CHAPEL ARTS STUDIOS

England & Wales · Charity number 1185771

Details

Status	Registered
Legal form	Charitable company
Company number	11307517
Registered	2019-10-11
Register	View on the Charity Commission register

Contact

Address	c/o K Hams Bookkeeping Ellen House 33 London Street Andover Hampshire SP10 2NU
Phone	01264883378
Email	info@chapelartsstudios.co.uk
Website	www.chapelartsstudios.co.uk

Activities

Objects: THE OBJECTS OF THE CHARITY ARE1. THE ADVANCEMENT AND PROMOTION OF THE ARTS AND IN PARTICULAR THE SOCIAL ECONOMIC AND CULTURAL CONTRIBUTION OF THE VISUAL ARTS FOR THE PUBLIC BENEFIT.2. THE ADVANCEMENT OF EDUCATION AND THE FURTHERANCE OF PUBLIC KNOWLEDGE UNDERSTANDING AND APPRECIATION OF THE ARTS AND IN PARTICULAR THE VISUAL ARTS.

Activities: Chapel Arts Studios are a contemporary art organisation based in Hampshire. They offer artist residencies, art events, education in and outside of schools, the touring art bus, workshops, talks and pop up galleries, to introduce or explore contemporary art within the community.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

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Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£187,048	£188,060	-	-
2024-03-31	£176,677	£188,252	-	-
2023-03-31	£211,893	£184,449	-	-
2022-03-31	£164,955	£162,756	-	-
2021-03-31	£154,026	£120,251	-	-

Trustees

Name	Role	Appointed
Kay May	Chair	2021-05-25
Craig Andrew WADMAN		2024-01-23
DAVID NICHOLAS ALWYNE DREW		2024-12-01
Dr Ronda Gowland-Pryde		2022-10-27
Elizabeth Clare Johnston		2025-10-29
Jonathan Adams		2022-10-27
Tony Spencer		2025-10-29

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CHAPEL ARTS STUDIOS

England & Wales - Charity number 1185771

Accounts

Registered number: 11307517
Charity number: 1185771

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 22
Independent Examiner's Report	23
Statement of Financial Activities	24
Balance Sheet	25
Notes to the Financial Statements	26 - 43

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2025

Trustees	Yinnon Ezra MBE, Trustee (resigned 30 October 2024) Kay May, Chair David Drew, Trustee (appointed 20 November 2024) Charlotte Marchant, Trustee (resigned 28 April 2024) Jonathon Adams, Trustee Dr Ronda Gowland-Pryde, Trustee Ruth Rolfe-Tarrant, Trustee (resigned 30 July 2024) Craig Wadman, Vice Chair Liz Johnston, Trustee (appointed 29 October 2024) Tony Spencer, Trustee (appointed 29 October 2024)
Company registered number	11307517
Charity registered number	1185771
Registered office	Ellen House 33 London Street Andover Hampshire SP10 2NU
Independent Examiner	Xeinadin South East Limited Suite 2 Healey House Dene Road Andover Hampshire SP10 2AA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

REPORT OF THE TRUSTEES

1 APRIL 2024 - 31 MARCH 2025

chapel arts studios

Creating Opportunity and Community through Art



CHAPEL ARTS STUDIOS

Chapel Arts Studios (CAS) is a socially engaged contemporary visual arts charity based in Andover, Hampshire. We are one of Arts Council England's National Portfolio Organisations (NPO).

CHARITY NUMBER 1185771
Limited Company Number 11307517

CAS charitable objects

1. The advancement and promotion of the arts and, in particular, the social, economic and cultural contribution of visual arts for the public benefit.
2. The advancement of education and the furtherance of public knowledge, understanding and appreciation of the arts and in particular the visual arts.

Registered Address:
Ellen House
33 London Street
Andover
SP10 2NU

CHAIR'S INTRODUCTION

I am delighted to introduce this Chapel Arts' Trustees' report. It contains a huge amount of information, capably compiled for me and my fellow Trustees by our hard-working staff. The information, of course, illustrates the overwhelming achievements accomplished over the past year. The feedback I have seen from members of the community demonstrates how valuable these achievements are to Andover.

We are committed to the cultural transformation of Andover and will continue to contribute as we have done over the past year, as well as providing an increasingly stimulating and nurturing environment for our Associate Artists.

Since 2018 CAS has established itself as a force of its own in the cultural life of Andover, the Test Valley and North Hampshire. It has grown from an artists' community to so much more. Today CAS inspires and develops the next generation of artists and engages with communities in creativity and high quality visual arts. We inspire children, grow their skills and passion for art and support them through their art education, from junior to senior, until they join us on our graduate programme and develop into young professional artists who in turn can mentor and develop the younger generation.

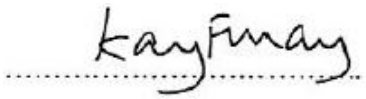
CAS is now in its second round of NPO Arts Council funding. The original home at The Chapel now hosts artists' residencies and high quality exhibitions for the benefit of local communities. We also run bespoke community activity at other sites including Andover College and the Town Centre. During the year we operated a second site as an additional venue on the High Street - CAS Community. CAS Community offered art courses and community engagement events in the centre of Andover many of which are either free or subsidised, to make them accessible to all.

CAS also runs a range of outreach art programmes in the communities of Test Valley and North Hampshire, supporting the development of young people and aspiring artists. These include The Ludgershall and Smannel Skate Park Youth Summer Camps, Whitchurch Children's Festival and The National Saturday Club. ESDA (Emerging Sculptor Development Award) is a programme for up and coming sculptors. It was supported through an exhibition at Sir Harold Hillier Gardens in Romsey.

Several programmes are being developed to ensure CAS's socially-engaged priorities permeate our courses, events and exhibitions. These include our neurodivergent creatives, environment, social prescribing and vulnerable young people's programmes.

Our Associate Artists are an important part of CAS. This is a network of artists from all backgrounds and genres who we support in a variety of ways including exhibitions, professional development sessions, group crit sessions and away days. Takeovers are an invaluable part of this programme which involves our Associate Artists taking over our gallery space at The Chapel for a week, exploring their practice, offering community engagement activities or curating their own exhibition.

2024/5, like the previous year has seen much change at CAS as we have grown and developed our work. We have introduced new Trustees and staff to help us deliver our mission and we look forward to our continued growth into the future ensuring that our dynamic organisation plays a key role in ensuring that Andover is a vibrant and cultural place to live and work.



Kay May
Chair

OUR MISSION AND PURPOSE

We want to create opportunity and community through Art because we believe that art and culture can fundamentally transform lives. Through art we can engage, explore, challenge and create a landscape where people and communities communicate on the same level, thus creating a culture of possibility and community cohesion.

We believe that a culture of inclusion in art can create a level playing field for all and will create a home for everyone to enjoy, and with the right leadership, we can build a cultural and inspiring Andover.

We are part of the cultural transformation of Andover by championing inclusion and by creating possibilities. We create communities of artists and creatives, offering a home to them all, improving the health and wellbeing of the most disadvantaged. We are putting Andover on the cultural map.

It is our mission to inspire creativity and by working with our local communities we give a sense of belonging to everyone engaging with us. We develop and nurture artists of all ages to maximise their potential and inspire our communities by sharing high quality art with them.

During 2024/25 Chapel Arts Studios (CAS) continued its journey, following its strategy and delivering its Arts Council NPO (National Portfolio Organisation) targets which are closely aligned with CAS' strategic aims. 2024/25 was the second of three NPO funding years.

Structure, Governance and Management

2024/25 was a period of significant transition for CAS with many changes of staffing and whilst we operated 2 venues for the entire year, the decision was made to move out of our High Street premises at the beginning of the next financial year (April 2025). The staffing changes included our Executive Director and Curator. These changes placed significant strain on staff, trustees and volunteers, but despite this, a full programme was offered.

CAS underwent a full restructure in 2023/24 which operated for most of 2024/25:

Executive Director					
CREATIVE			ADMIN & CONTRACTORS		
Creative Communities Programme Lead (65 High Street)	Exhibition & Events Lead and Curatorial Support	Creative People Lead	Contractors Consultants incl Finance Fundraising HR Support	Office Manager	Marketing and Communications Lead
Saturday Assistant	Technician	Sat Club Tutors		Building Contractor-s	
Commission-ed Artists	Intern & Volunteers (Chapel)	Commission-ed Artists		Volunteers	
Volunteers (CAS Community)					

The Executive Director managed both the creative and administrative teams. The creative team was divided into three individual roles, each looking after distinct areas within our strategy - exhibitions and events, with particular emphasis on our Associate Artists, at the Chapel, operations at CAS Community, and the Outreach programmes.

We implemented a training programme with all staff receiving induction training.
We have expanded our pool of volunteers who help us to deliver our exhibition and community programmes.

We continue to host a curatorial intern from Winchester College of Art who assists with our Open Open exhibition and our graduate programme exhibition.

Equality and Diversity

Diversity

The CAS team is committed to improving access to the arts for all people. Responses from our annual survey showed that staff, contractors and volunteers come from a mix of backgrounds. In 2024/5 our records show a majority of female staff, contractors and volunteers in the age bracket between 18-74, with the majority of paid artists and staff being 18-34. Our organisation is a supportive environment for artists/staff who identify as being neurodivergent. We will continue to work with our staff, contractors, volunteers and visitors in developing programmes that reflect their needs and offer an inclusive environment where everyone can feel safe and comfortable.

Neurodivergence Programme

Since 2022 CAS has developed its offering for neurodivergent creatives. It ran several workshops with neurodivergent people in partnership with Jon Adams and Flow Observatorium to identify the need and draft a policy which was developed and adopted in 2022. An easy read version has been available on the website since 2023.

The first stage in our programme implementation was the infusion of the support of neurodivergent people throughout CAS' existing programmes and projects. This has resulted in focusing our National Saturday Club Programme on neurodivergent young people and our offer to parents of neurodivergent children for places in our Kids Club and Home Ed programme.

Our Communities

Andover has some of the most deprived neighbourhoods in Hampshire (lowest 20-30% nationally). As a socially-engaged arts organisation this creates many opportunities for CAS to have a positive impact. Despite being a relatively wealthy borough, there are pockets of high deprivation in Andover, surrounded by wealthy villages and suburbs.

Progress Summary

2024/25, like the year that preceded it, was marked by change. It is with great pleasure that we report huge progress in the delivery of our plans despite much change in our staffing and venues and associated pressures.

In 2022 the Board, staff, stakeholders and our artists all contributed to our strategy (2022-2027) which is based on three themes: place, people and programmes.

Place

By excelling as a centre for contemporary visual arts in Andover, Test Valley and North Hampshire we offer people within our communities the opportunity to engage in high quality creative activities and great art.

- The Chapel - our main exhibition venue where we hosted solo and group exhibitions, as well as a number of Artists' 'Takeovers' in 2024/25. This was the second year of our planned exhibition programme with a number of new innovations. We continued

our new strand of ‘‘Artists’ Takeovers’ at The Chapel with our Associate Artists occupying the space for experimentation, exhibitions and events. This is a wonderful way to bring back a more experimental feel to the Chapel.

- CAS Community - much of our effort this year has gone into operating our new High Street venue, workshop and offices. We curate this as a place to engage with the community, develop skills and provide a home for all creatives, as well as our socially engaged programmes.

- We have run art residencies and have been working with partners to create opportunities to engage in art and creativity around the area: EPR (Educational Project Residency) working with Anton Junior School; Andover College hosting our joint National Saturday Club pilot; and we have been working with Yellow Brick Road Projects on our vulnerable young people’s programme; as well as working with Roche Court and Sir Harold Hillier Gardens to deliver our ESDA (emerging sculptor development award) programme.

- CAS also led the creation and development of ANCO (Andover Network of Cultural Organisations) in support of Andover’s cultural regeneration.

People

We have responded to the need of our communities and the demand for creative development, skills building, professional training, networking and collaborative project opportunities through a variety of activities which support the creative development of young and old:

- Children: in 2024/25 we offered art education through our Kids Club and Home Ed groups at CAS Community, as well as free creative sessions and skills-building courses for children of all ages at the venue. These included our free monthly family creative sessions, the free activities we offer during opening times including PAW (Public Art Window) at CAS Community and our Street Art Lab during school holidays.

- Young people: we ran our National Saturday Club pilot year in 2024/25. It offered skills-building and exposure to a range of practices for 13-16 year-olds. In addition, our teenage-focused summer camps, ArtBlast, targeted young people between ages 11 to 18 and explored youth culture.

- Emerging Artists: our graduate programme offers a studio space and a chance to teach Year 4 children at a local primary school over 10 sessions. Both our graduates and the Year 4 children then have the opportunity to put on a joint exhibition at our Chapel gallery. Our ESDA programme targeted emerging sculptors. It offered both mentoring and a residential development course, as well as a final show at Sir Harold Hillier Gardens in Romsey.

- Professional Artists: Our Associates Programme and Membership is offering a growing range of opportunities, from networking and ‘Chapel Takeovers’, to group exhibitions and professional development.

Programmes

2024/25 gave us a chance to develop our three main programmes through individual projects, but also through integration into our day-to-day activities. We have learned and fine-tuned our approach:

- Social Prescribing: we secured funding to continue our Social Prescribing work working closely with our local Primary Care Network (PCN) and are developing different ways in which we can fund and offer a safe creative space for those in need.

- Neurodivergence Programme: this programme developed by building neurodivergent themes into some of our courses and thus using existing structures and funds to meet our aim. Our National Saturday Club targets neurodivergent young people and we have now established a Home Ed group which enables those in home education, many of whom are neurodivergent, access to art education outside their home.

- Vulnerable young people:

    - The CAS National Saturday Club targets those who are neurodivergent and/or from disadvantaged backgrounds, often with high anxiety delivered extended sessions (21 in total) in 2024/25. By working with Andover College, which hosts the club, it allows the young people to familiarise themselves with the College and we hope that this will allow them to manage the transition to Sixth Form much more easily..

    - In 2024 we ran a summer camp at Smannell Skatepark in Andover. This was an opportunity for young people to come together and work with a graffiti artist, Kezia Hoffman, creating some wonderful pieces of art. The key to this programme is that we go where the most vulnerable young people are. We also work with a local charity, Yellow Brick Roads Project, who work with the most vulnerable young people, offering mentoring schemes. They provide youth workers and safeguarding oversight for these projects. We engage the young people in exciting creative activities whilst the youth workers build relationships which last beyond the summer camp.

Our Impact

We are committed to measuring our success by using the following outcomes:

- Improved health and wellbeing
- Increased skills for artists of all ages
- Increased access to art in Andover

CAS measures impact through a range of systems. Attendance records are kept, and participants are asked for feedback. We also run surveys to analyse our local audience in more detail.

This report highlights the progress and the great work CAS' staff, its artists and a growing number of volunteers, as well as our trustees, have delivered during 2024/25. We would like to thank them all, as well as our partners, for enabling us to deliver our mission.

Our audiences

In 2024/25 we have been able to engage many more people in creative activities, both at our spaces and in the community, through town centre events - especially through our new CAS Community venue, which opened in September 2023 - spanning 2800 people, running 139 individual events and courses in 2024/25, a huge increase on previous years.

Our exhibitions have also steadily shown an increase in attendance with 9637 attendances over 21 weeks of exhibitions.

Fundraising:

Our programmes are funded through a variety of sources - Arts Council England, Garfield Weston, D'Oyly Carte, Hampshire County Council, Test Valley Borough Council and Whitchurch Children's Festival. We are grateful for this support which allows us to have positive impact for our communities

Activities in 2024/25

The Chapel Gallery - Exhibition Programme:

The Chapel is our main residency and exhibition venue, bringing high quality exhibitions and events to Andover. Exhibition entry remains free to everyone and, as it is no longer a mixed use space, we are able to open it more often to the public to engage in great art. The most recent addition to our exhibition schedule is our Artist Takeover series where Associate Artists are able to use the space for experimenting or exhibiting with only one condition: they open to the public for a couple of days during their takeover period.

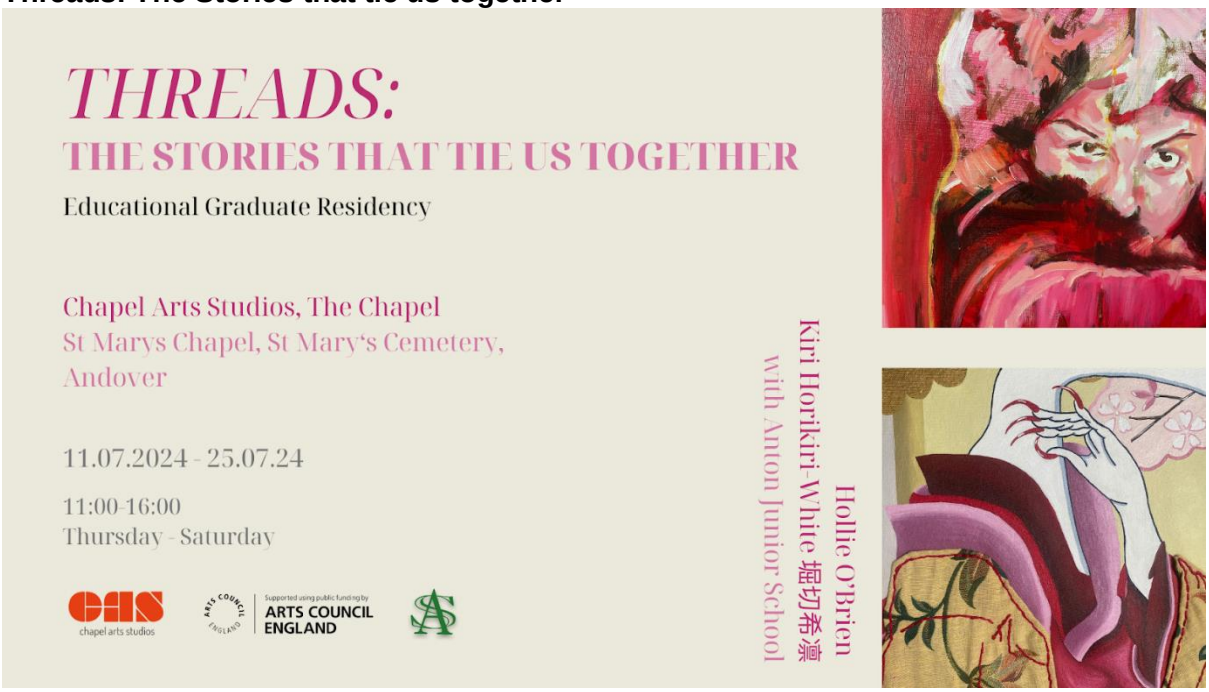
The Open Open 2024:

The Open Open 2024 exhibition *Seeing Red* ran for six weeks, with 227 visitors attending in total throughout the six weeks. 86 Artists applied to be part of the exhibition from a wide range of mediums and a wide geographical spread.

The Open Open is a key part of our programme bringing us into contact with a wide range of artists and creating a platform for Andover to play a role on the regional cultural stage.



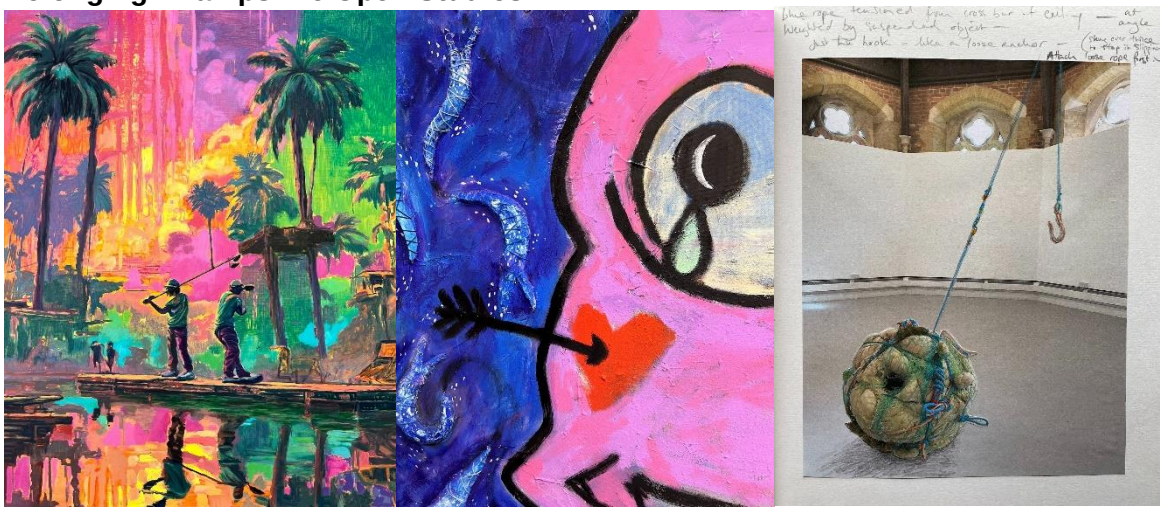
Threads: The Stories that tie us together



This was the culmination of our graduate residency at Anton Junior School in Andover and involved our graduates, Kiri Horikiri-White and Hollie O'Brien exhibiting their work with the work produced over the previous few weeks by around 60 pupils.

Hollie and Kiri were supported by Freya (Xinyue), our curatorial intern from WSA.

Belonging - Hampshire Open Studios:



This was our annual Associate Artists Exhibition curated to coincide with Hampshire Open Studios. The combination of both ensured that we maximised visitor numbers. This year we had 14 Associate Artists exhibiting.

Expressions in Clay - Chris Bramble







Chris Bramble has dedicated his life to the art of ceramics, both as a creator and a teacher. This exhibition showcased diverse clay types and techniques, influenced by the rich tapestry of cultures and life experiences. From figurative to abstract forms, each piece reflected social, political, and personal perspectives, capturing the spirit of clay.

Expressions in Clay invited viewers to experience these reflections and to connect with the multifaceted layers of his work.

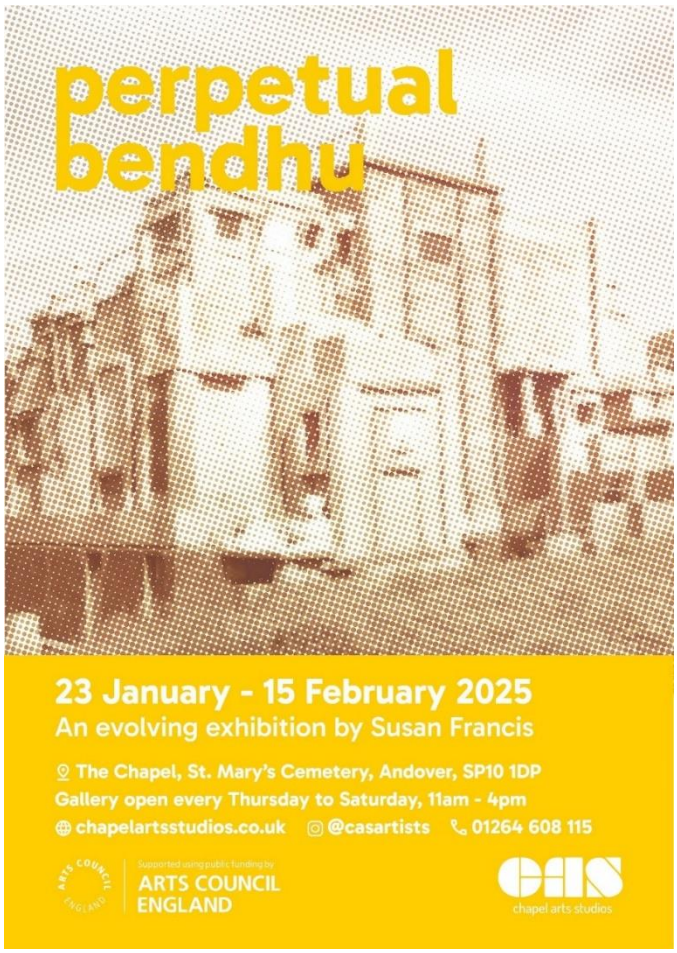
Chris graduated from The Glasgow School of Art. The contrast of his African heritage and European upbringing led to Chris's warm, contemporary style, combining African forms and culture with modern techniques.

In 1985, Chris moved to Zimbabwe where he was influenced by methods of colloquial stone sculpture; he learned processes of carving serpentines and verdites, translating these new forms and techniques to his ceramic work.

Returning to London and gaining his masters in sculpture and multimedia at Westminster university, Chris then went on to set up his own studio in 1988. His ceramics are inspired by life, harmony, rhythm and dance and influenced by the people around him; their spirit and heartbeat are captured in his meditative process as he documents hidden aspects of today's black culture.

This exhibition ran for 2 weeks attracting 132 visitors.

Perpetual Bendhu", a continually evolving exhibition by multidisciplinary artist, Susan Francis



Perpetual Bendhu was an evolving installation by multidisciplinary artist and curator, Susan Francis MRSS. Inspired by the imagined interior of the extraordinary Bendhu House on the cragged Northern Irish Antrim coastline, this exhibition explored Susan's own dream-like vision of Bendhu, and its strange and fantastical transformations.

The exhibition opened on 23 January and ran until 15 February 2025 attracting 162 visitors.

The Fairytale of Emotions - Faye Theocharous





A series of oil paintings by artist Faye Theocharous at The Chapel Gallery in Andover from Thursday 20 March until Saturday 19 April 2025.

Faye's chimerical Surrealist style, bold use of colour, combination of charged subjects and relatable references simultaneously blend the dream and the nightmare. As well as exploring the feelings evoked by her own childhood with personal depictions of lived experiences and recollections, Faye touches on the heavier themes of corruption, politics and disasters which have taken place in recent memory in her native Greece.

She graduated from the Athens School of Fine Arts, and primarily works with oil on canvas. Faye has exhibited her work in numerous galleries across Greece, as well as in several exhibitions in the UK. Additionally, she has collaborated on projects in Spain and Hungary, and this spring, she will participate in an exhibition in Tokyo. Faye lives in London.

Workshops and Creative Activities:

World Street Party and Pot Luck Art



This project which culminated in the creation of large community created banners for the World Street Party started with an event called Pot Luck Art at the Andover Cultural Sharing Forum where Hannah Cantellow asked people to share their stories, memories and what they love about Andover and its people. The sharing forum created a wonderful series of words and drawings under various headings which were then translated into large banners.

These banners were further developed and coloured in during consecutive Fridays and Saturdays at CAS Community where everyone worked together to finalise the banners for hanging at the Street Party.

Street Art Lab

During the summer holidays and on sunny days we took over the front of the shop on the High Street for creative activities, including chalk painting on the pavement and other drawing activities. We have a large movable display board which we roll out into the High Street and where children can display their artwork.

The Beach



We created a giant sandpit (The Beach) at 65 High Street, bringing the beach to Andover. This activity was extremely popular during the summer holidays and every day we had children playing in the sand and using sticks and stones to draw and create patterns in the sand.

Artist Workshops:

We worked with a range of artists to develop a programme of participatory activities:

- Introduction to Copperfoiling.
- Introduction to Silver Clay.
- Painting with Purpose and not Perfection: this was a class for 9-12 year olds run during the summer holidays to explore different painting techniques and how the 7 elements of art can inspire some wonderful art.
- A Day of Life Drawing.
- Rapid Sketching with Pen and Watercolour
- CaptureCraft: Mastering Mobile Photography
- Painting with Purpose but not Perfection. Adult course.
- Expressions in Clay with Chris Bramble: This was a unique opportunity to learn about and create white earthenware ceramic artwork inspired by ideas of the future and culture under the expert guidance of Chris Bramble and in parallel with his exhibition at The Chapel.
- Evening Silver Clay Pendant Workshop: this was an extremely popular workshop and was oversubscribed. It was an evening course allowing people to learn new skills with tutor Jo Richards of Faye Benjamin Jewellery.
- For Halloween we ran our Glow Cave again, using UV paints in a dark room at CAS Community. This is the third time we ran this event with huge numbers and success.
- Amanda Kane-Smith, local story teller, is becoming a staple at CAS Community, combining storytelling with crafts. Multiple events.
- 'CAS Kids: this is a weekly after school club which is going from strength to strength with termly rather than drop-in bookings now which makes this a profitable course. We have a waiting list now.
- CAS Home Ed: during this quarter we ran this course every other week and by the end of the term it was full with a waiting list, thus enabling us to take termly payments rather than drop-in payments, making this course also financially sustainable.
- We worked with Andover College to provide a drop-in, self directed art session for learning disability adults every Wednesday for one hour during term time. This allows participants to leave the College environment and engage in a community setting which they enjoy a great deal.
- Our adult life drawing classes are developing from weekly to half day or day courses, following requests from participants. We have been building our bank of life models from across Hampshire and beyond, and we are also increasing our variety of teachers allowing participants to build their expertise and knowledge from diverse sources.
- Our Home Ed Art Classes were very popular working with families outside mainstream schooling to access art lessons.

- CAS Community - We offered free activity tables in the front of the shop at all times, Wednesdays to Saturdays, 10.00 am to 4.00 pm. These were often linked to our monthly theme and window display as well as our monthly 'Family Art Fun' activity.

National Saturday Club

In 2024/ 25 we continued to deliver the National Saturday Club, with sessions at Andover College. The Club focused on the most vulnerable young people by working with partner organisations such as Kids On Track. By locating this Club at Andover College, we ensure that the young people get used to the college environment and therefore transition to Sixth Form more easily.

A Fest

During A Fest in Andover's Market Square, CAS provided a free drop-in creative arts workshop for young people and their families.

Four Fun Fridays

Every year CAS works in collaboration with Test Valley Borough Council to provide free visual arts activities during Four Fun Fridays. In 2024/25 we participated in all four Fridays working with nearly 500 children and families.

ArtBlast

ARTblast summer camps took place in two locations this year: Ludgershall, Wiltshire and Smannel Skatepark in Andover. Kezia Hoffman, graffiti artist, worked with the young people, engaging them in fun and creative activities whilst youth workers from Yellow Brick Road Projects were able to build relationships with the most vulnerable young people. The theme this year was 'Memories' and young people from the age of 11 years - 18 years took part in the activities. This year in Ludgershall the young people were able to paint their own skate ramps.

EPR (Educational Project Residency) Programme

This year we offered the graduate residency to two artists: Hollie O'Brien and Kiri Horikiri-White. They worked in collaboration with each other and Anton Junior School in Andover to provide 10 sessions with Year 4 students. The theme this year was Alfred the Great and Hollie and Kiri decided to explore storytelling through art with the children. This resulted in a wonderful series of paintings.

Kiri and Hollie worked with Xinyue Zhang, our curatorial intern from Winchester School of Art, to put together an exciting exhibition at the Chapel that showed both Hollie and Kiri's work, as well as that of the children.

CAS Associate Artists

During 2024/25 we continued to offer an Associates' Programme aimed at supporting working artists. The programme offers:

- Networking, social events and away days.

- A group exhibition, as part of Hampshire Open Studios.
- Professional Development events.
- Several associates applied and were selected for the Open_Open.
- Paid Opportunities
- CAS Associates Drive, with a library of documents and recordings.
- Takeovers in the Chapel space.

CULTURAL DEVELOPMENT IN ANDOVER

As an NPO, CAS has a responsibility to participate in and facilitate the cultural regeneration of Andover, and to support cultural provision for all.

ANCO (Andover Network of Cultural Organisations)

Initiated in 2022, the network is an Andover-wide collaborative of cultural organisations and events. With representation from the Council, the theatre, the library, the college, the museum and CAS as a core group and with CAS' executive director chairing the group, ANCO has been driving a more coordinated approach to programme development across the organisations, resulting in various events, trails and projects. The network meets every other month and discusses potential joint projects. It is also an opportunity for CAS to brief other network members on future activities and projects with options to collaborate.

