

The Mill Community Hub, Cottingham and Middleton

Annual General Meeting

Thursday 31 March 2022 in the Village Hall Annexe

Present: Sarah Brant (Acting Co-Chair), Andrew Butcher, Sian Coughlin,

Owen Davidson, Peter Tyldesley, Leigh Morrell.

Item

1. Apologies for absence

Apologies were received from Michael Curtis, Simon Hempson-Medwell, Jo Leaning, George West-Robinson.

2 Sign minutes of previous AGM held Monday 29 March 2021

The previous minutes had already been approved at the OGM, 17 May 2021.

3 Confirmation and Appointment of Trustees

Sarah Brant, Andrew Butcher, Sian Coughlin, Owen Davidson and Peter Tyldesley all confirmed that they would be prepared to stand again as Trustees for the coming year. Leigh Morrell also declared her willingness to become a Trustee and was welcomed onto the Board. Although absent from the meeting George West-Robinson, Michael Curtis, and Simon Hempson-Medwell had declared their agreement prior to the meeting to stand for another year.

Jo Leaning, Treasurer, had expressed a wish to stand down as Trustee, though she would be willing to continue to sit on the Village Hall Management Committee and participate in fund-raising activities. Jo is prepared to remain as Treasurer until a replacement is identified and to ensure a smooth hand-over.

4 Appointment of Chair, Vice Chair and Treasurer

Sarah Brant and George-West Robinson were proposed as Co-Chairs. Sarah Brant accepted the appointment and confirmed that George had previously expressed his willingness to act as Co-Chair should he be proposed. There was no appointment to Vice Chair and it was agreed to discuss the appointment of Treasurer at the next OGM.

5 2021 Annual Report and Statement of Accounts

Our last AGM in March 2021 took place over Zoom during lockdown and it is great to be able to meet in person now to review our financial position, fund-raising activities over the last year and our focus for the coming year.

Following the resignation of Pete Bowman as Chair of the Board at the last AGM, Sarah Brant and George West-Robinson (on behalf of the two Parish Councils) took on the role of Acting Co-Chairs as an interim measure, with the support of Jo Leaning, our very accomplished Treasurer. Additionally, Tony Freeman stood down as Trustee after a decade of very active contribution and in November the Board welcomed Pete Tyldesley, Andrew Butcher and Sian Coughlin (the current Chair of Middleton PC) as new Trustees. Leigh

Morrell is also considering joining the Board. Simon Hempson-Medwell and Mike Curtis, as long-standing Trustees, continue to lead the construction aspect of our work. Thanks for the dedication and hard work of all our Trustees and volunteers during this challenging year. In 2021 the national grant funding landscape continued to be significantly impacted by the Covid pandemic, with all the large funding bodies pivoting their funding endeavours towards projects supporting communities through the health crisis. As a consequence, the National Lottery with whom we had submitted a bid for capital funding, suspended that particular funding stream. The disruption caused by Covid has meant that the income of many large charitable funders has been significantly affected and the possibilities for large scale capital funding for projects such as The Mill have been pretty much non-existent over the last year.

In light of funding challenges, it is clear that the project will need to be completed in stages and discussions have been ongoing about using an ENTRUST grant, to part-fund the forming of the required splay at the entrance to the site and to lay a temporary parking surface. This would allow the designated parking area of the site to be used regularly for school drop off and pick up which would help ease the appalling congestion at the junction of Main Street, High Street and Mill Road at school start and closing times. It could also serve events at the Village Hall Annex and on the recreation ground.

Our army of local volunteers jumped into action as soon it was safe to resume fund raising events and three attic sales took place in April, June and October in the Middleton Community Orchard. The three sales raised a total of £2,245. Thanks to the Trustees and numerous residents who made these events both lucrative and a welcome opportunity to meet new friends and catch up with neighbours. Additionally, the coppers that had been collected for the 'copper mile' project were banked (a total of £173) as the need for social distancing made it difficult to proceed with the event. During periods when social distancing rules allowed, a plant sale, a pickle sale, a history walk and a clothes sale raised a total of £542. Thanks to Gerry Henson, Paula Orton, Jane Smith and Kate Cross who led them and to all who took part. The Amazon Smile initiative has started to bear dividends and yielded £77 this year.

In November, a Wine Tasting evening raised £600 and will hopefully be the first of many. Thanks to Brian Redshaw, Glen Lowe and Jan and Del Robertson for getting this off the ground and the team of willing helpers always ready to assist.

