

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

England & Wales · Charity number 1185643

Details

Status Registered

Legal form CIO

Registered 2019-10-04

Register [View on the Charity Commission register](#)

Contact

Address Drury Primary School
Beech Road
Drury
Buckley
CH7 3EG

Phone 07508500762

Email beechtreeclub@outlook.com

Activities

Objects: THE OBJECT OF THE CIO IS TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN IN WALES, FOR THE PUBLIC BENEFIT, BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THEIR NEEDS THROUGH HIGH QUALITY CHILDCARE PROVISION.

Activities: We are a Before and After School Club which includes Wraparound service for nursery children. We operate during school term from 07:45-08:45, Wraparound from 11:30-15:00/15:15 and after school from 15:15-17:30.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Flintshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£115,696	£107,359	-	-
2024-08-31	£101,169	£90,889	-	-
2023-08-31	£75,880	£75,996	-	-
2022-08-31	£85,528	£82,700	-	-
2021-08-31	£87,755	£69,526	-	-
2020-08-31	£75,700	£93,207	-	-

Trustees

Name	Role	Appointed
Mark Peacock	Chair	2026-02-03
Alison Barton		2024-06-05
Anne-Marie Lindsay		2021-03-03
Maryanne Evans		2022-05-18
Neil Miller		2025-05-20

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

England & Wales - Charity number 1185643

Accounts

REGISTERED CHARITY NUMBER: 1185643

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2024
FOR
BEECH TREE BEFORE AND AFTER SCHOOL CLUB**

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

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BEECH TREE BEFOR AND AFTER SCHOOL CLUB

REPORT OF THE TRUSTEES

FOR THE PERIOD 1 SEPTEMBER 2024 TO 31AUGUST 2025

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity number: 1185643

Principal address: Beech Tree Club
Drury Primary School
Beech Road
Drury
Flintshire
CH7 3EG

Trustees: Mark Peacock
Anne-Marie Lindsay
Maryanne Evans
Neil Miller
Alison Barton

Administrator: Ernestine Dorans

Trustees are appointed at the Annual General Meeting.

STRUCTURE GOVERNANCE & MANAGEMENT

Beech Tree Club is an incorporated charitable organisation governed by the Wales Pre-school Providers Association Model Childcare Provider Constitution 2017.

The charity is managed by a Management Committee, comprising Trustees, officers and, parent representatives.

The Management Committee officers are:

Chairperson: Mr Mark Peacock
Secretary: Mrs Ernestine Dorans (Temporary)
Treasurer: Dr Hugh Dorans

The responsible individuals registered with Care Inspectorate Wales are Mr Mark Peacock and Mrs Ernestine Dorans.

Policies

The organisation regularly updates its policies and procedures in line with changes in guidance and practice. Support and advice is taken from Clybiau Plant Cymru, Early Years Wales, Family Information Service Flintshire and Care Inspectorate Wales to ensure good practice. It also has a policy inventory showing expiry dates.

Management

There are 7 members of staff working for Beech Tree Club. A club manager and 6 playworkers. A management committee, comprised of trustees and parent representatives, has responsibility for the management of the Charity and staff. Day to day management of the club is the responsibility of the Club Manager.

The club's Statement of Purpose and vision for the future is regularly reviewed. As part of this, the Trustees and the Club Manager continue to manage risk.

Aims, Objectives and Activities

The aims of the Beech Tree Club is to provide a safe and pleasant environment for all children, in the absence of their parents or guardians.

Children who need extra support in school may not need extra support within a play setting. Some children however may require specific treatment, facilities or care while in the Club that is above and beyond the usual provision for most children.

The Club aims to provide a welcoming and supportive environment for all children, staff and parents. They will all be treated with dignity and respect. The Club supports integration and the treatment of all children and adults as individuals, wherever this is possible. Please refer to our Equal Opportunities policy.

Beech Tree Club are committed to eliminating unlawful discrimination and recognise that certain groups and individuals in our society are discriminated against because of their race, colour, ethnic or national origin, gender, physical, sensory or mental disability, marital status, age, disability, gender, social class, religious belief, employment status. Accordingly, we are strongly committed to positive action to remove discrimination in all appropriate aspects of our work, especially in our work with children and their families. We aim to treat everyone equally and with the same attention, courtesy and respect.

We are committed to comply in both letter and spirit with all anti-discrimination legislation and associated codes of practice in force both now and in the future.

Just as we are committed to anti-discriminatory practices within our organisation, we are also committed to promoting equality and anti-discrimination in areas in which we have influence.

As a provider of childcare in Wales we are committed to following the policies that the Welsh Government implements. We demonstrate our commitment in response to the Anti-racist Wales Action Plan through our day to day work with children in an age-appropriate way. Providing resources, play and learning opportunities that include recognising and celebrating

all individual children's uniqueness, differences, and creating authentic and age-appropriate opportunities to help children understand the community they live in, and the world beyond this. We address stereotyping and inequalities in this area of policy in the same way we do in other areas of our practice, in line with our values, policies and vision for our setting.

We are aware of the anti-discriminatory good practice noted in the NMS:

[Equality Act 2010: guidance - GOV.UK](#)

[Anti-racist Wales Action Plan - GOV.WALES](#)

[Action on disability: the right to independent living framework and action plan - GOV.WALES](#)

[LGBTQ+ Action Plan for Wales - GOV.WALES](#)

The Club offers wraparound childcare, under the Welsh Government's Childcare Offer scheme.

Achievements & Performance

Please see the summary of the accounts for the financial performance of the Charity.

During the last year 97 children were registered with the Charity, either using the before and after school club or wraparound care.

Demand for the service remains constant. However, since the pandemic there have been changes in working practices but we are gradually seeing an increase in numbers using the setting. Our staffing remains constant and we maintain one relief playworker who can be called upon last minute. We are currently staffed to meet our current demand but are actively looking to recruit a further playworker to join the team. This has meant with continued lower than average numbers, no-one has had to take a cut in hours with the backup of shifts being covered, should there be a need, if anyone is unable to work.

Satisfaction from parents remains extremely positive and feedback is sought using parental questionnaires and regular conversations at collection time.

All staff handling food have undertaken Basic Food Hygiene training with refreshers where needed.

All staff, including the Club Manager, have undertaken Child Protection training Level 1 or above. With the exception of one relief playworker, the rest of our staff all possess a Level 3 qualification in Childcare or equivalent and have completed the Transition to Playwork qualification. The relief playworker working in Club, where ratios permit, has no childcare qualifications however, has made it clear, should there be enough work in the future, she will be happy to start formal training.

All staff have Paediatric first aid training.

In line with the revised NMS, all permanent staff have completed the new Safeguarding training and the 12 hour Paediatric first aid training.

The Charity purchased new play resources as required during the year. A grant was also obtained enabling us to purchase new outdoor resources and storage.

The children continue to make great use of the wooden canopy to the side of the Lodge allowing them to be outside regardless of the elements.

The Charity continues to face some challenges resulting from the pandemic, both financial and operational. The Trustees and management committee, worked diligently with the Club Manager, Beech Tree Club staff and the Headteacher of Drury Primary School, to manage these challenges.

FINANCIAL REVIEW

Please see the Receipts and Payments account for the financial performance of the charity.

