



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2021 **period start date**

To 31/03/2022 **period end date**

Charity name: Crondall Primary School Foundation

Charity registration number: 1185704

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Crondall Primary School Foundation is a registered charity that was established in 2019. The aim stated in the constitution establishing the Foundation is to Advance the education of pupils at Crondall Primary School . In accordance with the Charities Commission guidance the education of the children is interpreted by the Foundation in the broadest sense, to include all aspects of the curriculum and beyond.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Foundation's key objectives in achieving the above aim are: By offering financial support, facilities or equipment which support the school and advance the education of the pupils.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In preparing this report the trustees confirm that they have had regard to the guidance on public benefit and that our main objective, activities and achievements fulfil the requirements of a charitable purpose for public benefit.

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><i>In this accounting period, a total of £23,893 was raised through charitable activities, the main ones are detailed below:</i></p> <p><i>Throughout the year a number of classes hosted their own cake sales to raise funds for the Foundation. A total of £503 was raised throughout the accounting period.</i></p> <p><i>In November 2021, the Senior Leadership Team at Crondall Primary School hosted a movie night after school one afternoon/evening so parents could go late night Christmas Shopping. This raised £125.</i></p> <p><i>Two second hand uniform sales took place and raised £130.</i></p> <p><i>In July 2021 we launched the smarties fundraising challenge where all children were given a tube of smarties and were asked to do chores or good deeds over the summer holidays to earn 20p pieces to fill the tube and to return after the holidays. This raised £521.</i></p> <p><i>We held three 'break the rules' mufti events throughout the accounting period where children pay £1 to wear mufti plus an additional 50p for each rule they break e.g. wearing nail varnish; colouring their etc. A total of £1,204 was raised.</i></p> <p><i>One of our trustees completed the London marathon in October 2021 and two parents completed a sponsored bike ride in July 2021. Both events raised a total of £2,375 through the Charities Trust fundraising platform.</i></p> <p><i>One of our parents organised and hosted an eighties night for Crondall Primary School friends and family. This included an auction on the night. The total raised was £16,874.</i></p> <p><i>A Christmas card fundraiser where children designed their own Christmas cards raised £178.</i></p>
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	<p><i>The Foundation continues to receive Amazon smile donations. For this accounting period they totalled £263.</i></p> <p><i>The total donations received during this accounting period totalled £25,057 which included the following:</i></p> <p><i>£10,000 match funding from the Corton Hill Trust to go towards the school's outdoor learning provisions.</i></p> <p><i>It is worth noting here that the Corton Hill Trust paid £50,000 into the Foundation bank account in error which was paid straight back to Corton Hill Trust by cheque. This prior to the £10,000 match funding being received.</i></p> <p><i>£2,000 from All Saint's Church in the village to go towards the school's outdoor learning provisions.</i></p> <p><i>£1,000 from the Crondall Triathlon donation to go towards the school's outdoor learning provisions.</i></p> <p><i>£6,152 raised via Crowdfunder to go towards the school's woodland outdoor classroom.</i></p> <p><i>£1,800 from the Toyota Charitable TGB following a successful bid application to go towards the school's outdoor learning provisions.</i></p> <p><i>This money will be used to purchase a new golden mile running track which has been ordered but is waiting for more favourable weather before installation this is likely to be Spring/Summer 2022.</i></p> <p><i>The money will also go towards the removal and remarking of the ball playground marks and the purchase of multipurpose goals. Again these have been ordered but we are waiting for the goal ends to be built and more favourable weather for the line sand blasting and remarking which is likely to be Summer 2022.</i></p> <p><i>The remaining amount has been raised through family donations. In November 2019, a Foundation Charity page was added to the school website so parents were able to find the information required to donate to the Charity.</i></p>
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	<p><i>In this accounting period, £3,610 was donated to the school to pay for the following:</i></p> <p><i>A computer subscription was purchased to embed computing and digital skills across the whole school curriculum with award-winning teaching and learning software for KS1 and KS2.</i></p> <p><i>Two day PSHE Life Base workshops took place across all years to promote positive behaviour, mental health, wellbeing, resilience and achievement which included free online access to SCARF to support great learning every day.</i></p> <p><i>Little Wandle on-line membership was purchased to support the school's new phonics reading scheme to ensure high quality consistent teaching of phonics and early reading for every child in every classrooms and to help continue to grow a love reading in the school.</i></p> <p><i>A Spanish online subscription was purchased for KS2 to provide a complete suite of teaching resources for every Spanish lesson. This includes interactive teaching materials covering a wide variety of cross-curricular topics with all instances of the foreign language pre-recorded using a native speak and fully controlled by the teacher.</i></p> <p><i>An online complete curriculum spelling resource was purchased to allow the teaching and practising of spellings in the class, remotely or using a hybrid teaching and learning solution. It includes a complete, printable scheme of work organised into 36 weekly word lists for each year group, embedding logical progression and review.</i></p> <p><i>The remainder was used to purchase SeeSaw for another year - the home learning and homework platform, which was used extensively during lockdown and which continues to be used by all classes for homework.</i></p> <p><i>Other expenditure totalling £17,376 was spent on charitable activities included the following main purchases:</i></p> <p><i>Purchasing of class specific outdoor learning equipment through for Years R, 1 and 2 from the money raised from their</i></p>
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		<p><i>sponsored walks in the previous accounting period.</i></p> <p><i>The installation of the school's new Woodland outdoor learning classroom for use by all years throughout the year whatever the weather.</i></p> <p><i>The installation of the musical instruments in the traditional playground for the children to use at break times.</i></p> <p><i>The production of a new school video to promote and market the school to increase pupil numbers. The promo production is now on the front page of the school website.</i></p> <p><i>Various purchases for the school allotment which is now up and running and managed by parent volunteers who work with a class rota each week. The purchases included new roofing materials for the allotment shed which is essential for allotment equipment storage as well as general allotment supplies including compost, potato seeds and planting pots to help get the allotment started.</i></p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Fund balances at 31/03/2022 stood at £29,735.</p> <p>Audited or inspected annual accounts have been prepared and are available.</p>
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Governed by constitution founded on 09/10/2019.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporate Organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>There must be at least three charity trustees and maximum twelve.</p> <p>Apart from the first charity trustees, every trustee must be appointed (for a term of 3 years) by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>In selecting individuals for appointment as charity trustees, the charity trustees must have regards to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Reference and Administrative details

