

WESTCOTT VILLAGE ASSOCIATION
RECEIPTS AND PAYMENTS ACCOUNT for the year ended 31 March 2023

		year ended 31/3/23	year ended 31/3/23	year ended 31/3/22	year ended 31/3/22
		£	£	£	£
RECEIPTS					
Subscriptions and donations			2,504.00		3,194.00
WESTfest/XMASfest income			1,180.21		964.20
Xmas tree contributions			250.00		225.00
Grant income from SCC (re Notice Board)			-		1,750.00
Sundry income			5.00		140.20
Gift Aid			499.62		469.99
			4,438.83		6,743.39
PAYMENTS					
Charitable Activities					
Defibrillator		1,398.00		45.97	
Surrey Hills School		774.00		-	
Notice board		442.80		2,318.11	
Xmas tree and lights etc		336.50		673.68	
PA System and stand		274.00		-	
Remembrance Day statue		201.00		-	
Dog fouling prevention campaign		-		65.44	
WESTfest/XMASfest costs		101.97		184.57	
Community Fridge		100.00			
Campaign for the Protection of Rural England (CPRE)		36.00		36.00	
		3,664.27		3,323.77	
Support Activities					
Insurance		364.64		182.32	
Hire of meeting room/storage/Zoom		332.86		208.88	
Website maintenance etc		288.00		156.00	
Sundry costs		12.05		216.87	
Carols on the Green		-		170.40	
Printing and stationery		-		60.00	
Retirement gifts		-		167.98	
		997.55		1,162.45	
Total payments			4,661.82		4,486.22
Net receipts/(payments)			(222.99)		2,257.17
Opening balances	Virgin Money	9,388.59		7,451.42	
	Paypal	722.82		402.82	
			10,111.41		7,854.24
Closing cash balances	Virgin Money	8,870.65		9,388.59	
	Paypal	1,017.77		722.82	
		9,888.42		10,111.41	

STATEMENT OF ASSETS AND LIABILITIES as at 31 March 2023

	31/03/2023	31/03/2023	31/03/2022	31/03/2022
	£	£	£	£
Cash Assets				
- Bank - Virgin Money	8,870.65		9,388.59	
- Bank - Paypal	1,017.77		722.82	
Total Current Assets		9,888.42		10,111.41
Other assets > £500 - date acquired and cost at that date	Date acquired	Cost (£)		Cost (£)
Notice board (delivered May 2022)	2022	2,318.11		2,318.11
Defibrillator (The Burrell)	2021	1,675.00		1,675.00
Defibrillator locked cabinet (The Burrell)	2023	1,398.00		-
Defibrillator (Village Store) - appox value of gift (see Note)	2015	1,400.00		1,400.00
Christmas lighting	2020	1,331.99		1,331.99
Speed gun	2020	549.00		549.00
Phone box	2020	1.00		1.00
		8,673.10		7,275.10
Net Assets		18,561.52		17,386.51

Note: The village store defibrillator was previously recorded as a gift with a nil value. To enable a better understanding of the financial position of the WVA, an approximate value has now been included.

WESTCOTT VILLAGE ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the financial report of the Westcott Village Association for the year ended 31 March 2023 which is set out on the attached pages.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act),
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the 2011 Act), and
- To state whether particular matters have come to my attention.

Basis of the independent examiner's statement

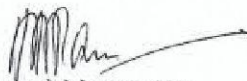
My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material aspect the requirements: a) to keep accounting records in accordance with section 130 of the 2011 Act; and b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act. have not been met, or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hugh Parry - 23 May 2023
Mill Way House, Westcott, Surrey RH4 3LB

TRUSTEES' REPORT for the year ended 31 March 2023 ("the Period")

Structure, Governance and Management

The Westcott Village Association ("the WVA") is a Charitable Incorporated Organisation, registered on 4 October 2019 (Charity Registration number 1185622). The WVA's governing document is its constitution. Trustees can be appointed either by the members or trustees of the WVA, but are elected by members at the annual general meeting to serve for the forthcoming year.

Charitable objects

According to the Constitution, *"the objects of the WVA are for the public benefit to further such purposes as are exclusively charitable according to the laws of England and Wales in the village of Westcott and the surrounding area."* In furtherance of these objects, the Constitution grants the trustees powers relating to, in summary, such areas as:

- a) preserving, protecting and/or improving the charm and rural character of Westcott and the surrounding area;
- b) facilitating best practice regarding road safety and highways management issues;
- c) encouraging high standards in conservation, planning and development; and
- d) providing facilities for recreation and leisure time occupation.

Full details can be found in the Constitution which is available on the WVA website: (www.westcottvillage.com).

Achievement of objects during the Period

The above objects have been achieved during the Period by means of various activities including:

- hosting meetings open to all residents of Westcott. Contact with residents has also been maintained via email, via the village notice board, via the village magazine and through various social media channels;
- financially supporting the local village school's open day;
- supporting the Green Westcott initiative;
- reviewing and responding to planning applications;
- arranging an illuminated Christmas tree and carol singing event on the village green;
- maintaining two village defibrillators;

and helping villagers in need of assistance through the village Good Neighbour scheme;

Trustees during the Period

The Trustees as at 31 March 2023 were:

- Secretary – Paul Goddard
- Treasurer & Gift Aid Co-ordinator – Edwin Harland
- Membership – Sally Hewetson
- Highways – Nicholas Lund
- Planning – James Leaver
- Social Media & Communications – Jo Astor (appointed 28 November 2022)
- General – Jon Mears (appointed 28 November 2022)

The following trustees resigned during the Period:

- Tim Way (resigned 28 November 2022)

Financial Review for the Period

The WVA prepares its annual accounts in the form of a Receipts and Payments Account with a Statement of Assets and Liabilities.

During the Period, the WVA had total receipts of £4,439 less total payments of £4,662, a net outflow of £223. Donations received were 22% less than in the previous year, in which they were themselves 12% lower than those received in the year to July 2019 – this shows the impact of the lack of door to door collections, resulting from COVID and other factors. Nevertheless, some of the shortfall was made up through a successful Christmas fair table and increased gift aid.

The largest expense was for a lockable cabinet for the defibrillator in The Burrell (£1,398) which had previously suffered some vandalism. Other expenses included supporting the local school's open day (£774), the Community Fridge (£100), and the Christmas tree and decorations etc (£337 offset by donations of £250).

The WVA continues to operate a policy whereby cash reserves are normally maintained at a level of between approximately one and four years of annual receipts, taking account of the future needs of the village. The WVA has been compliant with this reserves policy since the point at which funds were transferred to it in 2019 by the old WVA (the predecessor organisation).

Public benefit statement

The trustees are of the opinion that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.