Reserves Policy

The Charity approved a Reserves Policy in October 2020. The Management Committee have agreed to hold a reserves fund to cover staff redundancy costs and 4 months running costs. Secured grant funding for specific projects is also accounted for in the Reserves. This is under review for the year 2025-2026.

Funding Sources

The Charity's principal source of income is from the charge for childcare places, either paid for directly from parents or through the Welsh Government's Childcare Offer. Grants are also obtained for specific projects and equipment where possible. A small amount of the grant from 2024/25 was repaid as an item was not purchased.

The principle costs for running Club are staff costs followed by premises and resources.

Expenditure

Expenditure for the Charity is approved by the Trustees and Management Committee in line with the Charity's constitution. Beech Tree Club has invested monies in resources, equipment and statutory requirements, such as DBS checks and staff training, to operate the provision in line with government standards. The club acquired a play equipment/toys with a combined asset value of £5,518 during the year.

Approved by the order of the Trustees on 12th May 2026 and signed on their behalf by:



.....

Mark Peacock (Chairperson)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BEECH TREE BEFORE AND AFTER SCHOOL CLUB

I report to the charity trustees on my examination of the accounts of Beech Tree Before and After School Club for the period ended 31st August 2025.

Responsibilities and basis of the report

As the charity's trustees of Beech Tree Before and After School Club you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts & Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ralph Harvey-Robson, FCCA

Date: 20th May 2025

BEECH TREE BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD ENDED 31ST AUGUST 2025

	Unrestricted Funds £	Restricted Funds £	Endowm- ent funds £	2025 Total funds £	2024 Total Funds £
RECEIPTS					
Fees	70,715	-	-	70,715	68,008
Childcare offer FCC	33,580	-	-	33,580	32,533
Grants FCC	10,835	-	-	10,835	
Sundry income (including Intrest)	566	-	-	566	628
SUBTOTAL	115,696	-	-	115,696	101,169
ASSETS AND INVESTMENTS SALES	-	-	-	-	-
TOTAL RECEIPTS	115,696	-	-	115,696	101,169
PAYMENTS					
Staff costs (Including Pensions)	78,340	-	-	78,340	71,449
Rent	6,737	-	-	6,737	2,702
Service Charge	5,371	-	-	5,371	5,320
Insurance	353	-	-	353	346
Phone	92	-	-	92	150
Cleaning & Supplies	405	-	-	405	957
Training	93	-	-	93	418
Equipment & Resources	6,317	-	-	6,317	2,403
Transaction charges	85	-	-	85	0
Memberships/subscriptions	234	-	-	234	1922
Events	399	-	-	399	1137
Accountancy fees	702	-	-	702	1556
Licences / DBS Checks	184	-	-	184	288
Repairs & Renewals	667	-	-	667	287
Food	1,863	-	-	1,863	1953
SUBTOTAL	101,841	-	-	101,841	90,889
ASSETS AND INVESTMENT PURCHASES	5,518	-	-	5,518	-
TOTAL PAYMENTS	107,359	-	-	107,359	90,889
NET OF RECEIPTS AND PAYMENTS	8,337	-	-	8,337	10,280
TRANSFERS BETWEEN FUNDS	0	-	-	-	-
OPENING BALANCE AS AT 1ST SEPTEMBER 2024	51,207	-	-	51,207	40,927
CASH FUNDS AS AT 31ST AUGUST 2025	59,544	-	-	59,544	51,207

**BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643
STATEMENT OF ASSETS & LIABILITIES
FOR THE YEAR ENDED 31st AUGUST 2025**

CASH FUNDS	Unrestricted funds	Restricted funds	Endowment funds	2024 Funds
	£	£	£	£
Bank Deposit Account	25,485	-	-	26,288
Bank Current Account	34,059	-	-	24,919
TOTAL CASH FUNDS	59,544	-	-	51,207
OTHER MONETARY ASSETS				
Outstanding fees	-	-	-	-

ASSETS RETAINED FOR CHARITY'S OWN USE

		Funds to which assets belong	2025 cost	2024 cost
			£	£
Furniture, fixtures & fittings	Unrestricted		3,000	3,000
Electrical items	Unrestricted		3,000	3,000
Toys & Equipment	Unrestricted		7,518	2,000
			13,518	8,000

LIABILITIES

	2025	2024
	£	£
Independent Examination fee	600	600
Accountancy Fees	54	-
Social security and other taxes	978	1,750
Accruals (Rent)	1,333	1,333
	2,965	3,683

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

England & Wales - Charity number 1185643

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2024
FOR**

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

BEECH TREE CLUB

REPORT OF THE TRUSTEES FOR THE PERIOD 1 SEPTEMBER 2023 TO 31 AUGUST 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity number: 1185643

Principal address: Beech Tree Club
Drury Primary School
Beech Road
Drury
Flintshire
CH7 3EG

Trustees: Caroline Peacock
Simon Griffiths
Anne-Marie Lindsay
Maryanne Evans
Ern Dorans

Trustees are appointed at the Annual General Meeting.

STRUCTURE GOVERNANCE & MANAGEMENT

Beech Tree Club is an incorporated charitable organisation governed by the Wales Pre-school Providers Association Model Childcare Provider Constitution 2017.

The charity is managed by a Management Committee, comprising Trustees, parent representatives. The Club Manager and Bursar also attend meetings.

The Management Committee officers are:

Chairperson: Mrs Caroline Peacock
Secretary: Mrs Cathy Mayers-Jones
Treasurer: Mrs Leanne Mutton

The responsible persons are Mrs Caroline Peacock and Mrs Ernestine Dorans

Policies

The organisation regularly updates its policies and procedures in line with changes in guidance and practice, taking into account changes needed in relation to the Covid-19 pandemic. Support and advice is taken from Clybiau Plant Cymru, Early Years Wales, Family Information Service Flintshire and Care Inspectorate Wales to ensure good practice. It also has a policy inventory showing expiry dates.

Management

There are 7 members of staff working for Beech Tree Club. A club manager and 6 playworkers. A management committee, comprised of trustees and parent representatives, has responsibility for the management of the Charity and staff. Day to day management of the club is the responsibility of the Club Manager.

The club's Statement of Purpose and vision for the future is regularly reviewed. As part of this, the Trustees and the Club Manager continue to manage risk.

Aims, Objectives and Activities

The aims of the Beech Tree Club is to provide a safe and pleasant environment for all children, in the absence of their parents or guardians.

Children who need extra support in school may not need extra support within a play setting. Some children however may require specific treatment, facilities or care while in the Club that is above and beyond the usual provision for most children.

The Club aims to provide a welcoming and supportive environment for all children, staff and parents. They will all be treated with dignity and respect. The Club supports integration and the treatment of all children and adults as individuals, wherever this is possible. Please refer to our Equal Opportunities policy.

Beech Tree Club are committed to eliminating unlawful discrimination and recognise that certain groups and individuals in our society are discriminated against because of their race, colour, ethnic or national origin, gender, physical, sensory or mental disability, marital status, age, disability, gender, social class, religious belief, employment status. Accordingly, we are strongly committed to positive action to remove discrimination in all appropriate aspects of our work, especially in our work with children and their families. We aim to treat everyone equally and with the same attention, courtesy and respect.

We are committed to comply in both letter and spirit with all anti-discrimination legislation and associated codes of practice in force both now and in the future.

Just as we are committed to anti-discriminatory practices within our organisation we are also committed to promoting equality and anti-discrimination in areas in which we have influence.

