
CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

CHAPEL ARTS STUDIOS
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CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2023**

Trustees	Yinnon Ezra MBE, Trustee Zoe Crockford, Trustee (resigned 15 November 2022) Charlotte Marchant, Trustee (appointed 26 July 2022) Tony Spencer, Trustee Kay May, Chair Toby Benjamin Michael, Trustee Jonathon Adams, Trustee (appointed 27 October 2022) Dr Ronda Gowland-Pryde, Trustee (appointed 27 October 2022) Ruth Rolfe-Tarrant, Trustee (appointed 22 November 2022) Stephen Anthony Foster, Trustee (resigned 26 April 2022)
Company registered number	11307517
Charity registered number	1185771
Registered office	St Mary's Chapel New Street Andover Hampshire SP10 1QW
Independent Examiner	BRC Accountants Suite 2 Healey House Dene Road Andover SP10 2AA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ



REPORT OF THE TRUSTEES

APRIL 2022 - 31 MARCH 2023



INTRODUCTION

Chapel Arts Studios (CAS) is a socially engaged, contemporary visual arts organisation, which exists to support and develop artists of all ages, to excel as a centre for contemporary visual arts and to deliver socially engaged arts programmes.

CAS is one of Arts Council England's National Portfolio Organisations (NPO), based in Andover, Hampshire.

During 2022/23 Chapel Arts Studios (CAS) continued its journey and vision of creating community and opportunities through art.

We believe that art and culture can fundamentally transform lives and that through art we can engage, explore, challenge and create a landscape within which communities share and exchange ideas, creating a culture of positivity and cohesion. Cultural inclusion in art can create a level playing field for all and provide a home for everyone to enjoy creativity.

We believe that through the right leadership we can build a cultural and inspiring Andover.

Working with our Board we established a clear vision, mission, purpose and cause, set out in full, below. We also developed a strategy and plan that informed our NPO Extension Year (2022/23), as well as our 2023-2026 NPO applications.

Our Purpose:

We are part of the cultural transformation of Andover, by championing inclusion and creating possibilities;

We will create communities of artists and creatives, offering a home to them all;

We will use art to improve the health and wellbeing of the most disadvantaged;

We will put Andover on the cultural map.

Our Mission:

We inspire our communities and nurture creativity;

Working with our local communities we give a sense of belonging to everyone engaging with us;

We develop and nurture artists of all ages to maximise their potential and inspire our communities by sharing high quality art with them.

Our Cause:

We believe that in a disconnected community with lack of access to cultural opportunities for all, we create a home of connections and possibilities through art. By being part of the cultural transformation of Andover and championing inclusion and creative potential in the wider region, we inspire our communities and nurture creatives, thus transforming lives.

Our strategy (2022-2027) is based on three themes: place, people and programmes.

Place:

By excelling as a centre for contemporary visual arts in Andover, Test Valley and North Hampshire we will offer people within our communities the opportunity to engage in high quality creative activities and great art.

- The Chapel - our main exhibition venue;
- CAS Community - a place to engage with the community, develop skills and provide a home for all creatives, as well as our socially engaged programmes;
- Art residencies and working with partners to create opportunities to engage in art and creativity around the area: EPR (Educational Project Residency), Andover College and the National Saturday Club, and our engagement with the community;
- Leadership role in supporting the cultural regeneration of Andover, e.g. ANCO (Andover Network of Cultural Organisations)

People:

An increased demand for creative development, skills building, professional training, networking and collaborative project opportunities will be satisfied by a variety of activities: our Associates Programme and CAS membership will be open to all levels and ages of artists; we will offer online and place-based art development - an important part of this is the professional development opportunities we offer to our Associate Artists and the mentoring and opportunities we provide for up-and-coming artists and graduates who will receive the appropriate support from us to grow skills and make art a career. Examples of these are:

- Associate Artist and artist membership programme
- Sculptor Programme
- EPR
- Saturday Club

Programmes:

We will grow our expertise in socially engaged community arts projects and develop programmes that draw on the experience we have; engage with academic institutions; develop evidence-based, socially-engaged arts programmes that are scalable and sustainable and can be used in other settings and communities.

- Social prescribing
- Neurodivergence
- Young people from disadvantaged backgrounds (Saturday Club and holiday activities)
- Refugees

Our Impact:

We are committed to measuring our success by using the following outcomes:

- Improved health and wellbeing

- Increased skills for artists of all ages
- Increased access to art in Andover

With the strategy in place and a clear vision of the future, CAS has developed and is developing its programme and is focused on delivering the NPO promises we made.

This report highlights the progress and the great work CAS staff, its artists and growing number of volunteers, as well as the Board, have delivered during 2022/23. We would like to thank them all, as well as our partners, for enabling us to deliver our mission.



ABOUT CAS

In 2009, Test Valley Arts Foundation (TVAF) reopened the previously derelict St Mary's Chapel in Andover as an artists' studio. In 2018, Chapel Arts Studios (CAS) was launched and became a NPO and a company limited by guarantee. We became a charity in 2019.

Andover has some of the most deprived neighbourhoods in Hampshire (lowest 20-30% nationally). As a socially engaged arts organisation this creates many opportunities for CAS to have a positive impact. Despite being a relatively wealthy borough, there are pockets of high deprivation in Andover, surrounded by wealthy villages and suburbs. Harrow Way is in the bottom 20% in the country and St Mary's and Roman Way are in the bottom 40%. In terms of health, Test Valley Borough Council (TVBC) has indicated cases of anxiety and depression are exceptionally high in the local area.