ENVIRONMENTAL ACTION

During 2024/25 we continued to implement our Environmental Action Plan. At The Chapel, and CAS Community, we incorporated environmental awareness into our programming and general business practice.

CAS PLAN FOR 2025-2026

We are focused on delivery of our plans and NPO objectives. Our specific focus areas for 2025/26 are as follows:

- We have successfully recruited a new Director who will develop our vision, activity and staffing structure (including filling any other vacant roles).
- Develop strong links between the strands of the programme.
- Explore new locations for participation work previously held in the High Street premises.
- To deliver a high quality exhibition programme, free of charge to our audiences.
- Increasingly work with other cultural venues in and around Andover and the Test Valley to increase the impact of CAS on culture in the area.
- Learn from our existing programmes - to ensure that great art is made available to a wide range of people.
- Develop our fundraising plans to generate more income.
- To develop our Associate Artists' Programme to ensure it is of value to the range of artists it is made up of.

FINANCE

During 2024/25 our finance systems were managed by K Hams Bookkeeping and all our financial information is recorded online via Xero.

Our main expenditure is our staffing budget followed by the costs associated with delivering exhibitions, the associate programme and participation programme.

Our risk register is updated regularly and reported quarterly to the Board with an associated finance and director's report.

Income

Income remains heavily reliant on grant funding (98%), with 85% of total income coming from Arts Council England (ACE), with whom we have National Portfolio status. This status guarantees CAS income to March 2026. It looks probable that there will be an additional year of NPO funding which will take us to March 2027 before we need to reapply to remain an NPO for the following 3 years (all NPO's have to do this. We were also successful in obtaining additional funding mainly unrestricted funds) for specific project work (including funding for Social Prescribing work which will take place in 2025/26). This includes charitable activities and local authority grants.

Funds

Sculpture fund
Upon further examination of the grant documentation, it was concluded that the Sculpture Fund represents a designated reserve, not a restricted fund and therefore was transferred in the year.

Harrison Memorial Project
Funds set aside for events in memorial in future years.

The Social Prescribing (D'Oyly Carte)
A 4-week pilot to create a sustainable socially prescribed workshop series to support people with mental health challenges and associated addiction and anxiety disorders.

Garfield Weston

- Supporting our new town centre facility enabling a range of over 60 events and outreach.
- Art programmes in the communities of Test Valley and North Hampshire supporting the development of young people and aspiring artists.
- CAS Artist in Residence programme, bringing professional artists from across the UK to produce a targeted engagement programme reaching a wide demographic.
- 6-8 art exhibitions per year.
- Supporting educational programmes in schools.

Earned Income

Our earned income is largely associated with workshops, ticketed events, the associate scheme and artwork sales. The decision to close our High Street space at the end of 2024/25 is likely to impact sales for participatory activity whilst we seek an alternative space.

Expenditure

Staffing - There was significant change within the year in the staffing team which makes comparison with previous years difficult. In the next financial year we anticipate this stabilising.

Legal fees - these relate to the costs incurred for the Community Space at 65 High Street, Andover.

Current Assets

The bulk of the current assets is the bank balance which remains buoyant mostly due to the retention of the Designated Fund and accumulated reserves.

Reserves Policy

CAS, with its trustees, have established a reserves policy of building sufficient reserves to sustain the organisation for at least the next twelve months.

Partners 2024/25

Test Valley Borough Council, Andover Museum, Yellow Brick Road Projects, Andover Primary Care Network, Friends of the Garden, Andover Vision, Unity Arts Studio, Anton Junior School, Hampshire County Council/Sir Harold Hilliers Gardens and Arboretum and Roche Court.

Funders 2024/25:

Arts Council England
Garfield Weston Foundation
D'Oyly Carte Charitable Trust
Test Valley Borough Council

RISKS

With the decision to close the Community Space at 65 High Street we need to find a new sustainable home for this element of our work.

Staff: It has been a turbulent year in terms of staffing. CAS is already a small team, and this has been depleted for most of the year. Remaining staff have worked under considerable pressure with commendable dedication. This will need to be resolved in the next financial year.

Chapel Maintenance: The Chapel is continuing to show increased need of maintenance. The heating and kitchen needs replacing and there are signs of potential issues with both the roof and the walls. We are also keen to ensure that we develop the environmental sustainability of the space by making changes which lower our carbon footprint.
Costs: Utilities and other costs are still high, as per the national picture. Development of our building, including lower power options, such as LED lighting will help to minimise this risk. To minimise the financial risk CAS is continually reviewing its costs.

TRUSTEES

Kay May, Chair (appointed 25/05/2021)
David Drew, Trustee (appointed 20/11/2024
Charlotte Marchant, Trustee (resigned 28/04/2025)
Jon Adams, Trustee (appointed 27/11/2022)
Ronda Gowland - Pryde, Trustee (appointed 27/11/2022)
Craig Wadham, Trustee & Vice Chair (appointed 23/01/2024)
Ruthie Rolfe-Tarrant, Trustee & Treasurer (appointed 22/11/2022) (resigned 29/11/2025)
Liz Johnston, Trustee (appointed 29/10/2024)
Tony Spencer, Trustee (appointed 29/10/2024)
Yinnon Ezra, Trustee (retired 30/11/2024)

RECRUITMENT AND APPOINTMENT OF TRUSTEES

In accordance with the Governing Document, the trustees are responsible for appointing new trustees to the board. New trustees are appointed where they have the necessary skills to contribute to the charity and the organisation's management and development.

INDUCTION AND TRAINING OF NEW TRUSTEES

There is a trustee role outline which each new trustee receives. An induction pack is sent to new trustees including conflicts of interest information and forms, as well as a confirmation of suitability to be a trustee.
Introductory calls are arranged for new trustees with members of staff and the chair.

GOVERNING DOCUMENTS

The charity is controlled by its governing document, its memorandum and articles of association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.
In the event of winding up the company, the liability of the members is limited to a sum not exceeding £1 each.

GOVERNANCE

SENIOR MANAGEMENT TEAM

Susanne Hasselmann, Executive Director (appointed May 2021)
Hannah Cantellow, Interim Director (from April 2024)
Kathryn Hams, Finance Manager (appointed July 2024)

DECISION MAKING

The trustees make all strategic decisions and support the staff to carry out these decisions. The Board appoints the directors, and a Board member attends interviews of all senior management positions. All other staff appointments are made internally.

The Board also approves all major suppliers based on staff recommendations and market tested price comparisons unless they have been approved in the budget. In this case the decision is made by relevant staff members. There is a purchasing finance policy in place to ensure best value for money and transparency in purchasing decisions. Comparative quotes should be sought for any expenditure above £500. All capital expenditure between £150 (net of VAT) and £1,500 must be authorised by the Executive Director. All capital expenditure over £1,500 to be approved by the Board or at least two trustees of the Board with notification to the Board.

All payments are added to the bank system by the Finance Manager. Subsequently they are authorised and checked by the Executive Director and authorised by at least one trustee. In most cases this is the chair, the vice chair or the treasurer.
The day to day running of the organisation is delegated to the executive director. Based on limited staff numbers there is no requirement for a formal structure for pay scales at Chapel Arts Studios. The organisation is growing and salaries are set in line with market forces and local averages and are reviewed annually.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The corporate risk register is reviewed formally every quarter as part of the Board meetings.

FUNDRAISING AND FINANCIAL SUSTAINABILITY

CAS is still reliant on NPO grant monies which makes up the majority of its funding.
CAS is committed to diversifying its income streams to ensure future sustainability. To achieve this, CAS has developed an overarching fundraising plan. CAS very much sees the diversification of its fundraising as part of its future income generation.
Financial management of the business is the responsibility of the finance manager and the executive director. Individual budget lines and staff budgets are agreed. Every expenditure is reviewed and tested and quarterly budget meetings were agreed with staff. Financial controls within the organisation will continue to be reviewed and improved where necessary.

TRUSTEES RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Chapel Arts Studios for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

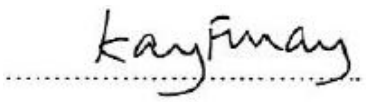
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's examiner is unaware; and,
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the examiner is aware of that information.
- The Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 39: Public benefit: running a charity

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES



KAY MAY
Chair of the board of Trustees
CHAPEL ARTS STUDIOS

DATE: 17th December 2025

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2025

Independent Examiner's Report to the Trustees of Chapel Arts Studios ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2025.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:  Dated: 17th December 2025

Xeinadin South East Limited

Suite 2 Healey House
Dene Road
Andover
Hampshire
SP10 2AA

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Income from:					
Donations and legacies	3	**161,637**	**13,500**	**175,137**	*167,043*
Charitable activities	4	**7,236**	**-**	**7,236**	*6,155*
Other trading activities	5	**4,428**	**-**	**4,428**	*3,198*
Investments	6	**247**	**-**	**247**	*281*
Total income		**173,548**	**13,500**	**187,048**	*176,677*
Expenditure on:					
Raising funds	7	**6,614**	**-**	**6,614**	*-*
Charitable activities	8	**176,162**	**5,284**	**181,446**	*188,252*
Total expenditure		**182,776**	**5,284**	**188,060**	*188,252*
Net (expenditure)/income		**(9,228)**	**8,216**	**(1,012)**	*(11,575)*
Transfers between funds	18	**12,727**	**(12,727)**	**-**	*-*
Net movement in funds		**3,499**	**(4,511)**	**(1,012)**	*(11,575)*
Reconciliation of funds:					
Total funds brought forward		**130,556**	**15,158**	**145,714**	*157,289*
Net movement in funds		**3,499**	**(4,511)**	**(1,012)**	*(11,575)*
Total funds carried forward		**134,055**	**10,647**	**144,702**	*145,714*

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 26 to 43 form part of these financial statements.

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)
REGISTERED NUMBER: 11307517

BALANCE SHEET
AS AT 31 MARCH 2025

	Note		2025 £		*2024 £*
Fixed assets					
Tangible assets	14		**5,216**		*6,250*
			5,216		*6,250*
Current assets					
Debtors	15	**40,869**		*7,257*	
Cash at bank and in hand		**110,227**		*142,587*	
		151,096		*149,844*	
Current liabilities					
Creditors: amounts falling due within one year	16	**(11,610)**		*(10,380)*	
Net current assets			**139,486**		*139,464*
Total assets less current liabilities			**144,702**		*145,714*
Net assets			**144,702**		*145,714*
Total net assets			**144,702**		*145,714*
Charity funds					
Restricted funds	18		**10,647**		*15,158*
Unrestricted funds	18		**134,055**		*130,556*
Total funds			**144,702**		*145,714*

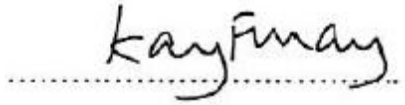
The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Kay May
Chair
Date: 17th December 2025

The notes on pages 26 to 43 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1. General information

The charitable company is an individual private charity limited by guarantee incorporated in England and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charitable company in the event of liquidation.

The address of its registered office is: Ellen House, 33 London Street, Andover, SP10 2NU

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Chapel Arts Studios meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following specific policies are applied to particular categories of income:

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Donations and legacies
Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charitable company is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year-end are accounted for in income and accrued income in debtors.

Donated services and facilities are included at the value to the charitable company where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charitable company earns the right to consideration by its performance.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

2. Accounting policies (continued)

2.3 Expenditure (continued)

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable
Grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. In the case of an unconditional grant offer, this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grant awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to the grant is outside the control of the Trust.

Raising funds
Cost of generating funds comprise the costs associated with attracting voluntary income, the management of investments and the costs of trading for fundraising purposes.

Charitable activities
Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Irrecoverable VAT
Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

2. Accounting policies (continued)

2.5 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Long-term leasehold property	-	33%	straight line
Original artwork	-		not depreciated
Furniture, fittings and equipment	-	20%	straight line
Office equipment	-	33%	straight line
Art equipment	-	33%	straight line

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.9 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.10 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2. Accounting policies (continued)

2.11 Redundancy and termination payments

Redundancy and termination costs are recognised as an expense in the Statement of Financial Activities and a liability on the Balance Sheet immediately at the point the Charity is demonstrably committed to either: terminate the employment of an employee or group of employees before normal retirement date; or provide termination benefits as a result of an offer made in order to encourage voluntary redundancy. The Charity is considered to be demonstrably committed only when it has a detailed formal plan for the termination and is without realistic possibility of withdrawal from the plan.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Donations	245	-	**245**	*189*
Grants	161,392	13,500	**174,892**	*166,854*
	161,637	13,500	**175,137**	*167,043*
Total 2024	*164,243*	*2,800*	*167,043*	

4. Income from charitable activities

	Unrestricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Workshops	7,236	**7,236**	*6,054*
Event ticket sales	-	**-**	*101*
	7,236	**7,236**	*6,155*
Total 2024	*6,155*	*6,155*	

5. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Associate fees	2,424	**2,424**	*2,414*
Product sales	364	**364**	-
Sale of art	1,640	**1,640**	*784*
	4,428	**4,428**	*3,198*
Total 2024	*3,198*	*3,198*	

6. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Interest received	247	**247**	*281*
Total 2024	*281*	*281*	

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Fundraising consultancy	6,435	**6,435**	-

Other trading expenses

	Unrestricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Stock purchase for resale	179	**179**	-

8. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	*Total 2024 £*
Socially engaged art workshops and exhibitions	176,162	5,284	**181,446**	*188,252*
Total 2024	*168,814*	*19,438*	*188,252*	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

9. Analysis of expenditure by activities

	Activities undertaken directly 2025 £	Support costs 2025 £	Total funds 2025 £	*Total funds 2024 £*
Socially engaged art workshops and exhibitions	112,328	69,118	**181,446**	*188,252*
Total 2024	*168,650*	*19,602*	*188,252*	

9. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Socially engaged art workshops and exhibitions 2025 £	Total funds 2025 £	*Total funds 2024 £*
Staff costs	67,678	**67,678**	*98,679*
Depreciation	-	**-**	*3,327*
Project costs	24,495	**24,495**	*36,981*
CAS community 65	8,907	**8,907**	*11,915*
Curatorial support	1,355	**1,355**	*-*
Contract Artist fees	5,805	**5,805**	*-*
Bad debt write off	(1,500)	**(1,500)**	*908*
Rent and rates	-	**-**	*114*
Light, heat and power	-	**-**	*3,696*
Entertainment	-	**-**	*393*
Repairs and maintenance	-	**-**	*360*
Computer software and maintenance costs	2,850	**2,850**	*7,465*
Cleaning	-	**-**	*157*
Marketing & graphic design	2,738	**2,738**	*4,445*
Bank charges	-	**-**	*210*
	112,328	**112,328**	*168,650*
Total 2024	*168,650*	*168,650*	

9. Analysis of expenditure by activities (continued)

Analysis of support costs

	Socially engaged art workshops and exhibitions 2025 £	Total funds 2025 £	*Total funds 2024 £*
Staff costs	29,006	**29,006**	-
Depreciation	1,414	**1,414**	-
Subscriptions	50	**50**	*280*
Finance manager fees	11,315	**11,315**	*9,448*
Recruitment expenses	-	**-**	*378*
Consultancy	2,622	**2,622**	-
Training costs	78	**78**	*784*
Water rates	198	**198**	-
Light, heat and power	1,953	**1,953**	-
Insurance	388	**388**	*1,529*
Repairs and maintenance	2,414	**2,414**	*1,045*
Broadband, internet and fax	956	**956**	*1,303*
Computer software and maintenance costs	6,649	**6,649**	-
Printing, postage and stationary	1,348	**1,348**	*1,485*
Sundry expenses	621	**621**	*176*
Bad debts written off	5,442	**5,442**	-
Travel and subsistence	334	**334**	*78*
Entertainment	60	**60**	-
Bank charges	429	**429**	-
Governance costs	3,841	**3,841**	*3,096*
	69,118	**69,118**	*19,602*
Total 2024	*19,602*	*19,602*	

Work has been undertaken to ensure the split between direct and support costs accurately reflects the substance of the charity's activities, in line with the Charities SORP (FRS 102) 2019. Costs have been re-apportioned to provide a fairer reflection of how resources are used. The comparatives have not been adjusted.

10. Independent examiner's remuneration

	2025 £	*2024* *£*
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	**1,600**	*1,550*
Fees payable to the Charity's independent examiner in respect of:		
All other services not included above	**1,200**	*1,210*

11. Staff costs

	2025 £	*2024* *£*
Wages and salaries	**93,337**	*95,321*
Social security costs	**373**	*924*
Contribution to defined contribution pension schemes	**2,974**	*2,434*
	96,684	*98,679*

The average number of persons employed by the Charity during the year was as follows:

	2025 No.	*2024* *No.*
	9	*7*

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charitable company comprise the trustees and the management team. The total employee benefits of the key management personnel of the charitable company were £44,044 (2024: £28,913).

12. Trustees' remuneration and expenses

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the Charity. One or more Trustees were paid for Curatorial and Consultancy support (Prior year: Technician work and Artist residencies). No Trustees were remunerated solely for their roles as Trustees. The value of Trustees' remuneration and other benefits was as follows:

		2025 £	*2024* *£*
Tony Spencer	Fees paid	**-**	*2,797*
Charlotte Marchant	Fees paid	**1,355**	-

During the year ended 31st March 2025, general expenses totalling £nil were reimbursed or paid directly to Trustees *(2024 - £nil to Trustee).*

13. Taxation

The Charitable Company is a registered charitable company and is therefore exempt from taxation.

14. Tangible fixed assets

	Long-term leasehold property £	Fixtures and fittings £	Office equipment £	Other fixed assets £	Total £
Cost or valuation					
At 1 April 2024	**3,180**	**2,983**	**5,340**	**6,913**	**18,416**
Additions	**-**	**-**	**-**	**380**	**380**
At 31 March 2025	**3,180**	**2,983**	**5,340**	**7,293**	**18,796**
Depreciation					
At 1 April 2024	**406**	**2,301**	**3,945**	**5,514**	**12,166**
Charge for the year	**925**	**136**	**279**	**74**	**1,414**
At 31 March 2025	**1,331**	**2,437**	**4,224**	**5,588**	**13,580**
Net book value					
At 31 March 2025	**1,849**	**546**	**1,116**	**1,705**	**5,216**
At 31 March 2024	*2,774*	*682*	*1,395*	*1,399*	*6,250*

15. Debtors

	2025 £	*2024 £*
Due within one year		
Trade debtors	**183**	*5,352*
Prepayments and accrued income	**3,770**	*1,905*
Grants receivable	**36,916**	*-*
	40,869	*7,257*

16. Creditors: Amounts falling due within one year

	2025 £	*2024 £*
Bank overdrafts	**40**	*-*
Trade creditors	**4,347**	*6,257*
Wages payable	**1,112**	*-*
Pension fund loan payable	**787**	*519*
Other taxation and social security	**81**	*804*
Accruals and deferred income	**5,243**	*2,800*
	11,610	*10,380*

17. Pension scheme

The charity operates a defined contribution pension scheme. During the year the charity contributed £2,382 (2024 - £2,434).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

18. Statement of funds

Statement of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Unrestricted funds					
Designated funds					
Community space fund	**10,821**	**-**	**(10,821)**	**-**	**-**
Sculpture fund	**-**	**-**	**-**	**12,727**	**12,727**
	10,821	**-**	**(10,821)**	**12,727**	**12,727**
General funds					
General Funds - all funds	**119,735**	**173,548**	**(171,955)**	**-**	**121,328**
Total Unrestricted funds	**130,556**	**173,548**	**(182,776)**	**12,727**	**134,055**
Restricted funds					
Sculpture fund	**12,727**	**-**	**-**	**(12,727)**	**-**
Harrison Memorial Project	**2,431**	**-**	**-**	**-**	**2,431**
The Social Prescribing	**-**	**3,500**	**(105)**	**-**	**3,395**
Garfield Western grant	**-**	**10,000**	**(5,179)**	**-**	**4,821**
	15,158	**13,500**	**(5,284)**	**(12,727)**	**10,647**
Total of funds	**145,714**	**187,048**	**(188,060)**	**-**	**144,702**

18. Statement of funds (continued)

Sculpture fund
Upon further examination of the grant documentation, it was concluded that the Sculpture Fund represents a designated reserve, not a restricted fund and therefore was transferred in the year.

Harrison Memorial Project
Funds set aside for events in memorial in future years.

The Social Prescribing (D'Oyly Carte)
A 4-week pilot to create a sustainable socially prescribed workshop series to support people with mental health challenges and associated addiction and anxiety disorders.

Garfield Weston
Supporting our new town centre facility enabling a range of over 60 events and outreach.
Art programmes in the communities of Test Valley and North Hampshire supporting the development of young people and aspiring artists.
CAS Artist in Residence programme, bringing professional artists from across the UK to produce a targeted engagement programme reaching a wide demographic.
6-8 art exhibitions per year.
Supporting educational programmes in schools.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

18. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2023 £	*Income* £	*Expenditure* £	*Balance at 31 March 2024* £
Unrestricted funds				
Designated funds				
Community space fund	*43,498*	*-*	*(32,677)*	*10,821*
General funds				
General Funds - all funds	*81,995*	*173,877*	*(136,137)*	*119,735*
Total Unrestricted funds	*125,493*	*173,877*	*(168,814)*	*130,556*
Restricted funds				
Sculpture fund	*31,796*	*-*	*(19,069)*	*12,727*
Harrison Memorial Project	*-*	*2,800*	*(369)*	*2,431*
	31,796	*2,800*	*(19,438)*	*15,158*
Total of funds	*157,289*	*176,677*	*(188,252)*	*145,714*

19. Summary of funds

Summary of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Designated funds	**10,821**	**-**	**(10,821)**	**12,727**	**12,727**
General funds	**119,735**	**173,548**	**(171,955)**	**-**	**121,328**
Restricted funds	**15,158**	**13,500**	**(5,284)**	**(12,727)**	**10,647**
	145,714	**187,048**	**(188,060)**	**-**	**144,702**

Summary of funds - prior year

	Balance at 1 April 2023 £	*Income £*	*Expenditure £*	*Balance at 31 March 2024 £*
Designated funds	*43,498*	*-*	*(32,677)*	*10,821*
General funds	*81,995*	*173,877*	*(136,137)*	*119,735*
Restricted funds	*31,796*	*2,800*	*(19,438)*	*15,158*
	157,289	*176,677*	*(188,252)*	*145,714*

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	5,216	-	**5,216**
Current assets	140,449	10,647	**151,096**
Creditors due within one year	(11,610)	-	**(11,610)**
Total	134,055	10,647	**144,702**

20. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2024 £	*Restricted funds 2024* £	*Endowment funds 2024* £	*Total funds 2024* £
Tangible fixed assets	-	-	*6,250*	*6,250*
Current assets	-	*15,158*	*134,686*	*149,844*
Creditors due within one year	-	-	*(10,380)*	*(10,380)*
Total	-	*15,158*	*130,556*	*145,714*

21. Controlling party

The Company was controlled throughout the period and the previous by the Trustees, by virtue of the powers afforded to them by the Memorandum and Articles of Association.

CHAPEL ARTS STUDIOS

England & Wales - Charity number 1185771

Accounts

Registered number: 11307517
Charity number: 1185771

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

CONTENTS

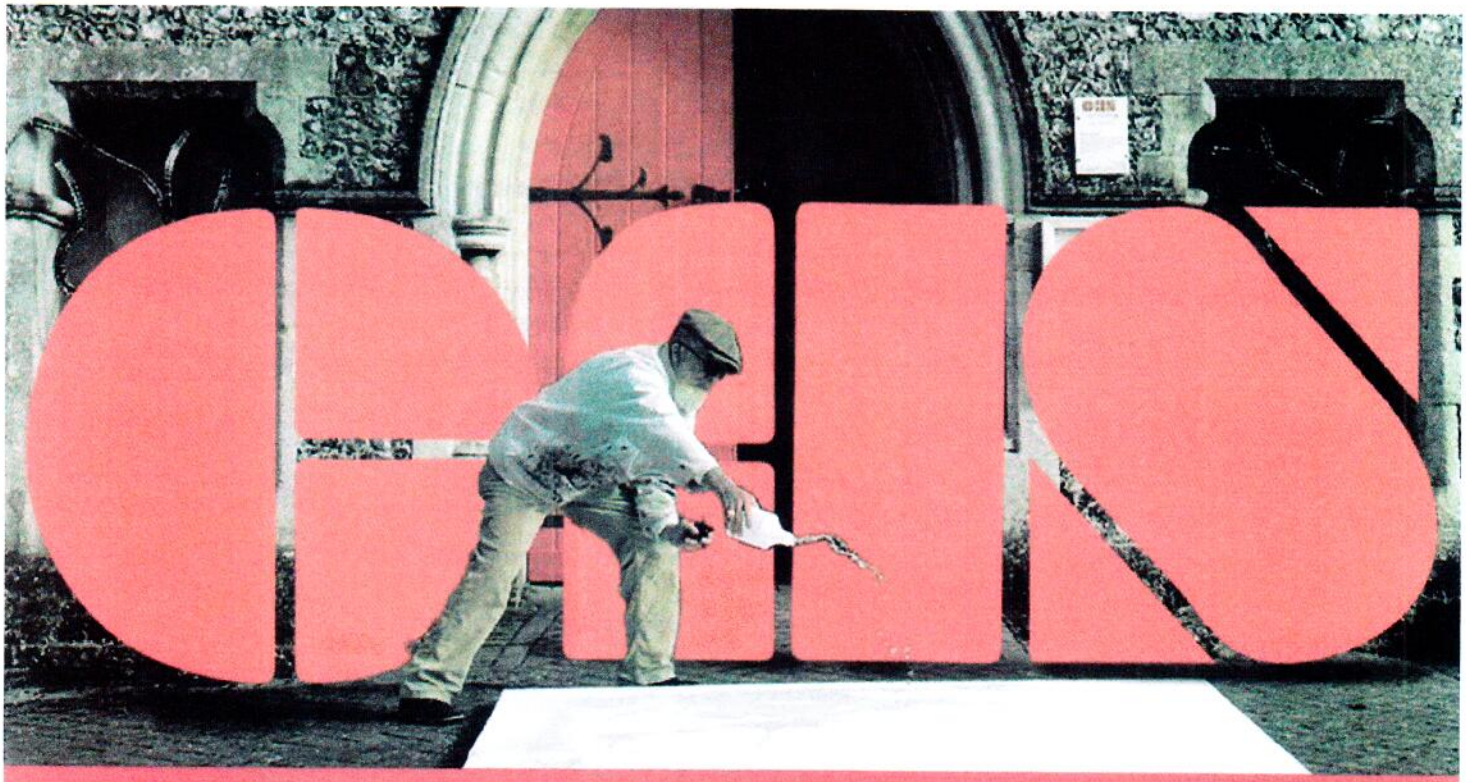
	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 26
Independent Examiner's Report	27
Statement of Financial Activities	28
Balance Sheet	29
Notes to the Financial Statements	30 - 45

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2024

Trustees	Yinnon Ezra MBE, Trustee Kay May, Chair Tony Spencer, Trustee (resigned 23 November 2023) Charlotte Marchant, Trustee Toby Benjamin Michael, Trustee (resigned 23 November 2023) Jonathon Adams, Trustee Dr Ronda Gowland-Pryde, Trustee Ruth Rolfe-Tarrant, Trustee Craig Wadman, Trustee (appointed 23 January 2024)
Company registered number	11307517
Charity registered number	1185771
Registered office	Office 5 Pelican Court New Street Andover Hampshire SP10 1DR
Independent Examiner	Xeinadin South East Limited Suite 2 Healey House Dene Road Andover Hampshire SP10 2AA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ



Annual Report

1st April 2023 - 31st March 2024

Creating opportunity & community through art









CHAPEL ARTS STUDIOS

Chapel Arts Studios (CAS) is a socially engaged contemporary visual arts charity based in Andover, Hampshire. We are one of Arts Council England's National Portfolio Organisations (NPO).







Our charitable objects

- The advancement and promotion of the arts and in particular the social, economic and cultural contribution of visual arts for the public benefit
- The advancement of education and the furtherance of public knowledge, understanding and appreciation of the arts and in particular the visual arts.

Registered Address:

Chapel Arts Studios
c/o KHams Bookkeeping
Office 5, Pelican Court
New Street
Andover, Hampshire
SP10 1DR

CHAIR'S INTRODUCTION

I am delighted to introduce this Chapel Arts' Trustees' report. It contains a huge amount of information, capably compiled for me and my fellow Trustees by our hard-working staff. The information, of course, illustrates the overwhelming achievements accomplished over the past year. The feedback I have seen from members of the community demonstrates how valuable these achievements are to Andover.

We are committed to the cultural transformation of Andover and will continue to contribute as we have done over the past year, as well as providing an increasingly stimulating and nurturing environment for our Associate Artists.

Since 2018 CAS has established itself as a force of its own in the cultural life of Andover, the Test Valley and North Hampshire. It has grown from an artists' community to so much more. Today CAS inspires and develops the next generation of artists and engages with communities in creativity and high quality visual arts. We inspire children, grow their skills and passion for art and support them through their art education, from junior to senior, until they join us on our graduate programme and develop into young professional artists who in turn can mentor and develop the younger generation.

CAS is now in its second round of NPO Arts Council funding. The original home at The Chapel now hosts artists' residencies and high quality exhibitions for the benefit of local communities. With the help of the local Council we have also been able to expand into an additional venue on the High Street.

CAS Community offers art courses and community engagement events in the centre of Andover many of which are either free or subsidised, to make them accessible to all.

CAS also runs a range of outreach art programmes in the communities of Test Valley and North Hampshire, supporting the development of young people and aspiring artists. These include The Ludgershall and Smannell Skate Park Youth Summer Camps, Whitchurch Children's Festival and The National Saturday Club. ESDA (Emerging Sculptor Development Award) is a programme for up and coming sculptors. 2023/24 was our first year and pilot for this programme. It was supported through an exhibition at Sir Harold Hillier Gardens in Romsey.

Several programmes are being developed to ensure CAS's socially-engaged priorities permeate our courses, events and exhibitions. These include our neurodivergent creatives, environment, social prescribing and vulnerable young people's programmes.

Our Associate Artists are an important part of CAS. We have now introduced the Artist Takeover which involves our Associate Artists taking over our gallery space at The Chapel for a week, exploring their practice, offering community engagement activities or curating their own exhibition.

2023/24 has seen much change at CAS. Establishing itself as an organisation with good governance has been our focus. To that end we have had to make difficult decisions and the Board has led the charity through a full restructure in line with its strategy.

CHAIR'S INTRODUCTION

We are now confident that we have the right management structure and systems in place to grow and develop the organisation in the future.

I am delighted to welcome Craig Wadman, from Winchester School of Art as one of our Trustees and would like to thank Toby Michaels who stood down as a Trustee during 23/24. I would also like to thank CAS' staff, my patient fellow Trustees, stakeholders and the increasing number of valiant volunteers, who make Chapel Arts such a happy, productive and vibrant organisation.

