



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 09 2021	To	31 08 2022

## Section A

## Reference and administration details

Charity name

Longham Community Pre School CIO

Other names charity is known by

Registered charity number (if any) 1185798

Charity's principal address

Longham United Reformed Church

Ham Lane

Ferndown

Postcode

BH22 9DP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Victoria Tanner	CHAIR		
2	Rachel Baldry	Secretary		
3	Nathan Moore	Treasurer		
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre School Learning Alliance Model CIO constitution for Childcare Providers 2013
How the charity is constituted (eg. trust, association, company)	The charity is a Charitable Incorporated Organisation (CIO) Governed by elected charity trustees
Trustee selection methods (eg. appointed by, elected by)	Elected by parents

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The charity rents a church hall and employs staff. It uses resources to provide Early Years education to children of pre-school age. It offers opportunities to all children regardless of race, culture, means, religion or ability.

To enhance the development and education of children under statutory school age by offering appropriate play education and care facilities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

Sep 2021 Began the term with 5 members of staff and 1 student from Ferndown Upper. 33 children on role.

The children were introduced to the new Touch screen Ipad computer, which was a major investment for Pre-School and an invaluable tool for us. We enjoyed a pirate day where all the children dressed up as pirates, we made, maps, looked for treasure and played pirate games. We had a visit from a member of staff new puppy Harry too.

Oct 2021 We took on a new member of staff for 2 days a week to assist with the care of a child with additional needs.

Nov 2021 We celebrated Diwali poppy day and National kindness day.

Dec 2021 We held an amazing Christmas party with Outalimits disco. Had a visit from Santa where all the children received a gift and sold photos of the children to parents raising £53.

Feb 2022 We celebrated Chinese new year and had a visit from Matt Fiddes Martial arts group, which the children loved.

March 2022 Lots of visitors this month including a visit from PCSO Lucy and the local library.

April 2022 An enrichment day with a visit from Zoe Tappy Toes.

May 2022 A visit from one of our children's Pomeranian puppies a litter picking day and most importantly a lovely Platinum Party in the car park attended by all our children. Again photos sold raising over £50.

June 2022 Biggest event of the year. Our annual summer fayre raising over £7000 a phenomenal success after 2 year break. We were also visited by Hunter the therapy dog and we had a really fun water day.

July 2022 A visit from Ferndown family vets and a bouncy castle and leaver's ceremony and picnic for our children that left to go to primary school.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Finance policy states 'a reasonable cash reserve balance will be kept for unexpected eventualities. This amount will be reviewed regularly and adjusted as necessary'.  
A separate account is kept with funds for redundancy if needed.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principle source of income is funding and fees. This covers the cost of running the pre school (wages, rent, insurance, consumables).

In addition to this the pre school is dependant on fundraising and donations to cover costs of running the pre school and to purchase new equipment.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Victoria Tanner*

Full name(s)

VICTORIA TANNER

Position (eg Secretary, Chair, etc)

CHAIR

Date

25/05/2023

# Longham Community Pre-school CIO

Longham United Reformed Church  
Ham Lane Longham Dorset BH22 9DP  
Registered Charity Number 1185798

## STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31.08.22

### **ASSETS**

#### **MONETARY ASSETS**

Closing Bank balance Current Account (31.08.22)	£ 10,081.79
Closing Bank balance Fundraising Account (31.08.22)	£ 6,085.96
Closing Bank balance Savings Account (31.08.22)	<u>£ 13,001.13</u>
TOTAL OF ALL BANK ACCOUNTS	£ 29,168.88
Closing balance Petty Cash balance (31.08.22)	<u>£ 999.19</u>
<b>TOTAL OF ALL MONETARY ASSETS</b>	<b><u>£30,168.07</u></b>

#### **NON-MONETARY ASSETS**

Furniture and equipment as per inventory stated at original cost.

All equipment is in good condition.

Some has been purchased new during this financial year.

All equipment is continually being updated and reviewed  
to meet OFSTED requirements.

<b>TOTAL OF ALL NON-MONETARY ASSETS (stated at cost)</b>	<b><u>£30,997.82</u></b>
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<b>TOTAL ASSETS</b>	<b><u>£61,165.89</u></b>
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I confirm that I have examined the accounts and records of Longham Community Pre-school CIO as presented to me for the year 1 September 2021 to 31 August 2022.

They reflect a full and accurate record of transactions during this twelve month period.

Statements and entries have been examined and verified as correct.

I confirm the total bank balances as at 31 August 2022 of £29,168.88 as being correct.

