

# WESTCOTT VILLAGE ASSOCIATION

England & Wales - Charity number 1185622

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-10-04

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Heronvale House  
Balchins Lane  
Westcott  
Dorking  
Surrey  
RH4 3LL

**Phone** 00000000000

**Email** [contact@westcottvillage.com](mailto:contact@westcottvillage.com)

**Website** [www.westcottvillage.com](http://www.westcottvillage.com)

## Activities

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**Objects:** 3.1 THE OBJECTS OF THE WVA ARE FOR THE PUBLIC BENEFIT TO FURTHER SUCH PURPOSES AS ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAWS OF ENGLAND AND WALES IN THE VILLAGE OF WESTCOTT AND THE SURROUNDING AREA.

**Activities:** The WVA is a Residents' Association serving the residents of the local authority Ward of Westcott in Surrey, England; it operates in the same way as a Parish Council in seeking and representing the views of Residents, but in addition has charitable objects which are set out in its Constitution. These objectives are exercised exclusively for the public benefit.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations
- **What:** General Charitable Purposes

## Geography

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- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,702	£5,214	-	-
2024-03-31	£5,877	£2,963	-	-
2023-03-31	£4,439	£4,662	-	-
2022-03-31	£6,743	£4,486	-	-
2021-03-31	£3,465	£8,670	-	-

## Trustees

Name	Role	Appointed
James Christopher Michael Croft		2025-06-26
Jane Louise Betterton		2025-06-26
Joanna Ruth Astor		2022-11-28
Magesh Raman Ramakrishnan		2024-06-27
Nicholas James Lund		2019-10-03
Paul Richard William Goddard		2020-01-23

**WESTCOTT VILLAGE ASSOCIATION**

England & Wales - Charity number 1185622

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# Accounts

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## TRUSTEES' REPORT for the year ended 31 March 2025 ("the Period")

### Structure, Governance and Management

The Westcott Village Association ("the WVA") is a Charitable Incorporated Organisation, registered on 4 October 2019 (Charity Registration number 1185622). The WVA's governing document is its constitution. Trustees can be appointed either by the members or trustees of the WVA but are elected by members at the annual general meeting to serve for the forthcoming year.

### Charitable objects

According to the Constitution, *"the objects of the WVA are for the public benefit to further such purposes as are exclusively charitable according to the laws of England and Wales in the village of Westcott and the surrounding area."* In furtherance of these objects, the Constitution grants the trustees powers relating to, in summary, such areas as:

- a) Preserving, protecting and/or improving the charm and rural character of Westcott and the surrounding area;
- b) Facilitating best practice regarding road safety and highways management issues;
- c) Encouraging high standards in conservation, planning and development; and
- d) Providing facilities for recreation and leisure time occupation.

Full details can be found in the Constitution which is available on the WVA website: ([www.westcottvillage.com](http://www.westcottvillage.com)).

### Achievements

The WVA has achieved the charitable objects above through:

- Hosting meetings open to all residents, organisations and businesses operating in Westcott; contact with residents has also been maintained via email, newsletters, the village notice board, the village magazine and through various social media channels.
- Supporting the Green Westcott initiative.
- Initiating a Start-up group and Village Forum to begin the process to update the Westcott Neighbourhood Development Plan (WNDP)
- Making representations on behalf of Westcott in respect of the emerging Local Plan, Dorking Master plan and new developments in Sondes Place and Milton Court Lane.
- Reviewing all planning applications in Westcott or of relevance to the local community and making representations in accordance with the Westcott Neighbourhood Development Plan and Mole Valley Local Plan where required.
- Donating £3,000 to the Village Hall Redevelopment Fund run by the Westcott Village Hall Trust to enable them to compete and submit plans to replace the Village Hall.
- Arranging and erecting an illuminated Christmas tree on the village green.
- Replying formally to numerous Public consultations on a range of matters pertinent to Westcott residents being considered by both Surrey County Council and Mole Valley District Council.

and maintaining and financing the two village defibrillators.