Kay May

Chair of the Board of Trustees
Chapel Arts Studios



2 ARTISTIC VENUES FOR ANDOVER

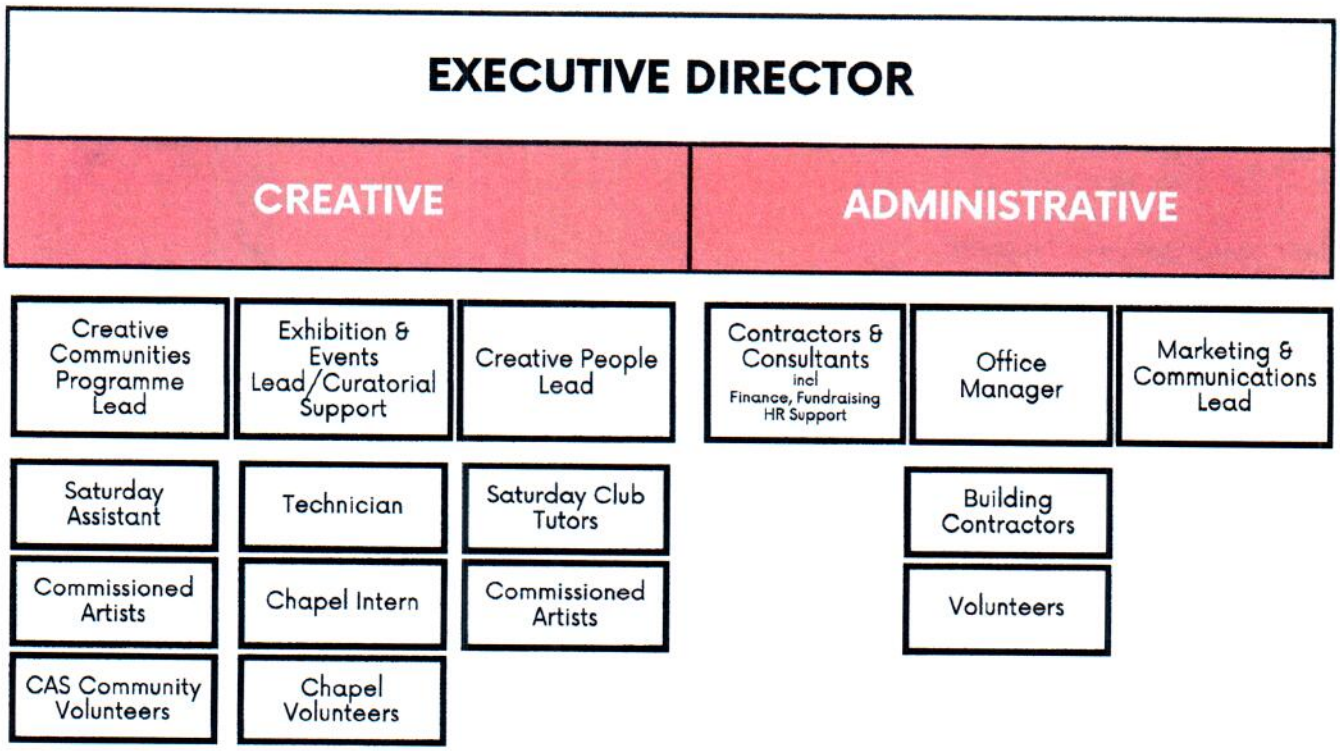
100s FREE AND PAID ACTIVITIES/EVENTS DELIVERED

MISSION AND PURPOSE

- We want to create opportunity and community through art because we believe that art and culture can fundamentally transform lives. Through art we can engage, explore, challenge and create a landscape where people and communities communicate on the same level, thus creating a culture of possibility and community cohesion.
- We believe that a culture of inclusion in art can create a level playing field for all and will create a home for everyone to enjoy, and with the right leadership, we can build a cultural and inspiring Andover.
- We are part of the cultural transformation of Andover by championing inclusion and by creating possibilities. We create communities of artists and creatives, offering a home to them all, improving the health and wellbeing of the most disadvantaged. We are putting Andover on the cultural map.
- It is our mission to inspire creativity and by working with our local communities we give a sense of belonging to everyone engaging with us. We develop and nurture artists of all ages to maximise their potential and inspire our communities by sharing high quality art with them.
- During 2023/24 Chapel Arts Studios (CAS) continued its journey, following its strategy and delivering its Arts Council NPO (National Portfolio Organisation) targets which are closely aligned with CAS' strategic aims.
- 2023/24 was the first of three NPO funding years.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CAS underwent a full restructure in 2023/24 which has resulted in a more strategically aligned staff structure:



2023/24 has seen a full restructure of CAS operations with staff roles redefined and structured to enable an alignment to CAS' strategic objectives and NPO targets.

The Executive Director is overseeing both the creative and administrative teams. The creative team has been divided into three individual roles, each looking after distinct areas within our strategy - exhibitions and events at the Chapel, operations at CAS Community, and the Outreach programmes.

Every member of staff has received a Personal Development Review, with everyone receiving individual targets and staff budgets.

We implemented a training programme with all staff receiving induction training. In addition, all staff received Level 3 safeguarding training in 2023/24 with further First Aid training.



We have expanded our pool of volunteers from 11 to 39 between 22/23 and 23/24. CAS Community has attracted many more volunteers. However, we are still not well equipped and resourced to offer volunteers a rewarding and structured experience. This is something we need to work on and is part of our fundraising effort.

In 2023/24 we hosted a curatorial intern from Winchester School of Art. She assisted with our Open Open exhibition and our graduate programme exhibition.

During 2023/24 the Board reviewed its Conflict of Interest Policy. The Register of Interest is updated annually by Trustees and the register is presented as a reminder at every meeting.

The Board reviewed its environmental policy and action plan, as well as its purchasing process and finance policy during the year.

As part of the Arts Council annual reporting conditions we have carried out an equality and diversity survey.

EQUALITY, DIVERSITY AND INCLUSION



Diversity

The CAS team is committed to improving access to the arts for all people. Responses from our annual survey showed that staff, contractors and volunteers come from a mix of backgrounds.

In March 2023 our records show a majority of **female staff, contractors and volunteers in the age bracket between 18-74. 40% of staff were from a non White/British background**, with **nearly 40% of staff and contractors identifying as neurodivergent.** We have a mix of able and disabled volunteers with a range of different sexual orientations. We will continue to work with our staff, contractors, volunteers and visitors in developing programmes that reflect their needs and offer an inclusive environment where everyone can feel safe and comfortable.

Neurodivergence Programme

Since 2022 CAS has developed its offering for neurodivergent creatives. It ran several workshops with neurodivergent people in partnership with Jon Adams and Flow Observatorium to identify the need and draft a policy which was developed and adopted in 2022. An easy read version has been available on the website since 2023.

The first stage in our programme implementation was the infusion of the support of neurodivergent people throughout CAS' existing programmes and projects. This has resulted in focusing our National Saturday Club Programme on neurodivergent young people and our offer to parents of neurodivergent children for places in our Kids Club and Home Ed programme.

Our Communities

Andover has some of the most deprived neighbourhoods in Hampshire (lowest 20-30% nationally). As a socially-engaged arts organisation this creates many opportunities for CAS to have a positive impact. Despite being a relatively wealthy borough, there are pockets of high deprivation in Andover, surrounded by wealthy villages and suburbs. The Andover Cultural Forum is a group of people from diverse backgrounds who come together to learn from and celebrate different cultures. Organised by Test Valley Borough Council it emerged from the Finding Friends report and the Arts Council and Test Valley Arts Foundation-funded Jubilee multi-cultural arts festival. The group meets monthly and CAS attends regularly and supports their arts initiatives and creative activities.



EXECUTIVE DIRECTOR'S PROGRESS SUMMARY

2023/24 was marked by change. I would like to thank our staff, Board of Trustees, volunteers and stakeholders for working with us and showing support and understanding during turbulent times. It is with great pleasure that I can report huge progress in the delivery of our plans despite much change in our staffing and venues and associated pressures.

In 2022 the Board, staff, stakeholders and our artists all contributed to our strategy (2022-2027) which is based on three themes: place, people and programmes.

Place

By excelling as a centre for contemporary visual arts in Andover, Test Valley and North Hampshire we offer people within our communities the opportunity to engage in high quality creative activities and great art.



- The Chapel - our main exhibition venue where we hosted solo and group exhibitions, as well as a number of Artists' Takeovers in 2023/24. This was the first year of our planned exhibition programme with a number of new innovations. We held our first ever Open exhibition which was a great success with the winner of the first prize having a solo exhibition at The Chapel Gallery the next year. For the first time, we also introduced Artists Takeovers at The Chapel with our Associate Artists occupying the space for experimentation, exhibitions and events. This is a wonderful way to bring back a more experimental feel to the Chapel.

- CAS Community - much of our effort this year has gone into opening and developing our new High Street venue, workshop and offices. We have begun to curate this as a place to engage with the community, develop skills and provide a home for all creatives, as well as our socially engaged programmes.

- We have run art residencies and have been working with partners to create opportunities to engage in art and creativity around the area: EPR (Educational Project Residency) working with Anton Junior School; Andover College hosting our joint National Saturday Club pilot; and we have been working with Yellow Brick Road Projects on our vulnerable young people's programme; as well as working with Roche Court and Sir Harold Hillier Gardens to deliver our ESDA (emerging sculptor development award) pilot programme.

- CAS also led the creation and development of ANCO (Andover Network of Cultural Organisations) in support of Andover's cultural regeneration.

People

We have responded to the need of our communities and the demand for creative development, skills building, professional training, networking and collaborative project opportunities through a variety of activities which support the creative development of young and old.



- **Children:** in 2023/24 we started offering art education through our Kids Club and Home Ed groups at CAS Community, as well as free creative sessions and skills-building courses for children of all ages at the venue. These included our free monthly family creative sessions, the free activities we offer during opening times including PAW (Public Art Window) at CAS Community and our Street Art Lab during school holidays.

- **Young People:** we ran our National Saturday Club pilot year in 2023/24. It offered skills-building and exposure to a range of practices for 13-16 year-olds. In addition, our teenage-focused summer camps, ArtBlast, targeted young people between ages 11 to 18 and explored youth culture by working with a local graffiti artist.

- **Emerging Artists:** our graduate programme offers a studio space and a chance to teach Year 4 children at a local primary school over 10 sessions. Both our graduates and the Year 4 children then had the opportunity to put on a joint exhibition at our Chapel gallery. Our ESDA programme, which ran as a pilot in 2023/24, targeted emerging sculptors. It offered both mentoring and a residential development course, as well as a final show at Sir Harold Hillier Gardens in Romsey.

- **Professional Artists:** our Associates Programme and Membership is offering a growing range of opportunities, from networking and Chapel Takeovers, to group exhibitions and professional development.



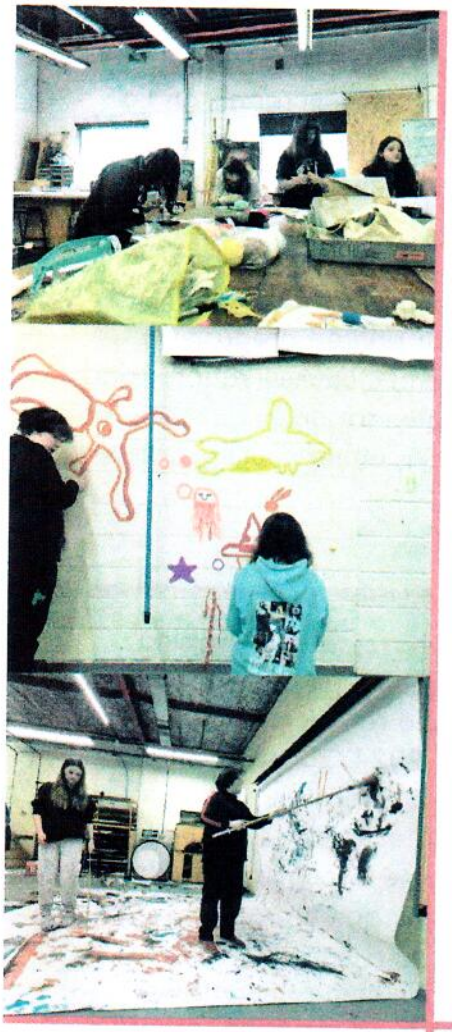


Programmes

2023/24 gave us a chance to develop our three main programmes through individual projects, but also through integration into our day-to-day activities. We have learned and fine-tuned our approach.

- **Art for wellbeing:** we ran two social prescribing courses in 2023/24. A free course and a course piloting a subsidised fee-based 6 week programme. As we develop our offering for social prescribing and art for wellbeing, we are working closely with our local Primary Care Network (PCN) & are developing different ways in which we can fund and offer a safe creative space for those in need.

- **Neurodivergence Programme:** developed over 2023/24 by building neurodivergent themes into some of our courses, thus using existing structures and funds to meet our aim. Our National Saturday Club targets neurodivergent young people and we have now established a Home Ed group which enables those in home education, many of whom are neurodivergent, access to art education outside their home.



- **Vulnerable young people:**
  - The CAS National Saturday Club targets those who are neurodivergent and/or from disadvantaged backgrounds, often with high anxiety. Our pilot in 2023/24 proved to be extremely successful and we are therefore planning to deliver extended sessions (21 in total) in 2024/25. By working with Andover College, which hosts the club, it allows the young people to familiarise themselves with the College and we hope that this will allow them to manage the transition to Sixth Form much more easily.
  - In 2023 we ran a summer camp at Smannell Skatepark in Andover and at the skatepark in Ludgershall. This was an opportunity for young people to come together and work with a graffiti artist, creating some wonderful pieces of art. The key to this programme is that we go where the most vulnerable young people are. We also work with a local charity, Yellow Brick Road Projects, who work with the most vulnerable young people, offering mentoring schemes. They provide youth workers and safeguarding oversight for these projects. We engage the young people in exciting creative activities whilst the youth workers build relationships which last beyond the summer camp.

Our Impact



We are committed to measuring our success by using the following outcomes:

- Improved health and wellbeing
- Increased skills for artists of all ages
- Increased access to art in Andover

CAS measures impact through a range of systems. Attendance records are kept and participants are asked for feedback. We also run surveys to analyse our local audience in more detail.

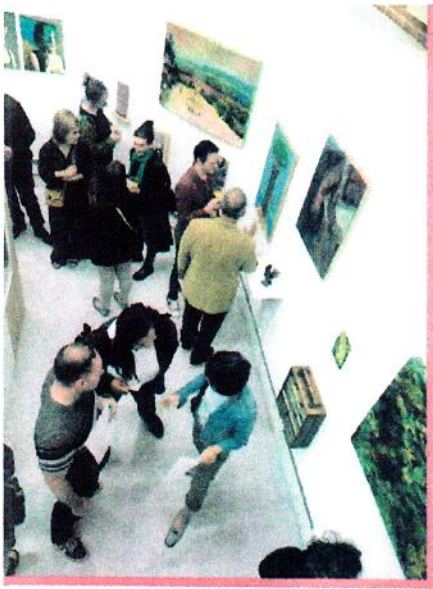
This report highlights the progress and the great work CAS' staff, its artists and a growing number of volunteers, as well as our trustees, have delivered during 2023/24. We would like to thank them all, as well as our partners, for enabling us to deliver our mission.

Our Audience



In 2023/24 we have been able to engage many more people in creative activities, both at our spaces and in the community, through town centre events - especially through our new CAS Community venue, which opened in September 2023 - spanning 990 people & running 68 individual events and courses in 2023/24.

Our exhibitions have also steadily shown an increase in attendance with 1,141 over 23 weeks of exhibitions and 37,990 visitors to our exhibition at Hilliers.



Our Facebook metrics, compared to the previous year, have significantly diversified - with a 261.2% increase in reach, and a 133.7% increase in content interactions. On Instagram we have also seen a positive 19.1% increase in reach as well as a 100% increase in content interactions.

We are expecting our marketing and promotions to be significantly improved as we actively curate a regular printed programme for events and exhibitions. Our Marketing and Communications Lead has developed an intuitive What's On calendar on our website for the first time, listing all the activities CAS is either running, or has involvement in.

Fundraising



As a result of the changes and staff shortages, our fundraising efforts suffered. However, we were able, through careful financial management, to keep our costs down and still successfully deliver our NPO and CAS strategic objectives. 2024/25 will require a renewed effort to raise funds. We have a fundraising plan and have targeted a number of grant-making bodies for applications. In addition we will start to raise more income through art and product sales, workshop bookings, sponsorship and donations.

We have received the third tranche of funding from Garfield Weston. In addition we have worked with a number of partners and have been successful in bids for funding to deliver holiday activities in Ludgershall (Yellow Brick Road Projects) and other creative activities for families, children and young people with funding from Hampshire County Council, Test Valley Borough Council and Whitchurch Children's Festival. We also received funding for a youth worker for the National Saturday Club from Andover Rotary Club.

ACTIVITIES IN 2023/24

The Chapel Gallery - Exhibition Programme:



The Chapel has now become our main residency and exhibition venue, bringing high quality exhibitions and events to Andover. Exhibition entry remains free to everyone and, as it is no longer a mixed use space, we are able to open it more often to the public to engage in great art. The most recent addition to our exhibition schedule is our Artist Takeover series where Associate Artists are able to use the space for experimenting or exhibiting with only one condition: they open to the public for a couple of days during their takeover period.

The Open_Open 2023



This was our first ever open exhibition. The Open Open 2023 exhibition ran for six weeks, with 305 visitors attending in total throughout the six weeks. Visitors engaged enthusiastically with voting for their favourite work. A solo award was given to artist Emily Jane Campbell who exhibited in February 2024. The People's award of £300, kindly donated by TVAF, was won by Richard Barnfather. We also gave a graduate award to Wanlin Jiang who received a year's free associate membership.

The Open proved to be a great success and has now become a staple in our programme.

Conversation with Aldershot



This was a one-off event to celebrate and share the highly successful, multicultural and twice ACE-funded participatory art project, initiated and delivered by our associate artist Susan Merrick throughout lockdown. The Chapel space was transformed with artwork, film and poetry from the participants which now remains in an archive in the Women's Library, London. This gave not just the general public the opportunity to see the work, but artists and associates the opportunity to question and learn from Susan about how to design, fund and deliver a successful participatory art project, and in particular address sensitivities around trauma and cultural differences.

Shape & Context - Hampshire Open Studios

This was our annual Associate Artists Exhibition curated to coincide with Hampshire Open Studios. The combination of both ensured that we maximised visitor numbers. This year we had 19 Associate Artists exhibiting, with over 50 people at the Private View and nearly 250 people visiting over the course of the exhibition.

Funderdome

The exhibition opened on 14th October and ran for nearly 6 weeks, after which CAS continued to keep the show open on an adhoc basis until 3rd January 2024. It featured work by Stuart Robinson and Kialy Thingang (simultaneously exhibiting at Gods House Tower in Southampton for Black History Month). This was a playful, tongue-in-cheek installation, which challenged the viewer to think more deeply about our throw-away society and the power of memory inspired by such things as seaside arcades and what is termed as 'low culture'. A day of public engagement workshops took place on 27th October (half term), helped through funding by Test Valley Borough Council. We held two workshops at CAS Community following a visit to the exhibition. Families were encouraged to build their own useless machines from electronic waste.



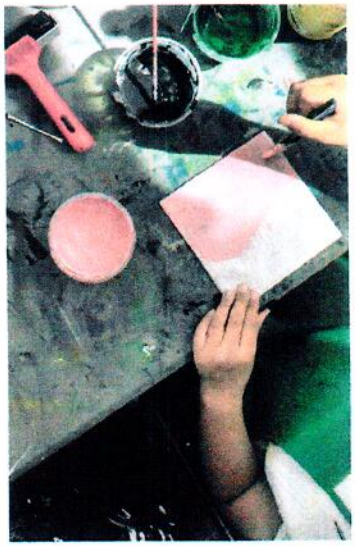


A Stubbornly Persistent Illusion:

Emily Jane Campbell was awarded 1st prize from the OPEN OPEN 2023 Her exhibition opened on 3rd February with a Private View. Emily Jane Campbell is an artist whose fundamental concerns are the concepts of personal mythology, "genius loci", loss and alternative realities. She investigates both the deeply personal experiences of remembrance and storytelling, and the underlying structure of the physical world. The exhibition ran between 8th February to 9th March 2024.

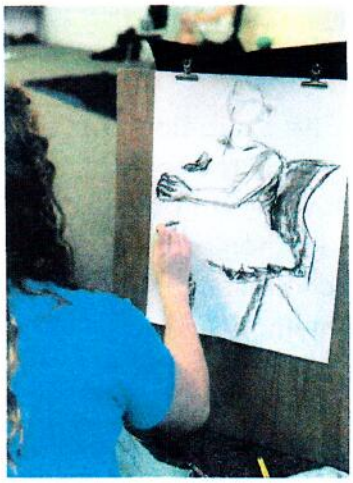
Workshops and Creative Activities

During Easter 2023, Marta Lichiocinska worked with the Andover community to create beautiful clay art at the Chapel. This was the last workshop we ran at the Chapel before moving into CAS Community at 65 High Street, our new workshop and office space.



After much decorating and DIY we finally opened 65 High Street under a licence in September 2023. Since then we have been able to develop our range of courses according to need by trialling different course times, days and lengths with different audiences. We now have a good core of courses which we are set to build upon in the next couple of quarters.

Our Kids' Club on Friday afternoons is very successful. Parents are increasingly signing up for the whole term. This allows us to focus on incremental skills-building for the 5-11 year olds who attend, not only creatively motivated, but also valuable life skills to work together and independently.



Our adult life drawing classes are developing from weekly to half day or day courses, following requests from participants. We have been building our bank of life models from across Hampshire and beyond, and we are also increasing our variety of teachers allowing participants to build their expertise and knowledge from diverse sources.

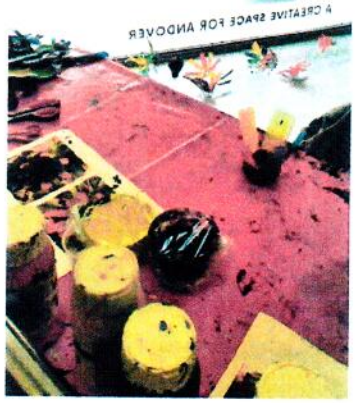
We started trialling Home Ed classes one morning every other week. Attendance has grown steadily and we hope that this will allow those outside mainstream schooling to access art lessons.



We have been offering free activity tables in the front of the shop at all times, Wednesdays to Saturdays, 10.00 am to 4.00 pm. These are often linked to our monthly theme and window display as well as our monthly 'Family Art Fun' activity. Activities range from origami trees and birds to 'Welcoming Summer', where visitors were able to draw flowers and spring images on the window with chalk pens, to 'Planet versus Plastics', where the community created a whale and coral reef from old plastic bottles in the shop window. The artwork was then transferred to the church at Upper Clatford to play a major part in their art fair, an annual fundraiser for the church in June 2024.

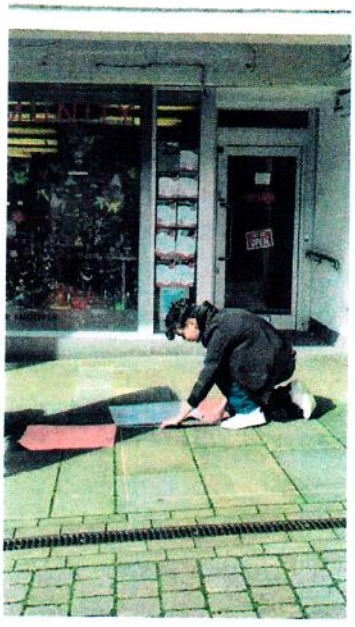


All of these activities are free of charge to the community. Our Family Art Fun monthly sessions typically attract between 50 and 150 participants. We have had extremely successful sessions with 'Neon Night Sky' which involved immersive painting in UV, 'Frieda's Flowers', a free workshop for all the family celebrating Frida Kahlo with paper flowers, and 'Block Art Fun', involving the use of an overhead projector and painting on walls with projections. We explored Martin Luther King Day through mark making 'I have a Dream'.



During school holidays and sunny days we offer our 'Street Art Lab' on the High Street, just outside the shop. This is a free activity where children are able to draw and pin their work on a large board. They are also able to draw on the pavement, using chalk. This activity is very popular and some days over 100 children have participated.

We are in close contact with Test Valley Borough Council who continue to allow us a peppercorn rent as part of the licence for 65 High Street. We expect the conclusion to any lease negotiations to take place by the end of 2024.



In September 2023 we worked with our local WI group called 'Dragonflies' to create colourful flowers and dragonflies, which were added to a unique artwork that was subsequently transformed into a beautiful scarf design. Participants were given the option of ordering their own scarf afterwards, taking away memories of the day and a unique design for their local WI group.

Outreach Programme



With the move to CAS Community on the High Street, our need for additional workshop space has decreased. We are still working with our partners on strategic projects which at times require other venues to be utilised.

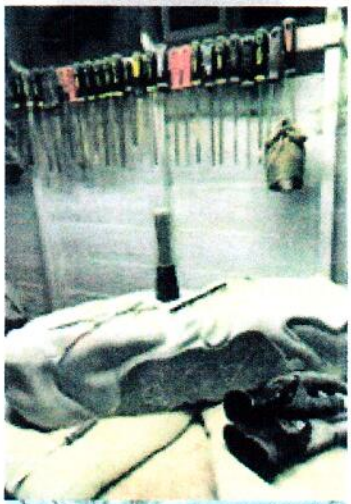
National Saturday Club

In 2023/ 24 we piloted our first National Saturday Club, over 15 sessions at Andover College. The Club focused on the most vulnerable young people by working with partner organisations such as Yellow Brick Road Projects and Kids On Track. By locating this Club at Andover College we ensure that the young people get used to the college environment and therefore transition to Sixth Form more easily.

ESDA (Emerging Sculptor Development Programme)



Eight artists were selected for the CAS Emerging Sculptors Development Award. It consisted of a residential professional development course in September 2023, followed by months of preparation and mentoring through CAS, culminating in an outdoor sculpture exhibition at Sir Harold Hillier Gardens between Saturday 24th February and Sunday 14th April. Nearly 40,000 visitors were recorded at Sir Harold Hillier Gardens during that time.



This ground-breaking project aimed to support the development of sculptors who are in the early stages of establishing their careers. The open call criteria focussed on sculptors based in the South and London, with 1-5 years of professional practice, and those who could demonstrate a commitment to outdoor work. More than 50 applications were received and eight sculptors were selected for this bi-annual award: Sandra Camargo, Beatrice Galletley, Harry Chadwick, Srabani Ghosh, Alice Sheppard Fidler, Olana Light, Tony Spencer and Nicola Turner.



Nature Naturally

CAS delivered two Nature Naturally social prescribing courses in 2023/24. One of these courses was funded by Hampshire County Council and was targeted at adults who felt isolated with low level mental health challenges. The other course was a pilot programme which was paid for by participants but subsidised by CAS in order to be more affordable.

We continue to build a relationship with our local Primary Care Network (PCN) to deliver social prescribing and art for wellbeing opportunities in the future.



Unity Arts Studios in the Chantry Centre hosted our community exhibition for Nature Naturally in 2023, a celebration of our social prescribing course. This was curated by Elizabeth Hammond who also ran the course, together with participants.

A-Fest | Andover's youth festival

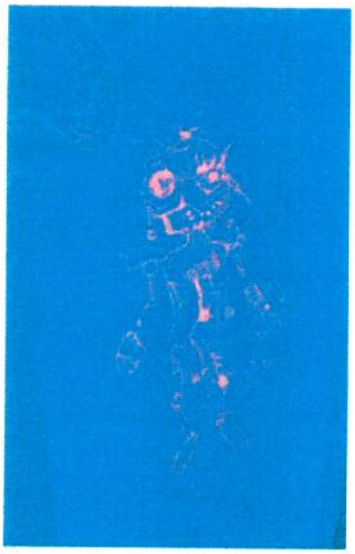
During A-Fest in Andover's Market Square, CAS provided a free drop-in creative arts workshop for young people and their families.



We recruited professional artist Tina Scahill, who delivered a graffiti-inspired stencil workshop supported by Sophie Willoughby. The workshop gave access to visual arts to children and their families by providing a free and engaging activity, which encouraged them to find their voice through creativity and expression.

Seventy five participants attended the workshop during A-Fest, with 80% of the audience being from the target group 8-18 years. The majority of participants spent a significant amount of time at the workshop and several attendees returned to make more. The activity engaged a wider demographic than anticipated and we received positive verbal feedback on the day.

Four Fun Fridays



Every year CAS works in collaboration with Test Valley Borough Council to provide free visual arts activities during Four Fun Fridays. In 2023/24 we participated in two Fridays.

On 18 August CAS explored local marine life by creating wax relief and ink drawing or by making a jellyfish out of recycled materials. On 25th August CAS headed into outer space at CAS Community by offering a free drop-in workshop where young and old were inspired by the solar system, and drew with neon markers in the dark with UV lighting to create a collaborative immersive installation artwork.

Whitchurch Children's Festival

Tony Spencer, one of our Associate Artists, attended the Festival on CAS' behalf, offering creative workshops, building and decorating bee hotels. CAS is proud to support this event as it grows over the years

Ludgershall Summer Youth Project: ArtBlast



This was our second year of collaborating with Yellow Brick Road Projects, offering an exciting graffiti art activity in Ludgershall during the summer holidays. Once again Kezia Hoffman worked with the young people to create some inspiring artwork.

These types of projects are important for our youth outreach programme, providing engaging creative activities in places where the young people are. Our summer camps take place in the most deprived communities, working with young people at risk.

EPR (Educational Project Residency) Programme



This year we offered the graduate residency to two artists: Hollie O'Brien and Kiri Horikiri-White.They worked in collaboration with each other and Anton Junior School in Andover to provide 10 sessions with Year 4 students. The theme this year was Alfred the Great and Hollie and Kiri decided to explore storytelling through art with the children. This resulted in a wonderful series of paintings.

Kiri and Hollie worked with Xinyue Zhang, our curatorial intern from Winchester School of Art, to put together an exciting exhibition at the Chapel that showed both Hollie and Kiri's work, as well as that of the children.

CAS Associate Artists

During 2023/24 we continued to build and put more structure into our Associates' Programme:

- Continuation of a monthly online meet-up called the 'Self Preservation Society' which was consistently attended by about 7-9 associates.
- We delivered regular email newsletters including events, opportunities and news for associates.
- Several associates applied to the Open_Open which was free to enter for associates.
- Some associates took part in the neurodivergent subgroup which we trialled for a few sessions.
- 19 Associates came together to exhibit as part of Hampshire Open Studios in August 2023, in the Chapel.
- In April our associates took part in the annual associates' gallery trip to London.
- In July we hosted our annual associates' away day at Hazel Hill Wood near Farley in Wiltshire. This is a sustainable organisation with a strong environmental focus with no mobile phone or Wi-Fi connection at the site. In total nine people attended the day which was facilitated by Sophie Willoughby and Elizabeth Hammond, themselves associates.
- In early 2024 we started our 'Artist Takeovers'. These are open to all CAS Associate Artists and involve a takeover of the Chapel space for explorative projects and exhibitions for our artists.