Good examples were: our work with Ukrainian refugees and their hosts in Andover and Romsey last year; our work with vulnerable young people in Ludgershall; our social prescribing courses with adults who felt isolated or who experienced mental health challenges.

EXTERNAL RESOURCES

The Chapel

With the expected opening of CAS Community in 2023 we have been working towards developing the Chapel into our main residency and exhibition venue, bringing high quality exhibitions to Andover.

Unity Art

CAS has continued to support its associate artist Caroline Perkins in providing studio spaces for artists by using the Chantry Centre exhibition venue for its community exhibitions. This relationship is important to CAS as it provides a key resource for artists locally.

BMT (Bus of Many Things)

The BMT was decommissioned due to age-related costs (MOT and repairs). An alternative bus is available from a partner organisation if needed.

CAS Community

We have taken a lease for 65 High Street, Andover. We signed a licence and keys were handed over in mid-March. The project has been delayed as the electricity had been disconnected, but we will launch a full programme of community engagement and courses later in 2023. We intend to create a safe and creative space in Andover, particularly for local young people and those who are vulnerable, or living in the more deprived areas of the town.

Other Venues

We have been able to develop our collaborative work with a number of organisations, using different spaces for workshops and exhibitions. These included The Lighthouse, Andover and Crossfield Hall, Romsey for our refugee workshops, and King John's House, Romsey for a short residency. We have also used the community exhibition space at Unity Art in the Chantry Centre for two of our exhibitions.

DIVERSITY/ NEURODIVERGENCE PROGRAMME

Diversity

The CAS team is committed to improving access to the arts for all people. Responses from our annual survey showed that staff and volunteers come from a mix of ethnic backgrounds, 40% live with disabilities and 40% of staff and 70% of volunteers identified as neurodiverse. This gives us a good perspective from which to develop CAS programmes with stakeholders.

Neurodivergence Programme

CAS set up a neurodivergence programme following our 2021 'Opening the Aviary' exhibition, together with Jon Adams' talk at St Mary's Church, Andover in October 2021.

We conducted three workshops with neurodivergent people and their careers, exploring challenges and actions, and building our policy towards neurodivergent people.

The policy was approved by the Board and published. We developed a more detailed action plan and, as a result, we produced an Easy Read version. Our Associate Artists began regular neurodivergent sub-group meetings.

OUR PEOPLE



CAS is a small charity with big ideas and an even bigger vision. To deliver our plans we recruit high-calibre people who are committed to our values and intent on making a difference.

Sophie Willoughby, one of our Associate Artists, was recruited as an apprentice in January 2023. Her role is to support the development of our Associates Programme and the launch of CAS Community at 65 High Street.

At the end of 2022/23 we had two major changes in staff:

- We transferred our finance function from MISS S to Unity (a registered UK charity working with local organisations to support the community). This enabled us to access local accounting services, as well as a wider team.
- Our creative director, David Dixon, left the organisation in March 2023. This has given rise to a thorough review of resource needs and deployment of staff.

We carried out Personal Development Reviews, setting individual targets and staff budgets.

We implemented a training programme, including attendance at various Arts Council development sessions. Our Executive Director attended an action learning set on social prescribing with NASP (National Academy for Social Prescribing). Both our Creative Director and Operations Manager attended 'MECC Lite - Healthy Conversation Skills Training', and a 'Level 2 Safeguarding Children and Young People' course. All staff are being trained in first aid.

We have expanded our pool of volunteers from 5 to 18 over the last year. With CAS Community we intend to recruit many more and expand our offer to them.

We recruited an intern during the summer. This was a three-week internship to support our One Ash exhibition and our stand at the Simply health corporate day. The intern worked on several social media posts, made a film about our youth engagement and developed some of the CAS Community web pages.



FUNDRAISING

During 2022/23 we successfully applied for the next round of NPO funding (2023-2026). This forms the basis of our core funds. In early 2023 the Arts Council requested that we review our activities in recognition of the cost of living and any potential financial pressures. We resubmitted our activities programme without our annual CAS AIR residency and a Christmas Selling Show. However, we included our new sculptor programme after receiving funds to develop it from Friends of the Garden.

We have also received the second tranche of funding from Garfield Weston. In addition, we have worked with a number of partners and have been successful in bids for funding to deliver holiday activities in Ludgershall (Yellow Brick Road Projects) and other family holiday activities (Unity), workshops for Ukrainian Refugees (Test Valley Borough Council) and social prescribing funding (Hampshire County Council). We have also received the remaining CAF funding for the renovation of the Chapel and funding from TVAF for the Jubilee Festival in Andover.

GOVERNANCE

CAS' Terms of Reference have been reviewed and approved by the Board.

We have established a formal equipment library register where our artists can book out equipment.

We have carried out a diversity survey which forms the basis for our annual return to the Arts Council.

Following the submission of the ACE NPO application (2023-26) we have reviewed our Board reporting. The new performance report tracks NPO deliverables, key milestones in our strategy and associated performance and accountability.

PARTNERSHIPS

Early in 2022/23 we worked with the Board to carry out stakeholder mapping and to develop a more targeted stakeholder plan.

We have developed close partnerships with Yellow Brick Road Project (YBRP) and St Mary's Church. We secured further funding for holiday activities for young people in collaboration with Yellow Brick Roads Projects and worked closely with The Lighthouse (St Mary's Church) to deliver the refugee workshops in their space.

