

ROOTS INDEPENDENT STREET TEAM CIO

ANNUAL REPORT AND ACCOUNTS

PERIOD FROM 14TH OCTOBER 2019 – 31ST DECEMBER 2020

Charity Number 1185783

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The Trustees present their report and the financial statements for the period ended 31 December 2020. The CIO was registered on 14th October 2019 and so this report describes a little over fourteen months of operations,

Reference and administrative information set out on page 1 form part of this report. The financial statements comply with current statutory requirements, the charity's Constitution and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and Activities

Objectives and Aims

The objective of the CIO is:

To relieve the charitable needs of homeless adults, or adults at risk of homelessness, in Bristol by the provision of food, drink, replacement clothing, toiletries, companionship, advice, signposting and practical and emotional support.

Review of the Charity

Governance

Roots Independent Street Team has existed as a CIO since 14th October 2019.

A committee of trustees was set up under a new foundation constitution.

The Trustees meet formally with a committee of volunteers on a regular basis and informally each week during the outreach work to discuss both short and long term plans and issues.

Activities

The CIO provide hot and cold food and drinks, toiletries and other necessities to the homeless community of Bristol.

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Performance

2020 started off very brightly with Roots being chosen by a leading local company as one of their sponsored charities for the year. We presented to them and they outlined a planned series of fundraising and publicity generating events throughout the year.

However it soon became clear that the coronavirus outbreak would affect the UK as well, and by the end of March, we felt that we could not justify our weekly outreach, with large numbers of service users queueing in a public area. We therefore took a swift decision to cease operations with the last service in the existing form taking place on 26th March.

Bristol was at the forefront of planning for the homeless community in the early stages of the pandemic, and we soon became part of a local operation, Cheers Drive. This was designed to provide food and drink for the homeless community, many of whom were by now housed in local hotels.

We were offered the opportunity to carry out our service from a local building which included cooking facilities. Although many of our volunteers were shielding or did not to continue, we were still able to call upon enough to run the service safely, following a risk assessment and purchase of PPE including face masks, face shields and gloves. In fact we extended our service to two sessions a week from April through to the end of September.

We lost the availability of some of the companies who provided us with their surplus stock, particularly the retailers, although Cheers Drive did provide the main meals. We used our own funds to supplement this where necessary.

Once Cheers Drive started to wind down in September 2020, we decided not to return to our previous location at College Green and were able to agree with the owners of the building that we had been using to continue to offer our service from there on a permanent basis. This has been an excellent decision as there are many benefits including the use of the kitchen and cooking facilities. We will likely stay at this premises in at least the near to medium term.

By the end of the year, we were back up to a full capacity of volunteers.

Our fundraising activities were severely curtailed due to the lockdown, particularly as we could not run the summer fundraising evening as we had in 2019. However, we set up our own website with a donations link and through the use of social media to raise awareness of this, we did generate enough funds to ensure that we were never in any financial danger.

We provided some basic household equipment and furnishings to a small number of our regular service users who had moved into permanent accommodation.

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Plans for the year ahead

The Trustees are conscious that whilst the economy is still very uncertain, there will be pressure on our ability to fundraise. We would like to expand into areas such as funding training or providing small, work related equipment for our service users, and whilst this will remain on the agenda, we have not pushed this forward as yet.

We have postponed our planned purchase of a van for the foreseeable future. Given the use of the new premises, which gives us access to some of the bulkier items such as tables, this has not negatively impacted our ability to provide the service.

We will remain at our current location for as long as we have the agreement with the landlord of the premises.

Public Benefit

All work undertaken by the charity were for charitable purposes and for the public benefit and the Trustees have had regard to the Charity Commission's public benefit guidance where relevant.

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Financial Benefit

Investment Policy and Objectives

Although the Trustees have the power under the constitution to invest funds, we make no investments other than the savings account with a high street bank, and have no plans to do so.

Reserves policy and going concern

The charity keeps a reserve of £5,000 in a separate savings account, which the Trustees estimate would allow the charity to continue to run for a period of 12 months even if no other income was generated.

Financial Review

The total income for the period was £13,343 and expenditure for the work of the charity was £9,454

No salaries or wages are paid, all who work for Roots are on a voluntary basis.

The accounts are shown later in this report.

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Structure, Governance and Management

Governing Document

The charity is controlled by its constitution, dated 14th October 2019.

All trustees give their time voluntarily and receive no benefits from the charity.

Organisational Structure

The Trustees meet regularly throughout the year to discuss the strategic direction and relevant matters including grant applications, operational plans, investment strategy, financial accounts and staff performance.

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Statement of the Responsibility of the Trustees

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

The trustees' annual report has been approved by the trustees on 26th October 2021 and signed on their behalf by;



Matthew Stone

On behalf of the Trustees

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RECEIPTS AND PAYMENTS ACCOUNT				
		Unrestricted	Restricted	Total
		Funds	Funds	Funds
RECEIPTS FROM:		£	£	£
Donations				
	Charitable Activities	1,399	-	1,399
	Anonymous Donations	7,081	-	7,081
	Donations through CAF	3,255	-	3,255
	Donations from volunteers	1,608	-	1,608
TOTAL RECEIPTS		13,343	-	13,343
PAYMENTS FOR:				
Advertising/Promotional		66	-	66
Clothing - Service Users		386	-	386
Computer Costs		190	-	190
Consumables		506	-	506
Equipment		628	-	628
Food Supplies		1,694	-	1,694
Gifts/Entertainment		350	-	350
H&S Supplies		214	-	214
Homewares		398	-	398
Insurances		326	-	326
Office/General Administrative Expenses		593	-	593
Outdoor Items		1,414	-	1,414
Printing, Postage and Stationery		1	-	1
Rent or Lease of Buildings		1,896	-	1,896
Telephone		483	-	483
Toiletries		265	-	265
Travel and Accommodation		45	-	45
TOTAL PAYMENTS		9,454	-	9,454
NET RECEIPTS/(PAYMENTS)		3,889	-	3,889

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AT 31 DECEMBER 2020		
STATEMENT OF ASSETS AND LIABILITIES		
		2020
		£
Cash funds		
Current account		5,384
Savings Account		5,000
		10,384
		-
Total Assets		10,384
Liabilities		
Accrued expenditure		-
Total Liabilities		-
CASH RESERVES		
Unrestricted funds		
Brought forward	6,495	
Net receipts/(payments) for the period	3,889	
		10,384
Restricted funds		
Brought forward	-	
Net receipts/(payments) for the period	-	
		-
Total cash reserves		10,384

Signed on behalf of the trustees

Matthew Stone