CULTURAL DEVELOPMENT IN ANDOVER

As an NPO, CAS has a responsibility to participate in and facilitate the cultural regeneration of Andover, as well as a strong wish to do so. We have a number of projects which we have developed in 2023/24 and which will become more important over the next year:

ANCO (Andover Network of Cultural Organisations)

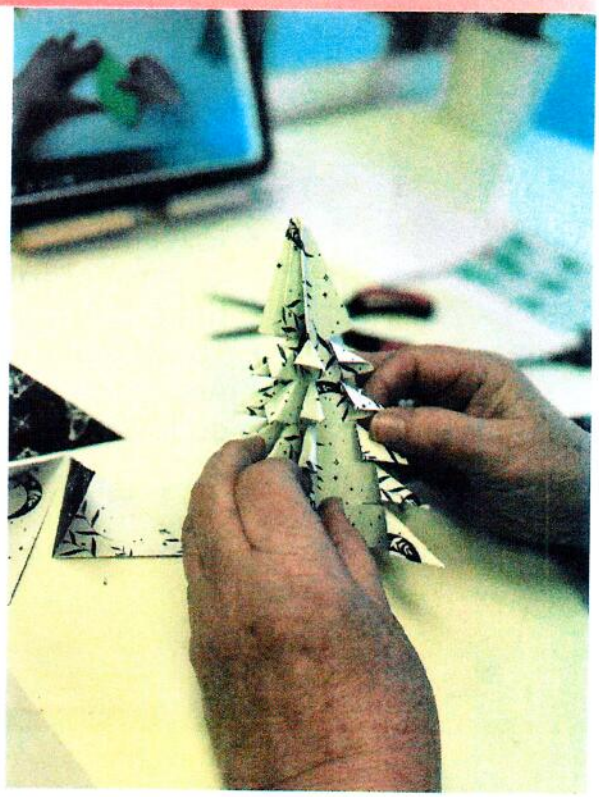
Initiated in 2022, the network is developing into an Andover-wide collaborative of cultural organisations and events. With representation from the Council, the theatre, the museum and CAS as a core group and with CAS' executive director chairing the group, ANCO has been driving a more coordinated approach to programme development across the organisations, resulting in various events, trails and projects. The network meets every other month and discusses potential joint projects. It is also an opportunity for CAS to brief other network members on future activities and projects with options to collaborate.

ENVIRONMENTAL ACTION

During 2023/24 we have begun to implement our Environmental Action Plan.

At The Chapel, and CAS Community, we are incorporating environmental awareness into our programming. For example, our exhibition Funderdome at The Chapel created more awareness about electronic waste. We linked this to a workshop at CAS Community, where families created their own artworks from electronic waste.

CAS Community used a free creative activity -making a community origami forest - to communicate the importance of trees and issues of climate change. Another example is our environmental resource spreadsheet which is available to our associate artists on the dedicated CAS Associates' drive to explore environmentally more sustainable materials and processes.





chapel arts studios

CAS PLAN FOR 2024-2025

With a new team in place, aligned to our strategic objectives, we are focused on delivery of our plans and NPO objectives.

Our specific focus areas for 2024/45 are as follows:

- Develop the programme for CAS Community and make it financially more sustainable.
- Work towards a long-term venue for our team, our community engagement activities and residencies.
- To deliver a high quality exhibition programme, free of charge to our audiences.
- Increasingly work with other cultural venues in and around Andover and the Test Valley to increase the impact of CAS on culture in the area.
- Learn from our pilot programmes - National Saturday Club and ESDA - to establish a continuous programme for the future.
- Develop our fundraising plans into a more multifaceted approach, from product sales to ticketing and grant funding.
- To allocate dedicated resources to our Associate Artists' Programme and develop it in collaboration with them.

FINANCE

We had anticipated opening the CAS Community Space during last year but negotiations around the lease and electricity connection delayed our progress. We finally opened the new site at the end of September 2023.

Income

Income remains heavily reliant on grant funding (98%), with 85% of total income coming from Arts Council England (ACE), with whom we have National Portfolio status. This status guarantees CAS income to March 2026. We were also successful in obtaining additional funding mainly unrestricted funds of £7,577. This includes charitable activities and local authority grants. Restricted funds of £15,158 remain at the end of 2023/ 24. This is made up of the balance of the Sculpture Fund as at 31st March 2024 (£12,727) and Harrison Memorial Project as at 31st March 2024 (£2,431).

Earned Income

The Associates Scheme performed slightly worse in 2023/24 than in 2022/23. This is due to staff shortages and concentration on other areas of the charity, including CAS Community. Programme Delivery – Workshops and ticketed events have shown a significant increase of 265% on the previous year. We anticipate growth within this area as the Community Space has now fully opened and a full events diary is available for the financial year 2024/25. Art sales have also increased by 785% from the previous year.

Expenditure

- Staffing - The team has increased to 6 part-time members of staff in 2023/2024. Staff costs decreased in 2023/2024 from £108,068 in 2022/23 to £98,679 in 2023/24. We went down to one director and had gaps in staffing cover in the year. Staffing numbers also include our apprentice who started working at CAS in January 2023.
- IT costs - The IT cost increased from £6,871 in 2022/23 to £7,465 in 2023/24 due to increased staff and additional IT requirements.
- Legal fees - these relate to the costs incurred as part of the lease negotiations for the Community Space at 65 High Street, Andover.

Current Assets

The bulk of the current assets is the bank balance which remains buoyant mostly due to the retention of the Designated Fund and accumulated reserves. We are expecting the Designated Funds to reduce rapidly over the next year as the CAS Community fund will be drawn down.

Reserves Policy

CAS, with its trustees, have established a reserves policy of building sufficient reserves to sustain the organisation for at least the next twelve months.

Partners 2023/24

Test Valley Borough Council, Andover Museum, Yellow Brick Road Projects, Andover Primary Care Network, Andover Vision, Anton Junior School, Hampshire County Council/Sir Harold Hilliers Gardens and Arboretum and Roche Court.

Funds held:

Restricted Reserves:

- Sculpture Fund
- Harrison Memorial Project (spent summer 2024 skate parks)

Designated Funds:

- Community Space

Funders 2023/24:

- Arts Council England
- Garfield Weston Foundation
- Test Valley Borough Council
- Andover Rotary Club
- Test Valley Arts Foundation
- Hampshire County Council

RISKS

Staff: With CAS Community opening in September 2023 staff are feeling overstretched, in particular when both venues have to be staffed at the same time. In addition, constant staff changes have been disruptive but appear to be the norm in this industry. Constant review of roles and responsibilities, staff workload, stress levels, professional development opportunities, as well as CAS opening hours and further recruitment is essential to avoid burnout.

Chapel Maintenance: The Chapel is starting to show increased need of maintenance. For example, the heating and kitchen needs replacing and there are signs of potential issues with both the roof and the walls. We are currently in conversation with the landlord, Test Valley Borough Council, to agree how any repairs should be conducted and financed.

CAS Community: The High Street venue was funded for one year with a designated fund provided by Arts Council England. This has enabled us to pilot various courses and creative activities for our local Community. We are now in a good position to refine our offer to our local community, but we will need to raise further funds to continue.

Costs: Utilities and other costs are still high. To minimise the financial risk CAS is continually reviewing its costs.

- **Fundraising:** CAS has made progress in developing a more detailed plan for fundraising and writing its Case for Support. However, as a result of staff changes and the opening of CAS Community it has been difficult to dedicate enough resources to this task. We will need to make concerted efforts in 2024/25.

GOVERNANCE

Charity number: 1185771
Limited company number: 11307517

TRUSTEES

- Kay May, Chair (appointed 25/05/2021)
- Yinnon Ezra MBE, Trustee (resigned and re-appointed in 2021)
- Charlotte Marchant, Trustee (appointed 26/07/2022)
- Jon Adams, Trustee (appointed 27/11/2022)
- Ronda Gowland - Pryde, Trustee (appointed 27/11/2022)
- Ruthie Rolfe Tarrant, Trustee and Treasurer (appointed 22/11/2022)
- Craig Wadham, Trustee (appointed 23/01/2024)

RESIGNATIONS

- Tony Spencer, Trustee (resigned 23/01/2024)
- Toby Benjamin Michael, Trustee (resigned 23/11/2023)

RECRUITMENT AND APPOINTMENT OF TRUSTEES

In accordance with the Governing Document, the trustees are responsible for appointing new trustees to the board. New trustees are appointed where they have the necessary skills to contribute to the charity and the organisation's management and development.

INDUCTION AND TRAINING OF NEW TRUSTEES

There is a trustee role outline which each new trustee receives. An induction pack is sent to new trustees including conflicts of interest information and forms, as well as a confirmation of suitability to be a trustee.
Introductory calls are arranged for new trustees with members of staff and the chair.

GOVERNING DOCUMENTS

The charity is controlled by its governing document, its memorandum and articles of association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

In the event of winding up the company, the liability of the members is limited to a sum not exceeding £1 each.

SENIOR MANAGEMENT TEAM

- Susanne Hasselmann, Executive Director (appointed May 2021)
- Kathryn Hams, Finance Manager (appointed July 2024)

DECISION MAKING

The trustees make all strategic decisions and support the staff to carry out these decisions. The Board appoints the directors, and a Board member attends interviews of all senior management positions. All other staff appointments are made internally. The Board also approves all major suppliers based on staff recommendations and market tested price comparisons unless they have been approved in the budget. In this case the decision is made by relevant staff members. There is a purchasing finance policy in place to ensure best value for money and transparency in purchasing decisions. Comparative quotes should be sought for any expenditure above £500. All capital expenditure between £150 (net of VAT) and £1,500 must be authorised by the Executive Director. All capital expenditure over £1,500 to be approved by the Board or at least two trustees of the Board with notification to the Board.

All payments are added to the bank system by the Finance Manager. Subsequently they are authorised and checked by the Executive Director and authorised by at least one trustee. In most cases this is the chair, the vice chair or the treasurer.

The day to day running of the organisation is delegated to the executive director. Based on limited staff numbers there is no requirement for a formal structure for pay scales at Chapel Arts Studios. The organisation is growing and salaries are set in line with market forces and local averages and are reviewed annually.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The corporate risk register is reviewed formally every quarter as part of the Board meetings.

FUNDRAISING AND FINANCIAL SUSTAINABILITY

Currently CAS is still reliant on NPO grant monies which makes up the majority of its funding. This must change in the years to come to ensure CAS can become reliably financially sustainable. To achieve this, CAS has started to look at its funding and has developed an overarching fundraising plan. WIth the opening of CAS Community, CAS is starting to raise funds through workshop and product sales, as well as donations and grant monies. CAS very much sees the diversification of its fundraising as part of its future income generation.

Financial management of the business is the responsibility of the finance manager and the executive director. Individual budget lines and staff budgets have been agreed. Every expenditure is being reviewed and tested and quarterly budget meetings were agreed with staff. A more rigorous expenditure approval and justification process has been implemented. Financial controls within the organisation will continue to be reviewed and improved where necessary.

TRUSTEES RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Chapel Arts Studios for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's examiner is unaware; and,
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the examiner is aware of that information.
- the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 39: Public benefit: running a charity

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

X Kay May

KAY MAY
CHAIR OF THE BOARD OF TRUSTEES
CHAPEL ARTS STUDIOS

DATE: 20/4/24

chapel arts studios

CREATING **OPPORTUNITY** AND **COMMUNITY** THROUGH ART

Chapel Arts Studios is a registered charity and company limited by guarantee in England and Wales, registered at c/o KHams Bookkeeping, Office 5, Pelican House, New St, Andover SP10 1DR, company registration no 11307517 and charity no 118577.

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2024

Independent Examiner's Report to the Trustees of Chapel Arts Studios ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2024.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: Xeinadin South East Ltd Dated: 26/11/2024

Xeinadin South East Limited

Suite 2 Healey House
Dene Road
Andover
Hampshire
SP10 2AA

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2024

	Note	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Income from:					
Donations and legacies	3	**2,800**	**164,243**	**167,043**	*206,065*
Charitable activities	4	**-**	**6,155**	**6,155**	*2,325*
Other trading activities	5	**-**	**3,198**	**3,198**	*3,345*
Investments	6	**-**	**281**	**281**	*158*
Total income		**2,800**	**173,877**	**176,677**	*211,893*
Expenditure on:					
Raising funds	7	**-**	**-**	**-**	*486*
Charitable activities	8	**19,438**	**168,814**	**188,252**	*183,963*
Total expenditure		**19,438**	**168,814**	**188,252**	*184,449*
Net (expenditure)/income before taxation		**(16,638)**	**5,063**	**(11,575)**	*27,444*
Taxation		**-**	**-**	**-**	*3,085*
Net movement in funds		**(16,638)**	**5,063**	**(11,575)**	*30,529*
Reconciliation of funds:					
Total funds brought forward		**31,796**	**125,493**	**157,289**	*126,760*
Net movement in funds		**(16,638)**	**5,063**	**(11,575)**	*30,529*
Total funds carried forward		**15,158**	**130,556**	**145,714**	*157,289*

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 30 to 45 form part of these financial statements.

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)
REGISTERED NUMBER: 11307517

BALANCE SHEET
AS AT 31 MARCH 2024

	Note		2024 £		2023 £
Fixed assets					
Tangible assets	14		**6,250**		*6,168*
			6,250		*6,168*
Current assets					
Debtors	15	**7,257**		*4,258*	
Cash at bank and in hand		**142,587**		*163,810*	
		149,844		*168,068*	
Creditors: amounts falling due within one year	16	**(10,380)**		*(16,947)*	
Net current assets			**139,464**		*151,121*
Total assets less current liabilities			**145,714**		*157,289*
Net assets			**145,714**		*157,289*
Total net assets			**145,714**		*157,289*
Charity funds					
Restricted funds	18		**15,158**		*31,796*
Unrestricted funds	18		**130,556**		*125,493*
Total funds			**145,714**		*157,289*

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Kay May

Kay May
Chair
Date: 20/11/24

The notes on pages 30 to 45 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. General information

The charitable company is an individual private charity limited by guarantee incorporated in England and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charitable company in the event of liquidation.

The address of its registered office is: Office 5, Pelican Court, New Street, Andover, Hampshire, SP10 1DR

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Chapel Arts Studios meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following specific policies are applied to particular categories of income:

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Donations and legacies
Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charitable company is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year-end are accounted for in income and accrued income in debtors.

Donated services and facilities are included at the value to the charitable company where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charitable company earns the right to consideration by its performance.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

2. Accounting policies (continued)

2.3 Expenditure (continued)

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable
Grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. In the case of an unconditional grant offer, this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grant awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to the grant is outside the control of the Trust.

Raising funds
Cost of generating funds comprise the costs associated with attracting voluntary income, the management of investments and the costs of trading for fundraising purposes.

Charitable activities
Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Irrecoverable VAT
Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.5 Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Long-term leasehold property	-	33% straight line
Furniture, fittings and equipment	-	20% straight line
Office equipment	-	33% straight line
Art equipment	-	33% straight line

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. Accounting policies (continued)

2.11 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.12 Redundancy and termination payments

Redundancy and termination costs are recognised as an expense in the Statement of Financial Activities and a liability on the Balance Sheet immediately at the point the Charity is demonstrably committed to either: terminate the employment of an employee or group of employees before normal retirement date; or provide termination benefits as a result of an offer made in order to encourage voluntary redundancy. The Charity is considered to be demonstrably committed only when it has a detailed formal plan for the termination and is without realistic possibility of withdrawal from the plan.

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

3. Income from donations and legacies

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Donations	-	189	**189**	*483*
Grants	2,800	164,054	**166,854**	*205,582*
	2,800	164,243	**167,043**	*206,065*
Total 2023	*43,135*	*162,930*	*206,065*	

4. Income from charitable activities

	Unrestricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Workshops	6,054	**6,054**	*1,000*
Event ticket sales	101	**101**	*1,325*
	6,155	**6,155**	*2,325*
Total 2023	*2,325*	*2,325*	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

5. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Associate fees	2,414	**2,414**	*3,245*
Sale of art	784	**784**	*100*
	3,198	**3,198**	*3,345*
Total 2023	*3,345*	*3,345*	

6. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Interest received	281	**281**	*158*
Total 2023	*158*	*158*	

7. Expenditure on raising funds

Fundraising trading expenses

	Unrestricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Art for resale	-	-	*486*
Total 2023	*486*	*486*	

8. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total 2024 £	*Total 2023 £*
Socially engaged art workshops and exhibitions	19,438	168,814	**188,252**	*183,963*
Total 2023	*17,519*	*166,444*	*183,963*	

9. Analysis of expenditure by activities

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £	*Total funds 2023 £*
Socially engaged art workshops and exhibitions	168,650	19,602	**188,252**	*183,963*
Total 2023	*161,317*	*22,646*	*183,963*	

Analysis of direct costs

	Socially engaged art workshops and exhibitions 2024 £	Total funds 2024 £	*Total funds 2023 £*
Staff costs	98,679	**98,679**	*108,068*
Depreciation	3,327	**3,327**	*2,267*
Project costs	36,981	**36,981**	*28,790*
CAS community 65	11,915	**11,915**	*6,502*
Bad debt write off	908	**908**	*879*
Rent and rates	114	**114**	*384*
Light, heat and power	3,696	**3,696**	*4,484*
Entertainment	393	**393**	*140*
Repairs and maintenance	360	**360**	*1,866*
Computer software and maintenance costs	7,465	**7,465**	*6,871*
Cleaning	157	**157**	*114*
Advertising	4,445	**4,445**	*854*
Bank charges	210	**210**	*98*
	168,650	**168,650**	*161,317*
Total 2023	*161,317*	*161,317*	

9. Analysis of expenditure by activities (continued)

Analysis of support costs

	Socially engaged art workshops and exhibitions 2024 £	Total funds 2024 £	*Total funds 2023 £*
Subscriptions	280	**280**	*60*
Finance manager fees	9,448	**9,448**	*15,047*
Recruitment expenses	378	**378**	*484*
Training costs	784	**784**	*140*
Insurance	1,529	**1,529**	*1,394*
Repairs and maintenance	1,045	**1,045**	*395*
Broadband, internet and fax	1,303	**1,303**	*995*
Printing, postage and stationary	1,485	**1,485**	*172*
Sundry expenses	176	**176**	*570*
Travel and subsistence	78	**78**	*118*
Governance costs	3,096	**3,096**	*3,271*
	19,602	**19,602**	*22,646*
Total 2023	*22,646*	*22,646*	

10. Independent examiner's remuneration

	2024 £	*2023 £*
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	**1,550**	*1,440*
Fees payable to the Charity's independent examiner in respect of:		
All other services not included above	**1,210**	*1,140*

11. Staff costs

	2024 £	2023 £
Wages and salaries	**95,321**	*103,254*
Social security costs	**924**	*1,989*
Contribution to defined contribution pension schemes	**2,434**	*2,825*
	98,679	*108,068*

During the year, the charity made redundancy and/or termination payments which totalled £nil (2023: £8,956).

The average number of persons employed by the Charity during the year was as follows:

	2024 No.	2023 No.
	7	*5*

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charitable company comprise the trustees and the management team. The total employee benefits of the key management personnel of the charitable company were £28,913 (202: £56,794).

12. Trustees' remuneration and expenses

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the Charity. One or more Trustees were paid for Technician work and Artist residencies. No Trustees were remunerated solely for their roles as Trustees. The value of Trustees' remuneration and other benefits was as follows:

		2024 £	2023 £
Tony Spencer	Fees paid	**2,797**	-

During the year ended 31st March 2024, general expenses totalling £NIL were reimbursed or paid directly to Trustees *(2023 - £NIL to Trustee).*

13. Taxation

The Charitable Company is a registered charitable company and is therefore exempt from taxation.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

14. Tangible fixed assets

	Long-term leasehold property £	Fixtures and fittings £	Office equipment £	Other fixed assets £	Total £
Cost or valuation					
At 1 April 2023	-	3,322	4,772	6,913	15,007
Additions	2,151	690	568	-	3,409
Transfers between classes	1,029	(1,029)	-	-	-
At 31 March 2024	3,180	2,983	5,340	6,913	18,416
Depreciation					
At 1 April 2023	-	1,703	2,395	4,741	8,839
Charge for the year	406	598	1,550	773	3,327
At 31 March 2024	406	2,301	3,945	5,514	12,166
Net book value					
At 31 March 2024	2,774	682	1,395	1,399	6,250
At 31 March 2023	-	*1,619*	*2,377*	*2,172*	*6,168*

15. Debtors

	2024 £	*2023 £*
Due within one year		
Trade debtors	5,352	*2,760*
Prepayments and accrued income	1,905	*1,498*
	7,257	*4,258*

16. Creditors: Amounts falling due within one year

	2024	2023
	£	£
Trade creditors	**6,257**	*12,300*
Pension fund loan payable	**519**	*782*
Other taxation and social security	**804**	*1,365*
Accruals and deferred income	**2,800**	*2,500*
	10,380	*16,947*

17. Pension scheme

The charity operates a defined contribution pension scheme. During the year the charity contributed £2,434 (2023 - £2,825).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

18. Statement of funds

Statement of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Balance at 31 March 2024 £
Unrestricted funds				
Designated funds				
Community space fund	43,498	-	(32,677)	10,821
General funds				
General Funds - all funds	81,995	173,877	(136,137)	119,735
Total Unrestricted funds	125,493	173,877	(168,814)	130,556
Restricted funds				
Sculpture fund	31,796	-	(19,069)	12,727
Harrison Memorial Project	-	2,800	(369)	2,431
	31,796	2,800	(19,438)	15,158
Total of funds	157,289	176,677	(188,252)	145,714

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

18. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2022 £	*Income* £	*Expenditure* £	*Balance at 31 March 2023* £
Unrestricted funds				
Designated funds				
Community space fund	*50,000*	-	*(6,502)*	*43,498*
General funds				
General Funds - all funds	*70,580*	*168,758*	*(157,343)*	*81,995*
Total Unrestricted funds	*120,580*	*168,758*	*(163,845)*	*125,493*
Restricted funds				
Second nature fund	*6,180*	*350*	*(6,530)*	-
Jubilee festival	-	*2,789*	*(2,789)*	-
Refugee support	-	*1,900*	*(1,900)*	-
Sculpture fund	-	*31,796*	-	*31,796*
HCC - Social prescribing	-	*6,300*	*(6,300)*	-
	6,180	*43,135*	*(17,519)*	*31,796*
Total of funds	*126,760*	*211,893*	*(181,364)*	*157,289*

19. Summary of funds

Summary of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Balance at 31 March 2023 £
Designated funds	**43,498**	**-**	**(32,677)**	**10,821**
General funds	**81,995**	**173,877**	**(136,137)**	**119,735**
Restricted funds	**31,796**	**2,800**	**(19,438)**	**15,158**
	157,289	**176,677**	**(188,252)**	**145,714**

Summary of funds - prior year

	Balance at 1 April 2022 £	*Income £*	*Expenditure £*	*Balance at 31 March 2023 £*
Designated funds	*50,000*	*-*	*(6,502)*	*43,498*
General funds	*70,580*	*168,758*	*(157,343)*	*81,995*
Restricted funds	*6,180*	*43,135*	*(17,519)*	*31,796*
	126,760	*211,893*	*(181,364)*	*157,289*

20. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	-	6,250	**6,250**
Current assets	15,158	134,686	**149,844**
Creditors due within one year	-	(10,380)	**(10,380)**
Total	15,158	130,556	**145,714**

20. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	Restricted funds 2023 £	*Unrestricted funds 2023* £	*Total funds 2023* £
Tangible fixed assets	-	*6,168*	*6,168*
Current assets	*31,796*	*136,272*	*168,068*
Creditors due within one year	-	*(16,947)*	*(16,947)*
Total	*31,796*	*125,493*	*157,289*

21. Controlling party

The Company was controlled throughout the period and the previous by the Trustees, by virtue of the powers afforded to them by the Memorandum and Articles of Association.

CHAPEL ARTS STUDIOS

England & Wales - Charity number 1185771

Accounts

Registered number: 11307517
Charity number: 1185771

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 21
Independent Examiner's Report	22
Statement of Financial Activities	23
Balance Sheet	24
Notes to the Financial Statements	25 - 40

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2023

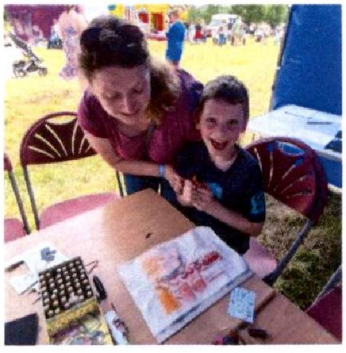
Trustees	Yinnon Ezra MBE, Trustee Zoe Crockford, Trustee (resigned 15 November 2022) Charlotte Marchant, Trustee (appointed 26 July 2022) Tony Spencer, Trustee Kay May, Chair Toby Benjamin Michael, Trustee Jonathon Adams, Trustee (appointed 27 October 2022) Dr Ronda Gowland-Pryde, Trustee (appointed 27 October 2022) Ruth Rolfe-Tarrant, Trustee (appointed 22 November 2022) Stephen Anthony Foster, Trustee (resigned 26 April 2022)
Company registered number	11307517
Charity registered number	1185771
Registered office	St Mary's Chapel New Street Andover Hampshire SP10 1QW
Independent Examiner	BRC Accountants Suite 2 Healey House Dene Road Andover SP10 2AA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

chapel arts studios

REPORT OF THE TRUSTEES

APRIL 2022 - 31 MARCH 2023





INTRODUCTION

Chapel Arts Studios (CAS) is a socially engaged, contemporary visual arts organisation, which exists to support and develop artists of all ages, to excel as a centre for contemporary visual arts and to deliver socially engaged arts programmes.

CAS is one of Arts Council England's National Portfolio Organisations (NPO), based in Andover, Hampshire.

During 2022/23 Chapel Arts Studios (CAS) continued its journey and vision of creating community and opportunities through art.

We believe that art and culture can fundamentally transform lives and that through art we can engage, explore, challenge and create a landscape within which communities share and exchange ideas, creating a culture of positivity and cohesion. Cultural inclusion in art can create a level playing field for all and provide a home for everyone to enjoy creativity.

We believe that through the right leadership we can build a cultural and inspiring Andover.

Working with our Board we established a clear vision, mission, purpose and cause, set out in full, below. We also developed a strategy and plan that informed our NPO Extension Year (2022/23), as well as our 2023-2026 NPO applications.

Our Purpose:

We are part of the cultural transformation of Andover, by championing inclusion and creating possibilities;

We will create communities of artists and creatives, offering a home to them all;

We will use art to improve the health and wellbeing of the most disadvantaged;

We will put Andover on the cultural map.

Our Mission:

We inspire our communities and nurture creativity;

Working with our local communities we give a sense of belonging to everyone engaging with us;

We develop and nurture artists of all ages to maximise their potential and inspire our communities by sharing high quality art with them.

Our Cause:

We believe that in a disconnected community with lack of access to cultural opportunities for all, we create a home of connections and possibilities through art. By being part of the cultural transformation of Andover and championing inclusion and creative potential in the wider region, we inspire our communities and nurture creatives, thus transforming lives.

Our strategy (2022-2027) is based on three themes: place, people and programmes.

Place:

By excelling as a centre for contemporary visual arts in Andover, Test Valley and North Hampshire we will offer people within our communities the opportunity to engage in high quality creative activities and great art.

- The Chapel - our main exhibition venue;
- CAS Community - a place to engage with the community, develop skills and provide a home for all creatives, as well as our socially engaged programmes;
- Art residencies and working with partners to create opportunities to engage in art and creativity around the area: EPR (Educational Project Residency), Andover College and the National Saturday Club, and our engagement with the community;
- Leadership role in supporting the cultural regeneration of Andover, e.g. ANCO (Andover Network of Cultural Organisations)

People:

An increased demand for creative development, skills building, professional training, networking and collaborative project opportunities will be satisfied by a variety of activities: our Associates Programme and CAS membership will be open to all levels and ages of artists; we will offer online and place-based art development - an important part of this is the professional development opportunities we offer to our Associate Artists and the mentoring and opportunities we provide for up-and-coming artists and graduates who will receive the appropriate support from us to grow skills and make art a career. Examples of these are:

- Associate Artist and artist membership programme
- Sculptor Programme
- EPR
- Saturday Club

Programmes:

We will grow our expertise in socially engaged community arts projects and develop programmes that draw on the experience we have; engage with academic institutions; develop evidence-based, socially-engaged arts programmes that are scalable and sustainable and can be used in other settings and communities.

- Social prescribing
- Neurodivergence
- Young people from disadvantaged backgrounds (Saturday Club and holiday activities)
- Refugees

Our Impact:

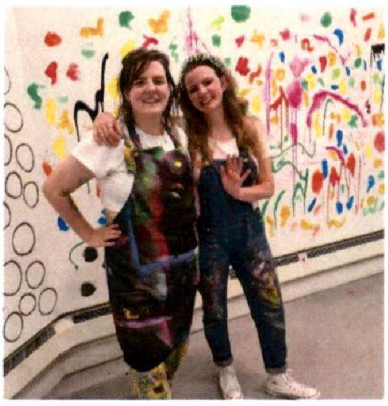
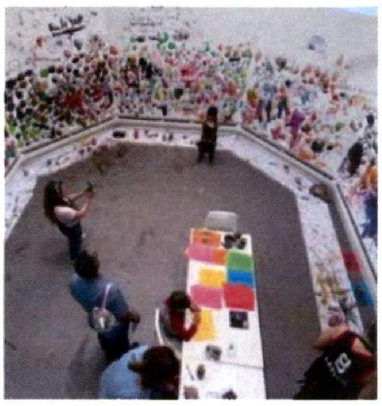
We are committed to measuring our success by using the following outcomes:

- Improved health and wellbeing

- Increased skills for artists of all ages
- Increased access to art in Andover

With the strategy in place and a clear vision of the future, CAS has developed and is developing its programme and is focused on delivering the NPO promises we made.

This report highlights the progress and the great work CAS staff, its artists and growing number of volunteers, as well as the Board, have delivered during 2022/23. We would like to thank them all, as well as our partners, for enabling us to deliver our mission.

ABOUT CAS

In 2009, Test Valley Arts Foundation (TVAF) reopened the previously derelict St Mary's Chapel in Andover as an artists' studio. In 2018, Chapel Arts Studios (CAS) was launched and became a NPO and a company limited by guarantee. We became a charity in 2019.

Andover has some of the most deprived neighbourhoods in Hampshire (lowest 20-30% nationally). As a socially engaged arts organisation this creates many opportunities for CAS to have a positive impact. Despite being a relatively wealthy borough, there are pockets of high deprivation in Andover, surrounded by wealthy villages and suburbs. Harrow Way is in the bottom 20% in the country and St Mary's and Roman Way are in the bottom 40%. In terms of health, Test Valley Borough Council (TVBC) has indicated cases of anxiety and depression are exceptionally high in the local area.

Good examples were: our work with Ukrainian refugees and their hosts in Andover and Romsey last year; our work with vulnerable young people in Ludgershall; our social prescribing courses with adults who felt isolated or who experienced mental health challenges.

EXTERNAL RESOURCES

The Chapel

With the expected opening of CAS Community in 2023 we have been working towards developing the Chapel into our main residency and exhibition venue, bringing high quality exhibitions to Andover.

Unity Art

CAS has continued to support its associate artist Caroline Perkins in providing studio spaces for artists by using the Chantry Centre exhibition venue for its community exhibitions. This relationship is important to CAS as it provides a key resource for artists locally.

BMT (Bus of Many Things)

The BMT was decommissioned due to age-related costs (MOT and repairs). An alternative bus is available from a partner organisation if needed.

CAS Community

We have taken a lease for 65 High Street, Andover. We signed a licence and keys were handed over in mid-March. The project has been delayed as the electricity had been disconnected, but we will launch a full programme of community engagement and courses later in 2023. We intend to create a safe and creative space in Andover, particularly for local young people and those who are vulnerable, or living in the more deprived areas of the town.

Other Venues

We have been able to develop our collaborative work with a number of organisations, using different spaces for workshops and exhibitions. These included The Lighthouse, Andover and Crossfield Hall, Romsey for our refugee workshops, and King John's House, Romsey for a short residency. We have also used the community exhibition space at Unity Art in the Chantry Centre for two of our exhibitions.

