



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/09/2023

Period start date To 31/08/24

Period end date

Charity name: Parley Community Pre School

Charity registration number: 1185798

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The purpose of Parley Community Pre-School, as set out in its governing document, is to advance the education and development of children below statutory school age by providing safe and stimulating early years education. The pre-school aims to:</p> <ul style="list-style-type: none"><li>• Offer a secure, caring, and inclusive environment that promotes learning through play.</li><li>• Support the physical, emotional, social, and communication and language development of young children.</li><li>• Work in partnership with parents and carers to enhance children's early learning experiences.</li><li>• Encourage community involvement and inclusivity, regardless of background or ability.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In furtherance of its charitable purposes, the Charity Pre-School provided a range of activities and services designed to support the early education and development of children under statutory school age. During the year, the following main activities are:</p> <ul style="list-style-type: none"><li>• <b>Daily Early Years Sessions:</b> Delivered play-based learning sessions with a range of open ended resources aligned with the Early Years Foundation Stage (EYFS) curriculum to support children's physical, emotional, and cognitive development.</li><li>• <b>Inclusive Access:</b> Provided equal opportunities for all children, including</li></ul>

		<p>those with special educational needs or from disadvantaged backgrounds, ensuring inclusive access to high-quality early years education.</p> <ul style="list-style-type: none"> <li>• <b>Parental Involvement:</b> Encouraged active involvement of parents and carers through regular communication, parent meetings and stay and play sessions to support children's learning and strengthen the home–school connection.</li> <li>• <b>Community Engagement:</b> Collaborated with local schools and community organisations to ensure smooth transitions for children into primary education and promote community integration.</li> <li>• <b>Staff Development:</b> Invested in training and continuous professional development for staff to maintain high standards of care and education.</li> </ul> <p>These activities are undertaken with a clear aim of delivering <b>public benefit</b> by enhancing early learning outcomes, supporting child well-being, and reducing educational disadvantage at the earliest stages of life.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees, 'have regard' to the commission's public benefit guidance, they are aware of the guidance and they have taken it into account when making a decision to which the guidance is relevant</p>

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year, Parley Pre-School made significant progress in delivering its charitable purpose of advancing the early education and development of children under statutory school age. The Pre School moved to a new premises after the church the pre school previously operated from was sold. This involved installing new toilet facilities for the children, purchasing wooden fencing for the outside area, converting an office space and installing new storage.</p> <p>The pre-school's main achievements reflect its strong commitment to providing a safe, nurturing, and inclusive learning environment. Key outcomes included:</p> <ul style="list-style-type: none"> <li>• <b>Promoting School Readiness:</b> Children attending Parley Pre-School made strong progress across all areas of the Early Years Foundation Stage (EYFS), particularly in communication and language, personal and social development, and early literacy and numeracy. This has prepared them well for transition into primary education.</li> <li>• <b>Affordable, High-Quality Provision:</b> Parley Pre-School continued to offer affordable childcare, enabling parents and carers to access work, training, or education. This helped to reduce financial barriers to early years education and supported local family well-being. Parley Pre School accepted both 15 hour and 30 hour government funding without restrictions on when the funding could be claimed.</li> <li>• <b>Family and Community Engagement:</b> The pre-school strengthened its connection with families through regular communication, parent meetings and a large leavers festival to celebrate the end of the year. It also maintained links with local schools and visited Parley First School and</li> </ul>

		<p>Ferndown First school to gain a greater understanding of how to support the transition for all children. Parley Pre School developed links with community groups and visited Parley Place Care home to spend time with the residents.</p> <p>The children also participated in litter picking around the local area to help foster a sense of responsibility for their local community and environment.</p> <ul style="list-style-type: none"> <li>• <b>Staff Development and Quality Assurance:</b> Ongoing professional development for staff ensured that high standards of care and education were maintained.</li> <li>• <b>Celebrations:</b> Leading up to Christmas the children enjoyed celebrating a countdown to Christmas with a different, fun activity each day.</li> <li>• <b>Trips:</b> The children were given the opportunity to explore their local community with trips on the bus to the local library. They also visited the local supermarket to purchase healthy snacks and Mothers Day Flowers.</li> <li>• <b>Visits:</b> The children benefited from a visit from the local Police who spoke to the children about staying safe.</li> <li>• <b>Baking and Gardening:</b> The children had multiple opportunities to bake and cook food providing them with lots of life skills. They also planted produce that they could watch grow and then eat.</li> </ul> <p>These achievements have made a real difference to the lives of the children and families who benefit from Parley Pre-School's services, and have contributed more broadly to the educational and social fabric of the local community.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Through the hard work of staff and the committee along with the support from families we were able to secure another venue to operate from to enable us to continue offering high quality early years education.
Performance of fundraising activities against objectives	Para 1.41	

set		
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Due to the careful budgeting the Pre School were in a good financial position at the end of the year which ensured we could do the necessary building works at the new premises.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our finance policy states "a reasonable cash reserve balance will be kept for unexpected eventualities. This amount will be reviewed regularly and adjusted if necessary".
Amount of reserves held	Para 1.22	£13,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principle source of income is government funding and fees. This covers the cost of running the Pre School (wages, rent, utilities). In addition the Pre-School is dependant on fundraising, donations and grants to cover increasing costs and to purchase new equipment.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Pre School Learning Alliance Model CIO constitution for Childcare Providers 2013
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	Charity Incorporated Organisation (CIO) governed by elected charity trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by parents