As a provider of childcare in Wales we are committed to following the policies that the Welsh Government implements. We demonstrate our commitment in response to the Anti-racist Wales Action Plan through our day to day work with children in an age appropriate way. Providing resources, play and learning opportunities that include recognising and celebrating all individual children's uniqueness, differences, and creating authentic and age-appropriate opportunities to help children understand the community they live in, and the world beyond this. We address stereotyping and inequalities in this area of policy in the same way we do in other areas of our practice, in line with our values, policies and vision for our setting.

We are aware of the anti-discriminatory good practice noted in the NMS:

[Equality Act 2010: guidance - GOV.UK](#)

[Anti-racist Wales Action Plan - GOV.WALES](#)

[Action on disability: the right to independent living framework and action plan - GOV.WALES](#)

[LGBTQ+ Action Plan for Wales - GOV.WALES](#)

The Club offers wraparound childcare, under the Welsh Government's Childcare Offer scheme.

Achievements & Performance

Please see the summary of the accounts for the financial performance of the Charity.

During the last year 85 children were registered with the Charity, either using the before and after school club or wraparound care.

Demand for the service remains constant. However, since the pandemic there have been changes in working practices and we have seen a gradual increase in numbers using the facility. We continue to have one relief playworker who can be called upon last minute. This has meant with continued lower than average numbers, no-one has had to take a cut in hours with the backup of shifts being covered, should there be a need, if anyone is unable to work.

Satisfaction from parents remains extremely positive and feedback is sought using parental questionnaires and regular conversations at collection time.

All staff handling food have undertaken Level 2 in Food Hygiene training with refreshers where needed.

All staff, including the Club Manager, have undertaken Child Protection training Level 2 or Level 3 where appropriate for their job. With the exception of one relief playworker, the rest of our staff all possess a Level 3 qualification in Childcare or equivalent and have completed the Transition to Playwork qualification. The relief playworker working in Club, where ratios permit, has no childcare qualifications however, this is in line with NMS laid out by CIW as all other staff are fully qualified.

Five staff hold the two day (12 hour) Paediatric first aid training with the number of staff needing to do this being 1 per 10 children in the setting. We exceed this requirement.

The Charity purchased new play resources as required during the year. We have also applied for a Small Capital Grant from FCC which, if proves successful, will provide some much improved play equipment for the children. We were able to do this as we now have a formal Lease agreement in place.

The children continue to make great use of the wooden canopy to the side of the Lodge allowing them to be outside regardless of the elements.

The Charity still continues to face challenges, as a result of the pandemic, both financial and operational however, the Trustees and management committee, worked diligently with the Club Manager, Beech Tree Club staff and the Headteacher of Drury Primary School, to manage these challenges.

FINANCIAL REVIEW

Please see the Receipts and Payments account for the financial performance of the charity.

Reserves Policy

The Charity approved a Reserves Policy in October 2020. The Management Committee have agreed to hold a reserves fund to cover staff redundancy costs and 6 months running costs. Any secured grant funding for specific projects is also accounted for in the Reserves.

Funding Sources

The Charity's principal source of income is from the charge for childcare places, either paid for directly from parents or through the Welsh Government's Childcare Offer. Grants are obtained for specific projects and equipment where possible.

Expenditure

Expenditure for the Charity is approved by the Trustees and Management Committee in line with the Charity's constitution. Beech Tree Club has invested monies in resources, equipment and statutory requirements, such as DBS checks and staff training to operate the provision in line with government standards.

Approved by the order of the Trustees on 10th August 2024 and signed on their behalf by:

C Peacock

Caroline Peacock (Chairperson)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BEECH TREE BEFORE AND AFTER SCHOOL CLUB

I report to the charity trustees on my examination of the accounts of Beech Tree Before and After School Club for the period ended 31st August 2024.

Responsibilities and basis of the report

As the charity's trustees of Beech Tree Before and After School Club you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

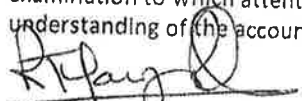
I report in respect of my examination of the charity's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts & Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Ralph Harvey-Robson, FCCA

Date: 30TH June 2025

BEECH TREE BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD ENDED 31ST AUGUST 2024

	Unrestricted Funds £	Restricted Funds £	Endow- ment funds £	2024 Total funds £	2023 Total Funds £
RECEIPTS					
Fees	68,008	-	-	68,008	51,571
childcare offer FCC	32,533	-	-	32,533	23,998
Sundry income	628	-	-	628	311
SUBTOTAL	101,169	-	-	101,169	75,880
ASSETS AND INVESTMENTS SALES					
	-	-	-	-	-
TOTAL RECEIPTS	101,169	-	-	101,169	75,880
PAYMENTS					
Staff costs (Including Pensions)	71,449	-	-	71,449	68,689
Rent	2,702	-	-	2,702	-
Service Charge	5,320	-	-	5,320	-
Insurance	346	-	-	346	314
Phone	150	-	-	150	130
Cleaning & Supplies	957	-	-	957	-
Training	418	-	-	418	196
Equipment & Resources	2,403	-	-	2,403	1,980
Transaction charges	-	-	-	-	606
Memberships/subscriptions	1,922	-	-	1,922	127
events	1,137	-	-	1,137	1045
Accountancy fees	1,556	-	-	1,556	648
Licences / DBS Checks	288	-	-	288	174
Repairs & Renewals	287	-	-	287	551
Food	1,953	-	-	1,953	1536
SUBTOTAL	90,889	-	-	90,889	75,996
ASSETS AND INVESTMENT PURCHASES					
	0	-	-	0	-
TOTAL PAYMENTS	90,889	-	-	90,889	75,996
NET OF RECEIPTS AND PAYMENTS	10,280	-	-	10,280	(116)
TRANSFERS BETWEEN FUNDS					
	0	-	-	-	-
OPENING BALANCE AS AT 1ST SEPTEMBER 2023	40,927	-	-	40,927	41,043
CASH FUNDS AS AT 31ST AUGUST 2024	51,207	-	-	51,207	40,927

**BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643
STATEMENT OF ASSETS & LIABILITIES
FOR THE YEAR ENDED 31st AUGUST 2024**

CASH FUNDS	Unrestricted funds	Restricted funds	Endowment funds	2023 Funds £
	£	£	£	£
Bank Current Account	51,207	-	-	40,927
TOTAL CASH FUNDS	<u>51,207</u>	<u>-</u>	<u>-</u>	<u>40,927</u>
OTHER MONETARY ASSETS				
Outstanding fees	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

ASSETS RETAINED FOR CHARITIES OWN USE

	Funds to which assets belong	2024 cost £	2023 cost £
Furniture, fixtures & fittings	Unrestricted	3,000	3,000
Electrical items	Unrestricted	3,000	3,000
Toys & Equipment	Unrestricted	2,000	2,000
		<u>8,000</u>	<u>8,000</u>

LIABILITIES

	2024 £	2023 £
Independent Examination fee	600	600
Social security and other taxes	1,750	403
Accruals (Rent)	1,333	-
	<u>3,683</u>	<u>1,003</u>

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

England & Wales - Charity number 1185643

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2023
FOR**

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

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BEECH TREE CLUB

REPORT OF THE TRUSTEES

FOR THE PERIOD 1 SEPTEMBER 2022 TO 31 AUGUST 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity number: 1185643

Principal address: Beech Tree Club
Drury Primary School
Beech Road
Drury
Flintshire
CH7 3EG

Trustees: Caroline Peacock
Simon Griffiths
Anne-Marie Lindsay
Maryanne Evans
Ern Dorans

Trustees are appointed at the Annual General Meeting.