The new Sculptor Programme is enabling us to develop closer links with Roche Court and Hilliers Gardens and Arboretum.

CAS ASSOCIATE ARTISTS

Our Associate Artists are the core of our organisation. During the year we have made the programme more effective and attractive to potential new members. We have:

- Reviewed our promotional documents, including our web pages and application forms.
- Streamlined our systems and processes to offer a more efficient membership application and renewal process.
- Started a monthly Zoom group called 'The Self Preservation Society' where Associates can discuss their work and challenges.
- Instigated an Associate Neurodivergent Subgroup.
- Established a programme of regular trips and events, including the yearly trip to London and an Away Day, as well as the Associates' Summer Show which forms part of Hampshire Open Studios, thus increasing footfall and exposure for our artists.
- Promoted Associates' activities with an Instagram recruitment call, resulting in new applications.
- Published a Friday Associates' Newsletter, highlighting opportunities and Associates' activities.



CULTURAL DEVELOPMENT IN ANDOVER

As an NPO, CAS has a responsibility to facilitate creative networking and cultural cohesion in our local area. We have therefore started two new projects:

ANCO (Andover Network of Cultural Organisations)

This group met for the first time in July 2022 and has met every other month since then. The core group includes Test Valley Borough Council representatives, the Lights Theatre, Andover Library, Test Valley Arts Foundation, the Hampshire Cultural Trust (Andover Museum) and CAS. The purpose of the group is to exchange information, increase collaboration and organise events that bring together the wider cultural scene in Andover.

The Creative Night Out

CAS organised a few nights out in the pub for Andover creatives in 2022. In the New Year we agreed that we would recommence these meetings at CAS Community, enabling us to work together on creative group projects.

SOCIAL PRESCRIBING PROGRAMME

We completed our second four-week social prescribing course called 'Second Nature' at the beginning of 2022/23. We followed this with a further two six-week courses called 'Nature Naturally' in 2022/23.

Both the Second Nature and Nature Naturally courses were targeted at adults with mental health challenges and those living in isolation. All our courses were oversubscribed. We used the Edinburgh Warwick Scale of Wellbeing to measure the impact of these courses with impressive results. We wrote a case study which was circulated to NHS, Council and local partners. Please find a link to the case study here:

<https://irp.cdn-website.com/6e81691f/files/uploaded/SN%20case%20study%20June%202022%20%281%29.pdf>

Test Valley Borough Council funded two mentees to work alongside our social prescribing artist. This enabled the mentees to gain experience in social prescribing, in order to build the pool of artists working in this area, give artists a chance to add to their CVs, and develop our commitment to quality provision.

We also developed our collaboration and partnership with Sir Harold Hillier Gardens to offer a day out in nature to all our participants.

ENVIRONMENTAL ACTION

We developed our Environmental Action Plan which was signed off by the Board. This included the Annual Return to Julie's Bicycle (a non-profit, mobilising the arts and culture to take action on the climate, nature and justice crisis), measurement of our carbon footprint, and three environmental walks with one of our Associate Artists, James Aldridge, to explore the fears and hopes of participants. The walks included staff, volunteers, trustees, partners and stakeholders and the general public. The results were summarised in a report with recommendations which formed the basis for further work in 2023/24.

EXHIBITIONS AND EVENTS

CAS AIR EXHIBITION

Associate Artist Katt Grover, supported by TVBC funded mentee Tina Scahill, and working with Vigo Junior School and Portway Junior school, explored life Underground. After a visit to Harmony Woods (Andover Trees United), both schools worked with the children, responding to the ecological themes. The pupils' work became increasingly complex as they learned how to transform their drawings into digital animations.

Andover's Environmental Day, A-Fest youth festival and the family-focused 4 Fun Fridays gave the public plenty of opportunity to find out about this work. Themes for each event were explored through printing, digital animation, collage and drawing.

The final interactive exhibition incorporated augmented reality elements in the Chapel which was converted into a fully interactive sensory space.

ANDOVER JUBILEE FESTIVAL



The Andover Jubilee Festival attracted a large number of diverse visitors into the town centre on Friday 3rd June 2023. Test Valley Arts Foundation applied for funding from the Arts Council for this event. CAS worked with TVAF and Andover Bid to deliver this highly successful event. CAS was responsible for designing and coordinating the art trail which was a collaboration between the Borough Council and other cultural organisations in Andover, including the Museum and the Library. The trail formed an integral part of the Festival which included food, music, dance, performances and visual arts.

<https://www.facebook.com/INANDOVERUK/videos/773515680697821>

The art trail consisted of nine main stops including exhibitions and participatory art workshops, as well as an open studio. It was designed to appeal to both young and old audiences, from digital art workshops to exhibitions of CAS' social prescribing groups and a 'paint the walls' workshop at the Chapel.

A video made by some participants about the art trail can be viewed here:

<https://www.youtube.com/watch?v=UPjYwv689k>

Integral to the trail was a letter hunt - each stop on the trail had a letter displayed which formed a word. Anyone who collected all the letters on a postcard won a prize.

We estimate that around 150 post cards were issued on the day and a total of about 700 people went on the letter hunt and art trail. We estimate that more went on the art trail without collecting the postcard, probably reaching around 1,000 visitors, in total, to our exhibitions and workshops.

