

**REGISTERED CHARITY NUMBER: 1185643**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2024  
FOR  
BEECH TREE BEFORE AND AFTER SCHOOL CLUB**

# **BEECH TREE BEFORE AND AFTER SCHOOL CLUB**

## **CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2025**

|  | <b>Page</b>   |
|--|---------------|
| <b>Report of the Trustees</b>                | <b>2 to 5</b> |
| <b>Independent Examiner's Report</b>         | <b>6</b>      |
| <b>Receipts &amp; Payments Account</b>       | <b>7</b>      |
| <b>Statement of Assets &amp; Liabilities</b> | <b>8</b>      |

## **BEECH TREE BEFOR AND AFTER SCHOOL CLUB**

### **REPORT OF THE TRUSTEES**

**FOR THE PERIOD 1 SEPTEMBER 2024 TO 31 AUGUST 2025**

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

Registered charity number: 1185643

Principal address: Beech Tree Club  
Drury Primary School  
Beech Road  
Drury  
Flintshire  
CH7 3EG

Trustees: Mark Peacock  
Anne-Marie Lindsay  
Maryanne Evans  
Neil Miller  
Alison Barton

Administrator: Ernestine Dorans

Trustees are appointed at the Annual General Meeting.

#### **STRUCTURE GOVERNANCE & MANAGEMENT**

Beech Tree Club is an incorporated charitable organisation governed by the Wales Pre-school Providers Association Model Childcare Provider Constitution 2017.

The charity is managed by a Management Committee, comprising Trustees, officers and, parent representatives.

The Management Committee officers are:

Chairperson: Mr Mark Peacock  
Secretary: Mrs Ernestine Dorans (Temporary)  
Treasurer: Dr Hugh Dorans

The responsible individuals registered with Care Inspectorate Wales are Mr Mark Peacock and Mrs Ernestine Dorans.

## **Policies**

The organisation regularly updates its policies and procedures in line with changes in guidance and practice. Support and advice is taken from Clybiau Plant Cymru, Early Years Wales, Family Information Service Flintshire and Care Inspectorate Wales to ensure good practice. It also has a policy inventory showing expiry dates.

## **Management**

There are 7 members of staff working for Beech Tree Club. A club manager and 6 playworkers. A management committee, comprised of trustees and parent representatives, has responsibility for the management of the Charity and staff. Day to day management of the club is the responsibility of the Club Manager.

The club's Statement of Purpose and vision for the future is regularly reviewed. As part of this, the Trustees and the Club Manager continue to manage risk.

## **Aims, Objectives and Activities**

The aims of the Beech Tree Club is to provide a safe and pleasant environment for all children, in the absence of their parents or guardians.

Children who need extra support in school may not need extra support within a play setting. Some children however may require specific treatment, facilities or care while in the Club that is above and beyond the usual provision for most children.

The Club aims to provide a welcoming and supportive environment for all children, staff and parents. They will all be treated with dignity and respect. The Club supports integration and the treatment of all children and adults as individuals, wherever this is possible. Please refer to our Equal Opportunities policy.

Beech Tree Club are committed to eliminating unlawful discrimination and recognise that certain groups and individuals in our society are discriminated against because of their race, colour, ethnic or national origin, gender, physical, sensory or mental disability, marital status, age, disability, gender, social class, religious belief, employment status. Accordingly, we are strongly committed to positive action to remove discrimination in all appropriate aspects of our work, especially in our work with children and their families. We aim to treat everyone equally and with the same attention, courtesy and respect.

We are committed to comply in both letter and spirit with all anti-discrimination legislation and associated codes of practice in force both now and in the future.

Just as we are committed to anti-discriminatory practices within our organisation, we are also committed to promoting equality and anti-discrimination in areas in which we have influence.

As a provider of childcare in Wales we are committed to following the policies that the Welsh Government implements. We demonstrate our commitment in response to the Anti-racist Wales Action Plan through our day to day work with children in an age-appropriate way. Providing resources, play and learning opportunities that include recognising and celebrating

all individual children's uniqueness, differences, and creating authentic and age-appropriate opportunities to help children understand the community they live in, and the world beyond this. We address stereotyping and inequalities in this area of policy in the same way we do in other areas of our practice, in line with our values, policies and vision for our setting.

We are aware of the anti-discriminatory good practice noted in the NMS:

[Equality Act 2010: guidance - GOV.UK](#)

[Anti-racist Wales Action Plan - GOV.WALES](#)

[Action on disability: the right to independent living framework and action plan - GOV.WALES](#)

[LGBTQ+ Action Plan for Wales - GOV.WALES](#)

The Club offers wraparound childcare, under the Welsh Government's Childcare Offer scheme.