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Parley Community Pre School
Other name the charity uses	Formerly Longham Community Pre School
Registered charity number	1185798
Charity's principal address	West Parley Community Hub 275 Christchurch Road Ferndown Dorset BH22 8SQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Victoria Tanner	Chair		
2	Theresa Doherty	Secretary		
3	Duncan Hook	Treasurer		
4	Dannie McQueen			
5	Rachel McDonald			
6	Leanne Blackley			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Tanner	
Full name(s)	Victoria Tanner	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	30/6/25	



Parley Community Pre School  
West Parley Community Hub  
275 Christchurch Road  
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Charity Number: 1185798  
(Formerly Longham Community Pre School)

**INCOME AND EXPENDITURE FOR SAVINGS ACCOUNT**  
FOR THE YEAR ENDED 31.08.24

<b>Opening Bank Balance 01.09.22</b>	<b>£13,047.93</b>
 <u>Income</u>	
Interest Received 04.09.23	£34.96
Interest Received 04.12.23	£45.56
Interest Received 04.03.24	£49.10
Interest Received 03.06.24	£49.28
<b>Total income</b>	<b><u>£ 178.90</u></b>
 <u>Expenditure</u>	
Fund Transfer to Fundraising Account	(£8626.83)
<b>Closing Bank Balance 31.08.24</b>	<b><u>£4600.00</u></b>

**Parley Community Pre School**

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**INCOME AND EXPENDITURE FOR CONSUMABLES ACCOUNT**

**(Lloyds Account)**

FOR THE YEAR ENDED 31.08.24

**Opening Bank Balance 01.09.23**

**£ 0.00**

Income

Transfer from Current Account

£2450.00

Refunds

£295.91

**Total income**

**£2745.91**

Expenditure

Resources

£707.31

Snack

£279.64

Janitorial

£52.93

Phone

£36.00

Office Supplies

£171.89

Ink

£92.45

Party

£54.12

Furniture

£225.24

Training

£23.92

OD

£0.02

Other

£668.16

**Total expenditure**

**£2311.68**

**Closing Bank balance 31.08.24**

**£434.23**

**Parley Community Pre School**

West Parley Community Hub

275 Christchurch Road

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BH22 8SQ

Charity Number: 1185798

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**INCOME AND EXPENDITURE FOR CURRENT ACCOUNT**

FOR THE YEAR ENDED 31.08.24

<b>Opening Bank Balance 01.09.23</b>		<b>£ 26,837.13</b>
 <u>Income</u>		
Fees	£25,636.49	
Funding	<u>£75,672.58</u>	
Sub-total	£101,309.07	
<b>Total income</b>	<b><u>£101,309.07</u></b>	
 <u>Expenditure</u>		
Transfer of Funds to Consumables account	£2,450.00	
Employee Contributions and Benefits (Inc Nest)	£13,123.46	
Rent	£6,350.00	
Office	£773.04	
Wages	£71,504.30	
Snack Food for Children	£267.17	
Janitorial	£857.03	
Resources	£6069.38	
Uniform	£794.98	
Training	£776.98	
Other	<u>£2150.66</u>	
Sub-total	<u>£105,117.00</u>	
<b>Total expenditure</b>	<b><u>£105,117.00</u></b>	
 <b>Closing Bank balance 31.08.24</b>		 <b>£23,029.20</b>
<b>Profit/Loss</b>	<b>- £3807.93</b>	



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**INCOME AND EXPENDITURE FOR FUNDRAISING ACCOUNT**  
FOR THE YEAR ENDED 31.08.23

<b>Opening Bank Balance 01.09.22</b>		<b><u>£1965.41</u></b>
Funds Transfer from Savings account to Fundraising Account		£8626.83
<u>Income</u>		
Fundraising	£0	
<b>Total income</b>	<b><u>£0</u></b>	
<u>Expenditure</u>		
EYWORKS Invoice and occupancy software	(£620.40)	
Gate Lock	(233.76)	
<b>Total expenditure</b>	<b><u>£620.40</u></b>	
<b>Closing Bank balance 31.08.23</b>		<b><u>£9738.08</u></b>



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**INCOME AND EXPENDITURE FOR PETTY CASH**  
**FOR THE YEAR ENDED 31.08.24**

