



The past growing into the future

The Friends of Jersey Park (FoJP}

Annual Trustees Report and Accounts

Year Ending 31st March 2024

Introduction

The Trustees of the Friends of Jersey Park present their annual report and accounts for the year ending 31st March 2024.

Our Charity Aim & Objectives for the Public Benefit

For the benefit of the inhabitants of Briton Ferry, Neath and surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving their conditions of life for the inhabitants of the area of benefit in particular but not exclusively by the preservation, promotion, support, assistance and improvement of the Jersey Park.

Our Objectives are:-

- To promote Jersey Park in Briton Ferry as a public open space for the benefit of the community and to involve the community in the conservation, protection and improvement of the physical and natural environment within park;
- To improve the health and wellbeing of the community in Briton Ferry and surrounding areas through healthy open air recreational activities which meets the needs of all ages, including space for tranquillity and enjoying the natural surroundings and wildlife. To be achieved through developing the facilities and activities for visitors to the site;
- To promote a sense of community, through holding organised events and activities;
- To gain the views of the public about what they see as the needs of Jersey Park in relation to improving the area. Raising funds through grants and fundraising activities to support such developments.

The Trustees of the Friends of Jersey Park are aware of the Charity Commission's public benefit guidance, and has duly complied with the requirements in all planning and implementation of our work

Activities and Achievements for the Public Benefit

Improving the physical and natural environment within park

April 2023 saw gardening re-commence at weekends to ensure that improvements achieved in the park were maintained. Litter picking was undertaken every weekend. Being in the park ensures that we are visible to the public.

Seven new bird boxes were made by one of our volunteers.

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Plans

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To become active members of the Culture & Heritage Group – FoJP members have attended meetings and training events.

To complete the pond project – this project is ongoing. The FoJP have plants ready to be placed around the pond when they are big enough to plant. The council has completed new fencing around the pond.

To recruit new volunteers – Recruiting volunteers continues to be difficult though we did recruit three new volunteers during 23/24.

To obtain a key for the public toilets in the park,(which have not reopened to the public, since Covid). Throughout the reporting period the FoJP have lobbied the council to have a key. Risk assessments and CoSHH assessments have been undertaken and volunteers have received training in order to comply with the council's health & safety standards. A key-holder policy has been drafted for the FoJP to agree and sign after which a licence for a key will be issued. The council have made minor improvements to the toilets by way of improved lighting, so that they can be safely used.

Structures, Management & Governance

Meetings and Communication

The FOJP monthly meetings have been maintained throughout the reporting period The

events subgroup met, as necessary. Close links have been maintained with Neath Port Talbot County Borough Council (NPTCBC) who are the landowners of the park and we have instigated regular meetings with them

Representatives from the FoJP attended the Neath Port Talbot Council for Voluntary Services (CVS) annual general meeting. Also, the FoJP have representation on both the CVS and NPTCBC Heritage forums.

Volunteer Training

Some three members successfully completed First Aid training. Four other members attended CoSHH, Needle stick injury, Manual handling and Violence and Aggression training.

Volunteer Benefits

As a group the FoJP has enjoyed being together and working as a strong, cohesive team. Excellent feedback has been received from the public regarding the gardening work and the events held in the park, which has given the volunteers a sense of achievement. The volunteers held a Summer and Christmas social event which was enjoyed by all our volunteers.

Financial Review

Our principal source of funding comes from donations and restricted funds for specific projects. Monies generated through having stalls at local fayres as well as selling refreshments at events are used to off-set the costs associated with holding events.

The FoJP do not reclaim VAT on purchases.

Reserves Policy

The Friends of Jersey Park maintains a cash reserve of £500.00 on the balance of our account in order to:

- Meet unexpected costs of essential office or gardening equipment.
- Repairs of our steel containers.
- Funding to cover essential unplanned training costs

Restricted funding for projects is protected and spent in line with the funding agreement.

The charity does not have large income streams for unrestricted funds. Neither do we have overheads such as contractual obligations for service provision or paying employed staff.

Funding

As far as possible, the trustees try to anticipate future costs such as holding events, insurance and training costs etc and plan for ways to meet these costs. This will help to ensure that the reserves fund is not depleted unnecessarily, but left for unforeseen and emergency expenditure. There is a possibility that issues crop up during the year that we are unable to plan for in advance. This would be funded from our reserves and efforts would be made to obtain replacement funds

There would be no costs associated with closure of our charity. The obligation placed on us would be to distribute our assets to other not-for-profit groups in our community.

The FoJP Trustees proactively seek unrestricted funding to ensure sufficient funds are available for us to function and meet our objectives. It is assumed that most capital purchases will be funded from specific grants. Insurance will cover the cost of loss of equipment and damage to property as well as any public liability.