### **Achievements & Performance**

Please see the summary of the accounts for the financial performance of the Charity.

During the last year 97 children were registered with the Charity, either using the before and after school club or wraparound care.

Demand for the service remains constant. However, since the pandemic there have been changes in working practices but we are gradually seeing an increase in numbers using the setting. Our staffing remains constant and we maintain one relief playworker who can be called upon last minute. We are currently staffed to meet our current demand but are actively looking to recruit a further playworker to join the team. This has meant with continued lower than average numbers, no-one has had to take a cut in hours with the backup of shifts being covered, should there be a need, if anyone is unable to work.

Satisfaction from parents remains extremely positive and feedback is sought using parental questionnaires and regular conversations at collection time.

All staff handling food have undertaken Basic Food Hygiene training with refreshers where needed.

All staff, including the Club Manager, have undertaken Child Protection training Level 1 or above. With the exception of one relief playworker, the rest of our staff all possess a Level 3 qualification in Childcare or equivalent and have completed the Transition to Playwork qualification. The relief playworker working in Club, where ratios permit, has no childcare qualifications however, has made it clear, should there be enough work in the future, she will be happy to start formal training.

All staff have Paediatric first aid training.

In line with the revised NMS, all permanent staff have completed the new Safeguarding training and the 12 hour Paediatric first aid training.

The Charity purchased new play resources as required during the year. A grant was also obtained enabling us to purchase new outdoor resources and storage.

The children continue to make great use of the wooden canopy to the side of the Lodge allowing them to be outside regardless of the elements.

The Charity continues to face some challenges resulting from the pandemic, both financial and operational. The Trustees and management committee, worked diligently with the Club Manager, Beech Tree Club staff and the Headteacher of Drury Primary School, to manage these challenges.

## **FINANCIAL REVIEW**

Please see the Receipts and Payments account for the financial performance of the charity.

## **Reserves Policy**

The Charity approved a Reserves Policy in October 2020. The Management Committee have agreed to hold a reserves fund to cover staff redundancy costs and 4 months running costs. Secured grant funding for specific projects is also accounted for in the Reserves. This is under review for the year 2025-2026.

## **Funding Sources**

The Charity's principal source of income is from the charge for childcare places, either paid for directly from parents or through the Welsh Government's Childcare Offer. Grants are also obtained for specific projects and equipment where possible. A small amount of the grant from 2024/25 was repaid as an item was not purchased.

The principle costs for running Club are staff costs followed by premises and resources.

## **Expenditure**

Expenditure for the Charity is approved by the Trustees and Management Committee in line with the Charity's constitution. Beech Tree Club has invested monies in resources, equipment and statutory requirements, such as DBS checks and staff training, to operate the provision in line with government standards. The club acquired a play equipment/toys with a combined asset value of £5,518 during the year.

Approved by the order of the Trustees on 12<sup>th</sup> May 2026 and signed on their behalf by:



.....  
Mark Peacock (Chairperson)

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BEECH TREE BEFORE AND AFTER SCHOOL CLUB**

I report to the charity trustees on my examination of the accounts of Beech Tree Before and After School Club for the period ended 31<sup>st</sup> August 2025.

### **Responsibilities and basis of the report**

As the charity's trustees of Beech Tree Before and After School Club you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts & Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Ralph Harvey-Robson, FCCA**

Date: 20<sup>th</sup> May 2025

**BEECH TREE BEFORE AND AFTER SCHOOL CLUB**  
**CHARITY NUMBER 1185643**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE PERIOD ENDED 31ST AUGUST 2025**