<b>Opening Balance 01.09.23</b>	<b><u>£725.50</u></b>
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Income

<b>Total income</b>	<b><u>£0.00</u></b>
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Expenditure

Snack Food	£108.75
Furniture	£77.00
Equipment/Resources	£291.94
Advertising	£0.00
Party and Events	£9.00
Other	£76.70

<b>Total expenditure</b>	<b><u>£563.39</u></b>
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<b>Closing balance 31.08.24</b>	<b><u>£162.22</u></b>
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Parley Community Pre School  
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Registered Charity Number 1185798  
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**STATEMENT OF ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 31.08.24**

**ASSETS**

**MONETARY ASSETS**

Closing Bank balance Current Account	(31.08.24)	£ 23,029.20
Closing Bank balance Consumables Account	(31.08.24)	£434.23
Closing Bank balance Fundraising Account	(31.08.24)	£9738.08
Closing Bank balance Savings Account	(31.08.24)	<u>£ 4600.00</u>
<b>TOTAL OF ALL BANK ACCOUNTS</b>		<b>£ 37,801.51</b>
Closing balance Petty Cash balance	(31.08.24)	<u>£ 162.22</u>
<b>TOTAL OF ALL MONETARY ASSETS</b>		<b>£37,963.73</b>

**NON-MONETARY ASSETS**

Furniture and equipment as per inventory stated at original cost.  
All equipment is in good condition.  
Some has been purchased new during this financial year.  
All equipment is continually being updated and reviewed  
to meet OFSTED requirements.

**TOTAL OF ALL NON-MONETARY ASSETS (stated at cost)** **£14,618.92**

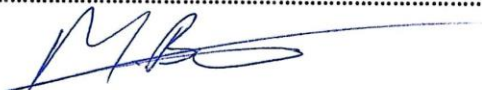
**TOTAL ASSETS** **£52,582.65**

I confirm that I have examined the accounts and records of Parley Community Pre-school CIO as presented to me for the year 1 September 2023 to 31 August 2024.

They reflect a full and accurate record of transactions during this twelve month period.  
Statements and entries have been examined and verified as correct.

I confirm the total bank balances as at 31 August 2024 of **£37,801.51** as being correct.

Name:



Date:

25/6/2025

Mark Barber





Parley Community Pre School  
 West Parley Community Hub  
 275 Christchurch Road  
 West Parley  
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 Charity Number: 1185798  
 (Formerly Longham Community Pre School)

### INCOME AND EXPENDITURE OVERVIEW FOR ALL ACCOUNTS FOR THE YEAR ENDED 31.08.24

Opening Bank balance Current Account 01.09.23	£	26,837.13
Opening Bank balance Consumables Account 01.09.23	£	0.00
Opening Bank balance Fundraising Account 01.09.23	£	1965.41
Opening Bank balance Savings Account 01.09.23	£	13,047.93
Opening Petty Cash Balance 01.09.23	£	725.50
<b>Total opening cash balances 01.09.23</b>	<b>£</b>	<b><u>42,575.97</u></b>

#### Income

Total Income Current Account (See attached sheet for details)	£	101,309.07
Total Income Consumables Account (See attached sheet for details)	£	2745.91
Total Income Fundraising Account (See attached sheet for details)	£	8626.83
Total Income Savings Account (See attached sheet for details)	£	178.90
Total Income Petty Cash Account (See attached sheet for details)	£	0
<b>Total Income</b>	<b>£</b>	<b><u>112,860.71</u></b>

#### Expenditure

Total Expenditure Current Account (See attached sheet for details)	£	(105,117.00)
Total Expenditure Consumables Account (See attached sheet for details)	£	(2311.68)
Total Expenditure Fundraising Account (See attached sheet for details)	£	(620.40)
Total Expenditure Savings Account (See attached sheet for details)	£	(8626.83)
Total Expenditure Petty Cash Account (See attached sheet for details)	£	(563.39)
<b>Total Expenditure</b>	<b>£</b>	<b><u>(117,239.30)</u></b>

Closing Bank balance Current Account	31.08.24	£	23,029.20
Closing Bank balance Consumables Account	31.08.24	£	434.23
Closing Bank balance Fundraising Account	31.08.24	£	9738.08
Closing Bank balance Savings Account	31.08.24	£	4600.00
Closing Petty Cash Balance	31.08.24	£	162.22
<b>Total closing cash balances 31.08.24</b>		<b>£</b>	<b><u>37,963.73</u></b>



I confirm that I have examined the accounts and records of Parley Community Pre-school CIO as presented to me for the year 1 September 2023 to 31 August 2024.  
They reflect a full and accurate record of transactions during this twelve month period.  
Statements and entries have been examined and verified as correct.

Signed MR .....

Name: Mark Barber

Date: 25/6/2025