Charity name	Crondall Primary School Foundation
Other name the charity uses	N/A
Registered charity number	1185704
Charity's principal address	Crondall Primary School Croft Lane Crondall Hampshire GU10 5QG



Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanne Leatham	Chair		
2	Louise Grant			
3	Nicola Wells	Treasurer		
4	Samantha Kestle			
5				
6				
7				
8				
9				
10				
11				
12				

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joanne Leatham	Nicola Wells
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	30 January 2023	

<u>Income from:</u>	Unrestricted funds to the nearest £	Restricted funds to the nearest (outdoor learning provisions)£	TOTAL	Notes
B/F balance from year end 31March2021	1,771	0	1,771	
other		50,388	50,388	(50,000 payment error from Corton trust match funding and 388 donations for ukraine just giving)
Donations	4,105	20,952	25,057	
Charitable activites	3,444	20,449	23,893	
			0	
TOTAL INCOME	9,320	91,789	101,109	
<u>Expenditure on:</u>				
Chritable activites	7,005	13,981	20,986	
Other		50,388	50,388	(50,000 payment error from Corton Trust match funding and 388 Ukraine justgiving)
			0	
TOTAL EXPENDITURE	7,005	64,369	71,374	
Fund balances at 31 March 2022	2,314	27,420	29,735	

All income and expenditure derive from continuing activities

Approved by the Trustees on 16 December 2022

*Nicola Wells
Joanne Leatham
Louise Grant
Samantha Kestle*



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Crondall Primary School Foundation

On accounts for the year
ended

31st March 2022

Charity no
(if any)

1185704

Set out on pages

3-9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Edward Haigh

Date:

23rd JAN 23

Name:

EDWARD HAIGH

Relevant professional

qualification(s) or body
(if any):

Address:

BATHURST COTTAGE, CHURCH ST,
CRONDALL, HANTS, GU10 5QQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern
(see CC32, Independent examination of charity accounts: directions and
guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.