Establishing and maintaining reserves

In the event of reserves dropping below the minimum threshold level, we will aim to restore the reserves within the financial year through increased fund raising or reducing expenditure. Reserves that are above the minimum threshold will be used to further our objectives. The aim will always be to use our funds for the public benefit and not accumulate large amounts of money.

Monitoring and reviewing

Our reserves policy was reviewed in May 2024 and will be reviewed every two years.

Income Generation, Donations & Grants

As a community group we provide events that are free of charge to attend, with only nominal charges made should people wish to purchase refreshments.

Restricted Income Restricted funding was received from the following sources

- Briton Ferry Town Council grant toward the children's Christmas party £250.00

Unrestricted Income was received from donations and grants totalling £819.00 was received from the following sources:-

- | | |
|---------------------------------------|----------|
| • Donation Liberty Hall | £ 100.00 |
| • Miscellaneous donations | £ 102.00 |
| • Donation Brunel talk – Iron & Steam | £ 117.00 |
| • Grant Briton Ferry Community Shop | £ 500.00 |

Income Generation totalling £1376.00 from the following sources

- | | |
|-------------------------------------|-----------|
| • Events – sale of refreshments etc | £ 996.00 |
| • Stalls at community events | £ 204.00 |
| • Members voluntary subscription | £ 176.00 |
| • Miscellaneous income | £ 209. 00 |

Local businesses such as Tesco supermarket was very supportive during the year.

Expenditure

Our largest expenditure for the year was the purchase of a second steel container. The initial container was so full of equipment and materials that it was proving to be a health and safety issue. Having a second container has allowed us to store our gardening

equipment and generator separately from our events equipment. Our insurance premium subsequently increased to cover for the additional container.

Friends of Jersey Park Accounting Period 01.04.2023 to 31.03.2024

Bank	£5886.00		Starting Balance		
Petty cash	£136.00		Starting balance		
RECEIPTS					
	Unrestricted Funds		Restricted Funds	Total Funds	Last Year
	to the nearest £		to the nearest £	to the nearest £	to the nearest £
Donations	319.00			319.00	
Grants	500.00		250.00	750.00	
Members subs	176.00			176.00	
Income generation	1200.00			1200.00	
Miscellaneous	209.00			209.00	
Total receipts	2404.00		250.00	2654.00	
PAYMENTS					
Insurance	354.00				
Steel Container	2000.00				
Wild Tots	67.00				
Events	919.00				
Admin	27.00				
Miscellaneous	387.00				
Total Payments	3754.00		00.00	3754.00	
Starting Balance Bank & Cash	6022.00				
Total Receipts	2654.00				
Total Payments	3754.00				
Balance	4922.00				
End of Accounting Period 31.03.2024					
Petty Cash	£ 524.00				
	£4,398.0				
Bank Balance	0				
	£4,922.0				
Total Monies	0				

Assets

Item	Estimate Value
Steel containers x 2	£3,500.00
Gazebos x 3	£ 598.00
Garden tools	£2,500.00
Event equipment	£5,600.00
Office equipment	£ 200.00
Total	£12,398.00

Economic Value of our Volunteers

The FoJP is an important asset in our community. We thank all of our volunteers for giving their time and for all their hard work throughout the year.

Conclusion

The FoJP group continues to gained strength and confidence. We are well established as a community group in Briton Ferry and feel that we have achieved our objectives to meet our purpose for public benefit.

Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees

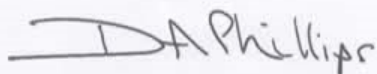
Signature(s)	<i>L Sheppard</i>	<i>Am Beck</i>
Full Names	LESLIE SHEPPARD	ALISON MAY BECK
Position	CHAIRMAN	SECRETARY / TRUSTEE
Date	14/11/24	14/11/24

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Any damage to the same howsoever caused during the carrying out of the purposes of this Agreement by the Organisation's respective Contractors servants agents and sub-contractors shall be the responsibility of the Organisation and the Organisation through its servants agents contractors and sub-contractors shall ensure that safe methods of work are adopted in working in the vicinity of any services both as regards the protection of any apparatus and as regards the protection of its servants agents contractors and sub-contractors and the public.

Could you please sign the Agreement below and return it to myself prior to accessing the property.

Yours faithfully

 DA Phillips

for HEAD OF PROPERTY & REGENERATION

Enc. Plan

I agree to the above Terms and Conditions as outlined in this letter dated 9th August 2024 on behalf of THE FRIENDS OF JERSEY PARK

Signed Am Beck

Date 12/6/2024

Capacity Secretary



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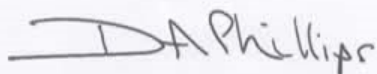
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