All activities on the day were free of charge to the public. Workshops were open throughout the day, with a lunch break between sessions. They were scheduled to last two hours in the morning and two hours in the afternoon. Each workshop was run by professional artists, with the exception of the Museum's and Library's own craft activities, which were run by volunteers.

A Fest

The creative activity provided at A Fest was a continuation of the digital engagement focusing on the CAS:AIR residency with a Stop Frame drop-in animation workshop for the public.

As the artist had undertaken the UnderEarth residency, she was well equipped to set up her stall with a small but fully-functioning digital film stage. The event lasted from 10am to 3pm with just over 50 participants going through the animation process: designing their story board, building their resources, and finally animating their creations.

Four Fun Fridays

'This was great, can we do it again?!' - participant

CAS' resident artist used this opportunity to showcase more of the technical and nature approaches that she had developed for her Under Earth Residency. 87 participants made paper bugs during Nature Week and 174 enjoyed paper-marbling during Science Week.

One Ash

Hosting the One Ash exhibition in June 2022 for Andover Trees United celebrated the culmination of their One Ash project, started before the lockdown. The wood from one felled ash tree was shared out amongst artists/makers/poets who, during lockdown, made work which CAS then exhibited in the Chapel. We had around 115 pieces of work created by 30 artists, all of which were displayed together. This included everything from highly crafted designer furniture, to ceramics fired with the ash sawdust, board games, tools made using traditional handmade methods and large sculptures. There were 184 visitors, two talks and workshops given to primary schools, a drop-in print workshop and a busy opening event. We sold 13 items.

"it has surpassed what I imagined it would be" - exhibitor

"Such an inspirational project" - visitor

King John House Residency

CAS joined with TVAF in providing funds of £500 plus guidance and support through the artist selection process, to enable King John House in Romsey to run their first artist's residency, which took place during a weekend in August 2022. The residency responded to the medieval graffiti wall at King John House, which the artist brought to life through animation and digital processes. There was also a physical making opportunity for the general public on a recreated plaster wall.

Inbetweeners

This was the first CAS Associate show to take place under the auspices of Hampshire Open Studios. Fifteen Associate Artists took part, helping to prepare the space, hang the show and invigilate. We had a busy opening event and total visitor numbers of 225. Being part of the Hampshire Open Studio network increased our visitor numbers and the geographical breadth of visitors.

These Four Walls

This was a four week exhibition of four artists (Katharine Fry, Debbie Lee, Hermione Allsopp and Patrick Galway) including both painting and film. They articulated the stories within the space that tug at our own experience; material, emotional, psychological and otherwise, offering the suggestion that the house is far from the quiet refuge it first appears to be.

In addition to the main exhibition, CAS also organised creative writing workshops, led by a talented writer, poet and performer, Jess Green. Amongst many other things she has written for Eastenders and Casualty, and was the BBC Slam Poetry Champion 2018.

There was also an open mic night in the Chapel with attendees mostly local but also from as far as London. There was a wide age range in the audience.

Ukrainian Refugee Workshops (Andover)

We were approached by Andover Primary Care Network (PCN) with funding from the Borough Council to provide some summer activities for Ukrainian refugees. We worked with St Mary's Church who provided the venue (the Lighthouse Refugee Lounge). These events proved to be extremely popular with all sessions completely booked out with 75 participants overall.

Lead artist Liz Hammond said: "This has been perhaps the most rewarding project I have ever had the privilege to work on. It has had a marked impact on all the participants and myself. It proved beyond doubt the power and importance of creative expression to connect people, beyond language."

We had many positive remarks and feedback: one participant and her two children, who stayed to assist with packing up, told Liz: "My mother is an artist running workshops in Kiev for the military wives and for these last two hours I have felt like I am home again. You took me home, thank you"

Ludgershall Summer Youth Project

We worked with Yellow Brick Projects (YBRP) to apply for funding for young people in Ludgershall, Wiltshire. YBRP received the funding and commissioned CAS to find and coordinate an artist. We once again worked with Kezia Hoffman, a graffiti artist who worked with us last year on the Smannel skatepark project.

Kezia connects well with young people, which enabled social workers from YBRP to connect and build relationships with them. Once again, this was a successful collaboration with YBRP.

EPR Programme

Winchester School of Art graduate Jeanette Treacey (Jet) was selected as our graduate-in-residence. She is primarily a painter, and focuses on portraiture. After the restructure of the Hampshire Cultural Trust and the changes in opening times at the Museum, the studio space was no longer available. However, we found a studio space at Unity Art, where Jet was also mentored.

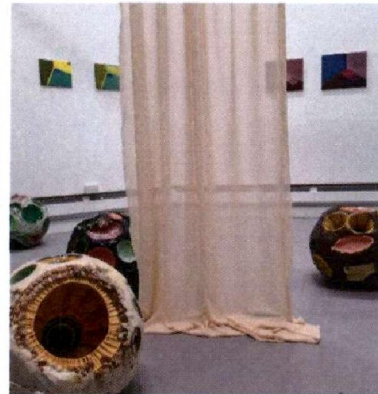
She worked with pupils at Anton Junior School. Most of her work was done with Year 4 and culminated in an exhibition at The Chapel, where both her work and that of the pupils was exhibited. At the same time CAS installed a community art wall where visitors could draw their own portraits.