STRUCTURE GOVERNANCE & MANAGEMENT

Beech Tree Club is an incorporated charitable organisation governed by the Wales Pre-school Providers Association Model Childcare Provider Constitution 2017.

The charity is managed by a Management Committee, comprising Trustees, parent representatives. The Club Manager and Bursar also attend meetings.

The Management Committee officers are:

Chairperson: Mrs Caroline Peacock
Secretary: Mrs Cathy Mayers-Jones
Treasurer: Mrs Leanne Mutton

The responsible persons are Mrs Caroline Peacock and Mrs Ernestine Dorans

Policies

The organisation regularly updates its policies and procedures in line with changes in guidance and practice, taking into account changes needed in relation to the Covid-19 pandemic. Support and advice is taken from Clybiau Plant Cymru, Early Years Wales, Family Information Service Flintshire and Care Inspectorate Wales to ensure good practice. It also has a policy inventory showing expiry dates.

Management

There are 8 members of staff working for Beech Tree Club. A club manager and 7 playworkers. A management committee, comprised of trustees and parent representatives, has responsibility for the management of the Charity and staff. Day to day management of the club is the responsibility of the Club Manager.

The club's Statement of Purpose and vision for the future is regularly reviewed. As part this, the Trustees and the Club Manager continue to manage risk.

Aims, Objectives and Activities

The aims of the Beech Tree Club is to provide a safe and pleasant environment for all children, in the absence of their parents or guardians.

Children who need extra support in school may not need extra support within a play setting. Some children however may require specific treatment, facilities or care while in the Club that is above and beyond the usual provision for most children.

The Club aims to provide a welcoming and supportive environment for all children, staff and parents. They will all be treated with dignity and respect. The Club supports integration and the treatment of all children and adults as individuals, wherever this is possible. Please refer to our Equal Opportunities policy.

Beech Tree Club are committed to eliminating unlawful discrimination and recognise that certain groups and individuals in our society are discriminated against because of their race, colour, ethnic or national origin, gender, physical, sensory or mental disability, marital status, age, disability, gender, social class, religious belief, employment status. Accordingly, we are strongly committed to positive action to remove discrimination in all appropriate aspects of our work, especially in our work with children and their families. We aim to treat everyone equally and with the same attention, courtesy and respect.

We committed to comply in both letter and spirit with all anti-discrimination legislation and associated codes of practice in force both now and in the future.

Just as we are committed to anti-discriminatory practices within our organisation we are also committed to promoting equality and anti-discrimination in areas in which we have influence.

The Club offers wraparound childcare, under the Welsh Government's Childcare Offer scheme.

Achievements & Performance

Please see the summary of the accounts for the financial performance of the Charity.

During the last year 79 children were registered with the Charity, either using the before and after school club or wraparound care.

Demand for the service remains constant. However, since the pandemic there have been changes in working practices and we have seen a loss of numbers which has made it difficult to plan ahead. We have also had two staff members resign and now have one relief playworker who can be called upon last minute. This has meant with continued lower than average numbers, no-one has had to take a cut in hours with the backup of shifts being covered, should there be a need, if anyone is unable to work.

Satisfaction from parents remains extremely positive and feedback is sought using parental questionnaires and regular conversations at collection time.

All staff handling food have undertaken Basic Food Hygiene training with refreshers where needed.

All staff, including the Club Manager, have undertaken Child Protection training Level 1 or above. With the exception of one relief playworker, the rest of our staff all possess a Level 3 qualification in Childcare or equivalent and have completed the Transition to Playwork qualification. The relief playworker working in Club, where ratios permit, has no childcare qualifications however, has made it clear, should there be enough work in the future, she will be happy to start formal training.

All staff have Paediatric first aid training.

In line with the revised NMS, all staff are booked in to complete the new Safeguarding training and the 12 hour Paediatric first aid training in the new school year (2023).

The Charity purchased new play resources as required during the year. We have not been able to make any major purchases as have been waiting to formalise our Lease agreement.

The children continue to make great use of the wooden canopy to the side of the Lodge allowing them to be outside regardless of the elements.

The Charity continues to face significant challenges, as a result of the pandemic, both financial and operational. The Trustees and management committee, worked diligently with the Club Manager, Beech Tree Club staff and the Headteacher of Drury Primary School, to manage these challenges.

FINANCIAL REVIEW

Please see the Receipts and Payments account for the financial performance of the charity.

Reserves Policy

The Charity approved a Reserves Policy in October 2020. The Management Committee have agreed to hold a reserves fund to cover staff redundancy costs and 4 months running costs. Secured grant funding for specific projects is also accounted for in the Reserves.

Funding Sources

The Charity's principal source of income is from the charge for childcare places, either paid for directly from parents or through the Welsh Government's Childcare Offer. Grants are obtained for specific projects and equipment where possible.

Expenditure

Expenditure for the Charity is approved by the Trustees and Management Committee in line with the Charity's constitution. Beech Tree Club has invested monies in resources, equipment and statutory requirements, such as DBS checks and staff training to operate the provision in line with government standards.

Approved by the order of the Trustees on 10th August 2023 and signed on their behalf by:

C Peacock

Caroline Peacock (Chairperson)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BEECH TREE BEFORE AND AFTER SCHOOL CLUB

I report to the charity trustees on my examination of the accounts of Beech Tree Before and After School Club for the period ended 31st August 2023.

Responsibilities and basis of the report

As the charity's trustees of Beech Tree Before and After School Club you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

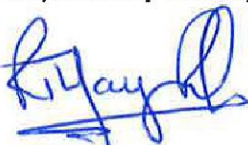
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts & Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ralph Harvey-Robson, FCCA



Date: 6th June 2024

**BEECH TREE BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643**

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2023**

	Unrestricted Funds	Restricted Funds	Endowm- ent funds	2023 Total funds £	2022 Total funds £
	£	£	£		
RECEIPTS					
Fees	51,571	-	-	51,571	47,829
Childcare Offer FCC	23,998	-	-	23,998	29,309
Sundry income	311	-	-	311	8,390
SUBTOTAL	<u>75,880</u>	<u>-</u>	<u>-</u>	<u>75,880</u>	<u>85,528</u>
ASSETS AND INVESTMENTS SALES	-	-	-	-	-
TOTAL RECEIPTS	<u>75,880</u>	<u>-</u>	<u>-</u>	<u>75,880</u>	<u>85,528</u>
PAYMENTS					
Staff costs (including pension)	68,689	-	-	68,689	62,502
Rent	-	-	-	-	-
Insurance	314	-	-	314	310
Telephone	130	-	-	130	120
Training	196	-	-	196	398
Donation to school	-	-	-	-	8,662
Equipment & resources	1,980	-	-	1,980	6,737
Transaction charges	606	-	-	606	654
Memberships	127	-	-	127	75
Events	1,045	-	-	1,045	899
Premises	-	-	-	-	-
Licences/DBS checks	174	-	-	174	325
Fee refunds	-	-	-	-	73
Food	1,536	-	-	1,536	1,287
Repairs & renewals	551	-	-	551	-
Accountancy fees	648	-	-	648	-
SUBTOTAL	<u>75,996</u>	<u>-</u>	<u>-</u>	<u>75,996</u>	<u>82,700</u>
ASSETS AND INVESTMENT PURCHASES	-	-	-	-	-
TOTAL PAYMENTS	<u>75,996</u>	<u>-</u>	<u>-</u>	<u>75,996</u>	<u>82,700</u>
NET OF RECEIPTS AND PAYMENTS	<u>(116)</u>	<u>-</u>	<u>-</u>	<u>(116)</u>	<u>2,828</u>
TRANSFERS BETWEEN FUNDS	-	-	-	-	-
OPENING BALANCE 1ST SEPTEMBER 2022	41,043	-	-	41,043	38,215
CASH FUNDS AS AT 31ST AUGUST 2023	<u>40,927</u>	<u>-</u>	<u>-</u>	<u>40,927</u>	<u>41,043</u>

