

WESTCOTT VILLAGE ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the financial report of the Westcott Village Association for the year ended 31 March 2022 which is set out on the attached pages.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act),
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the 2011 Act), and
- To state whether particular matters have come to my attention.

Basis of the independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

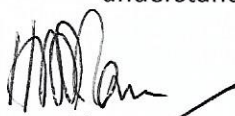
Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material aspect the requirements:
 - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met, or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hugh Parry FCA

Mill Way House, Westcott, Surrey RH4 3LB

17th May 2022

TRUSTEES' REPORT for the year ended 31 March 2022 ("the Period")

Structure, Governance and Management

The Westcott Village Association ("the WVA") is a Charitable Incorporated Organisation, registered on 4 October 2019 (Charity Registration number 1185622). The WVA's governing document is its constitution. Trustees can be appointed either by the members or trustees of the WVA, but are elected by members at the annual general meeting to serve for the forthcoming year.

Charitable objects

According to the Constitution, *"the objects of the WVA are for the public benefit to further such purposes as are exclusively charitable according to the laws of England and Wales in the village of Westcott and the surrounding area."* In furtherance of these objects, the Constitution grants the trustees powers relating to, in summary, such areas as:

- a) preserving, protecting and/or improving the charm and rural character of Westcott and the surrounding area;
- b) facilitating best practice regarding road safety and highways management issues;
- c) encouraging high standards in conservation, planning and development; and
- d) providing facilities for recreation and leisure time occupation.

Full details can be found in the Constitution which is available on the WVA website: (www.westcottvillage.com).

Achievement of objects during the Period

The above objects have been achieved during the Period by means of various activities including:

- hosting meetings open to all residents of Westcott, either physically or via Zoom. Contact with residents has also been maintained via email, via the village notice boards and via the village magazine;
- initiatives to reduce the problems caused by speeding and noise pollution in Westcott;
- reviewing and responding to planning applications;
- arranging an illuminated Christmas tree and carol singing event on the village green;

and helping villagers in need of assistance through the village Good Neighbour scheme;

Further details of the WVA's activities during the Period are contained in the Chairman's report.

Trustees during the Period

The Trustees as at 31 March 2022 were:

- Chair – Timothy Way
- Vice Chair – Simon Bradley
- Secretary – Paul Goddard
- Treasurer & Gift Aid Co-ordinator – Edwin Harland
- Membership & Street Stewards – Sally Hewetson
- Highways – Nicholas Lund
- Planning – James Leaver

The following trustees resigned during the Period:

- Andrew Copeland (resigned 24 June 2021)
- Bert Broom (resigned 9 February 2022)
- Sandra Ede (resigned 9 February 2022)

Financial Review for the Period

The WVA prepares its annual accounts in the form of a Receipts and Payments Account with a Statement of Assets and Liabilities.

During the Period, the WVA had total receipts of £6,743 (including a grant from Surrey County Council of £1,750) less total payments of £4,486, a net inflow of £2,257. After adjusting for fact that the previous accounting period lasted 18 months, subscriptions remained broadly unchanged compared to last year. However, they remain 12% lower than those received by the old WVA in the year to July 2019, showing the impact of the lack of door to door collections, resulting from COVID and other factors.

The largest expense was for a new village notice board (£2,318) offset by the £1,750 grant referred to above. Other expenses included the Christmas tree and decorations, carol singing booklets and a card reader for accepting cashless payments.

The WVA continues to operate a policy whereby cash reserves are normally maintained at a level of between approximately one and four years of annual receipts, taking account of the future needs of the village. The WVA has been compliant with this reserves policy since the point at which funds were transferred to it by the old WVA.

Public benefit statement

The trustees are of the opinion that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

WESTCOTT VILLAGE ASSOCIATION
FINANCIAL REPORT for the year ended 31 March 2022

		year ended 31/3/22	year ended 31/3/22	18 months to 31/3/21 (see Note 1)	18 months to 31/3/21 (see Note 1)
RECEIPTS		£	£	£	£
Subscriptions and donations			3,194.00		3,498.08
WESTfest income			964.20		-
Xmas tree contributions			225.00		100.00
Grant income from SCC (re Notice Board)			1,750.00		-
Sundry income			140.20		100.00
Gift Aid			469.99		-
			6,743.39		3,698.08
PAYMENTS					
Charitable Activities					
Notice board		2,318.11		-	
Speeding and noise prevention		-		1,881.17	
Defibrillator		45.97		1,772.10	
Xmas tree and lights etc		673.68		1,753.91	
Surrey Hills School laptops		-		1,195.00	
Dog fouling prevention campaign		65.44		1,074.64	
WESTfest costs		184.57		-	
Campaign for the Protection of Rural England (CPRE)		36.00		36.00	
		(3,323.77)		(7,712.82)	
Support Activities					
Hire of meeting room/storage/Zoom		208.88		339.14	
Insurance		182.32		153.43	
Carols on the Green		170.40			
Printing and stationery		60.00		254.50	
Sundry costs		216.87		129.25	
Website maintenance etc		156.00		192.00	
Retirement gifts		167.98		121.93	
		(1,162.45)		(1,190.25)	
Total payments			(4,486.22)		(8,903.07)
Net receipts/(payments)			2,257.17		(5,204.99)
Opening balances	Clydesdale	7,451.42		n/a	
	Paypal	402.82		n/a	
			7,854.24		
Transfers from Lloyds/Paypal (old WVA)			n/a		13,059.23
Closing cash balances	Clydesdale	9,388.59		7,451.42	
	Paypal	722.82		402.82	
			10,111.41		7,854.24

STATEMENTS OF ASSETS AND LIABILITIES

	year ended 31/3/22	year ended 31/3/22	18 months to 31/3/21 (see Note 1)	18 months to 31/3/21 (see Note 1)
	£	£	£	£
Cash Assets				
- Bank - Clydesdale	9,388.59		7,451.42	
- Bank - Paypal	722.82		402.82	
		10,111.41		7,854.24
Other monetary assets				
- Gift aid claim approved but not received		-		469.75
Total Current Assets		10,111.41		8,323.99
Total Current Liabilities		-		-
Net Current Assets		10,111.41		8,323.99
Other assets - date acquired and cost at that date	Date acquired	Cost (£)		Cost (£)
Notice board (delivered May 2022)	2022	2,318.11		-
Defibrillator (Village Store)	2015	Gift		Gift
Defibrillator (The Burrell)	2021	1,675.00		1,675.00
Christmas lighting	2020	1,331.99		1,331.99
Speed gun	2020	549.00		549.00
Phone box	2020	1.00		1.00
		5,875.10		3,556.99

Note 1:

Comparative figures are for the period since incorporation on 4 October 2019 to 31 March 2021 and have been adjusted so that costs which were previously netted against specific income categories (such as contributions to the cost of the Xmas tree) are now shown separately.