The following activities, being those recommended by the Commission, were undertaken in the course of my examination:

The Directions and documentation	Step done?	Working paper reference	Comments
Direction 1: Check whether the charity is eligible to have an independent examination			
Checked the charity audit threshold applying to the accounts to be reviewed	Yes		
Checked an audit is not required for any other reason	Yes		
Confirmed the charity is eligible for independent examination	Yes		
Confirmed the amount of the charity's income to figure shown the accounts (including any branches) and confirmed that income and assets are below the audit threshold or, if applicable, obtained a copy of the letter from the Commission approving an audit dispensation	Yes		
If the charity has one or more subsidiaries confirmed that group accounts are not required by law	N/A		
If a charitable company checked that the audit exemption statement has been made	Yes		
If applicable, rechecked the threshold calculation during the examination	Yes		
If the charity's income is more than £250,000 confirmed that the examiner is a member of one of the listed bodies	Yes		
If applicable, informed the trustees that the charity is not eligible for an independent examination	N/A		
If receipts and payments accounts have been prepared, checked that the charity's gross income is less than £250,000 and that it is not a company	Yes		
If receipts and payments accounts have been prepared, check that there is no requirement to prepare accruals accounts in the charity's governing document or for any other reason	Yes		
If applicable, informed the trustees that the charity is not eligible to prepare receipts and payments accounts	N/A		
Direction 2: Check for any conflict of interest that prevents the examiner from carrying out their independent examination			

Confirmed that there are no close personal relationships with the trustees that compromise independence	Yes		
Confirmed as having no the day to day involvement in the administration of the charity	Yes		
If providing other services to the charity then confirmed that all the criteria in Direction 2 necessary for independence are met	Yes		
Identified that there are no circumstances in the examiner's judgment that would reasonably lead to the perception that the examiner is not independent	Yes		

The Directions and documentation	Step done?	Working paper reference	Comments
Considered whether sufficiently skilled to carry out the examination and, where required, confirmed membership of a listed body	Yes		
If applicable, informed the trustees that you are not eligible to carry out the independent examination	N/A		
Direction 3: Record your independent examination			
File of working papers prepared to document the work undertaken (see the Direction for guidance on key working papers)	Yes		
Evidence of appointment on file	Yes		
If issued, letter of engagement signed by the trustees on file	N/A		Email exchange with all trustees copied on file
Documentation of steps required by Direction 1 are all done	Yes	In this document	
Documentation that steps required by Direction 2 are all done	Yes	In this document	
Analytical review documented	Yes	On file	
Areas of concern identified and noted whether these were resolved or if unresolved and significant have included them in the examiner's report	Yes	On file	
Verification and vouching procedures undertaken and any checks made are on file	Yes		
Copy of approved accounts on file	Yes		
Copy of trustees' annual report on file	Yes		
Copies of information relied upon as part of the examination are on file	Yes		
If applicable, copies of written assurances given	N/A		

Recorded the conclusions drawn as an outcome of the independent examination that support the examiner's report are on file	Yes		
Recorded any matters of material significance about which a report must be made direct to the Commission	N/A		None identified
Recorded whether to exercise discretion and report on relevant matters direct to the Commission	N/A		No matters identified.
Direction 4: Plan your independent examination			
Obtained an understanding of the charity's constitution, objectives, organisational structure, the funds managed, its activities and accounting records and systems	Yes		
Planned specific examination procedures appropriate to the circumstances of the charity	N/A		
Reviewed whether any areas for improvement were advised to the trustees in the previous year's independent examiner's report (or audit report and management letter) and looked to see if any action taken	N/A		
Considered the financial risks identified and, where accruals accounts prepared, considered whether the trustees have evidence that shows that the charity is a going concern	Yes		
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A		

