

Raunds Community Library Trust
Trustees' Report and Accounts
For the year ended 31 August 2021



Charity number 1185715

Raunds Community Library Trust

Legal and administrative information

Raunds Community Library Trust is a foundation charitable incorporated organisation.

Charity number 1185715 – registered 9 October 2019

Trustees

Mr P Wathen	Chairman
Mr G Greenwood-Smith	Vice Chairman
Mr P H Grace	Secretary
Mr M A Commins	Treasurer

Independent Examiner

Mr A Hasker
Cobley Desborough
Artisans House
7 Queensbridge
Northampton
NN4 7BF

Raunds Community Library
High Street
Raunds
Northamptonshire
NN9 6HT

Raunds Community Library Trust
Trustees' report for the year ending 31st August 2021

Introduction

The trustees present their second Annual Report as a charitable incorporated organisation (CIO).

The library is a community managed library working in partnership with Northamptonshire County Council (NCC) until May 2021 when NCC was dissolved and two new unitary councils were created, West and North Northamptonshire. The Library Plus service is hosted by West Northamptonshire on behalf of both councils. Our library is in the North Northamptonshire area (NNC).

Object of the charity

The object of the charity is to advance the education of the public by providing a lending library and information service for the residents of Raunds and surrounding villages. The service is provided to the public without discrimination on the grounds of age, disability or other protected characteristics.

Structure, governance and management

The charity's activities are governed by the Management Committee (the trustees) which meets at least six times a year. Day to day management is delegated to the Officers who report progress to each Management Committee meeting.

Trustees are appointed for a term of three years by a resolution at a properly convened meeting by the trustees. Those who served during the year are listed on page 1. None of the trustees has any beneficial interest in the charity nor do they receive remuneration.

The Trustees take into account the Charity Commission's guidance on public benefit when carrying out their duties.

The officers and trustees assess the major risks to which the charity is exposed and ensures that controls are in place to mitigate exposure to the risks. Insurance includes cover for public and volunteer liability. Banked funds are held in accounts protected by the Financial Services Compensation Scheme.

The Community Library is operated by and is entirely dependent on unpaid volunteers.

Under an Agreement NNC provides the Community Library without charge the IT equipment, the library management system and public internet together with technical support. They also support the training of volunteers and provide an amount of library stock. The library is included in a county-wide inter-library delivery network.

Lending from the community library is on the same terms as the statutory libraries in Northamptonshire. Residents can borrow and return books, DVDs etc. across the county library network. Users can reserve books at the Community Library via the internet for pick up at the library. Residents can thus benefit from a service that is integrated across the two unitary councils.

A local information service is provided in the library by volunteers who are a separate organisation from the library. All volunteers work in partnership to achieve the best possible service for the residents.

The library building is currently under a Tenancy at Will from North Northamptonshire.

Summary of main activities and achievements

During this year we have diligently followed government and Library Plus guidelines in relation to Covid-19. We were fortunate in that a local company offered to do a deep clean of the library before the library was able to offer normal browsing.

It has again meant that most of the groups who used the library for their activities have had to stay away but some are gradually coming back.

Again where the rules permitted we operated a Call and Collect system and our Library to You service for the housebound. Both of these systems were well used and much appreciated by the residents in these difficult times. Normal browsing was for part of the year with limited numbers in the library at any one time but as restrictions were lifted we were open for normal browsing but encouraging the use of face masks.

The restrictions placed by the Covid regulations have meant that our ability to generate income was severely restricted.

We were fortunate in securing a grant from East Northamptonshire Council, since defunct, which enabled us to replace the very old lighting in the library with more efficient LED lighting.

The CIO's financial result for the year was a net cash inflow of £1346.

The trustees would like to express our sincere thanks to all our volunteers without whom the service could not operate, also the staff from Library Plus who have always been willing to give all the assistance possible and their kindness, understanding and professionalism. Our thanks also go to North Northamptonshire under whose Tenancy at Will we operate.

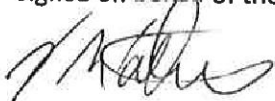
Reserves policy

Since nearly all the Community Library's services are provided free the charity is dependent on grants and donations.

Declaration

The Trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees:



P. Wathen
Chairman

21st January 2022

**Independent Examiners Report to the Trustees
Of the Raunds Community Library Trust
(Charity no. 11855715)**

I report to the Trustees on my examination of the accounts of the above charity for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act: or
2. the accounts do not accord with these records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Hasker FCCA FMAAT
Cobley Desborough Chartered Certified Accountants
Artisans' House
7 Queensbridge
Northampton
NN4 7BF
Tel: 01604 823560

Raunds Community Library Trust

Receipts and Payments

For the year ended 31 August 2021

	2021	2020
	£	£
Receipts		
Book Sales	314.70	282.69
Room Hire	-	300.00
Photocopies	155.40	-
Fines	128.70	-
Sundry sales	20.30	97.70
	<hr/>	<hr/>
	619.10	680.39
 Other Income		
Donations	166.42	8.72
Grants	12074.20	545.00
	<hr/>	<hr/>
	12240.62	553.72
 Total Income	<hr/>	<hr/>
	12859.72	1234.11
 Payments		
Licences	-	10.00
Stationery and postage	85.23	39.12
Membership fees	30.00	30.00
Newspapers	-	327.75
Advertising	128.40	-
Planetarium hire	-	200.00
Repairs and renewals	10064.93	448.95
Website costs	60.25	77.58
Training costs	-	20.00
WiFi costs	238.08	104.94
PPE costs	579.60	96.79
Other expenditure	327.37	60.92
	<hr/>	<hr/>
Total expenditure	11513.86	1416.05
 Income less expenditure	<hr/>	<hr/>
	1345.86	(181.94)
 Surplus/Deficit for year	<hr/>	<hr/>
	1345.86	(181.94)
	=====	=====

RAUNDS COMMUNITY LIBRARY TRUST
Income & Expenditure Account for the year ended
31 August 2021

Balance Sheet at 31 August 2021

	2021	2020
	£	£
Bank Balance	1792.90	620.5
Cash Balance	<u>454.42</u>	<u>280.96</u>
Net Assets	<u>2247.32</u>	<u>901.46</u>
 Represented by		
Balance b/f	901.46	1083.4
Surplus/deficit for year	<u>1345.86</u>	<u>-181.94</u>
Balance c/f	<u>2247.32</u>	<u>901.46</u>

The CIO also owns the library book and DVD stock and the library's furniture

Signed on behalf of the trustees:



P Wathen
Chairman



M A Commins
Treasurer

Zizi January 2022

Raunds Community Library Trust

Notes to the Accounts for the year ended 31 August 2021

1. Accounting basis

The accounts have been prepared on a receipts and payments basis in accordance with the Charities Act 2011 and the Charity Commissioner's guidance for preparing receipts and payments accounts.

2. Library operating receipts

Library operating receipts arose from book sales, photocopies, fines and sundry sales.

3. Repairs and renewals

Repairs and renewals comprise the purchase of recording equipment, telephone/answerphone, socket adaptor, storage boxes, LED lighting and batteries.

4. Secured debts and guarantees

The charity has no secured debts and has not provided any guarantees.