During lockdown some of our most prolific crafters (led by Chris West-Robinson and Jo Leaning) had been very productive and a Christmas Bazaar selling hand-made gifts and seasonal items was hosted by the Village Store and Café. This made £668 and proved a successful collaboration that can hopefully be repeated. Thanks to all the crafters who gifted their work to the sale and to the staff and committee members of the shop who together made this event work.

Looking forward to the coming year, the Trustees have agreed that they need to work much more closely with the charity that runs the current Village Hall Annexe. A number of The Mill Trustees already sit on the Village Hall Management Committee but there are now only three Trustees of the latter charity and after 40 years of running the Annexe so ably, they cannot continue taking responsibility for the Annexe much longer.

The Mill Trustees have agreed to examine how the two charities could be formally linked as their objectives are so similar and in order that the burden of running the Village Hall Annexe can be shared and linked closely with the building of the new Community Hub, as that becomes possible.

Funding from the National Lottery is one of our strongest chances of a sizable contribution to the capital build. The latest feedback is that they will need us to review our bid as their

priority is to consider only projects using sustainable materials that ensure a high degree of energy efficiency. This would require a further discussion with the planning authority if the materials specified in the planning application were to change significantly. In view of this and the time that has passed since the new Community Hub was the subject of consultation with residents (at a series of events including the Village Fete), the Board plans to undertake a survey of all residents of both villages with the aim of capturing current needs and requirements of a community space fit for the foreseeable future. This will inform the refining of The Mill business plan.

Sarah Brant and George West-Robinson Acting Co-Chairs, The Mill Community Hub,
Cottingham and Middleton

Further to presentation of the Annual Report, Sian and Leigh reported progress on the matter of surveying residents and confirmed that they hoped to be in a position to present a report to the next OGM. Similarly, Peter had started to examine the governing documents of both The Mill and VHMC charities. Owen offered to try and identify a contact with experience in Charity Law in case professional advice was required.

Accounts

The detailed income and expenditure for the financial year ending December 2021 was considered and there were no queries. The Treasurer was thanked in her absence for her work on the statement of accounts.

Accounts 2021

Income and expenditure for period 16 October 2019 to 31 December 2020

Income	2021
Liz Allen Treasure Hunt	7.00
Building Society interest	94.52
Gerry Henson, plants	100.00
Amazon	76.95
Paula Orton, pickles	132.00
CWR beads	25.00
Attic Sale April	1,068.00
Attic sale June	719.38
J Smith History walk	48.50
Donated stamps auctioned	20.00
Kate Cross clothes sale	230.00
Copper collections	172.82
Spanish wine tasting	600.00
Attic sale October	437.90
Christmas craft sale in shop	668.00
<u>TOTAL INCOME</u>	<u>4,400.07</u>
Expenditure	
David Smith Assoc.	420.00
<u>TOTAL EXPENDITURE</u>	<u>420.00</u>
EXCESS OF INCOME OVER EXPENDITURE	3,980.07

Balance sheet as at 31 December 2021

Current Assets

Bank and cash accounts:

BARCLAYS	5509.51
MARKET HARBOROUGH BS	37,032.00
CASH	2,126.08
CHEQUES	

TOTAL CURRENT ASSETS 44,667.59

Current Liabilities

NIL -

TOTAL CURRENT LIABILITIES - NIL

Net Assets 44,667.59

Represented by:

Accumulated Fund	Balance B/F	40,687.52
	Excess of income over expenditure	3,980.07
		<u>44,667.59</u>

The accounts do not need to be audited but they do need to be examined by a competent person. The accounts were approved subject to receiving that confirmation.

Date of next meeting

The next meeting will be an OGM on 27 April 2022 at 6.30. It may take place over Zoom if George is able to participate as he will be convalescing – to be confirmed. Peter may need to give apologies for that meeting as he has a meeting in London on that day.

The meeting closed at 7.02 pm.

Signed Co Chair.....  Date 27 April 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Mill Community Hub, Cottingham and Middleton

No (if any)
1185835

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2021

To

Period end date
31/12/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fund Raising	4,305	-	-	4,305	-
Interest	95	-	-	95	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,400	-	-	4,400	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,400	-	-	4,400	-
A3 Payments					
Professional fees	420	-	-	420	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	420	-	-	420	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	420	-	-	420	-
Net of receipts/(payments)	3,980	-	-	3,980	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	3,980	-	-	3,980	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank, Building Society & cash	44,668	-	-
		-	-	-
		-	-	-
	Total cash funds	44,668	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

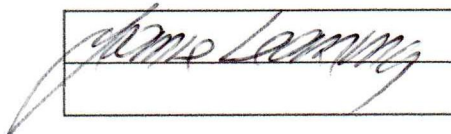
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



JOANNE LEANING

5/5/22