3 Mountains Exhibition

3 Mountains was the result of discussion with Kimvi (a past Associate) who is currently working, in China, for Liverpool University in the architecture department. We interpreted Kimvi's instructions and created an installation which conveyed her experience in rural China around sustainable materials and traditional practices in relation to building, landscape and her residency in a mountain village. The show contained photography of Kimvi's performances, film and written text panels. The installation used Hampshire-based materials, linking her experience to her time in the Andover community. The work has also been shown in China and during the opening we had a

live feed discussion with Kimvi and her Chinese curator.

'The most interesting art I have seen in Andover in over three decades living in the area' Quote in visitor book



CAS PLAN FOR 2023-2024

With a new finance team in place, the departure of our creative director and CAS Community coming on line, the focus for 2023/24 must be the delivery of our NPO objectives. To do this, we shall recruit high calibre individuals and settle the team into the new working environment.

The following are our objectives and focus areas for 23/24:

- Bring CAS Community on line with a full programme of exciting workshops and creative opportunities for Andover and artists of all ages.
- High quality exhibition programme (solo show, professional show, CAS artists, Open Open, 2 community exhibitions)
- Educational Project Residency
- Disadvantaged young people (Saturday Club and holiday activities)
- Family art events such as Whitchurch Festival, A Fest, Four Fun Fridays and holiday clubs
- Neurodivergent programme development (Associate Subgroup and neurodivergent sessions)
- Artist membership programme and development (all ages), CAS Associates, Sculptor Programme
- Social prescribing courses

FINANCE

We had anticipated opening the CAS Community Space during this year but negotiations around the lease have delayed our progress. We have finally opened the new site at the end of September 2023.

During the financial Year 22/23 the finance software has transition to Xero. The Finance and Payroll function transferred to Unity in February 2023, the local CVS, who offer the additional function as part of their community-based support.

Income

Income remains heavily reliant on grant funding (97%), with 70% of total income coming from Arts Council England (ACE), with whom we have National Portfolio status. This status guarantees CAS income to March 2026. We were also successful in obtaining additional Unrestricted funds of £14,777 and Restricted funds £43,135 within the current financial year.

Earned Income

The Associates Scheme performed slightly better in 2023 than in 2022. With additional artists joining the scheme.

Programme Delivery – Workshops and ticketed events have also shown an increase of 50% on the previous year. We anticipate growth within this area as the Community Space has now fully opened and a full events diary is being planned for the financial year 2024/25.

Expenditure

Staffing - The team has increased to 6 part-time members of staff. Staff costs increased from £86,957 in 2022 to £108,068 in 2023. This includes our apprentice who started working at CAS in January 2023.

IT costs - The IT cost increased from £5,913 in 2022 to £6,871 in 2023. Due to increased staff and additional IT requirements.

Legal fees - these relate to the costs incurred as part of the lease negotiations for the Community Space at 65 High Street, Andover.

Current Assets

The bulk of the current assets is the bank balance which remains buoyant mostly due to the retention of the Designated Fund and accumulated reserves. We are expecting these to reduce rapidly over the next year as both the sculptor programme and CAS Community funds will be drawn down.

Reserves Policy

CAS, with its trustees, have established a reserves policy of building sufficient reserves to sustain the organisation for twelve months. They have also Designated Funds for the development of a Community Space within Andover. This will be the conversion of a shop space in the High Street, offering significantly increased visibility whilst also enabling CAS to further diversify their work and increase their accessibility to existing and new audiences, rather than the Chapel they currently inhabit which is on the perimeter of the town and situated in a cemetery, without proper vehicular access or parking.

Partners 2022/23

Test Valley Borough Council, Andover Museum, Andover Library, Yellow Brick Road Projects, St Mary's Church/ Lighthouse, Andover Primary Care Network, Andover Vision, Andover Trees United, Unity Art Studio

Funds held:

Restricted Reserves

Sculpture Fund

Designated Funds

Community Space

Funders 2022/23

Arts Council England

Garfield Weston Foundation

Test Valley Borough Council

Hampshire County Council

RISKS

Costs: Utilities and other costs were on the rise throughout the year. To minimise the financial risk CAS resubmitted its NPO application with less activity (15% reduction). All utilities contracts were reviewed and the heating was turned down or turned off whenever possible.

CAS Community: We were still struggling to agree a lease for the building at 65 High Street. There was a risk of continued delays and the financial risk of spiralling costs, including utilities, renovation and maintenance costs, insurance and additional staff salaries. Although we can make plans and estimates, the full impact of having a second venue cannot be accurately assessed until we have settled into the new space. In addition, we only have finance for approximately a year. This is why the lease will have to include a break clause after year 1.

Fundraising: CAS has a good record of fundraising for specific projects and has a supportive borough council. It has also been greatly supported by the Arts Council England. However, the legacy of Covid19 may result in less grant funding being available from government funded organisations and local councils. The competition for Trust funds may become stiffer, making access to funding increasingly difficult.

Covid: COVID remained a risk throughout 2022/ 23. A further lockdown or staff sickness were considered. The charity itself would pivot to online provision as it did during the last lockdown.

Overstretched Staff and Resources: There is an increasing risk of burn-out amongst staff with opening of the additional venue. To mitigate this risk we will develop our volunteer resource. We have recruited an apprentice and have developed clear staff rotas and responsibilities for staffing the two venues. We have also budgeted for invigilation staff if that becomes necessary.