BEECH TREE BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643
STATEMENT OF ASSETS & LIABILITIES
FOR THE YEAR ENDED 31ST AUGUST 2023

CASH FUNDS	Unrestrict- ed funds	Restricted funds	Endowment funds	2022
	£	£	£	£
Bank Current Account	40,927	-	-	41,043
TOTAL CASH FUNDS	<u>40,927</u>	<u>-</u>	<u>-</u>	<u>41,043</u>

OTHER MONETARY ASSETS

Outstanding fees	-	-	-	150
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ASSETS RETAINED FOR CHARITIES OWN USE

	Funds to which assets belong	2023 cost	2022 cost
		£	£
Furniture, fixtures & fittings	Unrestricted	3,000	3,000
Electrical items	Unrestricted	3,000	3,000
Toys & equipment	Unrestricted	2,000	2,000
		<u>8,000</u>	<u>8,000</u>

LIABILITIES

		2023	2022
		£	£
Independent Examination fee	Unrestricted	600	600
HMRC PAYE	Unrestricted	717	403
		<u>1,317</u>	<u>1,003</u>

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

England & Wales - Charity number 1185643

Accounts

REGISTERED CHARITY NUMBER: 1185643

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2022
FOR**

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

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BEECH TREE CLUB

REPORT OF THE TRUSTEES FOR THE PERIOD 1 SEPTEMBER 2021 TO 31 AUGUST 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity number: 1185643

Principal address: Beech Tree Club
Drury Primary School
Beech Road
Drury
Flintshire
CH7 3EG

Trustees: Caroline Peacock
Simon Griffiths
Anne-Marie Lindsay
Maryanne Evans
Ern Dorans

Trustees are appointed at the Annual General Meeting.

STRUCTURE GOVERNANCE & MANAGEMENT

Beech Tree Club is an unincorporated charitable organisation governed by the Wales Pre-school Providers Association Model Childcare Provider Constitution 2017.

The charity is managed by a Management Committee, comprising Trustees, parent representatives. The Club Manager and Bursar also attend meetings.

The Management Committee officers are:

Chairperson: Mrs Caroline Peacock
Secretary: Mrs Cathy Mayers-Jones
Treasurer: Mr Philip Simpson

The responsible persons are Mrs Caroline Peacock and Mrs Ernestine Dorans

Policies

The organisation regularly updates its policies and procedures in line with changes in guidance and practice, taking into account changes needed in relation to the Covid-19 pandemic. Support and advice is taken from Clybiau Plant Cymru, Early Years Wales, Family Information Service Flintshire and Care Inspectorate Wales to ensure good practice. It also has a policy inventory showing expiry dates.

Management

There are 10 members of staff working for Beech Tree Club. A club manager, 8 playworkers and a treasurer. A management committee, comprised of trustees and parent representatives, has responsibility for the management of the Charity and staff. Day to day management of the club is the responsibility of the Club Manager.

The club's Statement of Purpose and vision for the future is regularly reviewed. As part of this, the Trustees and the Club Manager continue to manage risk.

Aims, Objectives and Activities

The aims of the Beech Tree Club is to provide a safe and pleasant environment for all children, in the absence of their parents or guardians.

Children who need extra support in school may not need extra support within a play setting. Some children however may require specific treatment, facilities or care while in the Club that is above and beyond the usual provision for most children.

The Club aims to provide a welcoming and supportive environment for all children, staff and parents. They will all be treated with dignity and respect. The Club supports integration and the treatment of all children and adults as individuals, wherever this is possible. Please refer to our Equal Opportunities policy.

The Club offers wraparound childcare, under the Welsh Government's Childcare Offer scheme.

We recognise that certain groups and individuals in our society are discriminated against because of their race, colour, ethnic or national origin, gender, physical, sensory or mental disability, marital status, age, social class, religious belief, employment status. Accordingly, we are strongly committed to positive action to remove discrimination in all appropriate aspects of our work, especially in our work with children and their families.

Achievements & Performance

Please see the summary of the accounts for the financial performance of the Charity.

During the last year 71 children were registered with the Charity, either using the before and after school club or wraparound care.

Demand for the service remains constant. However, since the pandemic there have been changes in working practices and we have seen a loss of numbers which has made it difficult to plan ahead. We have also had a staff member resign and now have two relief playworkers who can be called upon last minute. This has meant due to lower numbers, no-one has had to take a cut in hours with the backup of shifts being covered, should there be a need, if anyone is unable to work.

Satisfaction from parents remains extremely positive and feedback is sought using parental questionnaires and regular conversations at collection time.

All staff handling food have undertaken Basic Food Hygiene training with refreshers where needed.

All staff have undertaken Child Protection training Level 1 and the Club Manager has undertaken Child Protection training Levels, 1, 2, & 3. With the exception of our relief playworkers, the rest of our staff all possess a Level 3 qualification in Childcare or equivalent. All but one have completed the Transition to Playwork qualification and the remaining staff member who has not, is about to start this having just completed her Level 3 CCPLD. The relief playworkers working in Club, where ratios permit, have no childcare qualifications however, have made it clear, should there be enough work in the future, they will be happy to start formal training. Both of these staff members also work within the school setting as TAs and have practical experience of working with children.

All staff have Paediatric first aid training.

The Charity purchased new play resources as required during the year. New trikes/bikes and picnic benches were purchased thanks to a grant from Flintshire County Council Child Care Offer. The children have loved playing on them and sitting outside eating their snack. The picnic benches have also been used to do arts and craft outdoors weather permitting. We are in the process of purchasing a new slide/climbing frame to replace the old donated slide and small climbing frame.

A new purpose-built wooden canopy was installed during September/October 2021, using a Welsh Government/Flintshire County Council childcare grant of £8,500.00. This has allowed all the children to make a greater use of the outdoor area regardless of the weather.

The Charity was once again faced with significant challenges, as a result of the

pandemic, both financial and operational. The Trustees and management committee, worked diligently with the Club Manager, Beech Tree Club staff and the Headteacher of Drury Primary School, to manage these challenges.

FINANCIAL REVIEW

Please see the Receipts and Payments account for the financial performance of the charity.

Reserves Policy

The Charity approved a Reserves Policy in October 2020. The Management Committee have agreed to having reserves to cover staff redundancy costs and 6 months running costs. Secured grant funding for specific projects is also accounted for in the Reserves.