DIVERSITY/ NEURODIVERGENCE PROGRAMME

Diversity

The CAS team is committed to improving access to the arts for all people. Responses from our annual survey showed that staff and volunteers come from a mix of ethnic backgrounds, 40% live with disabilities and 40% of staff and 70% of volunteers identified as neurodiverse. This gives us a good perspective from which to develop CAS programmes with stakeholders.

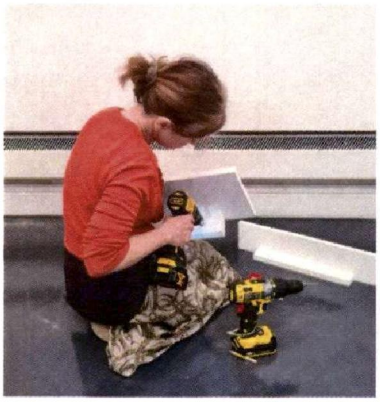
Neurodivergence Programme

CAS set up a neurodivergence programme following our 2021 'Opening the Aviary' exhibition, together with Jon Adams' talk at St Mary's Church, Andover in October 2021.

We conducted three workshops with neurodivergent people and their careers, exploring challenges and actions, and building our policy towards neurodivergent people.

The policy was approved by the Board and published. We developed a more detailed action plan and, as a result, we produced an Easy Read version. Our Associate Artists began regular neurodivergent sub-group meetings.

OUR PEOPLE







CAS is a small charity with big ideas and an even bigger vision. To deliver our plans we recruit high-calibre people who are committed to our values and intent on making a difference.

Sophie Willoughby, one of our Associate Artists, was recruited as an apprentice in January 2023. Her role is to support the development of our Associates Programme and the launch of CAS Community at 65 High Street.

At the end of 2022/23 we had two major changes in staff:

- We transferred our finance function from MISS S to Unity (a registered UK charity working with local organisations to support the community). This enabled us to access local accounting services, as well as a wider team.
- Our creative director, David Dixon, left the organisation in March 2023. This has given rise to a thorough review of resource needs and deployment of staff.

We carried out Personal Development Reviews, setting individual targets and staff budgets.

We implemented a training programme, including attendance at various Arts Council development sessions. Our Executive Director attended an action learning set on social prescribing with NASP (National Academy for Social Prescribing). Both our Creative Director and Operations Manager attended 'MECC Lite - Healthy Conversation Skills Training', and a 'Level 2 Safeguarding Children and Young People' course. All staff are being trained in first aid.

We have expanded our pool of volunteers from 5 to 18 over the last year. With CAS Community we intend to recruit many more and expand our offer to them.

We recruited an intern during the summer. This was a three-week internship to support our One Ash exhibition and our stand at the Simply health corporate day. The intern worked on several social media posts, made a film about our youth engagement and developed some of the CAS Community web pages.





FUNDRAISING

During 2022/23 we successfully applied for the next round of NPO funding (2023-2026). This forms the basis of our core funds. In early 2023 the Arts Council requested that we review our activities in recognition of the cost of living and any potential financial pressures. We resubmitted our activities programme without our annual CAS AIR residency and a Christmas Selling Show. However, we included our new sculptor programme after receiving funds to develop it from Friends of the Garden.

We have also received the second tranche of funding from Garfield Weston. In addition, we have worked with a number of partners and have been successful in bids for funding to deliver holiday activities in Ludgershall (Yellow Brick Road Projects) and other family holiday activities (Unity), workshops for Ukrainian Refugees (Test Valley Borough Council) and social prescribing funding (Hampshire County Council). We have also received the remaining CAF funding for the renovation of the Chapel and funding from TVAF for the Jubilee Festival in Andover.

GOVERNANCE

CAS' Terms of Reference have been reviewed and approved by the Board.

We have established a formal equipment library register where our artists can book out equipment.

We have carried out a diversity survey which forms the basis for our annual return to the Arts Council.

Following the submission of the ACE NPO application (2023-26) we have reviewed our Board reporting. The new performance report tracks NPO deliverables, key milestones in our strategy and associated performance and accountability.

PARTNERSHIPS

Early in 2022/23 we worked with the Board to carry out stakeholder mapping and to develop a more targeted stakeholder plan.

We have developed close partnerships with Yellow Brick Road Project (YBRP) and St Mary's Church. We secured further funding for holiday activities for young people in collaboration with Yellow Brick Roads Projects and worked closely with The Lighthouse (St Mary's Church) to deliver the refugee workshops in their space.

The new Sculptor Programme is enabling us to develop closer links with Roche Court and Hilliers Gardens and Arboretum.

CAS ASSOCIATE ARTISTS

Our Associate Artists are the core of our organisation. During the year we have made the programme more effective and attractive to potential new members. We have:

- Reviewed our promotional documents, including our web pages and application forms.
- Streamlined our systems and processes to offer a more efficient membership application and renewal process.
- Started a monthly Zoom group called 'The Self Preservation Society' where Associates can discuss their work and challenges.
- Instigated an Associate Neurodivergent Subgroup.
- Established a programme of regular trips and events, including the yearly trip to London and an Away Day, as well as the Associates' Summer Show which forms part of Hampshire Open Studios, thus increasing footfall and exposure for our artists.
- Promoted Associates' activities with an Instagram recruitment call, resulting in new applications.
- Published a Friday Associates' Newsletter, highlighting opportunities and Associates' activities.





CULTURAL DEVELOPMENT IN ANDOVER

As an NPO, CAS has a responsibility to facilitate creative networking and cultural cohesion in our local area. We have therefore started two new projects:

ANCO (Andover Network of Cultural Organisations)

This group met for the first time in July 2022 and has met every other month since then. The core group includes Test Valley Borough Council representatives, the Lights Theatre, Andover Library, Test Valley Arts Foundation, the Hampshire Cultural Trust (Andover Museum) and CAS. The purpose of the group is to exchange information, increase collaboration and organise events that bring together the wider cultural scene in Andover.

The Creative Night Out

CAS organised a few nights out in the pub for Andover creatives in 2022. In the New Year we agreed that we would recommence these meetings at CAS Community, enabling us to work together on creative group projects.

SOCIAL PRESCRIBING PROGRAMME

We completed our second four-week social prescribing course called 'Second Nature' at the beginning of 2022/23. We followed this with a further two six-week courses called 'Nature Naturally' in 2022/23.

Both the Second Nature and Nature Naturally courses were targeted at adults with mental health challenges and those living in isolation. All our courses were oversubscribed. We used the Edinburgh Warwick Scale of Wellbeing to measure the impact of these courses with impressive results. We wrote a case study which was circulated to NHS, Council and local partners. Please find a link to the case study here:

https://irp.cdn-website.com/6e81691f/files/uploaded/SN%20case%20study%20June%2022%20%281%29.pdf

Test Valley Borough Council funded two mentees to work alongside our social prescribing artist. This enabled the mentees to gain experience in social prescribing, in order to build the pool of artists working in this area, give artists a chance to add to their CVs, and develop our commitment to quality provision.

We also developed our collaboration and partnership with Sir Harold Hillier Gardens to offer a day out in nature to all our participants.

ENVIRONMENTAL ACTION

We developed our Environmental Action Plan which was signed off by the Board. This included the Annual Return to Julie's Bicycle (a non-profit, mobilising the arts and culture to take action on the climate, nature and justice crisis), measurement of our carbon footprint, and three environmental walks with one of our Associate Artists, James Aldridge, to explore the fears and hopes of participants. The walks included staff, volunteers, trustees, partners and stakeholders and the general public. The results were summarised in a report with recommendations which formed the basis for further work in 2023/24.

EXHIBITIONS AND EVENTS

CAS AIR EXHIBITION

Associate Artist Katt Grover, supported by TVBC funded mentee Tina Scahill, and working with Vigo Junior School and Portway Junior school, explored life Underground. After a visit to Harmony Woods (Andover Trees United), both schools worked with the children, responding to the ecological themes. The pupils' work became increasingly complex as they learned how to transform their drawings into digital animations.

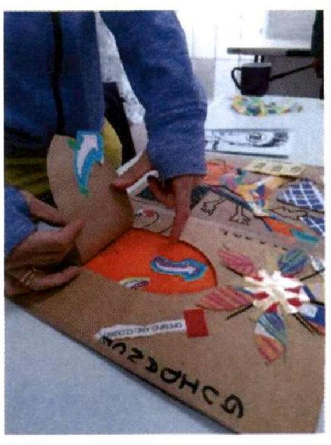
Andover's Environmental Day, A-Fest youth festival and the family-focused 4 Fun Fridays gave the public plenty of opportunity to find out about this work. Themes for each event were explored through printing, digital animation, collage and drawing.

The final interactive exhibition incorporated augmented reality elements in the Chapel which was converted into a fully interactive sensory space.

ANDOVER JUBILEE FESTIVAL







The Andover Jubilee Festival attracted a large number of diverse visitors into the town centre on Friday 3rd June 2023. Test Valley Arts Foundation applied for funding from the Arts Council for this event. CAS worked with TVAF and Andover Bid to deliver this highly successful event. CAS was responsible for designing and coordinating the art trail which was a collaboration between the Borough Council and other cultural organisations in Andover, including the Museum and the Library. The trail formed an integral part of the Festival which included food, music, dance, performances and visual arts.

https://www.facebook.com/INANDOVERUK/videos/773515680697821

The art trail consisted of nine main stops including exhibitions and participatory art workshops, as well as an open studio. It was designed to appeal to both young and old audiences, from digital art workshops to exhibitions of CAS' social prescribing groups and a 'paint the walls' workshop at the Chapel.

A video made by some participants about the art trail can be viewed here:
https://www.youtube.com/watch?v=_UPjYwv689k

Integral to the trail was a letter hunt - each stop on the trail had a letter displayed which formed a word. Anyone who collected all the letters on a postcard won a prize.

We estimate that around 150 post cards were issued on the day and a total of about 700 people went on the letter hunt and art trail. We estimate that more went on the art trail without collecting the postcard, probably reaching around 1,000 visitors, in total, to our exhibitions and workshops.

All activities on the day were free of charge to the public. Workshops were open throughout the day, with a lunch break between sessions. They were scheduled to last two hours in the morning and two hours in the afternoon. Each workshop was run by professional artists, with the exception of the Museum's and Library's own craft activities, which were run by volunteers.

A Fest

The creative activity provided at A Fest was a continuation of the digital engagement focusing on the CAS:AIR residency with a Stop Frame drop-in animation workshop for the public.

As the artist had undertaken the UnderEarth residency, she was well equipped to set up her stall with a small but fully-functioning digital film stage. The event lasted from 10am to 3pm with just over 50 participants going through the animation process: designing their story board, building their resources, and finally animating their creations.

Four Fun Fridays

'This was great, can we do it again?!' - participant

CAS' resident artist used this opportunity to showcase more of the technical and nature approaches that she had developed for her Under Earth Residency. 87 participants made paper bugs during Nature Week and 174 enjoyed paper-marbling during Science Week.

One Ash

Hosting the One Ash exhibition in June 2022 for Andover Trees United celebrated the culmination of their One Ash project, started before the lockdown. The wood from one felled ash tree was shared out amongst artists/makers/poets who, during lockdown, made work which CAS then exhibited in the Chapel. We had around 115 pieces of work created by 30 artists, all of which were displayed together. This included everything from highly crafted designer furniture, to ceramics fired with the ash sawdust, board games, tools made using traditional handmade methods and large sculptures. There were 184 visitors, two talks and workshops given to primary schools, a drop-in print workshop and a busy opening event. We sold 13 items.

"it has surpassed what I imagined it would be' - exhibitor
"Such an inspirational project" - visitor

King John House Residency

CAS joined with TVAF in providing funds of £500 plus guidance and support through the artist selection process, to enable King John House in Romsey to run their first artist's residency, which took place during a weekend in August 2022. The residency responded to the medieval graffiti wall at King John House, which the artist brought to life through animation and digital processes. There was also a physical making opportunity for the general public on a recreated plaster wall.

Inbetweeners

This was the first CAS Associate show to take place under the auspices of Hampshire Open Studios. Fifteen Associate Artists took part, helping to prepare the space, hang the show and invigilate. We had a busy opening event and total visitor numbers of 225. Being part of the Hampshire Open Studio network increased our visitor numbers and the geographical breadth of visitors.

These Four Walls

This was a four week exhibition of four artists (Katharine Fry, Debbie Lee, Hermione Allsopp and Patrick Galway) including both painting and film. They articulated the stories within the space that tug at our own experience; material, emotional, psychological and otherwise, offering the suggestion that the house is far from the quiet refuge it first appears to be.

In addition to the main exhibition, CAS also organised creative writing workshops, led by a talented writer, poet and performer, Jess Green. Amongst many other things she has written for Eastenders and Casualty, and was the BBC Slam Poetry Champion 2018.

There was also an open mic night in the Chapel with attendees mostly local but also from as far as London. There was a wide age range in the audience.

Ukrainian Refugee Workshops (Andover)

We were approached by Andover Primary Care Network (PCN) with funding from the Borough Council to provide some summer activities for Ukrainian refugees. We worked with St Mary's Church who provided the venue (the Lighthouse Refugee Lounge). These events proved to be extremely popular with all sessions completely booked out with 75 participants overall.

Lead artist Liz Hammond said: "This has been perhaps the most rewarding project I have ever had the privilege to work on. It has had a marked impact on all the participants and myself. It proved beyond doubt the power and importance of creative expression to connect people, beyond language."

We had many positive remarks and feedback: one participant and her two children, who stayed to assist with packing up, told Liz: "My mother is an artist running workshops in Kiev for the military wives and for these last two hours I have felt like I am home again. You took me home, thank you"

Ludgershall Summer Youth Project

We worked with Yellow Brick Projects (YBRP) to apply for funding for young people in Ludgershall, Wiltshire. YBRP received the funding and commissioned CAS to find and coordinate an artist. We once again worked with Kezia Hoffman, a graffiti artist who worked with us last year on the Smannel skatepark project.

Kezia connects well with young people, which enabled social workers from YBRP to connect and build relationships with them. Once again, this was a successful collaboration with YBRP.

EPR Programme

Winchester School of Art graduate Jeanette Treacey (Jet) was selected as our graduate-in-residence. She is primarily a painter, and focuses on portraiture. After the restructure of the Hampshire Cultural Trust and the changes in opening times at the Museum, the studio space was no longer available. However, we found a studio space at Unity Art, where Jet was also mentored.

She worked with pupils at Anton Junior School. Most of her work was done with Year 4 and culminated in an exhibition at The Chapel, where both her work and that of the pupils was exhibited. At the same time CAS installed a community art wall where visitors could draw their own portraits.

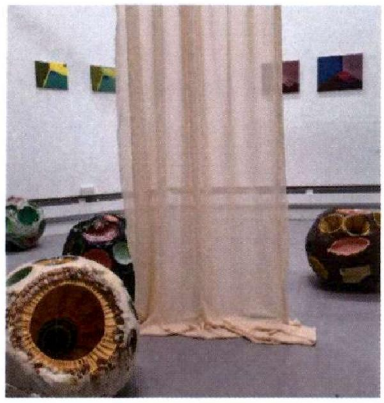
3 Mountains Exhibition

3 Mountains was the result of discussion with Kimvi (a past Associate) who is currently working, in China, for Liverpool University in the architecture department. We interpreted Kimvi's instructions and created an installation which conveyed her experience in rural China around sustainable materials and traditional practices in relation to building, landscape and her residency in a mountain village. The show contained photography of Kimvi's performances, film and written text panels.The installation used Hampshire-based materials, linking her experience to her time in the Andover community. The work has also been shown in China and during the opening we had a

live feed discussion with Kimvi and her Chinese curator.

'The most interesting art I have seen in Andover in over three decades living in the area' Quote in visitor book





CAS PLAN FOR 2023-2024

With a new finance team in place, the departure of our creative director and CAS Community coming on line, the focus for 2023/24 must be the delivery of our NPO objectives. To do this, we shall recruit high calibre individuals and settle the team into the new working environment.

The following are our objectives and focus areas for 23/24:

- Bring CAS Community on line with a full programme of exciting workshops and creative opportunities for Andover and artists of all ages.
- High quality exhibition programme (solo show, professional show, CAS artists, Open Open, 2 community exhibitions)
- Educational Project Residency
- Disadvantaged young people (Saturday Club and holiday activities)
- Family art events such as Whitchurch Festival, A Fest, Four Fun Fridays and holiday clubs
- Neurodivergent programme development (Associate Subgroup and neurodivergent sessions)
- Artist membership programme and development (all ages), CAS Associates, Sculptor Programme
- Social prescribing courses

FINANCE

We had anticipated opening the CAS Community Space during this year but negotiations around the lease have delayed our progress. We have finally opened the new site at the end of September 2023.

During the financial Year 22/23 the finance software has transition to Xero. The Finance and Payroll function transferred to Unity in February 2023, the local CVS, who offer the additional function as part of their community-based support.

Income

Income remains heavily reliant on grant funding (97%), with 70% of total income coming from Arts Council England (ACE), with whom we have National Portfolio status. This status guarantees CAS income to March 2026. We were also successful in obtaining additional Unrestricted funds of £14,777 and Restricted funds £43,135 within the current financial year.

Earned Income

The Associates Scheme performed slightly better in 2023 than in 2022. With additional artists joining the scheme.

Programme Delivery – Workshops and ticketed events have also shown an increase of 50% on the previous year. We anticipate growth within this area as the Community Space has now fully opened and a full events diary is being planned for the financial year 2024/25.

Expenditure

Staffing - The team has increased to 6 part-time members of staff. Staff costs increased from £86,957 in 2022 to £108,068 in 2023. This includes our apprentice who started working at CAS in January 2023.

IT costs - The IT cost increased from £5,913 in 2022 to £6,871 in 2023. Due to increased staff and additional IT requirements.

Legal fees - these relate to the costs incurred as part of the lease negotiations for the Community Space at 65 High Street, Andover.

Current Assets

The bulk of the current assets is the bank balance which remains buoyant mostly due to the retention of the Designated Fund and accumulated reserves. We are expecting these to reduce rapidly over the next year as both the sculptor programme and CAS Community funds will be drawn down.

Reserves Policy

CAS, with its trustees, have established a reserves policy of building sufficient reserves to sustain the organisation for twelve months. They have also Designated Funds for the development of a Community Space within Andover. This will be the conversion of a shop space in the High Street, offering significantly increased visibility whilst also enabling CAS to further diversify their work and increase their accessibility to existing and new audiences, rather than the Chapel they currently inhabit which is on the perimeter of the town and situated in a cemetery, without proper vehicular access or parking.

Partners 2022/23

Test Valley Borough Council, Andover Museum, Andover Library, Yellow Brick Road Projects, St Mary's Church/ Lighthouse, Andover Primary Care Network, Andover Vision, Andover Trees United, Unity Art Studio

Funds held:

Restricted Reserves
Sculpture Fund

Designated Funds
Community Space

Funders 2022/23
Arts Council England
Garfield Weston Foundation
Test Valley Borough Council
Hampshire County Council

RISKS

Costs: Utilities and other costs were on the rise throughout the year. To minimise the financial risk CAS resubmitted its NPO application with less activity (15% reduction). All utilities contracts were reviewed and the heating was turned down or turned off whenever possible.

CAS Community: We were still struggling to agree a lease for the building at 65 High Street. There was a risk of continued delays and the financial risk of spiralling costs, including utilities, renovation and maintenance costs, insurance and additional staff salaries. Although we can make plans and estimates, the full impact of having a second venue cannot be accurately assessed until we have settled into the new space. In addition, we only have finance for approximately a year. This is why the lease will have to include a break clause after year 1.

Fundraising: CAS has a good record of fundraising for specific projects and has a supportive borough council. It has also been greatly supported by the Arts Council England. However, the legacy of Covid19 may result in less grant funding being available from government funded organisations and local councils. The competition for Trust funds may become stiffer, making access to funding increasingly difficult.

Covid: COVID remained a risk throughout 2022/ 23. A further lockdown or staff sickness were considered. The charity itself would pivot to online provision as it did during the last lockdown.

Overstretched Staff and Resources: There is an increasing risk of burn-out amongst staff with opening of the additional venue. To mitigate this risk we will develop our volunteer resource. We have recruited an apprentice and have developed clear staff rotas and responsibilities for staffing the two venues. We have also budgeted for invigilation staff if that becomes necessary.

Volunteers - Opening CAS Community and simultaneously running an ambitious arts programme will require a dedicated team of volunteers and careful management of that team. A Volunteer programme is being developed. We had 18 volunteers at the end of the financial year but we hope to grow this number substantially once we move into the new space. Further structure, management and coordination will then be required.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CHARITY NUMBER 1185771
Limited Company Number 11307517
Registered Address:
Chapel Arts Studios
St Mary's Chapel
Andover
Hampshire
SP10 1DP

TRUSTEES
Kay May, Chair (appointed 25 May 21)

Yinnon Ezra MBE, Trustee (resigned and re-appointed in 2021)
Tony Spencer, Trustee (appointed 27 July 21)
Toby Benjamin Michael, Trustee (appointed 25 May 21)
Charlotte Marchant, Trustee (appointed 26/07/2022)
Jon Adams, Trustee (appointed 27/11/2022)
Ronda Gowland - Pryde, Trustee (appointed 27/11/2022)
Ruthie Rolfe Tarrant, Trustee and Treasurer (appointed 22/11/2022)

RESIGNATIONS
Stephen Foster, Trustee (resigned 26/05/2022)
Zoe Crockford, Trustee) resigned 16/11/2022)

RECRUITMENT AND APPOINTMENT OF TRUSTEES
In accordance with the Governing Document, the trustees are responsible for appointing new trustees to the board. New trustees are appointed where they have the necessary skills to contribute to the charity and the organisation's management and development.

INDUCTION AND TRAINING OF NEW TRUSTEES
There is a trustee role outline which each new trustee receives. An induction pack is sent to new trustees including conflicts of interest information and forms, as well as a confirmation of suitability to be a trustee. Introductory calls are arranged for new trustees with members of staff and the chair.

GOVERNING DOCUMENTS
The charity is controlled by its governing document, its memorandum and articles of association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

In the event of winding up the company, the liability of the members is limited to a sum not exceeding £1 each.

THE OBJECTS OF THE CHARITY
1. The advancement and promotion of the arts and in particular the social economic and cultural contribution of the visual arts for the public benefit.
2. The advancement of education and the furtherance of public knowledge, understanding and appreciation of the arts and in particular the visual arts. Activities

Chapel Arts Studios (CAS) is a socially-engaged, contemporary visual arts organisation, which exists to discover, inspire, nurture and develop artists of all ages and skill; to develop sustainable socially engaged community art; and to excel as a centre for contemporary visual arts. CAS is part of Arts Council England's National Portfolio.

ORGANISATIONAL STRUCTURE

The senior management team is made up of:
David Dixon, Creative and Education Director (left the organisation in March 2023)
Susanne Hasselmann, Executive Director (appointed May 2021)
Tracey Ward, Finance Manager (left the organisation in February 2023)
Helen Campion, Finance Manager (appointed March 2023)

DECISION MAKING

The trustees make all strategic decisions and support the staff to carry out these decisions. The Board appoints the directors, and a Board member attends interviews of all senior management positions. All other staff appointments are made internally. The Board also approves all major suppliers based on staff recommendations and market tested price comparisons.
The day to day running of the organisation is delegated to the senior management team. However, any invoice or payment exceeding £2,000 has to be approved by a Trustee and expense claims or invoices from any trustee requires authority from 1 other trustee before it can be paid. Based on limited staff numbers there is no requirement for a formal structure for pay scales at Chapel Arts Studios. The organisation is growing and salaries are set in line with market forces and local averages and are reviewed regularly.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

FUNDRAISING AND FINANCIAL SUSTAINABILITY

Currently CAS is still reliant on NPO grant monies which makes up the majority of its funding. This must change in the years to come to ensure CAS can become reliably financially sustainable. To achieve this, CAS has started to look at its funding and has developed an overarching fundraising plan in 2021/22 which will be refined further in 2022/23 with the opening of CAS Community.
Financial management of the business is the responsibility of the finance manager and the executive director. Individual budget lines and staff budgets have been agreed. Every expenditure is being reviewed and tested and quarterly budget meetings were agreed with staff. A more rigorous expenditure approval and justification process has been implemented. Financial controls within the organisation will continue to be reviewed and improved where necessary.

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees (who are also directors of Chapel Arts Studios for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the examiner is aware of that information.
- the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Signed by



Kay May , Chair of the Trustees
Date: 11/12/23

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

Independent Examiner's Report to the Trustees of Chapel Arts Studios ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31st March 2023.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:  Dated: 13/12/23

David Horne FCCA

BRC Accountants
Suite 2 Healey House
Dene Road
Andover
Hampshire
SP10 2AA

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2023

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Income from:					
Donations and legacies	3	**43,135**	**162,930**	**206,065**	*160,840*
Charitable activities	4	**-**	**2,325**	**2,325**	*1,150*
Other trading activities	5	**-**	**3,345**	**3,345**	*2,965*
Investments	6	**-**	**158**	**158**	*-*
Total income		**43,135**	**168,758**	**211,893**	*164,955*
Expenditure on:					
Raising funds	7	**-**	**486**	**486**	*3,588*
Charitable activities	8	**17,519**	**166,444**	**183,963**	*159,168*
Total expenditure		**17,519**	**166,930**	**184,449**	*162,756*
Net income before taxation		**25,616**	**1,828**	**27,444**	*2,199*
Taxation		**-**	**3,085**	**3,085**	*-*
Net movement in funds		**25,616**	**4,913**	**30,529**	*2,199*
Reconciliation of funds:					
Total funds brought forward		**6,180**	**120,580**	**126,760**	*124,561*
Net movement in funds		**25,616**	**4,913**	**30,529**	*2,199*
Total funds carried forward		**31,796**	**125,493**	**157,289**	*126,760*

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 25 to 40 form part of these financial statements.

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)
REGISTERED NUMBER: 11307517

BALANCE SHEET
AS AT 31 MARCH 2023

	Note		2023 £		2022 £
Fixed assets					
Tangible assets	14		6,168		6,988
			6,168		6,988
Current assets					
Debtors	15	4,258		2,019	
Cash at bank and in hand		163,810		131,759	
		168,068		133,778	
Creditors: amounts falling due within one year	16	(16,947)		(14,006)	
Net current assets			151,121		119,772
Total assets less current liabilities			157,289		126,760
Net assets			157,289		126,760
Total net assets			157,289		126,760
Charity funds					
Restricted funds	18		31,796		6,180
Unrestricted funds	18		125,493		120,580
Total funds			157,289		126,760

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Kay May
Chairman
Date: 11/12/23

The notes on pages 25 to 40 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. General information

The charitable company is an individual private charity limited by guarantee incorporated in England and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charitable company in the event of liquidation.

The address of its registered office is: St Mary's Chapel, New Street, Andover, Hampshire, SP10 1QW

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Chapel Arts Studios meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following specific policies are applied to particular categories of income:

Donations and legacies
Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charitable company is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year-end are accounted for in income and accrued income in debtors.

Donated services and facilities are included at the value to the charitable company where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charitable company earns the right to consideration by its performance.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

2. Accounting policies (continued)

2.3 Expenditure (continued)

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable
Grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. In the case of an unconditional grant offer, this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grant awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to the grant is outside the control of the Trust.

Raising funds
Cost of generating funds comprise the costs associated with attracting voluntary income, the management of investments and the costs of trading for fundraising purposes.

Charitable activities
Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Irrecoverable VAT
Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.5 Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Furniture, fittings and equipment	-	20% straight line
Office equipment	-	33% straight line
Art equipment	-	33% straight line

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.11 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2. Accounting policies (continued)

2.12 Redundancy and termination payments

Redundancy and termination costs are recognised as an expense in the Statement of Financial Activities and a liability on the Balance Sheet immediately at the point the Charity is demonstrably committed to either: terminate the employment of an employee or group of employees before normal retirement date; or provide termination benefits as a result of an offer made in order to encourage voluntary redundancy. The Charity is considered to be demonstrably committed only when it has a detailed formal plan for the termination and is without realistic possibility of withdrawal from the plan.

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Income from donations and legacies

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Donations	-	483	**483**	*360*
Grants	43,135	162,447	**205,582**	*160,470*
Commissions	-	-	**-**	*10*
	43,135	162,930	**206,065**	*160,840*
Total 2022	*7,800*	*153,040*	*160,840*	

4. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Education, Talks & Training	-	**-**	*1,150*
Worksops	1,000	**1,000**	-
Event ticket sales	1,325	**1,325**	-
	2,325	**2,325**	*1,150*
Total 2022	*1,150*	*1,150*	

5. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Event and general sales	-	-	*155*
Associate fees	3,245	**3,245**	*2,310*
Sale of art	100	**100**	*500*
	3,345	**3,345**	*2,965*
Total 2022	*2,965*	*2,965*	

6. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Interest received	158	**158**	-

7. Expenditure on raising funds

Fundraising trading expenses

	Unrestricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Fundraiser fees	-	-	*3,308*
Art for resale	486	**486**	*280*
	486	**486**	*3,588*
Total 2022	*3,588*	*3,588*	

8. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total 2023 £	*Total 2022 £*
Socially engaged art workshops and exhibitions	17,519	166,444	**183,963**	*159,168*
Total 2022	*1,620*	*157,548*	*159,168*	

9. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	*Total funds 2022 £*
Socially engaged art workshops and exhibitions	161,317	22,646	**183,963**	*159,168*
Total 2022	*105,313*	*53,855*	*159,168*	

Analysis of direct costs

	Socially engaged art workshops and exhibitions 2023 £	Total funds 2023 £	*Total funds 2022 £*
Staff costs	108,068	**108,068**	*71,654*
Depreciation	2,267	**2,267**	*3,117*
Project costs	28,790	**28,790**	*18,221*
CAS community 65	6,502	**6,502**	-
Artist Tools	-	**-**	*146*
Bad debt write off	879	**879**	-
Rent and rates	384	**384**	*1,745*
Light, heat and power	4,484	**4,484**	*2,522*
Entertainment	140	**140**	-
Repairs and maintenance	1,866	**1,866**	*1,967*
Computer software and maintenance costs	6,871	**6,871**	*4,730*
Cleaning	114	**114**	*285*
Advertising	854	**854**	*819*
Bank charges	98	**98**	*107*
	161,317	**161,317**	*105,313*
Total 2022	*105,313*	*105,313*	

9. Analysis of expenditure by activities (continued)

Analysis of support costs

	Socially engaged art workshops and exhibitions 2023 £	Total funds 2023 £	*Total funds 2022 £*
Staff costs (Administrator)	-	**-**	*15,303*
Subscriptions	60	**60**	*232*
Finance manager fees	15,047	**15,047**	*16,616*
Legal fees	-	**-**	*7,903*
Recruitment expenses	484	**484**	*864*
Administrator fees	-	**-**	*2,933*
Training costs	140	**140**	*791*
Insurance	1,394	**1,394**	*1,358*
Repairs and maintenance	395	**395**	*1,181*
Broadband, internet and fax	995	**995**	*1,045*
Computer software and maintenance costs	-	**-**	*1,183*
Printing, postage and stationary	172	**172**	*584*
Sundry expenses	570	**570**	*699*
Travel and subsistence	118	**118**	*36*
Governance costs	3,271	**3,271**	*3,127*
	22,646	**22,646**	*53,855*
Total 2022	*53,855*	*53,855*	

10. Independent examiner's remuneration

	2023 £	*2022 £*
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	**1,440**	*1,340*
Fees payable to the Charity's independent examiner in respect of:		
All other services not included above	**1,140**	*1,204*

11. Staff costs

	2023 £	2022 £
Wages and salaries	**103,254**	*83,143*
Social security costs	**1,989**	*1,676*
Contribution to defined contribution pension schemes	**2,825**	*2,138*
	108,068	*86,957*

During the year, the charity made redundancy and/or termination payments which totalled £8,956 (2022: £nil).