Volunteers - Opening CAS Community and simultaneously running an ambitious arts programme will require a dedicated team of volunteers and careful management of that team. A Volunteer programme is being developed. We had 18 volunteers at the end of the financial year but we hope to grow this number substantially once we move into the new space. Further structure, management and coordination will then be required.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CHARITY NUMBER 1185771

Limited Company Number 11307517

Registered Address:

Chapel Arts Studios

St Mary's Chapel

Andover

Hampshire

SP10 1DP

TRUSTEES

Kay May, Chair (appointed 25 May 21)

Yinnon Ezra MBE, Trustee (resigned and re-appointed in 2021)

Tony Spencer, Trustee (appointed 27 July 21)

Toby Benjamin Michael, Trustee (appointed 25 May 21)

Charlotte Marchant, Trustee (appointed 26/07/2022)

Jon Adams, Trustee (appointed 27/11/2022)

Ronda Gowland - Pryde, Trustee (appointed 27/11/2022)

Ruthie Rolfe Tarrant, Trustee and Treasurer (appointed 22/11/2022)

RESIGNATIONS

Stephen Foster, Trustee (resigned 26/05/2022)

Zoe Crockford, Trustee) resigned 16/11/2022)

RECRUITMENT AND APPOINTMENT OF TRUSTEES

In accordance with the Governing Document, the trustees are responsible for appointing new trustees to the board. New trustees are appointed where they have the necessary skills to contribute to the charity and the organisation's management and development.

INDUCTION AND TRAINING OF NEW TRUSTEES

There is a trustee role outline which each new trustee receives. An induction pack is sent to new trustees including conflicts of interest information and forms, as well as a confirmation of suitability to be a trustee. Introductory calls are arranged for new trustees with members of staff and the chair.

GOVERNING DOCUMENTS

The charity is controlled by its governing document, its memorandum and articles of association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

In the event of winding up the company, the liability of the members is limited to a sum not exceeding £1 each.

THE OBJECTS OF THE CHARITY

1. The advancement and promotion of the arts and in particular the social economic and cultural contribution of the visual arts for the public benefit.
2. The advancement of education and the furtherance of public knowledge, understanding and appreciation of the arts and in particular the visual arts. Activities

Chapel Arts Studios (CAS) is a socially-engaged, contemporary visual arts organisation, which exists to discover, inspire, nurture and develop artists of all ages and skill; to develop sustainable socially engaged community art; and to excel as a centre for contemporary visual arts. CAS is part of Arts Council England's National Portfolio.

ORGANISATIONAL STRUCTURE

The senior management team is made up of:

David Dixon, Creative and Education Director (left the organisation in March 2023)

Susanne Hasselmann, Executive Director (appointed May 2021)

Tracey Ward, Finance Manager (left the organisation in February 2023)

Helen Campion, Finance Manager (appointed March 2023)

DECISION MAKING

The trustees make all strategic decisions and support the staff to carry out these decisions. The Board appoints the directors, and a Board member attends interviews of all senior management positions. All other staff appointments are made internally. The Board also approves all major suppliers based on staff recommendations and market tested price comparisons.

The day to day running of the organisation is delegated to the senior management team. However, any invoice or payment exceeding £2,000 has to be approved by a Trustee and expense claims or invoices from any trustee requires authority from 1 other trustee before it can be paid. Based on limited staff numbers there is no requirement for a formal structure for pay scales at Chapel Arts Studios. The organisation is growing and salaries are set in line with market forces and local averages and are reviewed regularly.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

FUNDRAISING AND FINANCIAL SUSTAINABILITY

Currently CAS is still reliant on NPO grant monies which makes up the majority of its funding. This must change in the years to come to ensure CAS can become reliably financially sustainable. To achieve this, CAS has started to look at its funding and has developed an overarching fundraising plan in 2021/22 which will be refined further in 2022/23 with the opening of CAS Community.

Financial management of the business is the responsibility of the finance manager and the executive director. Individual budget lines and staff budgets have been agreed. Every expenditure is being reviewed and tested and quarterly budget meetings were agreed with staff. A more rigorous expenditure approval and justification process has been implemented. Financial controls within the organisation will continue to be reviewed and improved where necessary.

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees (who are also directors of Chapel Arts Studios for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the examiner is aware of that information.
- the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Signed by



Kay May, Chair of the Trustees

Date: 11/12/23

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2023

Independent Examiner's Report to the Trustees of Chapel Arts Studios ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31st March 2023.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Dated: 13/12/23

David Horne FCCA

BRC Accountants
Suite 2 Healey House
Dene Road
Andover
Hampshire
SP10 2AA

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	43,135	162,930	206,065	160,840
Charitable activities	4	-	2,325	2,325	1,150
Other trading activities	5	-	3,345	3,345	2,965
Investments	6	-	158	158	-
Total income		43,135	168,758	211,893	164,955
Expenditure on:					
Raising funds	7	-	486	486	3,588
Charitable activities	8	17,519	166,444	183,963	159,168
Total expenditure		17,519	166,930	184,449	162,756
Net income before taxation		25,616	1,828	27,444	2,199
Taxation		-	3,085	3,085	-
Net movement in funds		25,616	4,913	30,529	2,199
Reconciliation of funds:					
Total funds brought forward		6,180	120,580	126,760	124,561
Net movement in funds		25,616	4,913	30,529	2,199
Total funds carried forward		31,796	125,493	157,289	126,760

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 25 to 40 form part of these financial statements.