Funding Sources

The Charity's principal source of income is from the charge for childcare places, either paid for directly from parents or through the Welsh Government's Childcare Offer. Grants are obtained for specific projects and equipment.

Expenditure

Expenditure for the Charity is approved by the Trustees and Management Committee in line with the Charity's constitution. Beech Tree Club has invested monies in resources, equipment and statutory requirements, such as DBS checks and staff training to operate the provision in line with government standards.

Approved by the order of the Trustees on 10th September 2022 and signed on their behalf by:



Caroline Peacock (Chairperson)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BEECH TREE BEFORE AND AFTER SCHOOL CLUB

I report to the charity trustees on my examination of the accounts of Beech Tree Before and After School Club for the period ended 31st August 2022.

Responsibilities and basis of the report

As the charity's trustees of Beech Tree Before and After School Club you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

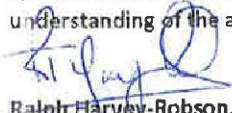
I report in respect of my examination of the charity's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts & Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Ralph Harvey-Robson, FCCA
61 King Street,
Wrexham,
LL11 1HR

Date: 13th April 2023

BEECH TREE BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2022

	Unrestricted Funds	Restricted Funds	Endowm- ent funds	2021 Total funds	2021 Total funds
	£	£	£	£	£
RECEIPTS					
Fees	47,829	-	-	47,829	45,757
Childcare Offer FCC	29,309	-	-	29,309	21,294
JRS grant	-	-	-	-	10,693
Sundry income	8,390	-	-	8,390	10,011
SUBTOTAL	85,528	-	-	85,528	87,755
ASSETS AND INVESTMENTS SALES					
	-	-	-	-	-
TOTAL RECEIPTS	85,528	-	-	85,528	87,755
PAYMENTS					
Staff costs	62,502	-	-	62,502	61,763
Rent	-	-	-	-	-
Insurance	310	-	-	310	274
Telephone	120	-	-	120	120
Training	398	-	-	398	136
Donation to school	8,662	-	-	8,662	-
Resources	6,737	-	-	6,737	4,794
Transaction charges	654	-	-	654	193
Memberships	75	-	-	75	-
Events	899	-	-	899	-
Premises	-	-	-	-	155
Licences/DBS checks	325	-	-	325	285
Fee refunds	731	-	-	731	898
Food	1,287	-	-	1,287	908
SUBTOTAL	82,700	-	-	82,700	69,526
ASSETS AND INVESTMENT PURCHASES					
	-	-	-	-	-
TOTAL PAYMENTS	82,700	-	-	82,700	69,526
NET OF RECEIPTS AND PAYMENTS	2,828	-	-	2,828	18,229
TRANSFERS BETWEEN FUNDS					
	-	-	-	-	-
OPENING BALANCE 1ST SEPTEMBER 2021	38,215	-	-	38,215	19,986
CASH FUNDS AS AT 31ST AUGUST 2022	41,043	-	-	41,043	38,215

BEECH TREE BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643
STATEMENT OF ASSETS & LIABILITIES
FOR THE YEAR ENDED 31ST AUGUST 2022

CASH FUNDS	Unrestrict- ed funds	Restricted funds	Endowment funds	2021
	£	£	£	£
Bank Current Account	41,043	-	-	38,215
TOTAL CASH FUNDS	<u>41,043</u>	<u>-</u>	<u>-</u>	<u>38,215</u>
 OTHER MONETARY ASSETS				
Outstanding fees	<u>150</u>	<u>-</u>	<u>-</u>	<u>150</u>

ASSETS RETAINED FOR CHARITIES OWN USE

		2022	2021
Funds to which assets belong		cost	cost
		£	£
Furniture, fixtures & fittings	Unrestricted	3,000	3,000
Electrical items	Unrestricted	3,000	3,000
Toys & equipment	Unrestricted	2,000	2,000
		<u>8,000</u>	<u>8,000</u>

LIABILITIES

		2022	2021
		£	£
Independent Examination fee	Unrestricted	600	600
HMRC PAYE	Unrestricted	403	687
Software costs	Unrestricted	-	643
		<u>1,003</u>	<u>1,930</u>

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

England & Wales - Charity number 1185643

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2021
FOR**

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

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BEECH TREE BEFORE AND AFTER SCHOOL CLUB

REPORT OF THE TRUSTEES

FOR THE PERIOD 1 SEPTEMBER 2020 TO 31 AUGUST 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity number: 1185643

Principal address: Beech Tree Club
Drury Primary School
Beech Road
Drury
Flintshire
CH7 3EG

Trustees: Caroline Peacock
Fiona Gudger
Simon Griffiths
Mark Biltcliffe
Anne-Marie Lindsay

Trustees are appointed at the Annual General Meeting.

STRUCTURE, GOVERNANCE & MANAGEMENT

Beech Tree Club is a CIO (a Charitable Incorporated Organisation) governed by the Wales Pre-school Providers Association Model Childcare Provider Constitution 2017.

The charity is managed by a Management Committee, comprising Trustees, parent representatives. The Club Manager and Bursar also attend meetings.

The Management Committee officers are:

Chairperson : Mrs Caroline Peacock
Secretary: Mrs Claire Evans
Treasurer: Mr Philip Simpson

The responsible persons are Mrs Caroline Peacock and Mrs Ernestine Dorans

Policies

The organisation has been updating its policies and procedures in line with changes in guidance and practice, taking into account changes needed in relation to the Covid-19 pandemic. Support and advice is taken from Clybiau Plant Cymru, Early Years Wales, Family Information Service Flintshire and Care Inspectorate Wales to ensure good practice.

Management

There are 10 members of staff working for Beech Tree Club. A club manager, 8 playworkers and a bursar. A management committee, comprised of trustees and parent representatives, has responsibility for the management of the Charity and staff. Day to day management of the club is the responsibility of the club manager.

The club's Statement of Purpose and vision for the future is regularly reviewed in the light of the pandemic. As part of this, the Trustees and the Club Manager are managing risks.

Aims, Objectives and Activities

The aims and objectives of the Beech Tree Club is to provide a safe and pleasant environment for all children, in the absence of their parents.

Children who need extra support in school may not need extra support within a play setting. Some children however may require specific treatment, facilities or care while in the Club that is above and beyond the usual provision for most children.

The Club aims to provide a welcoming and supportive environment for all children, staff and parents. They will all be treated with dignity and respect. The Club supports integration and the treatment of all children and adults as individuals, wherever this is possible. Please refer to our equal opportunities policy.

The Club offers wraparound childcare, under the Welsh Government's Childcare Offer scheme.

We recognise that certain groups and individuals in our society are discriminated against because of their race, colour, ethnic or national origin, gender, physical, sensory or mental disability, marital status, age, social class, religious belief, employment status.

Accordingly, we are strongly committed to positive action to remove discrimination in all appropriate aspects of our work, especially in our work with children and their families.

Achievements & Performance

Please see the summary of the accounts for the financial performance of the Charity.

During the last year 75 children were registered with the Charity, either using the before and after school club or wraparound care.

Demand for the service remains constant. However, government corona virus restrictions, lockdowns and changes in working practices have seen a loss of numbers and made it difficult to plan ahead.

Satisfaction from parents remains positive and feedback is sought using parental questionnaires and regular conversations at collection time.

Many staff have undertaken Basic Food Hygiene training and all other staff are booked on Food Hygiene courses this coming year.

