



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2024 Period start date

To 31/08/25 Period end date

Charity name: Parley Community Pre School

Charity registration number: 1185798

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The purpose of Parley Community Pre-School, as set out in its governing document, is to advance the education and development of children below statutory school age by providing safe and stimulating early years education. The pre-school aims to:</p> <ul style="list-style-type: none">• Offer a secure, caring, and inclusive environment that promotes learning through play.• Support the physical, emotional, social, and communication and language development of young children.• Work in partnership with parents and carers to enhance children's early learning experiences.• Encourage community involvement and inclusivity, regardless of background or ability.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In furtherance of its charitable purposes, the Charity Pre-School provided a range of activities and services designed to support the early education and development of children under statutory school age. During the year, the following main activities are:</p> <ul style="list-style-type: none">• Daily Early Years Sessions: Delivered play-based learning sessions with a range of open ended resources aligned with the Early Years Foundation Stage (EYFS) curriculum to support children's physical, emotional, and cognitive development.• Inclusive Access: Provided equal opportunities for all children, including those with special educational needs or

		<p>from disadvantaged backgrounds, ensuring inclusive access to high-quality early years education.</p> <ul style="list-style-type: none"> • Parental Involvement: Encouraged active involvement of parents and carers through regular communication, parent- teacher meetings to support children's learning and strengthen the home–school connection. • Community Engagement: Collaborated with local schools and community organisations to ensure smooth transitions for children into primary education and promote community integration. • Staff Development: Invested in training and continuous professional development for staff to maintain high standards of care and education. <p>These activities are undertaken with a clear aim of delivering public benefit by enhancing early learning outcomes, supporting child well-being, and reducing educational disadvantage at the earliest stages of life.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees, 'have regard' to the commission's public benefit guidance, they are aware of the guidance and they have taken it into account when making a decision to which the guidance is relevant</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year, Parley Pre-School achieved significant progress in strengthening and beginning an expansion project, resulting in clear benefits for children, families, and the wider community.</p> <p>The charity secured substantial grant funding to improve and expand its facilities, with building works commencing during the year. Despite this disruption, the pre-school successfully relocated into a marquee, ensuring continuity of care and education with no interruption to services.</p> <p>A key achievement was the promotion of school readiness. Children made strong progress across all areas of the Early Years Foundation Stage (EYFS), particularly in communication and language, personal and social development, and early literacy and numeracy. Transition support, including visits to local schools, helped children move confidently into primary education.</p> <p>The pre-school continued to deliver affordable, high-quality childcare, including full access to both 15- and 30-hour government-funded places without restrictions. This enabled parents and carers to work, study, or train, reducing financial pressures and supporting family wellbeing.</p> <p>Strong emphasis was placed on family and community engagement. The setting built meaningful relationships through regular communication, parent meetings, and events such as a leavers festival. Community involvement was enhanced through local visits, seasonal events (including Easter and Halloween activities), a holiday club, and partnerships with local schools and businesses.</p> <p>Investment in staff development ensured high standards of care and education. A new experienced staff member joined the team, and ongoing professional development</p>

		<p>supported continuous quality improvement.</p> <p>Children benefited from a rich programme of activities, trips, and experiences that supported their development and wellbeing. These included visits to local facilities (library, woods, supermarket) and activities promoting physical development, such as the introduction of new outdoor equipment. Opportunities for baking and gardening helped children develop practical life skills and an understanding of healthy living.</p> <p>Seasonal celebrations and themed activities, such as Christmas, Easter, and World Book Day, further enriched children's experiences and promoted creativity and a love of learning.</p> <p>There has been lots of opportunities for messy, creative play and exploring the natural world.</p> <p>Overall, these achievements have made a measurable positive difference to the children's development, improved access and support for families, and strengthened community connections, contributing to the wider social and educational wellbeing of the local area.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Significant grant funding was secured and an expansion project began.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	Pre School were able to invest on improving the provision and facilities which will make a significant impact to families.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>At the end of the reporting period, the charity remained in a stable financial position. While reserves were modest, the overall outlook was positive due to grant funding that had been secured and was imminently due to be received, providing reassurance over short-term financial commitments.</p> <p>In addition, the charity strengthened its long-term sustainability by securing a commitment to a 20-year lease from the Parish Council. This provides stability of premises, supports future planning, and underpins continued investment in the pre-school's facilities and services.</p> <p>Overall, the charity is financially viable, with incoming funding and secured premises placing it in a sound position to continue delivering and developing its services for beneficiaries.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our finance policy states "a reasonable cash reserve balance will be kept for unexpected eventualities. This amount will be reviewed regularly and adjusted if necessary".
Amount of reserves held	Para 1.22	£13,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principle source of income is government funding and fees. This covers the cost of running the Pre School (wages, rent, utilities). In addition the Pre-School is dependant on fundraising, donations and grants to cover increasing costs, expansion and to purchase new equipment.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Pre School Learning Alliance Model CIO constitution for Childcare Providers 2013
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Charity Incorporated Organisation (CIO) governed by elected charity trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by parents

