



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1<sup>st</sup> April 2023** Period start date To **31<sup>st</sup> March 2024**  
Period end date

**Charity name: West Ashling and Funtington District Hall**

**Charity registration number: 1185753**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The objects of the CIO are to establish and run a village hall for the benefit of the inhabitants in the Parish of Funtington without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The hall is used for many activities including youth groups, Woman's Institute, a players group, dog training, village events such as quiz nights and for family parties</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard too the guidance issued by the Charities Commission on public benefit</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The trustees continue to hold events to raise much needed funding to keep the hall functional. The trustees work hard at keeping the hall in good condition. The hall is used and enjoyed by most of the local community.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The hall's finances are very healthy</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The hall has a policy to always hold at least one years running cost in reserve</b>
Amount of reserves held	Para 1.22	<b>£17,000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The trustee charge a small users fee to local groups and a slightly higher fee to commercial users. The trustees organise fund raising events</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>The trustees have recently purchase an area of land adjacent to the hall as an investment and also to allow for expansion of the hall if required in the future</b>
A description of the principal risks facing the charity	Para 1.46	<b>The building is now quite old and was not particularly well built originally, so the trustees are mindful of future repairs that may be required</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>CIO</b>
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>A Chairman, A secretary, A treasure and a rep from each user group of the hall</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	West Ashling and Funtington District Hall
Other name the charity uses	
Registered charity number	1185753
Charity's principal address	Southbrook Road, West Ashling, Chichester, PO18 8DN

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Mottershead	Chair		
2	Richard Nicholson	Secretary		
3	Jane Mottershead	Acting Treasurer		
4	Kim Harrison	Booking and Building Manager		
5	Carol Donnelly	WI Rep		
6	Anthony Clerk	Player Rep		
7	Tim Hoare	Scouting Rep		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Jane Barbara Mottershead

Jane Barbara Mottershead	
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Position (eg Secretary,  
Chair, etc)

Chair

Chair	
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Date

22/10/2024

22/10/2024
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**West Ashling & Funtington District Hall**

No (if any)  
**1185753**

## Receipts and payments accounts

**CC16a**

For the period  
from

Period start date  
**1st April 2023**

To

Period end date  
**31st March 2024**

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
South Downs National Park Grant	-	-	-	-	30,000
Other Grants & Donations	200	-	-	200	1,200
Fundraising	3,333	-	-	3,333	8,700
Rents from Hire of Village Hall	7,838	-	-	7,838	6,399
Other Income	648	-	-	648	275
Bank Interest	34	-	-	34	9
<b>Sub total (Gross income for AR)</b>	<b>12,053</b>	<b>-</b>	<b>-</b>	<b>12,053</b>	<b>46,583</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,053</b>	<b>-</b>	<b>-</b>	<b>12,053</b>	<b>46,583</b>
<b>A3 Payments</b>					
Cleaning Services	1,535	-	-	1,535	1,560
Electricity and Water	3,308	-	-	3,308	961
CDC - Rates and Refuse	715	-	-	715	594
Insurance	-	-	-	-	1,840
Repairs, Maintenance & Renewals	158	-	-	158	5,609
Construction Works	-	28,984	-	28,984	-
Website, IT & Barclaycard Charges	595	-	-	595	637
Donation to West Ashling School	467	-	-	467	-
Professional Fees, Licences & CIO	154	-	-	154	1,894
Sundries	-	-	-	-	50
Fundraising	1,356	-	-	1,356	2,652
<b>Sub total</b>	<b>8,288</b>	<b>28,984</b>	<b>-</b>	<b>37,272</b>	<b>15,797</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Purchase of Garages	28,369	-	-	28,369	-
<b>Sub total</b>	<b>28,369</b>	<b>-</b>	<b>-</b>	<b>28,369</b>	<b>-</b>
<b>Total payments</b>	<b>36,657</b>	<b>28,984</b>	<b>-</b>	<b>65,641</b>	<b>15,797</b>
<b>Net of receipts/(payments)</b>	<b>- 24,604</b>	<b>- 28,984</b>	<b>-</b>	<b>- 53,588</b>	<b>30,786</b>
<b>A5 Transfers between funds</b>	<b>- 1,713</b>	<b>1,713</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>42,582</b>	<b>27,271</b>	<b>-</b>	<b>69,853</b>	<b>39,067</b>
<b>Cash funds this year end</b>	<b>16,265</b>	<b>-</b>	<b>-</b>	<b>16,265</b>	<b>69,853</b>

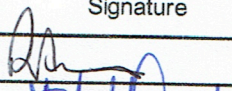



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	16,265	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	16,265	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Garages		28,369	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	RICHARD NICHOLSON	11/10/24
	JANE MOTTERHEAD	11/10/24