The average number of persons employed by the Charity during the year was as follows:

	2023 No.	2022 No.
	5	*5*

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charitable company comprise the trustees and the management team. The total employee benefits of the key management personnel of the charitable company were £56,794 (2022: £45,000).

12. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits *(2022 - £NIL).*

During the year ended 31st March 2023, general expenses totalling £NIL were reimbursed or paid directly to Trustees *(2022 - £NIL to Trustee).*

13. Taxation

The Charitable Company is a registered charitable company and is therefore exempt from taxation.

During the year the Charitable Company received £3,085 in regards to an exhibition relief claim.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

14. Tangible fixed assets

	Fixtures and fittings £	Office equipment £	Other fixed assets £	Total £
Cost or valuation				
At 1 April 2022	**2,293**	**4,354**	**6,913**	**13,560**
Additions	**1,029**	**418**	**-**	**1,447**
At 31 March 2023	**3,322**	**4,772**	**6,913**	**15,007**
Depreciation				
At 1 April 2022	**1,283**	**1,065**	**4,224**	**6,572**
Charge for the year	**420**	**1,330**	**517**	**2,267**
At 31 March 2023	**1,703**	**2,395**	**4,741**	**8,839**
Net book value				
At 31 March 2023	**1,619**	**2,377**	**2,172**	**6,168**
At 31 March 2022	*1,010*	*3,289*	*2,689*	*6,988*

15. Debtors

	2023 £	*2022 £*
Due within one year		
Trade debtors	**2,760**	*996*
Prepayments and accrued income	**1,498**	*1,023*
	4,258	*2,019*

16. Creditors: Amounts falling due within one year

	2023 £	*2022* *£*
Trade creditors	**12,300**	*8,476*
Wages payable	**-**	*1,105*
Pension fund loan payable	**782**	*611*
Other taxation and social security	**1,365**	*1,414*
Accruals and deferred income	**2,500**	*2,400*
	16,947	*14,006*

17. Pension scheme

The charity operates a defined contribution pension scheme. During the year the charity contributed £2,825 (2022 - £1,676).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

18. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
Unrestricted funds				
Designated funds				
Community space fund	50,000	-	(6,502)	43,498
General funds				
General Funds - all funds	70,580	168,758	(157,343)	81,995
Total Unrestricted funds	120,580	168,758	(163,845)	125,493
Restricted funds				
Second nature fund	6,180	350	(6,530)	-
Jubilee festival	-	2,789	(2,789)	-
Refugee support	-	1,900	(1,900)	-
Sculpture fund	-	31,796	-	31,796
HCC - Social prescribing	-	6,300	(6,300)	-
	6,180	43,135	(17,519)	31,796
Total of funds	126,760	211,893	(181,364)	157,289

18. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2021 £	*Income* £	*Expenditure* £	*Transfers in/out* £	*Balance at 31 March 2022* £
Unrestricted funds					
Designated funds					
Community space fund	-	-	-	*50,000*	*50,000*
General funds					
General Funds - all funds	*124,561*	*157,155*	*(161,136)*	*(50,000)*	*70,580*
Total Unrestricted funds	*124,561*	*157,155*	*(161,136)*	-	*120,580*
Restricted funds					
Second nature fund	-	*7,800*	*(1,620)*	-	*6,180*
Total of funds	*124,561*	*164,955*	*(162,756)*	-	*126,760*

19. Summary of funds

Summary of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
Designated funds	**50,000**	**-**	**(6,502)**	**43,498**
General funds	**70,580**	**168,758**	**(157,343)**	**81,995**
Restricted funds	**6,180**	**43,135**	**(17,519)**	**31,796**
	126,760	**211,893**	**(181,364)**	**157,289**

Summary of funds - prior year

	Balance at 1 April 2021 £	*Income £*	*Expenditure £*	*Transfers in/out £*	*Balance at 31 March 2022 £*
Designated funds	-	-	-	*50,000*	*50,000*
General funds	*124,561*	*157,155*	*(161,136)*	*(50,000)*	*70,580*
Restricted funds	-	*7,800*	*(1,620)*	-	*6,180*
	124,561	*164,955*	*(162,756)*	-	*126,760*

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	-	6,168	**6,168**
Current assets	31,796	136,272	**168,068**
Creditors due within one year	-	(16,947)	**(16,947)**
Total	31,796	125,493	**157,289**

20. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Restricted funds 2022 £	*Unrestricted funds 2022* £	*Total funds 2022* £
Tangible fixed assets	-	*6,988*	*6,988*
Current assets	*6,180*	*127,598*	*133,778*
Creditors due within one year	-	*(14,006)*	*(14,006)*
Total	*6,180*	*120,580*	*126,760*

21. Controlling party

The Company was controlled throughout the period and the previous by the Trustees, by virtue of the powers afforded to them by the Memorandum and Articles of Association.

CHAPEL ARTS STUDIOS

England & Wales - Charity number 1185771

Accounts

Registered number: 11307517
Charity number: 1185771

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 26
Independent Examiner's Report	27
Statement of Financial Activities	28
Balance Sheet	29
Notes to the Financial Statements	30 - 44

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2022

Trustees	Yinnon Ezra MBE, Trustee Mark Courtice, Trustee (resigned 25 May 2021) Zoe Crockford, Trustee Charlotte Marchant, Trustee (appointed 26 July 2022) Stephen Foster, Trustee (resigned 26 April 2022) Tony Spencer, Trustee (appointed 27 July 2021) Kay May, Chair (appointed 25 May 2021) Toby Benjamin Michael, Trustee (appointed 25 May 2021)
Company registered number	11307517
Charity registered number	1185771
Registered office	St Mary's Chapel New Street Andover Hampshire SP10 1QW
Independent Examiner	BRC Accountants Suite 2 Healey House Dene Road Andover SP10 2AA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

chapel arts studios

REPORT OF THE TRUSTEES

1 APRIL 2021 - 31 MARCH 2022



JULY 2022

Supported using public funding by
ARTS COUNCIL ENGLAND

CONTENTS

2
INTRODUCTION

3
ABOUT CAS

4
DIVERSITY & ENVIRONMENT

5 - 6
EXTERNAL RESOURCES

7 - 8
POPULATION NEEDS

9 - 14
EXHIBITIONS & EVENTS

15
ASSOCIATES PROGRAMME

16
ORGANISATIONAL RESTRUCTURE

17
MARKETING

18
IT & COMMS

18 - 20
FINANCES

21 - 22
RISKS

23 - 26
STRUCTURE, GOVERNANCE & MANAGEMENT



INTRODUCTION



Despite the challenges of COVID, CAS has weathered the storm relatively well compared to many other arts organisations; in fact it has grown its staff, pivoted its business model to adapt to the changing environment by moving some provision online, and relentlessly pursued its core business of building a strong reputation for delivering high quality and socially-engaged art.

In 2020/ 2021 the Board recognised the need for more capacity in delivering CAS' mission and also the need to build brand awareness, strong governance and a sustainable business model. At the same time, CAS needed to deliver the last piece of its NPO promise - the opening of CAS Community. In addition, two further NPO grant applications needed to be submitted - the NPO extension year 2022/ 23 and the NPO application for 2023/ 26.

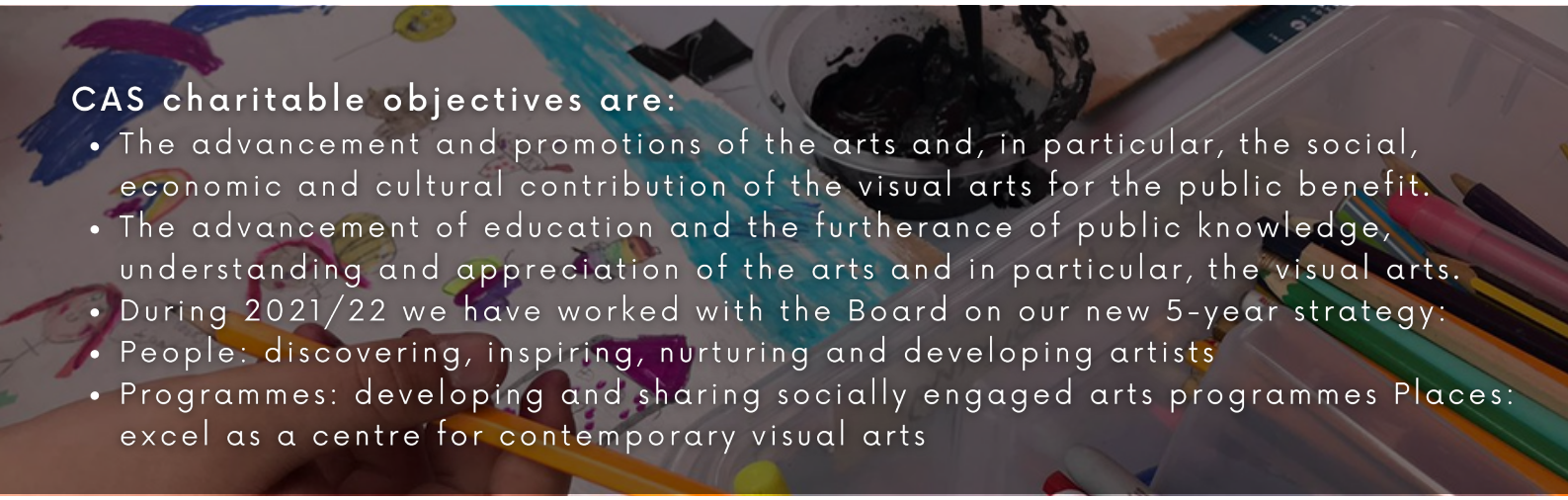
This report highlights the great work CAS staff, its growing number of volunteers and the Board have delivered during the year 2021/ 22. We would like to thank them and our partners in making great strides in delivering our mission.

ABOUT CAS

Chapel Arts Studios (CAS) is a **socially engaged contemporary visual arts charity** based in Andover, Hampshire. We are one of Arts Council England's **National Portfolio Organisations** (NPO). In 2009 Test Valley Arts Foundation (TVAF) reopened the previously derelict St Mary's Chapel in Andover as an artists' studio. In 2018, Chapel Arts Studios (CAS) was launched and became a NPO and a company limited by guarantee, and then a charity in 2019.

We are an artist led organisation and our network of associate artists is key to our success. In early 2022 the Board and staff developed the organisation's vision and brand:
Our Mission: Working with our local communities we give a sense of belonging to everyone engaging with us. We develop and nurture artists of all ages to maximise their potential and inspire our communities by sharing high quality art with them.
Our Vision: Creating community and opportunities through art.
Our Cause: In a disconnected community with lack of access to cultural opportunities for all, we create a home of connections and possibilities through art. By being part of the cultural transformation of Andover and championing inclusion and creative potential in the wider region, we inspire our communities and nurture creatives, thus transforming lives.

Andover has some of the most deprived neighbourhoods in Hampshire (lowest 20 - 30% nationally). As a socially-engaged arts organisation this creates many opportunities for CAS to have a positive impact. A good example was our work with young people at Smannell Skatepark during the summer of 2020, working in collaboration with our partner Yellow Brick Road, brought holiday activities and art to young people in the most deprived areas of Andover.



CAS charitable objectives are:

- The advancement and promotions of the arts and, in particular, the social, economic and cultural contribution of the visual arts for the public benefit.
- The advancement of education and the furtherance of public knowledge, understanding and appreciation of the arts and in particular, the visual arts.
- During 2021/22 we have worked with the Board on our new 5-year strategy:
- People: discovering, inspiring, nurturing and developing artists
- Programmes: developing and sharing socially engaged arts programmes Places: excel as a centre for contemporary visual arts

DIVERSITY

CAS has continued its journey by working with Jon Adams, a **neurodivergent** activist and artist, and the neurodivergent community in Andover to co-create a neurodivergent strategy and action plan. This work started in 2021 with our 'Opening the Aviary' exhibition featuring Jon Adams, who gave a talk on his experience as a neurodivergent creative. This initial event became the catalyst for our further policy work, the aim of which is to **make art more accessible to neurodivergent people in and around Andover.**


Jon Adams

Our Creative and Education Director continues to be a board member of disabled arts organisation 'Unlimited'. Advocacy, support and **increased visibility of disability within the arts** are issues that can be tackled more directly with such a position.

ENVIRONMENT

CAS has been collaborating with **Andover Trees United**, an environmental charity based in Andover, to deliver a number of projects and exhibitions. Our recent CAS AIR 'Underground' was led by artist Katt Grover and engaged local schools. It explored the **environment underground**, as part of a holistic and creative educational and digital art project.



EXTERNAL RESOURCES

The Chapel
We have completed the transfer of the Chapel lease from TVAF (Test Valley Arts Foundation) to CAS, as well as the novation agreement with Arts Council England. With the expected opening of CAS Community in 2022/23 we are developing The Chapel into the residency and exhibition venue we have always hoped for.


The Chapel

Unity Art
CAS has continued to support its Associate Artist Caroline Perkins in providing studio spaces and an exhibition venue for artists in the centre of Andover. This support is both financial and otherwise, with CAS supporting exhibitions. This relationship is important to CAS as it provides a key resource for artists locally.


Unity Art Studios

Andover Museum
The museum is providing a space for CAS' Educational Project Residency(EPR) programme and work has commenced to prepare the space for the first graduate in September 2022.

Lighthouse/ St Mary's Church
The Lighthouse and St Mary's church facilities are next door to the Chapel and we are developing our collaboration with them. In October 2021 St Mary's Church hosted our first hybrid online and in person talk with Jon Adams, a very important event for us which kick started our work to make art more accessible to neurodivergent people in and around Andover.

EXTERNAL RESOURCES CONTINUED

The BMT

Unfortunately the Bus of Many Things (BMT) had to be sold due to increasing maintenance costs. However, we are able to use the St Mary's/ Lighthouse bus if needed. It is fully equipped, including digital equipment and is a great asset for us to use.

CAS Community

We have identified 65 High Street, Andover as a potential venue and are negotiating with Test Valley Borough Council about use and lease arrangements. We are hoping to move into these premises during 2022/23 and develop a community offering that combines the need for artists to network and collaborate with a resource to the local community, and particularly local young people and those living in the more deprived areas of Andover.

Other Venues

We are planning closer collaborations and commissions with Andover library and King John's House in Romsey during 2022, expanding our offer and partnering with heritage and cultural organisations across the Test Valley. This has been possible through TVAF match funding these initiatives.



St Mary's Church



The Chapel

POPULATION NEEDS



A report by Emma Wilkinson and Professor Geoffrey Meades 'Making sense of Andover's Mission' includes an **analysis of Andover's social needs:**

The high proportion of young people, pockets of deprivation, contrasted by areas of wealth surrounding the town and influxes of new people coming to live on the new housing estates, bring great challenges as well as a myriad of opportunities to Andover.

Priority needs fall into three main areas:
1) The young and young families.

2) Young mums and the 'socially isolated' living in the new housing estates.

3) Social cohesion and community integration: the relative separation of 'young' and 'old'.

A reduction in statutory youth services in Andover has left **a strong need for more community-based, third sector interventions in this area.** This is made more urgent by the high proportion and growing number of young people living in Andover. In addition, there is also a strong need to bring together diverse communities in meaningful, mutually beneficial and creative ways in order to transform potentially disconnected communities into **cohesive, vibrant, healthy** ones.

POPULATION NEEDS
CONTINUED

CAS has also identified a need for Neurodivergent people living in Andover and the surrounding area and is developing its own Neurodivergent Policy and Action Plan - ND: Recreate Policy. Along with this, through our social prescribing course, Second Nature, CAS has identified **a need for creative courses and social interaction** for socially isolated over 60s, especially women who are facing loneliness and mental health challenges post lockdown.

Level of deprivation

Andover has a number of wards that fall within the bottom 20% - 30% on the Index of deprivation (2019) whilst being surrounded by relative wealth. Outside Portsmouth and Southampton it has some of the most deprived neighbourhoods in Hampshire, alongside Havant, Rushmore and Basingstoke.







EXHIBITIONS AND EVENTS


CAS Air 2021

In **May 2021 t**he work from the first **CAS:AIR - The Andover Space Programme**, was put on display at Winchester Science Centre and Planetarium. This included the retrieved spacecraft, a film of the journey to and from Andover to near space, and a digital game available on an iPad, created by the artist. **Over 60,000 visitors** experienced this work during its time on display until Jan 2022.


Relational Beings

Relational Beings
The CAS Associates summer show July 2021 explored co-connection between associates and showcased work from them including sculpture, painting and video.

Andover BID Day and Four Fun Fridays
Saturday 25th July 2021
CAS staff set up a stand, running a simple badge making workshop. CAS marketing material was used to spread awareness of CAS activities.


Whitchurch Festival

Whitchurch Festival
31st July -1st August 2021. Children and adults were invited to participate in 2 large, mixed-media community drawings. We worked with around 250 participants to recreate the River Test, filling it with all sorts of living things found in the chalk stream. Participants were also asked to record things for which they felt grateful.

EXHIBITIONS AND EVENTS
CONTINUED

Art Confessional
August 2021. As part of Four Fun Fridays, CAS erected a confessional booth at the Riverside in Andover and invited members of the public to reveal their art confessions, (not feeling confident, bad experience at school etc). These were then pinned to the outside of the booth. Subsequently the booth was brought to the CAS space and exhibited with the drawing research group's work. 60 people contributed to this project

ArtBlast
August 2021
Using the 'Bus of Many Things' the project was based at Smannell Road skate park over three blocks of two day sessions in the first three weeks of August. During this time, artist Kezia Hoffman and her team engaged the young people at the skatepark in creative activities to produce work that reflected and celebrated their culture and interests. The artwork created was then displayed in an exhibition at the Unity Studios gallery space. Overall around 25 young people took part ranging from 10 years to 17 years old.



Art Confessional


Artblast


Artblast

EXHIBITIONS AND EVENTS CONTINUED

Drawing Reading Group and Research Week

August 2021

The Drawing research group (then in its second year) was led by Dr Yonat Nitzen- Green, and had 12 participants, including CAS associates. This was a paid course (free to associates), using various texts and drawing techniques to explore the research question 'Who is community?'. The course culminated in an experimental play/drawing opportunity in the physical CAS space during August 2021, which opened to the public the following weekend. A critically reflective text was written by Dr Yonat Nitzan - Green and submitted to CAS as a legacy of the process



Drawing Research Week

Nothing is Immediate

4th -25th September 2021 A multi-sensory exhibition by 3 associate artists, Tony Spencer, Maija Liepins and Christine Dodd exploring a sacred connection of the elements Water and Air.



Nothing is Immediate

Grub Club

Pilot - October 2021, Half term

CAS supported St Mary's Church and Hampshire CCG to deliver a free, fun, empowering, and educational programme during the Half Term Holidays- to ensure primary-school aged children and their families from households experiencing food poverty eat at least one freshly cooked meal a week during school holidays. Additionally, these clubs encourage social contact and enable families to learn new cooking skills together and increase their knowledge of nutrition, budgeting and other aspects of healthy living. CAS supported the programme by providing an artist who offered creative activities.

EXHIBITIONS AND EVENTS
CONTINUED

Opening the Aviary
October 2021
Our most ambitious show to date, Opening the Aviary was an exhibition which stemmed from Jon Adams' drawings of birds throughout lockdown. These were drawn from internal thoughts around his situation during Covid and in general as a neurodivergent artist with PTSD. Prudence Maltby who also draws from a place of trauma and memory, stemming from her experience in bush wars in Africa was invited to exhibit too. The two artists shared their connection with birds, memory and internal dialogue which was captured on film.
Kate MccGwire was added to this mix as her work with bird feathers in vitrines creates forms which are both monstrous and beautiful, safely encased yet uncomfortable and unsafe, all of which seems to echo the internal struggle which Jon and Pru are referencing.
Onto this is added a short (1min) film by William Kentridge, edited and collaged together by filmmaker Rosa Beiroa, originally for the Tate, which describes the art process as 'The Mind of the Artist' . The exhibition had 227 visitors.


Kate MccGwire and Prudence Maltby


Opening the Aviary


Opening the Aviary

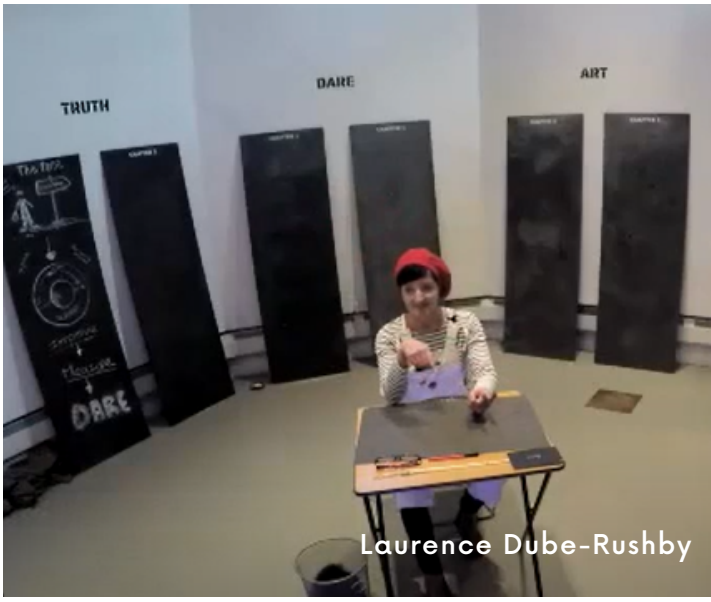
EXHIBITIONS AND EVENTS CONTINUED

Health and Wellbeing in the Test Valley 25th October 2021
This workshop was organised by TVBC, hosted by Hilliers and facilitated by Chapel Arts Studios. The aim of the workshop was to gather the main partners involved in the social prescribing of art in the Test Valley and to understand in more detail their needs (NHS/ GPs and arts organisations) and the process of social prescribing. We were able to identify best practice, any gaps and bring together a working group to develop an action plan following the event.


Art for Health and Wellbeing

Art as Education, Education as Art
5th February 2022
A Performance by Laurence Dube-Rushby as part of her residency at CAS and her PhD. Laurence's performance was followed by talks by Professor Adelheid Mers, live from Chicago, and Dr Olu Taiwo, lecturer at Winchester University. A discussion followed which included Dr Penny Hayes of Bath Spa University and founder of The House of Imagination and 5x5x5 educational research. The Symposium explored the subject of disruption and dissent as a tool /live art in the education process.
The Symposium was a hybrid event with 32 people watching online and 8 participants in the Chapel.


Art as Education, Education as Art



Laurence Dube-Rushby

EXHIBITIONS AND EVENTS
CONTINUED

Second Nature
Social Prescribing course in February/ March/ April 2022
As part of its social prescribing programme, CAS provided a course, which was run by artist Steph Turner and proved to be a creative lifeline to older local residents facing mental and physical health challenges.
Two free courses of art workshops were made possible by funding from Simplyhealth and were aimed at local over 60s who were impacted by Covid restrictions, isolation and ill health. The aim of each course was to improve wellbeing through art practice centred around nature. The courses came in 2 blocks, with 8 participants in each and ran for 4 weeks, including a trip to Hillier Gardens and culminated in an exhibition at Unity Art Studios. A number of the participants and their friends were able to attend the opening and the show remained open throughout the jubilee festival and was part of the Jubilee Art Trail.





ASSOCIATE PROGRAMME

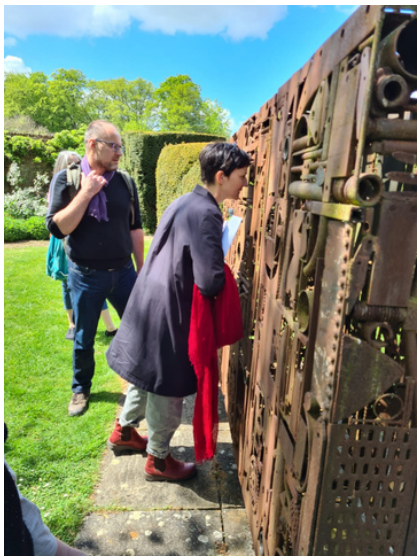
As part of the Associate membership, CAS offered the following range of activities aimed to develop artists and offer networking opportunities:

- Turbo Charge Your Practice with Ceri Hand - a professional support morning with professional mentor Ceri Hand, around pricing work and Q & A
- Dodge the Shredder - Online zoom session to look at strengths and weaknesses in applying for commissions/shows/projects and how to avoid the pitfalls
- Associates Exhibition and end of show picnic
- Covid safe Christmas party online
- Unity studio residency - the Unity residency provided temporary studio space for three artists to develop their practices, trying out larger work, in a dedicated space
- Crit groups - we held two crit groups with associates online, discussing new work and supporting each other in our practices

In 2021/22 we had 26 associates who pay £10 per month membership fee.







Other Activity

CAS has delivered 7 workshops and 5 exhibitions featuring work from 3 new artists, 17 CAS Associates and many members of the public. 7 artists were commissioned over the course of the year to deliver workshops, talks and take up residencies. Activities covered the audience span of adults, young people, families and children, artists and educators.

ORGANISATIONAL RESTRUCTURE

During late 2020 it became apparent that an organisation staffed by just 3 part time staff, and a contracted finance manager, was not sufficient to deliver the ambitious plans that CAS hoped to deliver in the future.

In May 2021 three new members of staff were appointed:

- Executive Director
- Communications & Impact Manager
- Operations Manager

This recruitment enabled CAS to do the following in 2021/22:

- Strengthen its governance arrangements by reviewing and developing all policies, processes, systems and structures
- Review its strategy, mission, vision and cause
- Record and report impact of activities more effectively
- Develop its stakeholder relationships
- Develop its volunteer base
- Develop its brand and brand recognition, as well as its general marketing and communications activities
- Write and submit the NPO extension year application

As part of the restructure, HR systems were introduced including standard contracts for all, recording of staff data on an online HR system, as well as the introduction of training and personal development reviews.










MARKETING

The restructure of the organisation in May 2021 included the recruitment of a Communications and Impact Manager who is responsible for implementing and managing all aspects of CAS marketing and impact assessments. This has increased our brand awareness across all media with a particular focus on our social media audience, and emarketing.

The current website has been improved with the launch of the new look website in early 2022. The new site is more user friendly for site visitors looking for information about CAS. **We continue to send out a regular newsletter** to all our contacts (over 500 now), advertising our upcoming events and circulating relevant information to all our partners and supporters, as well as asking for feedback from those who have attended CAS shows and programmes.
Using data and information collated throughout each quarter, **we report to the CAS board on audience and impact.** Utilising tools such as Google Analytics, Mailchimp reports, Audience Agency surveys and social media analytics, we use this data along with observations and verbal feedback to influence how we communicate CAS activities and measure the impact of them moving forward.

In early 2022 we worked with the Board to develop our brand and our cause, mission and vision. We also developed our stakeholder map which will allow us to create a more refined stakeholder plan during 2022/23.









IT AND COMMUNICATION

Further developments were made in developing internal filing systems and team communications. All files are now kept on a shared online folder system and the team communicates both through online meetings and a WhatsApp group, as well as face-to-face. Everyone received a new laptop and clear policies and processes were implemented around the use of these.
In addition, we hosted our first hybrid event (online and in-person) in October 2021 and have continued with this successfully across a number of events throughout 2021/ 22 and thereafter.

FINANCES

This year we disposed of the Bus of Many Things (BMT). No loss or gain was made on this disposal but it does mean that we have saved ourselves approximately £2,000 of running costs per annum.
The Novation was concluded, meaning that the lease for the Chapel is finally transferred to CAS. The unfortunate side of this completion was a legal fees bill of £5,200.
We had anticipated opening the CAS Community Space during this year but planning issues have delayed our progress. We now anticipate that we will be opening during the autumn of 2022.

Income
Income remains heavily reliant on grant funding, with 89% of total income coming from Arts Council England (ACE), with whom we have National Portfolio status. This status guarantees CAS income to March 2023. An application for NPO status to continue until 2026 has recently been submitted. We were also successful in obtaining funding from Garfield Weston £5000 and Simply Health £7,800.

Earned Income
Earned Income streams performed slightly better in 2022 than in 2021 with new artists joining the Associate Scheme. Earned income was still significantly under budget, however, because the Novation, Community Space and NPO application, took precedence over promotion of the Friends Scheme, and seeking sponsorship and donations.
There will be greater focus on earned income once the Community Space is open later in 2022.

FINANCES
CONTINUED

Expenditure
Staffing – The team of 5 part time members has now been established since May 21, increasing staffing costs, with includes the Freelance Finance Manager fees of £16,616, from £68,278 in 2021 to £102,786.

IT costs - increased with the larger staff team from £3,612 in 2021 to £5,859 in 2022. This cost is anticipated to remain fairly static until the opening of the Community Space and the additional staff that this expansion will necessitate.
Premises costs - in 2022 are 28% of the previous years costs when a general overhaul of the premises was carried out during the shutdown throughout the pandemic.
Legal fees - relate to the cost of the Novation process, including the transfer of the lease of the Chapel from Test Valley Arts Foundation (TVAF) to Chapel Arts Studios. This process has now been completed although some legal fees will likely be incurred as the Community Space progresses.
Project costs- remained low this year. In 2023 costs are anticipated to increase by 50% as the Chapel, schools and other activity pick back up again.

Current Assets
The bulk of the current assets is the bank balance which remains buoyant mostly due to the retention of the Designated Fund of £50,000 and accumulated reserves.

Reserves Policy
CAS, with its trustees, have established a reserves policy of building sufficient reserves to sustain the organisation for three months. They have also Designated Funds for the development of a Community Space within Andover. This will be the conversion of a shop space in the High Street, offering significantly increased visibility whilst also enabling CAS to further diversify their work and increase their accessibility to existing and new audiences, rather than the Chapel they currently inhabit which is on the perimeter of the town and situated in a cemetery, without proper vehicular access or parking.

FINANCES
CONTINUED

Restricted Reserves
CAS carries forward £6,180 in restricted reserves from Simply Health at the end of March 2022. The project delivering social prescribing art sessions continues through 2022 and hopefully into 2023.

Designated Funds
Community Space - £50,000 set aside for the development, one year rental and furnishing of a Community Space in Andover Town Centre.

Funders 2020/21
Arts Council England
Garfield Weston Foundation
Simplyhealth
Test Valley Borough Council
Hampshire County Council



Partners 2020/21
Test Valley Borough Council, Andover Museum, Andover Library, Yellow Brick Road Projects, St Mary's Church/ Lighthouse, Andover Primary Care Network, Andover Vision, Andover Trees United, Unity Art Studio

RISKS

Fundraising - CAS has a good record of fundraising for specific projects and has a supportive borough council. It has also been greatly supported by the Arts Council England. However, the legacy of Covid19 may result in less grant funding being available from government funded organisations and local councils. The competition for Trust funds may become stiffer, making access to funding increasingly difficult.

Loss of NPO status - CAS is secure with its current NPO status until March 2023. To secure funding beyond that, they must be successful in their application for NPO status until 2026. We have been advised by ACE that competition will be stiff but we remain confident that we deliver high quality, community focussed work that aligns perfectly to the Arts Council's investment principles.

Community Space - The financial risks of taking on a new premises are substantial and include the risks of potentially correcting damp or vandalism, additional security costs and fire risks. Additional insurance will be required to mitigate some of these risks. Staffing costs will increase to ensure that the site is never left empty. The risk and cost of this is difficult to determine at this stage.