All staff have undertaken Child Protection training Level 1 and the Club Manager has undertaken Child Protection training Levels, 1, 2, & 3.

The majority of our playworkers have gained the necessary qualifications in Childcare to either Level 2 or Level 3. All those possessing a Level 3 Childcare qualification have also completed the Transition to Playwork qualification. One playworker is about to embark on her Level 3 CCPLD in the coming months. We have one unqualified playworker that also works within Club, where ratios permit, who has many years of practical experience of working with children.

All staff have Paediatric first aid training.

The Charity purchased new play resources as required during the year. New chrome books were purchased, having gained the funding through Money Supermarket, for the older children's use. Additional cleaning materials were purchased to enable childcare provision during the pandemic.

A new purpose built wooden canopy was installed, using a Welsh Government / Flintshire County Council childcare grant of £8,500.00.

The Charity was once again faced with significant challenges, as a result of the pandemic, both financial and operational. The Trustees and management committee, worked diligently with the Club Manager, Beech Tree Club staff and the Headteacher of Drury Primary School, to manage these challenges.

FINANCIAL REVIEW

Please see the Receipts and Payments account for the financial performance of the charity.

Reserves Policy

The Charity approved a Reserves Policy in October 2020. The Management Committee have agreed to having reserves to cover staff redundancy costs and 12 months running costs. Secured grant funding for specific projects would also be accounted for in reserves.

Funding Sources

The Charity’s principal source of income is from the charge for childcare places, either paid for directly from parents or through the Welsh Government’s Childcare Offer. Grants are obtained for specific projects and equipment.

The charity also received funding from the Job Retention Scheme during the pandemic.

Expenditure

Expenditure for the Charity is approved by the Trustees and Management Committee in line with the Charity’s constitution. Beech Tree Club has invested monies in resources, equipment and statutory requirements, such as DBS checks and staff training to operate the provision in line with government standards.

Approved by the order of the Trustees on 2022 and signed on their behalf by:

.....
Caroline Peacock (Chairperson)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BEECH TREE BEFORE AND AFTER SCHOOL CLUB

I report to the charity trustees on my examination of the accounts of Beech Tree Before and After School Club for the period ended 31st August 2021.

Responsibilities and basis of the report

As the charity's trustees of Beech Tree Before and After School Club you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts & Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ralph Harvey-Robson, FCCA
61 King Street,
Wrexham,
LL11 1HR



Date: 7/4/2022

BEECH TREE BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2021

	Unrestricted Funds	Restricted Funds	Endowm- ent funds	2021 Total funds	2020 Total funds
	£	£	£	£	£
RECEIPTS					
Fees	45,757	-	-	45,757	41,462
Wraparound	21,294	-	-	21,294	24,548
JRS grant	10,693	-	-	10,693	9,470
Sundry income	10,011	-	-	10,011	220
SUBTOTAL	87,755	-	-	87,755	75,700
ASSETS AND INVESTMENTS SALES					
	-	-	-	-	-
TOTAL RECEIPTS	87,755	-	-	87,755	75,700
PAYMENTS					
Staff costs	61,763	-	-	61,763	54,546
Rent	-	-	-	-	11,110
Insurance	274	-	-	274	274
Telephone	120	-	-	120	95
Training	136	-	-	136	347
Donation to school	-	-	-	-	12,000
Resources	4,794	-	-	4,794	2,002
Gateway charges	193	-	-	193	431
Memberships	-	-	-	-	170
Events	-	-	-	-	310
Premises	155	-	-	155	10,711
Licences/DBS checks	285	-	-	285	81
Fee refunds	898	-	-	898	96
Food	908	-	-	908	1,034
SUBTOTAL	69,526	-	-	69,526	93,207
ASSETS AND INVESTMENT PURCHASES					
	-	-	-	-	-
TOTAL PAYMENTS	69,526	-	-	69,526	93,207
NET OF RECEIPTS AND PAYMENTS	18,229	-	-	18,229	(17507)
TRANSFERS BETWEEN FUNDS					
	-	-	-	-	-
OPENING BALANCE 1ST SEPTEMBER 2020	19,986	-	-	19,986	37,493
CASH FUNDS AS AT 31ST AUGUST 2021	38,215	-	-	38,215	19,986

BEECH TREE BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643
STATEMENT OF ASSETS & LIABILITIES
FOR THE YEAR ENDED 31ST AUGUST 2021

CASH FUNDS	Unrestrict- ed funds	Restricted funds	Endowment funds	2020
	£	£	£	£
Bank Current Account	38,215	-	-	19,986
TOTAL CASH FUNDS	<u><u>38,215</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>19,986</u></u>

OTHER MONETARY ASSETS

Outstanding fees	<u>150</u>	<u>-</u>	<u>-</u>	<u>150</u>
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ASSETS RETAINED FOR CHARITIES OWN USE

		2021	2020
Funds to which assets belong		cost	cost
		£	£
Furniture, fixtures & fittings	Unrestricted	3,000	3,000
Electrical items	Unrestricted	3,000	3,000
Toys & equipment	Unrestricted	2,000	2,000
		<u><u>8,000</u></u>	<u><u>8,000</u></u>

LIABILITIES

		2021	2020
		£	£
Independent Examination fee	Unrestricted	600	600
HMRC PAYE	Unrestricted	687	-
Software costs	Unrestricted	643	643
		<u><u>1,930</u></u>	<u><u>1,243</u></u>

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

England & Wales - Charity number 1185643

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31ST AUGUST 2020
FOR**

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

BEECH TREE BEFORE AND AFTER SCHOOL CLUB

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BEECH TREE BEFORE AND AFTER SCHOOL CLUB
REPORT OF THE TRUSTEES
FOR THE PERIOD 4 OCTOBER 2019 TO 31 AUGUST 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity number: 1185643

Principal address: Beech Tree Club
Drury Primary School
Beech Road
Drury
Flintshire
CH7 3EG

Trustees: Caroline Peacock
Fiona Gudger
Simon Griffiths
Mark Biltcliffe
Anne-Marie Lindsay

Trustees are appointed at the Annual General Meeting.

STRUCTURE, GOVERNANCE & MANAGEMENT

Beech Tree Club is an unincorporated charitable organisation governed by the Wales Pre-school Providers Association Model Childcare Provider Constitution 2017.

The charity is managed by a Management Committee, comprising Trustees and parent representatives. The Club Manager and Bursar also attend meetings.

The Management Committee officers are:

Chairperson : Mrs Caroline Peacock
Secretary: Mrs Claire Evans
Treasurer: Mr Philip Simpson

The responsible persons are Mrs Caroline Peacock and Mrs Ernestine Dorans

Policies

The organisation has been updating its policies and procedures in line with changes in guidance and practice, taking into account changes needed in relation to the Covid-19 pandemic. Support and advice is taken from Clybiau Plant Cymru, Early Years Wales, Family Information Service Flintshire and Care Inspectorate Wales to ensure good practice.

Management

There are 10 members of staff working for Beech Tree Club. A club manager, 8 playworkers and a bursar. A management committee, comprised of trustees and parent representatives, has responsibility for the management of the Charity and staff. Day to day management of the club is the responsibility of the club manager.

The club's Statement of Purpose and vision for the future is regularly reviewed in the light of the pandemic. As part of this, the Trustees and the Club Manager are managing risks.