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)
REGISTERED NUMBER: 11307517

BALANCE SHEET
AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	14	6,168	6,988
		<u>6,168</u>	<u>6,988</u>
Current assets			
Debtors	15	4,258	2,019
Cash at bank and in hand		163,810	131,759
		<u>168,068</u>	<u>133,778</u>
Creditors: amounts falling due within one year	16	(16,947)	(14,006)
Net current assets		<u>151,121</u>	<u>119,772</u>
Total assets less current liabilities		<u>157,289</u>	<u>126,760</u>
Net assets		<u>157,289</u>	<u>126,760</u>
Total net assets		<u>157,289</u>	<u>126,760</u>
Charity funds			
Restricted funds	18	31,796	6,180
Unrestricted funds	18	125,493	120,580
Total funds		<u>157,289</u>	<u>126,760</u>

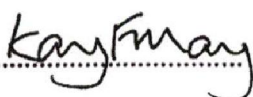
The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....

Kay May
Chairman
Date: 11/12/23

The notes on pages 25 to 40 form part of these financial statements.

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

1. General information

The charitable company is an individual private charity limited by guarantee incorporated in England and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charitable company in the event of liquidation.

The address of its registered office is: St Mary's Chapel, New Street, Andover, Hampshire, SP10 1QW

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Chapel Arts Studios meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following specific policies are applied to particular categories of income:

Donations and legacies

Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charitable company is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year-end are accounted for in income and accrued income in debtors.

Donated services and facilities are included at the value to the charitable company where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charitable company earns the right to consideration by its performance.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.3 Expenditure (continued)

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. In the case of an unconditional grant offer, this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grant awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to the grant is outside the control of the Trust.

Raising funds

Cost of generating funds comprise the costs associated with attracting voluntary income, the management of investments and the costs of trading for fundraising purposes.

Charitable activities

Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.5 Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Furniture, fittings and equipment -	20% straight line
Office equipment -	33% straight line
Art equipment -	33% straight line

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.11 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

2. Accounting policies (continued)

2.12 Redundancy and termination payments

Redundancy and termination costs are recognised as an expense in the Statement of Financial Activities and a liability on the Balance Sheet immediately at the point the Charity is demonstrably committed to either: terminate the employment of an employee or group of employees before normal retirement date; or provide termination benefits as a result of an offer made in order to encourage voluntary redundancy. The Charity is considered to be demonstrably committed only when it has a detailed formal plan for the termination and is without realistic possibility of withdrawal from the plan.

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

3. Income from donations and legacies

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations	-	483	483	360
Grants	43,135	162,447	205,582	160,470
Commissions	-	-	-	10
	<u>43,135</u>	<u>162,930</u>	<u>206,065</u>	<u>160,840</u>
<i>Total 2022</i>	<u>7,800</u>	<u>153,040</u>	<u>160,840</u>	

4. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Education, Talks & Training	-	-	1,150
Worksops	1,000	1,000	-
Event ticket sales	1,325	1,325	-
	<u>2,325</u>	<u>2,325</u>	<u>1,150</u>
<i>Total 2022</i>	<u>1,150</u>	<u>1,150</u>	

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

5. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Event and general sales	-	-	155
Associate fees	3,245	3,245	2,310
Sale of art	100	100	500
	<u>3,345</u>	<u>3,345</u>	<u>2,965</u>
<i>Total 2022</i>	<u>2,965</u>	<u>2,965</u>	

6. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Interest received	158	158	-
	<u>158</u>	<u>158</u>	<u>-</u>

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

7. Expenditure on raising funds

Fundraising trading expenses

	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Fundraiser fees	-	-	3,308
Art for resale	486	486	280
	<u>486</u>	<u>486</u>	<u>3,588</u>
<i>Total 2022</i>	<u><u>3,588</u></u>	<u><u>3,588</u></u>	

8. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total 2023 £	<i>Total 2022 £</i>
Socially engaged art workshops and exhibitions	<u>17,519</u>	<u>166,444</u>	<u>183,963</u>	<u>159,168</u>
<i>Total 2022</i>	<u><u>1,620</u></u>	<u><u>157,548</u></u>	<u><u>159,168</u></u>	

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

9. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	Total funds 2022 £
Socially engaged art workshops and exhibitions	161,317	22,646	183,963	159,168
<i>Total 2022</i>	<i>105,313</i>	<i>53,855</i>	<i>159,168</i>	

Analysis of direct costs

	Socially engaged art workshops and exhibitions 2023 £	Total funds 2023 £	Total funds 2022 £
Staff costs	108,068	108,068	71,654
Depreciation	2,267	2,267	3,117
Project costs	28,790	28,790	18,221
CAS community 65	6,502	6,502	-
Artist Tools	-	-	146
Bad debt write off	879	879	-
Rent and rates	384	384	1,745
Light, heat and power	4,484	4,484	2,522
Entertainment	140	140	-
Repairs and maintenance	1,866	1,866	1,967
Computer software and maintenance costs	6,871	6,871	4,730
Cleaning	114	114	285
Advertising	854	854	819
Bank charges	98	98	107
	161,317	161,317	<i>105,313</i>
<i>Total 2022</i>	<i>105,313</i>	<i>105,313</i>	