|   | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowm-<br>ent funds<br>£ | 2025 Total<br>funds<br>£ | 2024 Total<br>Funds<br>£ |
|---|----------------------------|--------------------------|---------------------------|--------------------------|--------------------------|
| <b>RECEIPTS</b>                                 |                            |                          |                           |                          |                          |
| Fees  | 70,715                     | -                        | -                         | 70,715                   | 68,008                   |
| Childcare offer FCC                             | 33,580                     | -                        | -                         | 33,580                   | 32,533                   |
| Grants FCC                                      | 10,835                     | -                        | -                         | 10,835                   |                          |
| Sundry income (including Intrest)               | 566                        | -                        | -                         | 566                      | 628                      |
| <b>SUBTOTAL</b>                                 | <b>115,696</b>             | -                        | -                         | <b>115,696</b>           | <b>101,169</b>           |
| <b>ASSETS AND INVESTMENTS SALES</b>             | -                          | -                        | -                         | -                        | -                        |
| <b>TOTAL RECEIPTS</b>                           | <b>115,696</b>             | -                        | -                         | <b>115,696</b>           | <b>101,169</b>           |
| <b>PAYMENTS</b>                                 |                            |                          |                           |                          |                          |
| Staff costs ( Including Pensions )              | 78,340                     | -                        | -                         | 78,340                   | 71,449                   |
| Rent  | 6,737                      | -                        | -                         | 6,737                    | 2,702                    |
| Service Charge                                  | 5,371                      | -                        | -                         | 5,371                    | 5,320                    |
| Insurance                                       | 353                        | -                        | -                         | 353                      | 346                      |
| Phone   | 92                         | -                        | -                         | 92                       | 150                      |
| Cleaning & Supplies                             | 405                        | -                        | -                         | 405                      | 957                      |
| Training  | 93                         | -                        | -                         | 93                       | 418                      |
| Equipment & Resources                           | 6,317                      | -                        | -                         | 6,317                    | 2,403                    |
| Transaction charges                             | 85                         | -                        | -                         | 85                       | 0                        |
| Memberships/subscriptions                       | 234                        | -                        | -                         | 234                      | 1922                     |
| Events  | 399                        | -                        | -                         | 399                      | 1137                     |
| Accountancy fees                                | 702                        | -                        | -                         | 702                      | 1556                     |
| Licences / DBS Checks                           | 184                        | -                        | -                         | 184                      | 288                      |
| Repairs & Renewals                              | 667                        | -                        | -                         | 667                      | 287                      |
| Food  | 1,863                      | -                        | -                         | 1,863                    | 1953                     |
| <b>SUBTOTAL</b>                                 | <b>101,841</b>             | -                        | -                         | <b>101,841</b>           | <b>90,889</b>            |
| <b>ASSETS AND INVESTMENT PURCHASES</b>          | 5,518                      | -                        | -                         | 5,518                    | -                        |
| <b>TOTAL PAYMENTS</b>                           | <b>107,359</b>             | -                        | -                         | <b>107,359</b>           | <b>90,889</b>            |
| <b>NET OF RECEIPTS AND PAYMENTS</b>             | <b>8,337</b>               | -                        | -                         | <b>8,337</b>             | <b>10,280</b>            |
| <b>TRANSFERS BETWEEN FUNDS</b>                  | 0                          | -                        | -                         | -                        | -                        |
| <b>OPENING BALANCE AS AT 1ST SEPTEMBER 2024</b> | 51,207                     | -                        | -                         | 51,207                   | 40,927                   |
| <b>CASH FUNDS AS AT 31ST AUGUST 2025</b>        | <b>59,544</b>              | -                        | -                         | <b>59,544</b>            | <b>51,207</b>            |



**BEFORE AND AFTER SCHOOL CLUB**  
**CHARITY NUMBER 1185643**  
**STATEMENT OF ASSETS & LIABILITIES**  
**FOR THE YEAR ENDED 31st AUGUST 2025**

|                         | Unrestricted funds | Restricted funds | Endowment funds | 2024 Funds    |
|-------------------------|--------------------|------------------|-----------------|---------------|
|                         | £                  | £                | £               | £             |
| CASH FUNDS              |                    |                  |                 |               |
| Bank Deposit Account    | 25,485             | -                | -               | 26,288        |
| Bank Current Account    | 34,059             | -                | -               | 24,919        |
| <b>TOTAL CASH FUNDS</b> | <b>59,544</b>      | <b>-</b>         | <b>-</b>        | <b>51,207</b> |

**OTHER MONETARY ASSETS**

Outstanding fees

|   |   |   |   |
|---|---|---|---|
| - | - | - | - |
|---|---|---|---|

**ASSETS RETAINED FOR CHARITY'S OWN USE**

|                                | Funds to which assets belong | 2025 cost     | 2024 cost    |
|--------------------------------|------------------------------|---------------|--------------|
|                                |                              | £             | £            |
| Furniture, fixtures & fittings | Unrestricted                 | 3,000         | 3,000        |
| Electrical items               | Unrestricted                 | 3,000         | 3,000        |
| Toys & Equipment               | Unrestricted                 | 7,518         | 2,000        |
|                                |                              | <b>13,518</b> | <b>8,000</b> |

**LIABILITIES**

|                                 | 2025         | 2024         |
|---------------------------------|--------------|--------------|
|                                 | £            | £            |
| Independent Examination fee     | 600          | 600          |
| Accountancy Fees                | 54           | -            |
| Social security and other taxes | 978          | 1,750        |
| Accruals ( Rent )               | 1,333        | 1,333        |
|                                 | <b>2,965</b> | <b>3,683</b> |