Aims, Objectives and Activities

The aims and objectives of the Beech Tree Club are to provide a safe and pleasant environment for all children, in the absence of their parents.

Children who need extra support in school may not need extra support within a play setting. Some children however may require specific treatment, facilities or care while in the Club that is above and beyond the usual provision for most children.

The Club aims to provide a welcoming and supportive environment for all children, staff and parents. They will all be treated with dignity and respect. The Club supports integration and the treatment of all children and adults as individuals, wherever this is possible. Please refer to our equal opportunities policy.

The Club offers wraparound childcare, under the Welsh Government's Childcare Offer scheme.

We recognise that certain groups and individuals in our society are discriminated against because of their race, colour, ethnic or national origin, gender, physical, sensory or mental disability, marital status, age, social class, religious belief, employment status.

Accordingly, we are strongly committed to positive action to remove discrimination in all appropriate aspects of our work, especially in our work with children and their families.

Achievements & Performance

Please see the summary of the accounts for the financial performance of the Charity.

During the last year 84 children were registered with the Charity, either using the before and after school club or wraparound care.

Demand for the service remains constant. However, Government Coronavirus restrictions, lockdowns and changes in working practices have seen a loss of numbers and made it difficult to plan ahead.

Satisfaction from parents remains positive and feedback is sought using parental questionnaires and regular conversations at collection time.

Many staff have undertaken Basic Food Hygiene training and all other staff are booked on Food Hygiene courses this coming year.

All staff have undertaken Child Protection training Level 1 and the Club Manager has undertaken Child Protection training Levels, 1, 2, & 3.

The majority of our playworkers have gained the necessary qualifications in Childcare to either Level 2 or Level 3. All those possessing a Level 3 Childcare qualification have also completed the Transition to Playwork qualification. One playworker is about to embark on her Level 3 CCPLD in the coming months. We have one unqualified playworker that also works within Club, where ratios permit, who has many years of practical experience of working with children.

All staff have Paediatric first aid training.

The Charity purchased new play resources as required during the period. New Samsung tablets were purchased for the older children's use. Additional cleaning materials and a gazebo were purchased to enable childcare provision during the pandemic.

The Charity introduced monthly craft and sports workshops, in the Autumn and Spring terms, which were very successful and enjoyed by the children.

The Charity had to close on 19th March 2020, due to the pandemic. It reopened, in a reduced capacity on 29th June 2020 for 3 weeks.

The Charity was faced with significant challenges, during the second half of the year, as a result of the pandemic, both financial and operational. The Trustees and management committee, worked diligently with the Club Manager, Beech Tree Club staff and the Headteacher of Drury Primary School, to manage these challenges.

The Committee and wider members voted to move to a Charitable Incorporated Organisation in November 2019. This charitable status is designed for small to medium sized charities and offers no personal liabilities to trustees.

FINANCIAL REVIEW

Please see the Receipts and Payments account for the financial performance of the charity.

Reserves Policy

The Charity is in the process of formally developing a Reserves Policy, however Beech Tree Club is acting responsibly, having taken advice from Early Years Wales. The Management Committee have agreed to having reserves to cover staff redundancy costs and 12 months running costs. Secured grant funding for specific projects would also be accounted for in reserves.

It is anticipated that the Reserves Policy will be formally approved in the new academic year 2021.

Funding Sources

The Charity's principal source of income is from the charge for childcare places, either paid for directly from parents or through the Welsh Government's Childcare Offer. Grants are obtained for specific projects and equipment.

The charity also received funding from the Job Retention Scheme during the pandemic.

Expenditure

Expenditure for the Charity is approved by the Trustees and Management Committee in line with the Charity's constitution. Beech Tree Club has invested monies in resources, equipment and statutory requirements, such as DBS checks and staff training to operate the provision in line with government standards.

Approved by the order of the Trustees on 10th August 2021 and signed on their behalf by:

.....
Caroline Peacock (Chairperson)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BEECH TREE BEFORE AND AFTER SCHOOL CLUB

I report to the charity trustees on my examination of the accounts of Beech Tree Before and After School Club for the period ended 31st August 2020.

Responsibilities and basis of the report

As the charity's trustees of Beech Tree Before and After School Club you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts & Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ralph Harvey-Robson, FCCA
61 King Street,
Wrexham,
LL11 1HR

Date: 21st September 2021

BEECH TREE BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD ENDED 31ST AUGUST 2020

	Unrestricted Funds	Restricted Funds	Endowm- ent funds	2020 Total funds
	£	£	£	£
RECEIPTS				
Fees	41,462	-	-	41,462
Wraparound	24,548	-	-	24,548
JRS grant	9,470	-	-	9,470
Sundry income	220	-	-	220
SUBTOTAL	<u>75,700</u>	<u>-</u>	<u>-</u>	<u>75,700</u>
ASSETS AND INVESTMENTS SALES				
	-	-	-	-
TOTAL RECEIPTS	<u>75,700</u>	<u>-</u>	<u>-</u>	<u>75,700</u>
PAYMENTS				
Staff costs	54,546	-	-	54,546
Rent	11,110	-	-	11,110
Insurance	274	-	-	274
Phone	95	-	-	95
Training	347	-	-	347
Donation to school	12,000	-	-	12,000
Resources	2,002	-	-	2,002
Gateway charges	431	-	-	431
Memberships	170	-	-	170
Events	310	-	-	310
Groundworks	10,711	-	-	10,711
Licences	81	-	-	81
Fee refunds	96	-	-	96
Food	1,034	-	-	1,034
SUBTOTAL	<u>93,207</u>	<u>-</u>	<u>-</u>	<u>93,207</u>
ASSETS AND INVESTMENT PURCHASES				
	-	-	-	-
TOTAL PAYMENTS	<u>93,207</u>	<u>-</u>	<u>-</u>	<u>93,207</u>
NET OF RECEIPTS AND PAYMENTS	<u>(17507)</u>	<u>-</u>	<u>-</u>	<u>(17507)</u>
TRANSFERS BETWEEN FUNDS				
	-	-	-	-
CASH FUNDS TRANSFERRED	<u>37,493</u>	<u>-</u>	<u>-</u>	<u>37,493</u>
CASH FUNDS AS AT 31ST AUGUST 2020	<u>19,986</u>	<u>-</u>	<u>-</u>	<u>19,986</u>

**BEECH TREE BEFORE AND AFTER SCHOOL CLUB
CHARITY NUMBER 1185643
STATEMENT OF ASSETS & LIABILITIES
FOR THE PERIOD ENDED 31ST AUGUST 2020**

CASH FUNDS	Unrestrict- ed funds £	Restricted funds £	Endowment funds £
Bank Current Account	19,986	-	-
TOTAL CASH FUNDS	<u><u>19,986</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

OTHER MONETARY ASSETS

Outstanding fees	<u>150</u>	<u>-</u>	<u>-</u>
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ASSETS RETAINED FOR CHARITIES OWN USE

	Funds to which assets belong	2020 cost £
Furniture, fixtures & fittings	Unrestricted	3,000
Electrical items	Unrestricted	3,000
Toys & equipment	Unrestricted	2,000
		<u><u>8,000</u></u>

LIABILITIES

		2020 £
Independent Examination fee	Unrestricted	600
Software costs	Unrestricted	643
		<u><u>1,243</u></u>

