cancer Support	-	308	306	-	2
Awards 4 All	-	9,266	4,022	-	5,244
West Riding Masonic Charities	-	1,902	480	-	1,422
Sir George Martin Trust	-	2,520	-	-	2,520
Sovereign Health Care	-	5,576	2,681	-	2,895
	<u>-</u>	<u>93,572</u>	<u>32,055</u>	<u>-</u>	<u>61,517</u>

Yorkshire Cancer Community **Notes to the accounts continued** **for the period ended 31 March 2021**

4 Restricted funds (continued)

Fund name	Purpose of restriction
WY & H Cancer Alliance (1)	To support the development of the local cancer champions/community connectors network during the financial year 2020/2021. This work may potentially include consultation around the title given to the programme and those individuals engaging in its work.
WY & H Cancer Alliance (2)	To support the continued development of the Cancer SMART/ cancer champions/digital champions/community connectors network during the financial year 2021/2022.
Macmillan Cancer Support Awards 4 All	To support communication with the local network during Covid-19. To run 3 face to face support groups including worker time, travel, venue hire and volunteer expenses. In light of covid-19, we can run virtual groups instead.
West Riding Masonic Charities	Towards website hosting and support costs.
Sir George Martin Trust	To write and research West Yorkshire stories for a digital newsletter plus layout costs and circulation to our mailing list.
Sovereign Health Care	Writing/researching stories and printing/postage costs covering West Yorkshire for quarterly newsletter. Agreement extended in the light of Covid-19 to cover newsletter costs until spent.

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Yorkshire Cancer Community

Charity number 1185838

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Yorkshire Cancer Community

Trustees' report (continued) for the year ended 31 March 2021

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Signed on behalf of the board of trustees on 08/09/2021

Paul Vose (Trustee)

Yorkshire Cancer Community

Independent examiner's report to the trustees of Yorkshire Cancer Community Charitable Incorporated Organisation ('the CIO')

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Independent examiner's statement

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E J Beverley FCCA

09/11/2021

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Yorkshire Cancer Community
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for the period 16 October 2019 to 31 March 2021

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Freelance worker		-	450	450
Staff expenses		-	657	657
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Rent		-	500	500
Insurance		-	806	806
Licences		-	445	445
Website and IT support		474	780	1,254
Accountancy and independent examination		-	420	420
Subscriptions		-	52	52
Training		81	-	81
Equipment		-	1,175	1,175
Donations		405	-	405
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Stationery and office supplies		-	462	462
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Fund balances brought forward		-	-	-
Fund balances carried forward	(4)	<u>4,773</u>	<u>61,517</u>	<u>66,290</u>

Yorkshire Cancer Community
Statement of assets and liabilities
as at 31 March 2021

	2021	2021	2021
	Unrestricted	Restricted	Total
	£	£	£
Cash funds			
Cash at bank	4,773	61,517	66,290
Total cash funds	<u>4,773</u>	<u>61,517</u>	<u>66,290</u>
 Other monetary assets			£
Overpaid hosting costs - to be repaid			<u>792</u>
			<u>792</u>
 Assets retained for the charity's own use			£
HP Laptop			<u>900</u>
			<u>900</u>
 Liabilities			£
Pension			<u>82</u>
			<u>82</u>

Approval of the accounts

The financial statements were approved by the board of trustees on 08/09/2021

Paul Vose (Trustee)

Yorkshire Cancer Community

Notes to the accounts

for the period ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Yorkshire Cancer Community
Notes to the accounts continued
for the period ended 31 March 2021

2 Grants and donations

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £
WY & H Cancer Alliance (1)	-	30,000	30,000
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Sir George Martin Trust	-	2,520	2,520
Sovereign Health Care	-	5,576	5,576
Albert Hunt	2,000	-	2,000
Donations	2,703	-	2,703
	<u>4,703</u>	<u>93,572</u>	<u>98,275</u>

3 Staff costs and numbers

	2021 £
Gross salaries	23,224
Social security costs	1,967
Employment allowance	(1,363)
Pensions	1,070
	<u>24,898</u>

The average number employees during the year was 1, being an average of .9 full time equivalent.

Defined contribution pension scheme

	2021 £
Costs of the scheme to the charity for the year	1,070
Amount of any contributions outstanding at the year end	82
Amount of any contributions prepaid at the year end	-

4 Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
WY & H Cancer Alliance (1)	-	30,000	24,566	-	5,434
WY & H Cancer Alliance (2)	-	44,000	-	-	44,000
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Sovereign Health Care	-	5,576	2,681	-	2,895
	<u>-</u>	<u>93,572</u>	<u>32,055</u>	<u>-</u>	<u>61,517</u>

Yorkshire Cancer Community **Notes to the accounts continued** **for the period ended 31 March 2021**

4 Restricted funds (continued)

Fund name	Purpose of restriction
WY & H Cancer Alliance (1)	To support the development of the local cancer champions/community connectors network during the financial year 2020/2021. This work may potentially include consultation around the title given to the programme and those individuals engaging in its work.
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Sovereign Health Care	Writing/researching stories and printing/postage costs covering West Yorkshire for quarterly newsletter. Agreement extended in the light of Covid-19 to cover newsletter costs until spent.

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Yorkshire Cancer Community

Independent examiner's report to the trustees of Yorkshire Cancer Community Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the period ended 31 March 2021, which are set out on pages 5 to 9.

Responsibilities and basis of report

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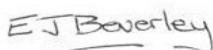
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Independent examiner's statement

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- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: E J Beverley FCCA

09/11/2021

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34 Lupton Street
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