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Parley Community Pre School
Other name the charity uses	Formerly Longham Community Pre School
Registered charity number	1185798
Charity's principal address	West Parley Community Hub 275 Christchurch Road Ferndown Dorset BH22 8SQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Victoria Tanner	Chair		
2	Theresa Doherty	Secretary		
3	Duncan Hook	Treasurer		
4	Dannie McQueen			
5	Rachel McDonald			
6	Leanne Blackley			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Tanner	
Full name(s)	Victoria Tanner	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	30/6/25	

Parley Community Pre School
 West Parley Community Hub
 275 Christchurch Road
 West Parley
 BH22 8SQ
 Charity Number: 1185798



INCOME AND EXPENDITURE FOR CONSUMABLES ACCOUNT

FOR THE YEAR ENDED 31.08.25

Opening Bank Balance 01.09.24	£434.23
 <u>Income</u>	
Refunds	£432.41
 Transfer from Current Account	 £7,732.23
 Total income	 <u>£ 8,164.64</u>
 <u>Expenditure</u>	
Party and Celebrations	(£606.44)
Uniform	(£105.41)
Computer Expenses	(£19.96)
Food and Snack Food	(£1,076.44)
Resources and Equipment	(£2,421.36)
Specialist Equipment	(£89.34)
Reimbursements	(£607.67)
Uncategorized Expenses	(£44.79)
Temporary Equipment/Resources	(£611.44)
Phone	(£381.49)
Merchant Fees	(£5.16)
Website Costs	(£26.59)
Training	(£461.84)
Bus and Outings	(£85.40)
Meals and Entertainment	(£53.20)
Ink and Printing	(£229.38)
First Aid Equipment	(£29.53)
Janitorial	(£269.59)
Office Supplies	(£26.97)
 Total Expenditure	 (£8,399.72)
 Closing Bank Balance 31.08.25	 <u>£199.15</u>

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INCOME AND EXPENDITURE FOR CURRENT ACCOUNT
FOR THE YEAR ENDED 31.08.25

Opening Bank Balance 01.09.24	£23,029.20
<u>Income</u>	
Fees	£19,301.53
Grants	£2,567.28
LA Funding	£60,425.69
Fundraising	£100.00
Transfer from Savings	£5,835.00
Total income	<u>£ 111,258.70</u>
<u>Expenditure</u>	
Rent	(£7,570.00)
Pension Contributions	(£2,064.09)
Employer Contribution	(£9,995.79)
Software Charges	(£931.80)
Wages	(£67,575.39)
Uniform	(£52.74)
Fencing Payments	(£4,835.00)
Reimbursements	(£384.98)
Training	(£550)
Equipment	(£247.06)
Ofsted Registration	(£35.00)
Food and Snacks	(£23.68)
Janitorial	(£64.61)
Refunds	(£168.00)
Transfer to Savings	(£6,442.00)
Transfer to Consumables Account	(£7,882.83)
Total Expenditure	(108,822.97)
Closing Bank Balance 31.08.25	<u>£2435.73</u>

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**INCOME AND EXPENDITURE OVERVIEW FOR ALL ACCOUNTS
FOR THE YEAR ENDED 31.08.25**

Opening Bank balance Current Account 01.09.24	£	23,029.20
Opening Bank balance Consumables Account 01.09.23	£	434.23
Opening Bank balance Savings Account 01.09.23	£	9,738.08
Total opening cash balances 01.09.23	£	<u>33,201.51</u>

Income

Total Income Current Account (See attached sheet for details)	£	111,258.70
Total Income Consumables Account (See attached sheet for details)	£	8,164.64
Total Income Savings Account (See attached sheet for details)	£	0.00
Total Income	£	<u>119,423.34</u>

Expenditure

Total Expenditure Current Account (See attached sheet for details)	£	(108,822.97)
Total Expenditure Consumables Account (See attached sheet for details)	£	(8,399.72)
Total Expenditure Savings Account (See attached sheet for details)	£	(6453.20)
Total Expenditure	£	<u>(123,675.89)</u>

Closing Bank balance Current Account 31.08.25	£	2,435.73
Closing Bank balance Consumables Account 31.08.25	£	199.15
Closing Bank balance Savings Account 31.08.25	£	3,284.88
Total closing cash balances 31.08.25	£	<u>5,919.76</u>

I confirm I have examined the accounts and records of Parley Community Pre School CIO as presented to me for the year 1st September 2024 to 31st August 2025.

They reflect a full and accurate record of transactions during this 12 month period. Statements and entries have been examined and verified as correct.

Signed Rosemary Swift

Name: ROSEMARY SWIFT

Date: 18 March 2026