



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2024  
Period end date

Period start date To 31<sup>st</sup> March 2025

Charity name: West Ashling and Funtington District Hall

Charity registration number: 1185733

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The objects of the CIO are to maintain and run a village hall for the benefit of the inhabitants in the parish of Funtington without distinction of sex, sexual orientation, age, disability, nationality, race , political, religious nor other opinions</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The hall is used for many activities including youth groups; Womens' Institute, an amateur dramatic group, dog training and various village events including quiz nights and family parties</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have regard to the guidance issued by the Charities Commission on public benefit</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Trustees continue to hold events to raise much needed funding to keep the hall functional and in good condition. It is used and enjoyed by many in the local community.</p> <p>During the year a further portion of land at the rear of the hall has been acquired which in time will produce further much-needed income and increase the existing limited parking space.</p> <p>Further, we have undertaken a much-needed refurbishment of the kitchen area with new cooker; hot water heaters; fire detection, outside lighting etc.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The above improved kitchen facilities are part of a major refurbishment which the Trustees hope to complete in 2026.
Performance of fundraising activities against objectives set	Para 1.41	We intend to hold a couple of fundraising events during the coming year and will report on the success of these in our next Annual report
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The hall's finances are maintained in a healthy solvent position
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	One year's operating costs are always held in reserve
Amount of reserves held	Para 1.22	£13,734
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Trustees charge a small users' fee to local groups and individuals with a slightly higher charge for commercial users.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Trustees have recently purchased an area of land at the rear of the hall with the advantages cited above
A description of the principal risks facing the charity	Para 1.46	The Trustees are always mindful of the age of the hall : and the proposed refurbishment (subject to the applied-for grant) will help to improve the standard
Other		



## Structure, Governance and Management

Description of charity's trusts:		CIO
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Chairman Secretary Treasurer Representative from each user group

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	West Ashling & Funtington Village Hall
Other name the charity uses	
Registered charity number	1185733
Charity's principal address	Southbrook Road West Ashling West Sussex PO18 8DN

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Mottershead	Chair		
2	Richard Nicholson	Secretary		
3	Bryan Doling	Treasurer		
4	Kim Harrison	Booking &		
5		Buildings Manager		
6	Carol Donnelly	WI Rep		
7	Anthony Clark	Funtington Players Rep		
8	Tim Hoare	Scouts Rep		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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#### **Name of chief executive or names of senior staff members (Optional information)**

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### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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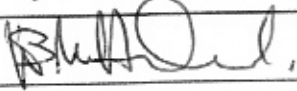
### **Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jane Barbara Mottershead	
Position (eg Secretary, Chair, etc)	Chair	
Date	11/01/2026	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity name  
**West Ashling & Funtington District Hall**

Has it any?  
**1185753**

## Receipts and payments accounts

**CC16a**

For the period  
from

Period start date  
**1st April 2024**

To

Period end date  
**31st March 2025**

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Other Grants & Donations	200	-	-	200	200
Fundraising	893	-	-	893	3,333
Rents from Hire of Village Hall	5,773	-	-	5,773	7,838
Other Income	577	-	-	577	648
Bank Interest	7	-	-	7	34
<b>Sub total (Gross income for AR)</b>	<b>7,450</b>	<b>-</b>	<b>-</b>	<b>7,450</b>	<b>12,053</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,450</b>	<b>-</b>	<b>-</b>	<b>7,450</b>	<b>12,053</b>
<b>A3 Payments</b>					
Cleaning Services	1,752	-	-	1,752	1,535
Electricity and Water	1,809	-	-	1,809	3,308
CDC - Rates and Refuse	602	-	-	602	715
Insurance	1,191	-	-	1,191	-
Repairs, Maintenance & Renewals	3,040	-	-	3,040	158
Construction Works	-	-	-	-	28,984
Website, IT & Barclaycard Charges	728	-	-	728	595
Donation to West Ashling School	-	-	-	-	467
Legal Fees for the Purchase of Garages	527	-	-	527	-
Professional Fees, Licences & CIO	279	-	-	279	154
Sundries	53	-	-	53	-
Fundraising	-	-	-	-	1,356
<b>Sub total</b>	<b>9,981</b>	<b>-</b>	<b>-</b>	<b>9,981</b>	<b>37,272</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Purchase of Garages	-	-	-	-	28,369
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,369</b>
<b>Total payments</b>	<b>9,981</b>	<b>-</b>	<b>-</b>	<b>9,981</b>	<b>65,641</b>
<b>Net of receipts/(payments)</b>	<b>- 2,531</b>	<b>-</b>	<b>-</b>	<b>- 2,531</b>	<b>- 53,588</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>16,265</b>	<b>-</b>	<b>-</b>	<b>16,265</b>	<b>69,853</b>
<b>Cash funds this year end</b>	<b>13,734</b>	<b>-</b>	<b>-</b>	<b>13,734</b>	<b>16,265</b>



# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	13,734	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	13,734	-	-

(agree balances with receipts and payments account(s))

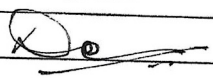
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Garages		28,896	28,896
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	BRYAN R. DOWNING	11-01-26