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

9. Analysis of expenditure by activities (continued)

Analysis of support costs

	Socially engaged art workshops and exhibitions 2023 £	Total funds 2023 £	Total funds 2022 £
Staff costs (Administrator)	-	-	15,303
Subscriptions	60	60	232
Finance manager fees	15,047	15,047	16,616
Legal fees	-	-	7,903
Recruitment expenses	484	484	864
Administrator fees	-	-	2,933
Training costs	140	140	791
Insurance	1,394	1,394	1,358
Repairs and maintenance	395	395	1,181
Broadband, internet and fax	995	995	1,045
Computer software and maintenance costs	-	-	1,183
Printing, postage and stationary	172	172	584
Sundry expenses	570	570	699
Travel and subsistence	118	118	36
Governance costs	3,271	3,271	3,127
	<u>22,646</u>	<u>22,646</u>	<u>53,855</u>
<i>Total 2022</i>	<u>53,855</u>	<u>53,855</u>	

10. Independent examiner's remuneration

	2023 £	2022 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	1,440	1,340
Fees payable to the Charity's independent examiner in respect of:		
All other services not included above	<u>1,140</u>	<u>1,204</u>

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

11. Staff costs

	2023 £	2022 £
Wages and salaries	103,254	83,143
Social security costs	1,989	1,676
Contribution to defined contribution pension schemes	2,825	2,138
	<u>108,068</u>	<u>86,957</u>

During the year, the charity made redundancy and/or termination payments which totalled £8,956 (2022: £nil).

The average number of persons employed by the Charity during the year was as follows:

2023 No.	2022 No.
<u>5</u>	<u>5</u>

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charitable company comprise the trustees and the management team. The total employee benefits of the key management personnel of the charitable company were £56,794 (2022: £45,000).

12. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31st March 2023, general expenses totalling £NIL were reimbursed or paid directly to Trustees (2022 - £NIL to Trustee).

13. Taxation

The Charitable Company is a registered charitable company and is therefore exempt from taxation.

During the year the Charitable Company received £3,085 in regards to an exhibition relief claim.

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

14. Tangible fixed assets

	Fixtures and fittings £	Office equipment £	Other fixed assets £	Total £
Cost or valuation				
At 1 April 2022	2,293	4,354	6,913	13,560
Additions	1,029	418	-	1,447
At 31 March 2023	3,322	4,772	6,913	15,007
Depreciation				
At 1 April 2022	1,283	1,065	4,224	6,572
Charge for the year	420	1,330	517	2,267
At 31 March 2023	1,703	2,395	4,741	8,839
Net book value				
At 31 March 2023	1,619	2,377	2,172	6,168
At 31 March 2022	1,010	3,289	2,689	6,988

15. Debtors

	2023 £	2022 £
Due within one year		
Trade debtors	2,760	996
Prepayments and accrued income	1,498	1,023
	4,258	2,019

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

16. Creditors: Amounts falling due within one year

	2023	<i>2022</i>
	£	<i>£</i>
Trade creditors	12,300	<i>8,476</i>
Wages payable	-	<i>1,105</i>
Pension fund loan payable	782	<i>611</i>
Other taxation and social security	1,365	<i>1,414</i>
Accruals and deferred income	2,500	<i>2,400</i>
	<hr/> 16,947 <hr/>	<hr/> <i>14,006</i> <hr/>

17. Pension scheme

The charity operates a defined contribution pension scheme. During the year the charity contributed £2,825 (2022 - £1,676).

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

18. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
Unrestricted funds				
Designated funds				
Community space fund	50,000	-	(6,502)	43,498
General funds				
General Funds - all funds	70,580	168,758	(157,343)	81,995
Total Unrestricted funds	120,580	168,758	(163,845)	125,493
Restricted funds				
Second nature fund	6,180	350	(6,530)	-
Jubilee festival	-	2,789	(2,789)	-
Refugee support	-	1,900	(1,900)	-
Sculpture fund	-	31,796	-	31,796
HCC - Social prescribing	-	6,300	(6,300)	-
	6,180	43,135	(17,519)	31,796
Total of funds	126,760	211,893	(181,364)	157,289

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

18. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2022 £</i>
Unrestricted funds					
Designated funds					
Community space fund	-	-	-	50,000	50,000
General funds					
General Funds - all funds	124,561	157,155	(161,136)	(50,000)	70,580
Total Unrestricted funds	124,561	157,155	(161,136)	-	120,580
Restricted funds					
Second nature fund	-	7,800	(1,620)	-	6,180
Total of funds	124,561	164,955	(162,756)	-	126,760

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

19. Summary of funds

Summary of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
Designated funds	50,000	-	(6,502)	43,498
General funds	70,580	168,758	(157,343)	81,995
Restricted funds	6,180	43,135	(17,519)	31,796
	<u>126,760</u>	<u>211,893</u>	<u>(181,364)</u>	<u>157,289</u>

Summary of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Designated funds	-	-	-	50,000	50,000
General funds	124,561	157,155	(161,136)	(50,000)	70,580
Restricted funds	-	7,800	(1,620)	-	6,180
	<u>124,561</u>	<u>164,955</u>	<u>(162,756)</u>	<u>-</u>	<u>126,760</u>

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	-	6,168	6,168
Current assets	31,796	136,272	168,068
Creditors due within one year	-	(16,947)	(16,947)
Total	<u>31,796</u>	<u>125,493</u>	<u>157,289</u>

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

20. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Restricted funds 2022 £</i>	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	-	6,988	6,988
Current assets	6,180	127,598	133,778
Creditors due within one year	-	(14,006)	(14,006)
Total	<u>6,180</u>	<u>120,580</u>	<u>126,760</u>

21. Controlling party

The Company was controlled throughout the period and the previous by the Trustees, by virtue of the powers afforded to them by the Memorandum and Articles of Association.