  
.....  
Nathan Moore (FCA)  
8 November 2022

# Longham Community Pre-school CIO

Longham United Reformed Church  
Ham Lane Longham Dorset BH22 9DP  
Charity Number: 1185798

## INCOME AND EXPENDITURE OVERVIEW FOR ALL ACCOUNTS FOR THE YEAR ENDED 31.08.22

Opening Bank balance Current Account 01.09.21	£16,057.43
Opening Bank balance Fundraising Account 01.09.21	£ 5,847.18
Opening Bank balance Savings Account 01.09.21	£13,000.00
Opening Petty Cash Balance 01.09.21	£ 691.16
<b>Total opening cash balances 01.09.21</b>	<b>£35,595.77</b>

### Income

Total Income Current Account (See attached sheet for details)	£75,231.78
Total Income Fundraising Account (See attached sheet for details)	£ 4,012.78
Total Income Savings Account (See attached sheet for details)	£ 1.13
Total Income Petty Cash Account (See attached sheet for details)	£ 3,753.65
<b>Total Income</b>	<b>£82,999.34</b>

### Expenditure

Total Expenditure Current Account (See attached sheet for details)	£(81,207.42)
Total Expenditure Fundraising Account (See attached sheet for details)	£ (3,774.00)
Total Expenditure Savings Account (See attached sheet for details)	£ 0.00
Total Expenditure Petty Cash Account (See attached sheet for details)	£ (3,445.62)
<b>Total Expenditure</b>	<b>£(88,427.04)</b>

Closing Bank balance Current Account 31.08.22	£10,081.79
Closing Bank balance Fundraising Account 31.08.22	£ 6,085.96
Closing Bank balance Savings Account 31.08.22	£13,001.13
Closing Petty Cash Balance 31.08.22	£ 999.19
<b>Total closing cash balances 31.08.22</b>	<b><u>£30,168.07</u></b>

# Longham Community Pre-school CIO

Longham United Reformed Church

Ham Lane

Longham Dorset

BH22 9DP

Charity Number: 1185798

## INCOME AND EXPENDITURE FOR CURRENT ACCOUNT FOR THE YEAR ENDED 31.08.22

Opening Bank Balance 01.09.21	£16,057.43
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### Income

Fees	£72,807.31	
Donations	£34.00	
Fundraising	£6,555.38	
Other	£55.98	
Sub-total	£79,452.67	
Transfers to Fundraising Account	£(3,996.00)	
Transfers to Petty Cash	£(224.89)	
<b>Total income</b>		<b>£75,231.78</b>

### Expenditure

Wages & pensions	£(66,418.21)	
Rent	£(7,858.40)	
Website, software & I.T. repairs	£(309.45)	
General supplies & other costs	£(2,375.72)	
Registrations fees & subscriptions	£(163.60)	
Broadband/Telephone	£(400.45)	
Insurance	£(869.13)	
Staff welfare & training costs	£(36.00)	
Printing & postage	£(429.04)	
Events	£(2,116.25)	
Sub-total	£(80,976.25)	
Furniture & equipment	£(231.17)	
<b>Total expenditure</b>		<b><u>£(81,207.42)</u></b>

Closing Bank balance 31.08.22	<u>£10,081.79</u>
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# **Longham Community Pre-school**

Longham United Reformed Church

Ham Lane

Longham Dorset

BH22 9DP

Charity Number: 1185798

## **INCOME AND EXPENDITURE FOR FUNDRAISING ACCOUNT FOR THE YEAR ENDED 31.08.22**

<b>Opening Bank Balance 01.09.21</b>		<b>£5,847.18</b>
<u><b>Income</b></u>		
Donations	£16.78	
Transfers from Current Account	<u>£3,996.00</u>	
<b>Total income</b>		<b>£4,012.78</b>
<u><b>Expenditure</b></u>		
Furniture & equipment	<u>£(3,774.00)</u>	
<b>Total expenditure</b>		<b>£(3,774.00)</b>
<b>Closing Bank balance 31.08.22</b>		<b><u>£6,085.96</u></b>

# **Longham Community Pre-school**

Longham United Reformed Church

Ham Lane

Longham Dorset

BH22 9DP

Charity Number: 1185798

## **INCOME AND EXPENDITURE FOR SAVINGS ACCOUNT FOR THE YEAR ENDED 31.08.22**

<b>Opening Bank Balance 01.09.21</b>	<b>£13,000.00</b>
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### **Income**

Interest Received

£1.13

**Total income**

**£ 1.13**

**Closing Bank Balance 31.08.22**

**£13,001.13**

# Longham Community Pre-school CIO

Longham United Reformed Church

Ham Lane

Longham Dorset

BH22 9DP

Charity Number: 1185798

## INCOME AND EXPENDITURE FOR PETTY CASH ACCOUNT FOR THE YEAR ENDED 31.08.22

Opening Petty Cash Balance 01.09.21	£691.16
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### Income

Fees	£3,133.15
Fundraising	£522.15
Other	£65.00
Donations	<u>£33.35</u>

<b>Total Income</b>	<b>£3,753.65</b>
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### Expenditure

Staff costs	£(1,864.36)
Uniforms	£ (285.00)
Events	£ (537.35)
General supplies & other costs	<u>£ (758.91)</u>

<b>Total expenditure</b>	<b><u>£(3,445.62)</u></b>
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Closing Petty Cash balance 31.08.22	<u><u>£999.19</u></u>
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