RISKS
CONTINUED

Covid - The charity, along with many others, faced challenges to share its work during the months/year of pandemic. Whilst activity has currently returned to the normality of pre-covid, we remain aware that the pandemic may not yet be over and that another could return at any time. Should such occur again, we will pivot to online exhibitions as we did before.

Volunteers - Opening the Community Space and simultaneously running an ambitious arts program will require a dedicated team of volunteers and careful management of that team. A Volunteers Programme has been developed and we had 7 volunteers at the end of March 2022. This has grown to 18 volunteers by the end of July 2022. However, as reliance upon volunteers increases there will be a need for closer management and increased resources and funding.







STRUCTURE, GOVERNANCE AND MANAGEMENT

CHARITY NUMBER 1185771

Limited Company Number 11307517
Registered Address:
Chapel Arts Studios
St Mary's Chapel
Andover
Hampshire
SP10 1DP

TRUSTEES

Kay May, Chair (appointed 25 May 21)
Stephen Foster, Trustee
Yinnon Ezra MBE, Trustee (resigned and re-appointed in 2021)
Zoe Crockford, Trustee
Tony Spencer, Trustee (appointed 27 July 21)
Toby Benjamin Michael, Trustee (appointed 25 May 21)
Resignations Mark Courtice, Chair (resigned 25 May 21)

Governing Documentation
The charity is controlled by its governing document, its memorandum and articles of association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.
In the event of winding up the company, the liability of the members is limited to a sum not exceeding £1 each.

Recruitment and appointment of new trustees
In accordance with the Governing Document, the trustees are responsible for the appointing of new trustees to the board. New trustees are appointed where they have the necessary skills to contribute to the charity and the organisation's management and development.

Induction and training of new trustees
There is a trustee role outline which each new trustee receives. An induction pack is sent to new trustees including conflicts of interest information and forms, as well as a confirmation of suitability to be a trustee. Introductory calls are arranged for new trustees with members of staff and the chair.

STRUCTURE, GOVERNANCE AND MANAGEMENT
CONTINUED

THE OBJECTS OF THE CHARITY

1. The advancement and promotion of the arts and in particular the social economic and cultural contribution of the visual arts for the public benefit.
2. The advancement of education and the furtherance of public knowledge, understanding and appreciation of the arts and in particular the visual arts.

Activities

Chapel Arts Studios are a contemporary art organisation based in Hampshire. They offer artist residencies, art events, education in and outside of schools, workshops, talks and pop up galleries, to introduce or explore contemporary art within the community.

Organisational Structure

The senior management team is made up of:
David Dixon, Creative and Education Director
Susanne Hasselmann, Executive Director (appointed May 21)
Tracey Ward, Finance Manager
The trustees make all strategic decisions and support the staff to carry out these decisions. The Board appoints the directors, and a Board member attends interviews of all senior management positions. All other staff appointments are made internally. The Board also approves all major suppliers based on staff recommendations and market tested price comparisons.
The day to day running of the organisation is delegated to the senior management team. However, any invoice or payment exceeding £2,000 has to be approved by a Trustee and expense claims or invoices from any trustee requires authority from 1 other trustee before it can be paid
Based on limited staff numbers there is no requirement for a formal structure for pay scales at Chapel Arts Studios. The organisation is growing and salaries are set in line with market forces and local averages and are reviewed annually.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

STRUCTURE, GOVERNANCE AND MANAGEMENT
CONTINUED

FUNDRAISING AND FINANCIAL SUSTAINABILITY

Currently CAS is still reliant on NPO grant monies which makes up the majority of its funding. This must change in the years to come to ensure CAS can become reliably financially sustainable. To achieve this, CAS has started to look at its funding and has developed an overarching fundraising plan in 2021/22 which will be refined further in 2022/23.

Financial management of the business is the responsibility of the finance manager and the executive director. Individual budget lines and staff budgets have been agreed. Every expenditure is being reviewed and tested and quarterly budget meetings have been agreed with staff. A more rigorous expenditure approval and justification process has been implemented. Financial controls within the organisation will continue to be reviewed and improved where necessary.

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees (who are also directors of Chapel Arts Studios for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

STRUCTURE, GOVERNANCE AND MANAGEMENT
CONTINUED

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.
- the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Signed by



Kay May , Chair of the Trustees

Date: 17.08.2022

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

Independent Examiner's Report to the Trustees of Chapel Arts Studios ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31st March 2022.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: Dated:

David Horne FCCA

BRC Accountants
Suite 2 Healey House
Dene Road
Andover
Hampshire
SP10 2AA

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2022

	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Income from:					
Donations and legacies	3	**7,800**	**153,040**	**160,840**	*151,645*
Charitable activities	4	**-**	**1,150**	**1,150**	*-*
Other trading activities	5	**-**	**2,965**	**2,965**	*2,381*
Total income		**7,800**	**157,155**	**164,955**	*154,026*
Expenditure on:					
Raising funds	6	**-**	**3,588**	**3,588**	*6,863*
Charitable activities	7	**1,620**	**157,548**	**159,168**	*113,388*
Total expenditure		**1,620**	**161,136**	**162,756**	*120,251*
Net movement in funds		**6,180**	**(3,981)**	**2,199**	*33,775*
Reconciliation of funds:					
Total funds brought forward		**-**	**124,561**	**124,561**	*90,786*
Net movement in funds		**6,180**	**(3,981)**	**2,199**	*33,775*
Total funds carried forward		**6,180**	**120,580**	**126,760**	*124,561*

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 30 to 44 form part of these financial statements.

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)
REGISTERED NUMBER: 11307517

BALANCE SHEET
AS AT 31 MARCH 2022

	Note		2022 £		2021 £
Fixed assets					
Tangible assets	13		**6,988**		*5,751*
			6,988		*5,751*
Current assets					
Debtors	14	**2,019**		*3,002*	
Cash at bank and in hand		**131,759**		*125,696*	
		133,778		*128,698*	
Creditors: amounts falling due within one year	15	**(14,006)**		*(9,888)*	
Net current assets			**119,772**		*118,810*
Total assets less current liabilities			**126,760**		*124,561*
Net assets			**126,760**		*124,561*
Total net assets			**126,760**		*124,561*
Charity funds					
Restricted funds	19		**6,180**		-
Unrestricted funds	19		**120,580**		*124,561*
Total funds			**126,760**		*124,561*

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....

Kay May
Chairman
Date: *22. 11. 22*

The notes on pages 30 to 44 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. General information

The charitable company is an individual private charity limited by guarantee incorporated in England and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charitable company in the event of liquidation.

The address of its registered office is: St Mary's Chapel, New Street, Andover, Hampshire, SP10 1QW

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Chapel Arts Studios meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following specific policies are applied to particular categories of income:

Donations and legacies
Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charitable company is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year-end are accounted for in income and accrued income in debtors.

Donated services and facilities are included at the value to the charitable company where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charitable company earns the right to consideration by its performance.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

2. Accounting policies (continued)

2.3 Expenditure (continued)

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable
Grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. In the case of an unconditional grant offer, this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grant awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to the grant is outside the control of the Trust.

Raising funds
Cost of generating funds comprise the costs associated with attracting voluntary income, the management of investments and the costs of trading for fundraising purposes.

Charitable activities
Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Irrecoverable VAT
Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

2.4 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Furniture, fittings and equipment	-	20%	straight line
Office equipment	-	33%	straight line
Art equipment	-	33%	straight line

2.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2. Accounting policies (continued)

2.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.8 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.9 Pensions

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2.11 Change in reporting period

The prior financial year end was changed from 30 April to 31 March to better align with the Arts Council England's reporting year. This has resulted in the prior year accounts being for an eleven month period rather than the usual year.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

3. Income from donations and legacies

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Donations	-	360	**360**	-
Grants	7,800	152,670	**160,470**	*151,645*
Commissions	-	10	**10**	-
	7,800	153,040	**160,840**	*151,645*
Total 2021	-	*151,645*	*151,645*	

4. Income from charitable activities

	Unrestricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Education, Talks & Training	1,150	**1,150**	-

5. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Event and general sales	155	**155**	*193*
Other income	-	**-**	*88*
Associate fees	2,310	**2,310**	*1,970*
Publications	-	**-**	*130*
Sale of art	500	**500**	-
	2,965	**2,965**	*2,381*
Total 2021	*2,381*	*2,381*	

6. Expenditure on raising funds

Fundraising trading expenses

	Unrestricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Fundraiser fees	3,308	**3,308**	*6,863*
Art for resale	280	**280**	-
	3,588	**3,588**	*6,863*
Total 2021	*6,863*	*6,863*	

7. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total 2022 £	*Total 2021 £*
Socially engaged art workshops and exhibitions	1,620	157,548	**159,168**	*113,388*
Total 2021	*1,282*	*112,106*	*113,388*	

8. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £	*Total funds 2021 £*
Socially engaged art workshops and exhibitions	105,313	53,855	**159,168**	*113,388*
Total 2021	*79,463*	*33,925*	*113,388*	

8. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Socially engaged art workshops and exhibitions 2022 £	Total funds 2022 £	*Total funds 2021 £*
Staff costs	71,654	**71,654**	*6,000*
Depreciation	3,117	**3,117**	*1,777*
Project costs	18,221	**18,221**	*16,016*
Engagement fees	-	**-**	*9,713*
Artist Tools	146	**146**	*323*
Curator fees	-	**-**	*13,525*
Management fees	-	**-**	*19,390*
Rent and rates	1,745	**1,745**	*108*
Light, heat and power	2,522	**2,522**	*2,013*
Repairs and maintenance	1,967	**1,967**	*7,140*
Computer software and maintenance costs	4,730	**4,730**	*2,167*
Cleaning	285	**285**	*247*
Advertising	819	**819**	*980*
Bank charges	107	**107**	*64*
	105,313	**105,313**	*79,463*
Total 2021	*79,463*	*79,463*	

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Socially engaged art workshops and exhibitions 2022 £	Total funds 2022 £	*Total funds 2021 £*
Staff costs (Administrator)	15,303	**15,303**	-
Subscriptions	232	**232**	*356*
Finance manager fees	16,616	**16,616**	*12,583*
Legal fees	7,903	**7,903**	*5,074*
Recruitment expenses	864	**864**	*655*
Administrator fees	2,933	**2,933**	*7,067*
Training costs	791	**791**	-
Insurance	1,358	**1,358**	*994*
Repairs and maintenance	1,181	**1,181**	*1,725*
Broadband, internet and fax	1,045	**1,045**	*929*
Computer software and maintenance costs	1,183	**1,183**	*1,445*
Printing, postage and stationary	584	**584**	*271*
Sundry expenses	699	**699**	*297*
Travel and subsistence	36	**36**	*26*
Governance costs	3,127	**3,127**	*2,503*
	53,855	**53,855**	*33,925*
Total 2021	*33,925*	*33,925*	

9. Independent examiner's remuneration

	2022 £	*2021 £*
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	**1,340**	*1,340*
Fees payable to the Charity's independent examiner in respect of:		
All other services not included above	**1,204**	*1,163*

10. Staff costs

	2022	2021
	£	£
Wages and salaries	**83,143**	*5,788*
Social security costs	**1,676**	*212*
Contribution to defined contribution pension schemes	**2,138**	-
	86,957	*6,000*

The average number of persons employed by the Charity during the year was as follows:

	2022	2021
	No.	No.
	5	*1*

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charitable company comprise the trustees and the management team. The total employee benefits of the key management personnel of the charitable company were nil (2021: nil).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits *(2021 - £NIL)*.

During the year ended 31st March 2022, general expenses totalling £NIL were reimbursed or paid directly to Trustees *(2021 - £NIL to Trustee)*.

12. Taxation

The Charitable Company is a registered charitable company and is therefore exempt from taxation.

13. Tangible fixed assets

	Fixtures and fittings £	Office equipment £	Other fixed assets £	Total £
Cost or valuation				
At 1 April 2021	**2,293**	**-**	**6,913**	**9,206**
Additions	**-**	**4,354**	**-**	**4,354**
At 31 March 2021	**2,293**	**4,354**	**6,913**	**13,560**
Depreciation				
At 1 April 2021	**824**	**-**	**2,631**	**3,455**
Charge for the year	**459**	**1,065**	**1,593**	**3,117**
At 31 March 2021	**1,283**	**1,065**	**4,224**	**6,572**
Net book value				
At 31 March 2021	**1,010**	**3,289**	**2,689**	**6,988**
At 31 March 2021	*1,469*	*-*	*4,282*	*5,751*

14. Debtors

	2022 £	*2021 £*
Due within one year		
Trade debtors	**996**	*557*
Other debtors	**-**	*380*
Prepayments and accrued income	**1,023**	*2,065*
	2,019	*3,002*

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

15. Creditors: Amounts falling due within one year

	2022 £	*2021 £*
Trade creditors	**8,476**	*4,918*
Other taxation and social security	**1,105**	*170*
Pension fund loan payable	**611**	-
PAYE and NIC	**1,414**	-
Accruals and deferred income	**2,400**	*4,800*
	14,006	*9,888*

16. Financial instruments

	2022 £	*2021 £*
Financial assets		
Financial assets measured at fair value through income and expenditure	**131,759**	*125,696*

Financial assets measured at fair value through income and expenditure comprise of cash at bank and in hand.

17. Related party transactions

During the year Test Valley Arts Foundation Limited received receipts of £nil (2021: £457) on behalf of Chapel Arts Studios and incurred payments on behalf of Chapel Arts Studios of £nil (2021: £1,397), the transactions have been recorded through the balance sheet and the amount owed by Test Valley Arts Foundation Limited at the year end is £nil (2021: £nil).

18. Controlling party

The Company was controlled throughout the period and the previous by the Trustees, by virtue of the powers afforded to them by the Memorandum and Articles of Association.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

19. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
Designated funds					
Community space fund	**-**	**-**	**-**	**50,000**	**50,000**
General funds					
General Funds - all funds	**124,561**	**157,155**	**(161,136)**	**(50,000)**	**70,580**
Total Unrestricted funds	**124,561**	**157,155**	**(161,136)**	**-**	**120,580**
Restricted funds					
Simply Health - Second nature fund	**-**	**7,800**	**(1,620)**	**-**	**6,180**
Total of funds	**124,561**	**164,955**	**(162,756)**	**-**	**126,760**

Restricted funds

Simply Health - for funding social prescribing program. A workshop was offered for local over 60s that were impacted by Covid restrictions, isolation and ill health

Designated funds

Community space project - funds set aside for providing community workshops, exhibitions and subsidised artist studios

19. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 May 2020 £	*Income* £	*Expenditure* £	*Balance at 31 March 2021* £
Unrestricted funds				
General Funds - all funds	*89,504*	*154,026*	*(118,969)*	*124,561*
Restricted funds				
Themes of life project	*1,282*	*-*	*(1,282)*	*-*
Total of funds	*90,786*	*154,026*	*(120,251)*	*124,561*

20. Summary of funds

Summary of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	**-**	**-**	**-**	**50,000**	**50,000**
General funds	**124,561**	**157,155**	**(161,136)**	**(50,000)**	**70,580**
Restricted funds	**-**	**7,800**	**(1,620)**	**-**	**6,180**
	124,561	**164,955**	**(162,756)**	**-**	**126,760**

Summary of funds - prior year

	Balance at 1 May 2020 £	*Income £*	*Expenditure £*	*Balance at 31 March 2021 £*
General funds	*89,504*	*154,026*	*(118,969)*	*124,561*
Restricted funds	*1,282*	*-*	*(1,282)*	*-*
	90,786	*154,026*	*(120,251)*	*124,561*

21. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	-	6,988	**6,988**
Current assets	6,180	127,598	**133,778**
Creditors due within one year	-	(14,006)	**(14,006)**
Total	6,180	120,580	**126,760**

21. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2021 £	*Total funds 2021* £
Tangible fixed assets	*5,751*	*5,751*
Current assets	*128,698*	*128,698*
Creditors due within one year	*(9,888)*	*(9,888)*
Total	*124,561*	*124,561*

22. Pension scheme

The charity operates a defined contribution pension scheme. During the year the charity contributed £1,676 (2021 - £212).

CHAPEL ARTS STUDIOS

England & Wales - Charity number 1185771

Accounts

Registered number: 11307517
Charity number: 1185771

CHAPEL ARTS STUDIOS

(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 MARCH 2021

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 24
Independent Examiner's Report	25
Statement of Financial Activities	26
Balance Sheet	27
Notes to the Financial Statements	28 - 41

CHAPEL ARTS STUDIOS
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE PERIOD ENDED 31 MARCH 2021

Trustees	Yinnon Ezra MBE, Trustee (appointed 12 April 2018) Mark Courtice, Trustee (appointed 12 April 2018, resigned 25 May 2021) Zoe Crockford, Trustee (appointed 23 October 2018) Gemma Regniez, Trustee (appointed 12 April 2018, resigned 18 August 2020) Stephen Foster, Trustee (appointed 12 April 2018) Tony Spencer, Trustee (appointed 27 July 2021) Kay May, Chair (appointed 25 May 2021) Toby Benjamin Michael, Trustee (appointed 25 May 2021)
Company registered number	11307517
Charity registered number	1185771
Registered office	St Mary's Chapel New Street Andover Hampshire SP10 1QW
Independent Examiner	BRC Accountants Aldwych House Winchester Street Andover SP10 2EA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

chapel arts studios

Chapel Arts Studios

Report of the Trustees

Period 1 May 2020 to 31 March 2021

Introduction

Like many organisations, CAS has found this year challenging. One of the major strengths of CAS though, is its ability to adapt and respond. We're a small but flexible organisation led by artists, and I think that helps us build creative solutions that turn barriers into opportunities.

Throughout the continuing COVID period, CAS has not only continued to deliver its programme without interruption, but has also developed and expanded. Our commitment to an ambitious programme has meant that no staff have been furloughed, and we have maintained support of our artists and engagement with our communities, by delivering everything online.

The downtime, forced upon us by the Lockdown, enabled us to commission a complete overhaul of how CAS functions, looking at the premises, the website and the staffing structure. The review, following recommendation from the chair, Mark Courtice, will lead to an ambitious doubling in staff size and increase in trustee numbers in 2021/22.

This process has been the most significant restructuring since the beginning of CAS in 2009. It marks the start of a new phase for CAS that is bold, ambitious and also sensible if we wish to continue growing as an organisation and cease over-extending our work capacities.

Looking to the future, CAS will aim to attract many more Associate Artists and develop a membership scheme that includes training opportunities, artistic development, participation in group working and exhibition opportunities. The additional staff will enable CAS to put on more exhibitions in the chapel and around Hampshire, in addition to increasing marketing and brand awareness across social media and local platforms. CAS will continue working towards the provision of a Community Space within Andover Town Centre, potentially opening in 2022 which will host exhibitions, workshops and events in a more visual way than is possible from CAS's current home in the centre of a graveyard. The future for CAS will be to build on its strong reputation for delivering high quality and socially-engaged art to implement a plan for wider audience engagement and involvement.



About CAS

CAS is a multi-faceted artist-led contemporary visual arts organisation with a strong educational remit. Based in St Mary's Chapel, CAS welcomes visitors to a variety of artistic experiences and educational events at the Chapel and online, whilst also taking outreach activities into the streets, communities and institutions of Andover and beyond.

CAS programmes aim to inspire, challenge, engage, collaborate and include people of all ages and backgrounds. We provide support and develop artists in order to continue to provide excellent creative education and collaborate with local communities to deliver inspiring art events and experiences.

Objectives and Activities

CAS charitable objectives are:

1. The advancement and promotions of the arts and, in particular, the social, economic and cultural contribution of the visual arts for the public benefit.

2. The advancement of education and the furtherance of public knowledge, understanding and appreciation of the arts and in particular, the visual arts.

In the third year of its National Portfolio Organisation funding (four years from 2018-2022), the organisation has commissioned and run a number of socially engaged visual art projects, exhibitions, installations, residencies and commissions to engage and benefit those in the local area in line with its objectives. CAS progresses its objectives through a varied programme, working directly with artists, encouraging public engagement with the arts, and working in educational contexts to encourage artistic learning.

Key elements of our delivery strategy were CAS:AIR (an Artist in Residence programme with a focus on involving local people in the arts), and providing Associate Artists with support to devise and deliver projects that further community engagement and enrich the artistic ecology of North Hampshire and our immediate neighbours. The organisation's distinctive approach which prioritises partnership, collaboration and sharing of resources has remained important throughout, particularly in the cases of the Education and Dissent programmes and the ongoing development of the CAS network. The themes of challenge, inspire, engage, collaborate and include, have been, and continue to be woven into CAS's creative activities.

Covid-19

Throughout the COVID lockdowns and social distancing measures, CAS has been able to continue functioning without interruption. We have postponed a few events and exhibitions, such as the AASP launch, the opening of Themes of Life, and Tony Spencer's ACE funded touring show "Nothing Is Immediate". Not a single project was cancelled.

Furthermore, the planning that the team prepared allowed us to continue to deliver CAS's work, shifting to online versions such as our 'Talking with Electricity' event, originally planned as a physical exhibition, and in some cases, solely digital alternatives such as our 'Housebound' designed in response to lockdown.

Diversity

Our commitment to diversity has remained at the front of our plans. The theme of 2021 was listening to the voice of the other. kicked off with work supporting and responding to International Women's Day, and continued the year offering platforms, visibility and opportunities to women, people of colour, and those living with mental health difficulties, as well as taking the time to dig deeper into our communities.

The Director is a board member of disabled arts organisation 'Unlimited'. Advocacy, support and increased visibility of disability within the arts are issues that can be tackled more directly with such a position.

External Resources

The Chapel

CAS is working with TVBC to maintain the Chapel. We are close to completing the transfer of the Chapel lease from TVAF to CAS. All parties have signed all relevant documents but the Test Valley Borough Council planning department is still reviewing the lease. The novation agreement with ACE is tied directly to the lease and will be completed as soon as the council confirms they are signing off on it.

Unity Art

CAS is supporting its Associate artists in taking shared studio and exhibition space in the Chantry Centre, the main shopping centre in the centre of Andover. This support is both financial and otherwise, with CAS supporting exhibitions and taking one of the four shared spaces and offering it to its Associate artists in rotation.

Andover Museum

An agreement has been reached to use space within the Museum for the Educational Project Residency (EPR) programme and to run Saturday clubs commencing 2021/22.

Lighthouse/ St Mary's Church

The Lighthouse and St Mary's church facilities are next door to the Chapel and we are developing our collaboration with them. We are able to use some of their facilities for our purposes. They are also closely linked with the local GP surgery. We are hoping to leverage both these relationships to expand our available resources and potential for grant funding.

The BMT

The Bus of Many Things is an old library bus which has been converted to serve as a mobile art studio. The bus enables us to deliver a range of outreach projects. Maintenance costs for the bus are increasing, and as a result, we are currently looking at alternatives to delivering our outreach programmes.

CAS Community

We will continue to explore opportunities for taking space in the town centre of Andover with the ultimate aim of combining the provision we have in spaces hosted by our partners into one space to deliver an integrated shared studio/ exhibition and workshop space.

Population Needs

A report by Emma Wilkinson and Professor Geoffrey Meades 'Making sense of Andover's Mission' includes an analysis of Andover's social needs:

The high proportion of young people, pockets of deprivation, contrasted by areas of wealth surrounding the town and influxes of new people coming to live on the new housing estates, bring great challenges as well as a myriad of opportunities to Andover.

Priority needs fall into three main areas:
1) The young and young families.
2) Young mums and the 'socially isolated' living in the new housing estates.
3) Social cohesion and community integration: the relative separation of 'young' and 'old'.

A reduction in statutory youth services in Andover has left a strong need for more community-based, third sector interventions in this area. This is made more urgent by the high proportion and growing number of young people living in Andover. In addition, there is

also a strong need to bring together diverse communities in meaningful, mutually beneficial and creative ways in order to transform potentially disconnected communities into cohesive, vibrant, healthy ones.

Level of deprivation

Andover has a number of neighbourhoods that fall within the bottom 20% - 30% on the Index of deprivation (2019) whilst being surrounded by relative wealth. Outside of Portsmouth and Southampton it has some of the most deprived neighbourhoods in Hampshire, alongside Havant, Rushmore and Basingstoke.

Public Benefit

CAS has always been community focussed. All exhibitions are free to enter and widely advertised to encourage a diversity of attendees. Workshops are often free to attend or require a minimum entry fee. CAS curates projects and plans programs to inspire new perspectives, growth, and engagement with creative arts. We believe in art for everyone and bringing art to the community is one of our three primary aims for our 2022-26 Business plan:

1. Supporting artists
2. Educating young people
3. Bringing art to the community

Bringing Art to the community
Engaging new audiences and in larger quantities is the current focus of the CAS team, to enable more people to benefit from art and in its participation. There is a drive to understand the diverse audiences so that we can make services and information accessible and widely implementable, through the appropriate mediums and platforms digital or otherwise.

Use of assets such as the Bus of Many Things, our Chapel venue and the CAS Community Space will increase our ability to host local and touring artistic activities and to draw greater numbers of participants in. The Bus of Many Things, is an exciting mobile arts venue that enables CAS to take quality cultural activities to unexpected and rural places. The BMT was not in use during 2020/21 but has several activities planned for it in the coming year.

CAS's collaborative approach sees them frequently partnering with museums, libraries, schools, colleges, local groups, and galleries, posing new possibilities for engagement and audience development. This year we partnered with Andover Museum, Test Valley Borough Council, Unity Art Studio, Andover Library, Andover Healthier Communities Group, Core Art Journaling, Winchester Science Centre and Andover Vision.

CAS:AIR, is a town residency program which invites communities to grow with the project, impacting upon the outcomes of each residency, benefitting both the town and artist, and enticing people into Andover to experience and participate in great art. "There's a Bigger

Picture out There" was locally nicknamed the "Andover Space Program" and saw a small space craft launched from the centre of Andover, attracting a virtual audience of 2,000.

CAS Air 2 "Themes of Life" was sponsored by disability arts organisation Unlimited, and involved more than twenty local people engaged in creating art and contributing a final exhibition of artwork displayed in the Chapel. The entire project included around 97 pieces of artwork and we gained 500 Instagram followers to the project and CAS sites.

The substantial program of workshops, educational outreach and art participation was cancelled due to Covid, meaning that we only saw 255 people in the Chapel. However, exhibitions that were capable of pivoting online, such as "Housebound", did so and engaged with an estimated virtual audience of over 20,000, attracting 455 followers and leading to feedback such as: *"This is such a thoughtful and imaginative project and it's a privilege to be involved. Thank you! Being part of it has really lifted my lockdown spirits"*

Achievements and Performance

Exhibitions:



Housebound

“This is such a thoughtful and imaginative project and it’s a privilege to be involved. Thank you! Being part of it has really lifted my lockdown spirits”

This was an online exhibition around the theme ‘housebound’ during lockdown, capitalising on the increased activity on Instagram (and the expansion of the IGTV facility) plus the immediacy and accessibility of the platform. Each week a different room theme was offered for artists to respond to, with selections being made by Susan Francis, the CAS Curator. During the last week, a ‘Garage’ party was held on zoom for all the artists involved, and the film released the following week. Throughout the exhibition, selected artists were interviewed on Instagram TV by Maija Leipins our Engagement Officer.

The show itself was picked up by a-n (artist’s newsletter) and reviewed as one of the best online shows at the time:

"I’ve looked at quite a few ‘lockdown interviews’ and yours is by far the richest.”

This exhibition was very important for us, being the first time we had developed a purely online show, and the audience boost it gave CAS was huge. The art in the exhibition was seen by Instagram users an average of 3449 times a week (20,694 times in total). It also expanded our usual Andover / Winchester demographic to one of mostly London.

Overall, we involved 51 artists from all levels of career from international names to a participant from our Themes of Life project which included around 97 pieces of artwork and we gained 500 followers to the site in addition to the followers to the CAS Instagram account. Instagram allowed us to successfully adapt quickly to the exhibition and connection needs of artists.

Talking with Electricity

To celebrate International Women’s Day we initially had an onsite exhibition with performances and speakers. Once again, this was interrupted by COVID, so rather than cancelling the event we reshaped it into an online gathering with short films, discussions, and readings. We were joined by 8 women artists, researchers and curators commissioning one new artwork, including associates alongside established names and had an international online audience viewing the live streamed event. We also ran an interactive activity in the weeks prior to the event on Instagram.

Core Arts Journaling

Not retreating during COVID, we launched our Health and Well Being programme with Deborah Porters Core Art Journaling. This 10 week course reached individuals with low level mental health or isolation issues, poor health or long term conditions, recuperation from hospital etc to aid confidence, social cohesion, and new relationships through creativity.

Initially run in-person at Andover Library, the course was moved online where participants were able to continue with full access.

We ran 4 weekly online workshops with spaces for 12 young women and girls 11-19 in art journaling. Hosted by our CAS associate Deborah Porter, the participants were taken through relaxation techniques and creative mindfulness processes, giving them the tools and skills to impact their own mental health in future.

Meetings with Andover Healthier communities

With one eye on the post-COVID future, we continued our developmental work of building a Health and Wellbeing programme, by extending our discussions and plans to involve the Andover Healthier communities group. This wide-reaching group involves many key people and stakeholders from NHS, CCG's and support organisations. By building connections and sowing seeds now, we are preparing CAS to be in a stronger position to make a difference to its communities.

Group crits with associates

During the lockdown period, we recognised that many of our artists had become isolated and at risk of being unable to continue the practices that sustain their work. It was important to us that we were able to offer support for them, so we ran a regular series of online studio visits and chats, enabling people to meet, discuss and share what they were working on or going through.

CAS:AIR

CAS:Air is an annual community impact programme that involves a three month artist residency awarded to an artist with an inspiring project proposal for engaging the local Andover people in the arts. The resident artist is given the space and resources inside the Chapel in St Mary's cemetery to further their project aims.

This year, in short succession we completed our first two CAS AIR projects. Interruptions and postponements as a result of COVID restrictions had kept us on our toes, but we persevered, and the results gave us our two biggest successes to-date.





Upstart Theatre launching McSpAYCeface into space

CAS:AIR #1

There's a Bigger Picture Out There (the Andover Space Program) by Tom Mansfield (Upstart Theatre)

We actually went to space! Finally, after 5 aborted attempts due to COVID and bad weather, took flight through the atmosphere. Named Space McspAYCeFace by the Andover Young Carers, our craft also returned, landed safely and delivered its payload of incredible video footage exactly as planned.

The collected thoughts and hopes from the community in the form of notes, poetry, and images went up into space on the craft. The short film we made of the flight and recovery was later displayed at Winchester Science Centre, and also broadcast as part of Andover's youth festival, A-Fest.

The project was funded by Test Valley Borough Council, Andover Vision and Andover Town Council, included Art in Education alliances with Winchester Science Centre and Andover Library, and engaged local groups Andover Young Carers and Picket Twenty Fillies (a local Women's Institute)

CAS:Air #2 Themes of Life by John McDonald

This was intended to be a three month residency Feb - April 2020 offering the opportunity for a deaf artist John McDonald to be resident in the chapel to deliver a 'Themes of Life' project that engaged local people in an artistic exploration of Andover and the cemetery in particular.

This CAS:AIR residency, sponsored by renowned disability arts organisation Unlimited was cut short by 2 weeks and the cumulative exhibition was pushed back until September 2020 due to Covid-19. This posed many challenges but the community of 20+ local people who were engaged in contributing to and creating a final exhibition of artwork displayed in the chapel were supported throughout lockdown by CAS and each other to finish their paintings and artworks. Many remain engaged with CAS and hope to participate in future events.