The Directions and documentation	Step done?	Working paper reference	Comments
Direction 5: Check that accounting records are kept to the required standard			
Checked that accounting records have been kept are complete	Yes		
Asked the trustees about how they ensure the accounting records are complete	Yes		
If corrections made or records created during the examination, the trustee approval for these has been sought and obtained	N/A		No corrections made or records created

Asked the trustees if they carried out a review of the charity's internal financial controls in the year reported	Yes		
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A		None identified
Direction 6: Check that the accounts are consistent with			
Compared the accounts with the underlying accounting records	Yes		
Checked some entries from the listing of transactions of income and expenditure to vouchers such as invoices, bank statements, and receipts.			Checked all entries.
If applicable, confirmed that the trustees have taken the necessary steps to ensure that restricted or endowed funds are correctly reported in the accounts	Yes		
If additional checks were necessary, the evidence was found that showed the accounting record was complete, voucher present, and both supported the entry in the accounts	Yes		
Direction 7: If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly disclosed in the notes to the accounts			
Checked that the disclosures required by the SORP have been made and are complete	N/A		
Considered whether there are any implications for the examiner's report and reporting to the Commission	N/A		
If receipts and payments accounts prepared and a related party transaction note was provided, then checked the note for any implications for the examiner's report	N/A		
Direction 8: Check the reasonableness of the significant estimates and judgments and accounting policies used in accounting for the types of fund held and in the preparation of the accounts			
Checked with the trustees that the separate funds of the charity have been correctly accounted for and reported correctly in the accounts	Yes		
Checked the reasonableness of any significant estimates or judgments that have been made in preparing the accounts	Yes		None made

The Directions and documentation	Step done?	Working paper reference	Comments
Where accruals accounts are prepared, checked that the accounting policies adopted are consistent with the SORP and are appropriate to the activities of the charity	N/A		
Where accruals accounts are prepared, checked that the accounts were prepared on a going concern basis	N/A		
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A		None found
Direction 9: The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts			
Asked the trustees whether they expect the charity to be able to settle outstanding invoices, bills and commitments as and when they fall due	Yes		
Asked the trustees about the reserves policy and the adequacy of the level of reserves held	Yes		
Where accruals accounts are prepared, checked that the trustees' have made an assessment of going concern and that their assessment is reasonable given the information available	N/A		
Where accruals accounts are prepared, checked that the SORP's disclosures about going concern have been made	N/A		
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A		None found
Direction 10: Check the form and content of the accounts			
Where receipts and payments accounts have been prepared, checked that the charity can lawfully prepare such accounts, that all the accounting statements are present and that the funds of the charity are correctly identified	Yes		
Where accruals accounts are prepared, checked that they comply with the SORP and applicable accounting standard	N/A		

If the charity is a company, checked that the accounts also comply with the applicable company law requirements	N/A		
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A		None found
Direction 11: Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence			
Carried out an analytical review	Yes		No items requiring further explanation or evidence

The Directions and documentation	Step done?	Working paper reference	Comments
Following the analytical review, selected material items in the accounts for further explanation or supporting evidence	Yes		
If the accounts could be materially misstated, additional checks were undertaken and the examiner is satisfied that the item(s) identified were satisfactorily explained and correctly included in the accounts	N/A		No evidence to suggest that accounts could be materially misstated.
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A		None found
Direction 12: Compare the trustees' annual report with the accounts			
Checked that any figure for reserves quoted in the trustees' annual report is not materially inconsistent with the accounts	Yes		
Compared the trustees' annual report with the accounts for any material inconsistency	Yes		
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A		None identified
Direction 13: Write and sign the independent examination			
Reviewed the conclusions from the independent examination	Yes		
Considered whether the examination has identified a matter of concern that should be reported in the examiner's report	Yes		None identified
Checked that the examiner's report covers all of the matters required	Yes		

If relying on the work of others in undertaking the independent examination, the examiner is fully satisfied with their work and that work has been fully documented	N/A		No work of others relied upon
Signed and dated the examiner's report	Yes		
Reported matters of material significance direct to the Commission	N/A		None identified
Exercised discretion and reported relevant matters direct to the Commission	N/A		No matters identified