Themes of Life participant

Educational work

Plans for education activity this period were cancelled due to the onset of further lockdowns and the uncertainty of school activity. However, our programme of other events already had educational and young person engagement built into it.

CAS:AIR#2, Themes of Life gave young participants the chance to join in and benefit from the excitement and learning that took place throughout the residency, eventually curating their own mini exhibition in the final showcase.

Ash Tree Steam was a five-school project devised by Andover Trees United, led by CAS associate James Aldridge, which taught pupils about their local natural environment through creative activity and direct engagement with nature. The final exhibition was opened in the gap between lockdowns, and then later made accessible via video tours and live streamed events to the participating schools.

Drawing Research Group led by our Art-Research Consultant Yonat Nitzan Green PhD. The 10 artists who met monthly to practice and discuss drawing, transferred to online Zoom and WhatsApp gatherings to share their developments.

Other Activity

CAS has delivered 31 workshops, 7 exhibitions featuring work from 5 new artists, 17 CAS Associates and 25 international artists. 14 artists were commissioned over the course of the year to deliver workshops, talks and take up residencies. Activities covered the audience span of adults, young people, families and children, artists and educators.

Finances

Income & Expenditure	Mar21	Apr-20
Income	**151,645**	**210,701**
Charitable expenditure	79,216	101,620
Marketing & Fundraising	6,863	12,060
Administration	26,595	21,861
Governance	2,503	2,340
Legal Costs	5,074	600
Total Expenditure	**120,251**	**138,481**

Year End

The financial year end was changed from 30 April to 31 March to better align with the Arts Council England's reporting year. This has resulted in these accounts being for an eleven month period rather than the usual year.

Income

Income remains heavily reliant on grant funding, predominantly from Arts Council England (ACE), with whom we have National Portfolio status. This status guarantees CAS income to March 2022. An application has recently been submitted to extend this funding to March 2023. We have been advised by our region ACE representative that we are in with a good chance of receiving this extension. However, the funding landscape is exceptionally competitive at the moment, and ACE funds will need to be reapplied for next year if we are to secure this income stream for the next four years (2023- 2026).

There was less activity this year, due to Covid, so less match funding was required from other trusts and grant giving bodies than in 2020.

Earned Income

Earned Income streams performed badly during Covid19, as one would expect. Workshops that were pivoted online were offered free of charge and a secure system for requesting donations had not yet been instigated. There is a structured plan to increase the contribution that earned income makes in 2022 and beyond. This will be made easier by the new Community Space and new staff employed with skills in marketing and fundraising.

Associates Scheme - The total number of associates remained static this year as leavers and new starters balanced one another out.

Friends - A friend scheme was launched resulting in one friend. The scheme will be developed during 2021/22 to increase this number.

Expenditure

Payroll - The 2 members of staff moved over to payroll in Feb 21. In May, they will be joined by a further 3 staff members.

- A staff payday loan was made to enable staff to make the transition from self-employed to employed status. The loan is repayable in 6 equal monthly instalments.
- The restructure required new staff. Initial attempts to recruit via social media, word of mouth and "Indeed" were unsuccessful, so we resorted to using a couple of recruitment agencies.

Core staffing costs - increased due to an administrator joining the team this year.

IT costs - increased with the transfer of the team to googledrive and monthly IT support subsequently provided

Premises costs - increased as work was carried out to the Chapel whilst it was not in use. The fire alarm system was replaced, the boiler fixed and the lighting completely overhauled.

Legal fees - relate to the cost of the Novation process, including the transfer of the Lease of the Chapel from Test Valley Arts Foundation (TVAF) to Chapel Arts Studios.

Projects costs- were significantly less this year because most projects were postponed or delivered online.

Deferred Income

There was no deferred income this year.

Debtors

Associates used to be invoiced monthly but are now invoiced annually in May. This resulted in a debtors figure throughout the year, settling to zero in the following April.

Accruals

CAS Air 1 there is a Bigger Picture Out There, suffered many delays throughout the year, resulting in final invoices not arriving until after the year end. These totalled £2,003 and have been accrued for in addition to the usual BT bill and accountancy fee.

Reserves Policy

CAS, with its trustees, have established a reserves policy of building sufficient reserves to sustain the organisation for three months. They have also Designated Funds for the development of a Community Space within Andover. This will be likely be a shop in the centre of town, offering significantly increased visibility whilst also enabling CAS to further

diversify their work and increase their accessibility to existing and new audiences, rather than the chapel they currently inhabit which is on the perimeter of the towns and situated in a graveyard, without proper vehicular access or parking.

Restricted Reserves

CAS retains no restricted reserves at the end of March 2021.

Designated Funds

Community Space - £50,000 set aside for the development, one year rental and furnishing of a Community Space in Andover Town Centre.

Computers for New Staff - £5,000 has been designated for the purchase of new laptops for current staff and the new staff joining in May 21.

Funders 2020/21

Arts Council England

Unlimited

Partners 2020/21

Test Valley Borough Council

Unity Art Studio

Andover Museum

Andover Library

Andover Healthier Communities Group

Core Art Journaling

Winchester Science Centre

Andover Vision

Andover Young Carers

Picket Twenty Fillies

Andover Trees United

Unity Studio

CAS are now in partnership with Unity Studio space in the Chantry centre, Andover's town centre shopping precinct. We are one of four tenants taking an equal share of the property. Our rental agreement started December 2020 at just £145 per month.

The main tenant has negotiated a very low rent deal with TVBC and converted an empty shop into a 3 person studio space with a stall for selling works. CAS is sharing the tenancy, providing us with usage of the front window space which is ideal for showcasing work and films, as well as delivering workshops to the local community when lockdowns are finished.

Our ¼ share of the studio has given us a permanent work area that we are making available, in one month slots, to CAS associates who wish to undertake a specific project that develops their work. This facility is free to the associates and comes with access to the gallery space as well.



Unity Studios

Financial Risks

Fundraising - CAS has a good record of fundraising for specific projects and has a supportive borough council. It has also been greatly supported by the Arts Council England. However, the legacy of Covid19 may result in less grant funding being available from government funded organisations and local councils. The competition for Trust funds may become stiffer, making access to funding increasingly difficult.

Loss of NPO status - CAS is secure with its current NPO status until March 2022. To secure funding beyond that, they must first apply for an extension year to March 23 and then reapply for NPO status to 2027. We have already been advised by ACE that competition will be stiff, but we remain confident that we deliver high quality, community focussed work that aligns perfectly to the Arts Council's investment principles.

Community Space - The financial risks of taking on a new premises are substantial and include the costs of correcting damp or vandalism, additional security costs and fire risks. Additional insurance will be required to mitigate some of these risks. Staffing costs will

potentially increase to ensure that the site is never left empty. The risk and cost of this is difficult to determine at this stage.

Other Risks

Covid - The charity, along with many others, faces ongoing challenges to share its work during the time of the pandemic. Whilst ambition and motivation remain high, finding new ways to connect, collaborate and create, comes with challenges for both CAS and potential audiences and partners.

Staffing - Retaining a team, where the opportunities for work may be limited on an ongoing basis, is a consideration.

Future Plans

Our objectives and expansion will be achieved through 5 primary activities:

Project	**Summary of Scope**	**Ambition links**
CAS:AIR	We will reboot the Chapel as a site for Andover Artist In Residence	Bringing Art to the Community Supporting Artists
Community Space	New site with more facilities such as a gallery, and 15+ studios	Supporting artists Bringing art to community Educating young people
Develop Program: CAS:Net	Program public events and CPD (Live and Online) with membership benefits	Supporting artists
Develop Program: Dissent	Chapters *(described in section 6.6.4)* Live Events & Exhibitions CAS2 Gallery Program CAS Art Research	Supporting Artists Bringing Art to the Community
Develop Program: Education	Room 13 EPR residency for new graduates Creative Digital Technologies	Educating young people

Associate Artists
Looking to the future, CAS will aim to attract many more Associate Artists and have already increased membership in late 2021 by 50%. By March 2022 we will launch a revitalised Associate Scheme offering artist blogs on the website, promotion of work and artists via social media, a regular newsletter and invitations to all openings and networking events, in addition to the long list of benefits that they have received to date. We also now have an Associate Artist on the Board of Trustees.

Our plans are to:

- Further our artists personal and professional development through CPD
- Increase visibility and reputation through strategic partnerships and collaborations
- Further develop critical and reflective practice-based art research.

CAS:NET

CAS:Net will support our artist's community. We are committed to continuing to offer artists opportunities for professional development, networking and peer-learning through public events and digital content. Open to all Artists who have ever worked with CAS, or who subscribe to the CAS Artists Newsletter, and attend our events. Programmed activities will be curated to compliment both local need (such as Art Education and artist CPD) and Associate-led art research topics (such as Dissent).

More exhibitions

The additional staff, that joined CAS in May 21, will enable us to put on more exhibitions in the chapel, the Unity Space, The new Community Space, and around Hampshire. These exhibitions will be invigilated by staff and volunteers.

Volunteers

A volunteer program will be fully developed and implemented. A call out for volunteers was made in October 2021 and resulted in 8 Volunteers joining the team. Each has been DBS checked and received invigilation training. We hope that this is just the start of an engaged volunteer program offering local people the opportunity to learn how an arts organisation operates and what great art can contribute to society.

Community Space

CAS is in discussion with the town council, to potentially take on a vacant retail outlet within the Chantry Centre, as a venue for art exhibitions, workshops and events. The central location will significantly increase the visibility of CAS, as witnessed by the number of attendees at the Unity Studios venue, also situated within the Chantry Centre. The Community Space will be focussed on community events and participation in the visual arts for the benefit of the general public.

It is also hoped that the site will provide much needed office space for the growing staff team. A full business plan for this development will be produced by December 2021, with plans to be opening the new space around March 2022. Currently, there is a Designated Fund for this development of £50,000 to cover 1 years rent and the supply of fixtures and fittings.

Business Plan

A full business plan, detailing the future path of CAS, will be developed by November 2021. This will inform the Community Space development and the NPO application.

National Portfolio Organisation Status (NPO)

CAS was granted NPO status in 2018 and funded accordingly until March 2022. Recently, the Arts Council England invited us to apply for an extension year to March 2023. Funding thereafter will be dependent on a second application for NPO status from April 2023 to March 2027. CAS is already preparing for this application and have been given cause to

believe that they are in a good position to receive continued support from ACE once this application is submitted, during 2022.

Education
Post pandemic, CAS intends to not only pick up where they left off with schools and colleges but also to expand our educational program. CAS has an established and expanding Education Program which positions us as leaders in arts education for young people. Our work with young people will continue to support, enable, and inspire creativity in young people.

Life-long education is encouraged through our commitment to placing skill-sharing and participation at the heart of our engagement and outreach activities



Structure, Governance and Management

Governing Documentation

The charity is controlled by its governing document, its memorandum and articles of association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

In the event of winding up the company, the liability of the members is limited to a sum not exceeding £1 each.

Recruitment and appointment of new trustees

In accordance with the Governing Document, the trustees are responsible for the appointing of new trustees to the board. New trustees are appointed where they have the necessary skills to contribute to the charity and the organisation's management and development.

Induction and training of new trustees

Trustee's responsibilities are explained to them before they accept appointment and they are given a copy of the Charity Commission guide The Essential Trustee – what you need to know, what you need to do which they are encouraged to read. Each trustee also provides documentation to enable them to be independently checked under UK Anti Money Laundering legislation.

As part of a new trustee's induction, they are given an introduction to the work of the charity, the trustee's role and responsibilities and are provided with the information they need to carry out their role fully.

The Objects of the Charity:

1. The advancement and promotion of the arts and, in particular, the social economic and cultural contribution of the visual arts for the public benefit.

2. The advancement of education and the furtherance of public knowledge, understanding and appreciation of the arts and in particular the visual arts.

Activities

Chapel Arts Studios are a contemporary art organisation based in Hampshire. They offer artist residencies, art events, education in and outside of schools, the touring art bus, workshops, talks and pop-up galleries, to introduce or explore contemporary art within the community.

Organisational Structure

The senior management team is made up of:

David Dixon, Creative and Education Director

Susanne Hasselmann Executive Director (appointed May 21)

Tracey Ward, Finance Manager

The trustees make all strategic decisions and support the staff to carry out these decisions. The Board appoints the directors, and a Board member attends interviews of all senior management positions. All other staff appointments are made internally. The Board also approves all major suppliers based on staff recommendations and market tested price comparisons.

The day to day running of the organisation is delegated to the senior management team. However, any invoice or payment exceeding £2,000 has to be approved by a Trustee and expense claims or invoices from any trustee requires authority from 1 other trustee before it can be paid

Based on limited staff numbers there is no requirement for a formal structure for pay scales at Chapel Arts Studios. The organisation is growing, and salaries are set in line with market forces and local averages and are reviewed annually.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Fundraising and Financial Sustainability

Currently CAS is still reliant on NPO grant monies which makes up the majority of its funding. This must change in the years to come to ensure CAS can become reliably financially sustainable. To achieve this, CAS will develop a detailed fundraising and business development plan during 2021/22.

CAS regularly receives funding from the local councils, with whom we continue to have a good relationship. With financial support from the three main governing bodies in Andover: TVBC, Andover Town Council, and Andover Vision, we were able to raise 100% of the CAS:AIR space programme.

We run a number of paid membership schemes, including the Associate Artists and our Friends. These will be reviewed and promoted more heavily, in the future, in order to attract more members. The ultimate aim would be for the Associates scheme to become self-funding and for the Friends scheme to contribute to our charitable art projects.

Financial management of the business is the responsibility of our finance manager and the executive director. Individual budget lines and staff budgets have been agreed. Every

expenditure is being reviewed and tested and quarterly budget meetings have been agreed with staff. A more rigorous expenditure approval and justification process has been implemented. Financial controls within the organisation will continue to be reviewed and improved where necessary.

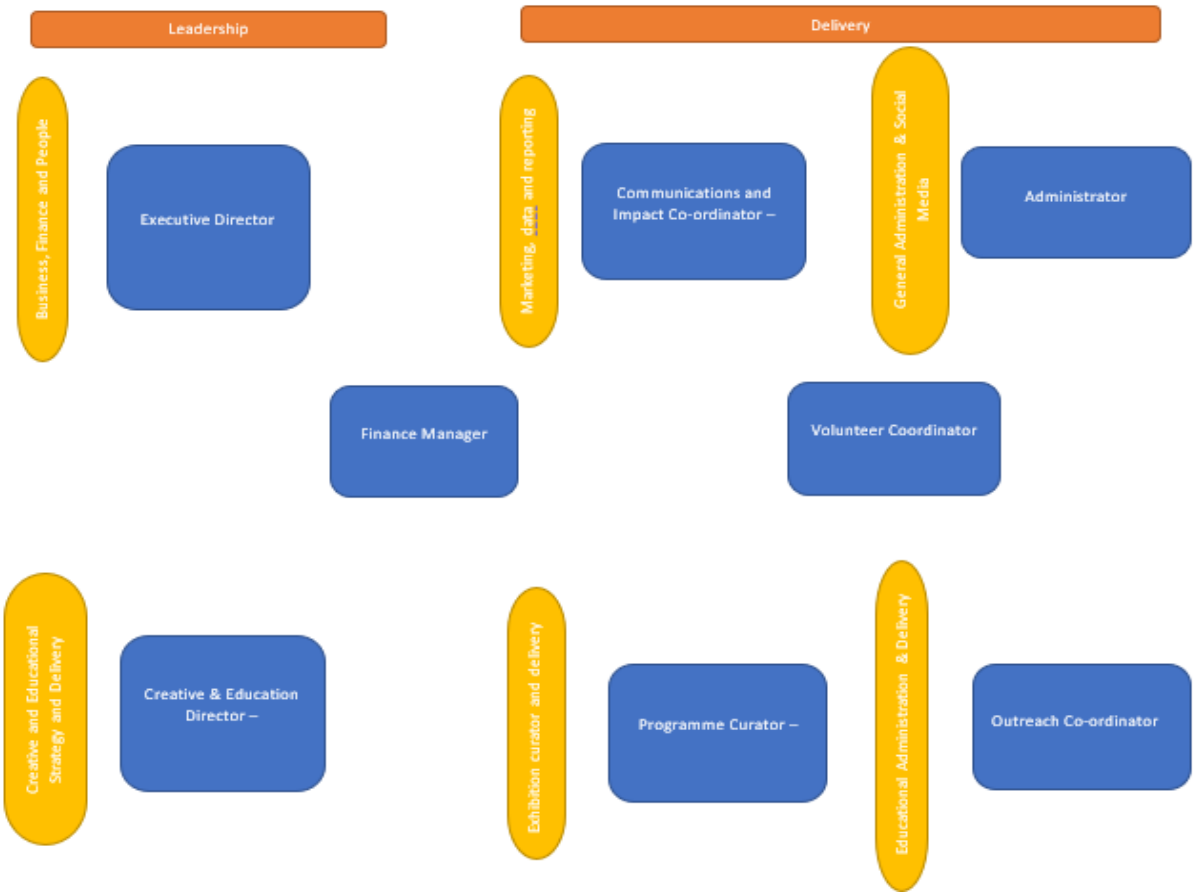
Organisational Restructure

During late 2020 it became apparent that an organisation staffed by just 3 part time staff, and a contracted finance manager, was not sufficient to deliver the ambitious plans that CAS hoped to deliver over the next 4 years. Mark Courtice, the then Chair, instigated a review and appointed an administrator to assist with this task.

The diagram below shows the new staffing structure to be implemented. The main changes were to split the leadership in two, leaving the current Director to lead on the Creative and Education programs and assigning the operations and staff management to an Executive Director.

Additional staff to be appointed were Communications & Impact Co-ordinator, Volunteer Co-ordinator and Outreach Co-ordinator. Recruitment for these positions began in March 2021 and three new members of staff joined the team in May 2021.

As part of this restructure, all staff were required to become employees and a PAYE and pensions scheme were introduced.



Staff chart 2021

Marketing

The restructure of the organisation will include the recruitment of a Communications and Impact Co-ordinator who will be responsible for implementing and managing all aspects of CAS marketing and impact assessments from May 2021. This should increase our brand awareness across all media and particularly improve our social media audience, and emarketing.

The current website will be improved with the intention to launch the new look website in October 2021. The new site will be easier to use and more user friendly for site visitors looking to find out about CAS.

We will continue to send out a monthly newsletter to all our contacts (around 500), advertising our upcoming events and circulating relevant information to all our partners and supporters.

Using data and information collated throughout each quarter we will start reporting to the CAS board on audience and impact. Utilising tools such as Google Analytics, Mailchimp reports, audience agency surveys and social media analytics.

IT and Communication

A substantial part of the restructure was to improve communication between the remote, part time staff. A google suite was introduced which enabled online team meetings, shared digital folders, email and calendars. The implementation of this required regular user support but this additional cost was necessary and worthwhile.

Behind the scenes

This last year we have continued our upgrade of the chapel itself, with new Fire Alarm systems, asbestos certification, and the lighting system has been fully restored. Our electrical systems have been certified safe with a fixed wiring inspection, and we have moved to LED bulbs where possible to decrease our environmental footprint. New time limited floodlights have been installed outside the making door for security and safety when leaving the building at night.

Trustees' responsibilities statement

The trustees (who are also directors of Chapel Arts Studios for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures
- disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by  Kay May, Chair of the Trustees

Date 9/12/21

Challenge Collaborate Engage Inspire Include

INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 31 MARCH 2021

Independent Examiner's Report to the Trustees of Chapel Arts Studios ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the period ended 31st March 2021.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: Dated:

Jacqueline Taylor FCCA

BRC Accountants
Aldwych House
Winchester Street
Andover
Hampshire
SP10 2EA

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE PERIOD ENDED 31 MARCH 2021

	Note	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	*Total funds 2020 £*
Income from:					
Donations and legacies	3	**-**	**151,645**	**151,645**	*210,701*
Other trading activities	4	**-**	**2,381**	**2,381**	*4,385*
Total income		**-**	**154,026**	**154,026**	*215,086*
Expenditure on:					
Raising funds		**-**	**6,863**	**6,863**	*12,060*
Charitable activities	5	**1,282**	**77,934**	**79,216**	*101,620*
Other expenditure	6	**-**	**34,172**	**34,172**	*24,801*
Total expenditure		**1,282**	**118,969**	**120,251**	*138,481*
Net movement in funds		**(1,282)**	**35,057**	**33,775**	*76,605*
Reconciliation of funds:					
Total funds brought forward		**1,282**	**89,504**	**90,786**	*14,181*
Net movement in funds		**(1,282)**	**35,057**	**33,775**	*76,605*
Total funds carried forward		**-**	**124,561**	**124,561**	*90,786*

The Statement of Financial Activities includes all gains and losses recognised in the period.

The notes on pages 28 to 41 form part of these financial statements.

BALANCE SHEET
AS AT 31 MARCH 2021

	Note		31 March 2021 £		*30 April 2020 £*
Fixed assets					
Tangible assets	11		**5,751**		*5,838*
			5,751		*5,838*
Current assets					
Debtors	12	**3,002**		*74,910*	
Cash at bank and in hand		**125,696**		*53,723*	
		128,698		*128,633*	
Creditors: amounts falling due within one year	13	**(9,888)**		*(43,685)*	
Net current assets			**118,810**		*84,948*
Total assets less current liabilities			**124,561**		*90,786*
Net assets			**124,561**		*90,786*
Total net assets			**124,561**		*90,786*
Charity funds					
Restricted funds	17		**-**		*1,282*
Unrestricted funds	17		**124,561**		*89,504*
Total funds			**124,561**		*90,786*

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the period in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Kay May
Chairman
Date: 9/12/21

The notes on pages 28 to 41 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2021

1. General information

The charitable company is an individual private charity limited by guarantee incorporated in England and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charitable company in the event of liquidation.

The address of its registered office is: St Mary's Chapel, New Street, Andover, Hampshire, SP10 1QW

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Chapel Arts Studios meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following specific policies are applied to particular categories of income:

Donations and legacies
Donations, grants and gifts are recognised when receivable. In the event that a donation is subject to fulfilling performance conditions before the charitable company is entitled to the funds, the income is deferred and not recognised until it is probable that those conditions will be fulfilled in the reporting period. Income from Gift Aid reclaims is recognised for any donations with relevant Gift Aid certificates recognised in income for the year. Any amounts of Gift Aid not received by the year-end are accounted for in income and accrued income in debtors.

Donated services and facilities are included at the value to the charitable company where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charitable company earns the right to consideration by its performance.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

2. Accounting policies (continued)

2.3 Expenditure (continued)

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable
Grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. In the case of an unconditional grant offer, this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grant awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to the grant is outside the control of the Trust.

Raising funds
Cost of generating funds comprise the costs associated with attracting voluntary income, the management of investments and the costs of trading for fundraising purposes.

Charitable activities
Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Irrecoverable VAT
Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

2.4 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Furniture, fittings and equipment	-	20%	straight line
Art equipment	-	33%	straight line

2.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2. Accounting policies (continued)

2.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.8 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.9 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2.10 Change in reporting period

The financial year end was changed from 30 April to 31 March to better align with the Arts Council England's reporting year. This has resulted in these accounts being for an eleven month period rather than the usual year.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2021

3. Income from donations and legacies

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Donations	-	-	**-**
Grants	-	151,645	**151,645**
Sponsorship	-	-	**-**
	-	151,645	**151,645**

	Restricted funds 2020 £	*Unrestricted funds 2020 £*	*Total funds 2020 £*
Donations	-	*1,500*	*1,500*
Grants	*10,000*	*198,951*	*208,951*
Similar incoming resources	-	*250*	*250*
	10,000	*200,701*	*210,701*

4. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2021 £	Total funds 2021 £
Event and general sales	193	**193**
Other income	88	**88**
Associate fees	1,970	**1,970**
Publications	130	**130**
	2,381	**2,381**

4. Income from other trading activities (continued)

Income from non charitable trading activities (continued)

	Unrestricted funds 2020 £	*Total funds 2020 £*
Event and general sales	*1,040*	*1,040*
Other income	*1,469*	*1,469*
Associate fees	*1,876*	*1,876*
	4,385	*4,385*

5. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2021 £	**Unrestricted funds 2021 £**	**Total funds 2021 £**
Direct costs	1,282	77,934	**79,216**

	Restricted funds 2020 £	*Unrestricted funds 2020 £*	*Total funds 2020 £*
Direct costs	*14,839*	*86,781*	*101,620*

6. Other expenditure

	Unrestricted funds 2021 £	**Total funds 2021 £**
Finance manager fees	12,583	**12,583**
Administrator fees	7,067	**7,067**

6. Other expenditure (continued)

	Unrestricted funds 2021 £	Total funds 2021 £
Insurance	994	**994**
Repairs and maintenance	1,725	**1,725**
Telephone and fax	929	**929**
Computer, software and maintenance costs	1,445	**1,445**
Printing, postage and stationary	271	**271**
Sundry expense	900	**900**
Travel and subsistence	26	**26**
Recruitment expenses	655	**655**
Accountancy	2,503	**2,503**
Legal fees	5,074	**5,074**
	34,172	**34,172**

	Unrestricted funds 2020 £	*Total funds 2020 £*
Finance manager fees	*11,615*	*11,615*
Administrator fees	*1,810*	*1,810*
Staff training	*315*	*315*
Insurance	*1,173*	*1,173*
Repairs and maintenance	*2,447*	*2,447*
Telephone and fax	*812*	*812*
Computer, software and maintenance costs	*1,149*	*1,149*
Printing, postage and stationary	*1,060*	*1,060*
Sundry expenses	*904*	*904*
Travel and subsistence	*576*	*576*
Accountancy	*2,340*	*2,340*
Legal fees	*600*	*600*
	24,801	*24,801*

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2021

7. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Total funds 2021 £
Direct costs	79,216	**79,216**

	Activities undertaken directly 2020 £	*Total funds 2020 £*
Direct costs	*101,620*	*101,620*

Analysis of direct costs

	Total funds 2021 £	*Total funds 2020 £*
Depreciation	**1,777**	*1,679*
Project costs	**16,016**	*41,538*
Engagement fees	**9,713**	-
Artist Tools	**323**	*2,087*
Finance manager fees	**6,000**	-
Curator fees	**13,525**	*14,067*
Management fees	**19,390**	*39,000*
Rent and rates	**108**	*166*
Light, heat and power	**2,013**	*1,638*
Premises expenses	**7,140**	-
Computer software and maintenance costs	**2,167**	-
Advertising	**980**	*1,383*
Bank charges	**64**	*62*
	79,216	*101,620*

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2021

8. Independent examiner's remuneration

	2021 £	*2020 £*
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	**1,340**	*1,340*
Fees payable to the Charity's independent examiner in respect of:		
All other services not included above	**1,163**	*1,000*

9. Trustees' remuneration and expenses

During the period, no Trustees received any remuneration or other benefits *(2020 - £NIL)*.

During the period ended 31st March 2021, general expenses totalling £NIL were reimbursed or paid directly to Trustees *(2020 - £47 to 1 Trustee)*.

10. Taxation

The Charitable Company is a registered charitable company and is therefore exempt from taxation.

11. Tangible fixed assets

	Fixtures and fittings £	Other fixed assets £	Total £
Cost or valuation			
At 1 May 2020	**2,293**	**5,224**	**7,517**
Additions	**-**	**1,689**	**1,689**
At 31 March 2021	**2,293**	**6,913**	**9,206**
Depreciation			
At 1 May 2020	**404**	**1,275**	**1,679**
Charge for the period	**420**	**1,356**	**1,776**
At 31 March 2021	**824**	**2,631**	**3,455**

11. Tangible fixed assets (continued)

	Fixtures and fittings £	Other fixed assets £	Total £
Net book value			
At 31 March 2021	**1,469**	**4,282**	**5,751**
At 30 April 2020	*1,889*	*3,949*	*5,838*

12. Debtors

	31 March 2021 £	*30 April 2020 £*
Due within one year		
Trade debtors	**557**	*52*
Other debtors	**380**	*73,440*
Prepayments and accrued income	**2,065**	*1,418*
	3,002	*74,910*

13. Creditors: Amounts falling due within one year

	31 March 2021 £	*30 April 2020 £*
Trade creditors	**4,918**	*1,123*
Other taxation and social security	**170**	*-*
Other creditors	**-**	*53*
Accruals and deferred income	**4,800**	*42,509*
	9,888	*43,685*

14. Financial instruments

	31 March 2021 £	*30 April 2020 £*
Financial assets		
Financial assets measured at fair value through income and expenditure	**125,696**	*53,723*

Financial assets measured at fair value through income and expenditure comprise of cash at bank and in hand.

15. Related party transactions

During the year Test Valley Arts Foundation Limited received receipts of £457 (2020: £nil) on behalf of Chapel Arts Studios and incurred payments on behalf of Chapel Arts Studios of £1,397 (2020: £3,099), the transactions have been recorded through the balance sheet and the amount owed by Test Valley Arts Foundation Limited at the year end is £nil (2020: £940).

16. Controlling party

The Company was controlled throughout the period and the previous by the Trustees, by virtue of the powers afforded to them by the Memorandum and Articles of Association.

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2021

17. Statement of funds

Statement of funds - current period

	Balance at 1 May 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Unrestricted funds				
General Funds - all funds	**89,504**	**154,026**	**(118,969)**	**124,561**
Restricted funds				
Themes of life project	**1,282**	**-**	**(1,282)**	**-**
Total of funds	**90,786**	**154,026**	**(120,251)**	**124,561**

17. Statement of funds (continued)

Statement of funds - prior period

	Balance at 1 May 2019 £	*Income* £	*Expenditure* £	*Balance at 30 April 2020* £
Unrestricted funds				
General Funds - all funds	*8,060*	*205,086*	*(123,642)*	*89,504*
Restricted funds				
ACE development grant	*2,472*	-	*(2,472)*	-
Aviva community grant	*1,000*	-	*(1,000)*	-
Christian Seed grant	*50*	-	*(50)*	-
ACE grant for BMT	*2,599*	-	*(2,599)*	-
Themes of life project	-	*10,000*	*(8,718)*	*1,282*
	6,121	*10,000*	*(14,839)*	*1,282*
Total of funds	*14,181*	*215,086*	*(138,481)*	*90,786*

Restricted Funds

Themes of life project

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2021

18. Summary of funds

Summary of funds - current period

	Balance at 1 May 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
General funds	**89,504**	**154,026**	**(118,969)**	**124,561**
Restricted funds	**1,282**	**-**	**(1,282)**	**-**
	90,786	**154,026**	**(120,251)**	**124,561**

Summary of funds - prior period

	Balance at 1 May 2019 £	*Income £*	*Expenditure £*	*Balance at 30 April 2020 £*
General funds	*8,060*	*205,086*	*(123,642)*	*89,504*
Restricted funds	*6,121*	*10,000*	*(14,839)*	*1,282*
	14,181	*215,086*	*(138,481)*	*90,786*

19. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 31 March 2021 £	Total funds 31 March 2021 £
Tangible fixed assets	5,751	**5,751**
Current assets	128,698	**128,698**
Creditors due within one year	(9,888)	**(9,888)**
Total	124,561	**124,561**

19. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	Restricted funds 30 April 2020 £	*Unrestricted funds 30 April 2020* £	*Total funds 30 April 2020* £
Tangible fixed assets	*-*	*5,838*	*5,838*
Current assets	*1,282*	*127,351*	*128,633*
Creditors due within one year	*-*	*(43,685)*	*(43,685)*
Total	*1,282*	*89,504*	*90,786*