## **Trustees during the Period**

The Trustees as of 31 March 2024 were:

- Secretary – Paul Goddard
- Treasurer & Gift Aid Co-ordinator – Edwin Harland (till June 2024)/Magesh Ramakrishnan
- Highways – Nicholas Lund
- Planning – James Leaver
- Social Media & Communications – Jo Astor

The following trustees resigned during the Period:

- Sally Hewetson (resigned May 2024)
- Edwin Harland (resigned June 2024)

## **Financial Review for the Period**

The WVA prepares its annual accounts in the form of a Receipts and Payments Account with a Statement of Assets and Liabilities.

During the Period, the WVA had total receipts of £4,702 less total payments of £5,214, a net outflow of £513. FY 2024/25 Donations of £2,277 was marginally better, being 7% more than in the previous year, in which they were themselves 15% lower than those received in the year to March 2023 – this shows the impact of the lack of door-to-door collections and other factors. Nevertheless, the WESTfest bottle tombola and the WESTfestivity Christmas table were successful.

Expenses included a donation (£3,000) to the Westcott Village Hall, Donation to Westcott church and CRISIS (£351 offset by Christmas Carol collection of £351).and the village Christmas tree (£350 offset by donations of £250).

The WVA continues to operate a policy whereby cash reserves are normally maintained at a level of between approximately one and four years of annual receipts, taking account of the future needs of the village. The WVA has been compliant with this reserves policy since the point at which funds were transferred to it in 2019 by the old WVA (the predecessor organisation).

## **Public benefit statement**

The trustees are of the opinion that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

# WESTCOTT VILLAGE ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

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I report on the financial report of the Westcott Village Association for the year ended 31 March 2025 which is set out on the attached pages.

### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act),
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the 2011 Act), and
- To state whether particular matters have come to my attention.

### Basis of the independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material aspect the requirements: a) to keep accounting records in accordance with section 130 of the 2011 Act; and  
b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act. have not been met, or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hugh Parry

Mill Way House, Westcott, Surrey RH4 3LB

22/5/25 (Date)

**WESTCOTT VILLAGE ASSOCIATION**  
**RECEIPTS AND PAYMENTS ACCOUNT for the year**  
**ended 31 March 2025**

		year ended 31/3/25	year ended 31/3/25	year ended 31/3/24	year ended 31/3/24
		£	£	£	£
<b>RECEIPTS</b>					
Subscriptions and donations			2276.71		2124.00
WESTfest income			1152.60		1428.80
Xmas Carols			351.49		413.37
Westcott wives Donation					1227.92
Gift Aid			444.56		414.32
Xmas tree contributions			250.00		250.00
Bank Interest			226.24		18.41
			<u>4701.60</u>		<u>5876.82</u>
<b>PAYMENTS</b>					
<b>Charitable Activities</b>					
Westcott Village Hall		3000.00		750.00	
WESTfest costs		15.00		637.57	
WESTfestivity costs		387.24		102.90	
Defibrillator				445.80	
Xmas tree and lights etc		350.00		350.00	
Campaign for the Protection of Rural England (CPRE)				36.00	
Westcott Church Donation		351.49			
		<u>4103.73</u>		<u>2322.27</u>	
<b>Support Activities</b>					
Website maintenance etc		288.00		288.00	
Insurance		303.10		182.32	
Refreshments at open meetings and Village Hall Hire		477.57		160.22	
Sundry costs		41.84		9.80	
		<u>1110.51</u>		<u>640.34</u>	
<b>Total payments</b>			<b>5214.24</b>		<b>2962.61</b>
<b>Net receipts/(payments)</b>			<b>(£512.64)</b>		<b>2914.21</b>
Opening balances	Virgin Money Paypal	11562.66 1239.97		8870.65 1017.77	
			12802.63		9888.42
Closing cash balances	Virgin Money Paypal	12128.32 161.67		11562.66 1239.97	
			<u>12289.99</u>		<u>12802.63</u>

**STATEMENT OF ASSETS AND  
LIABILITIES as at 31 March 2025**

	31/03/2025	31/03/2025	31/03/2024	31/03/2024
	£	£	£	£
Cash Assets				
- Bank - Virgin Money	12128.32		11562.66	
- Bank - Paypal	161.67		1239.97	
<b>Total Current Assets</b>		<b><u>12289.99</u></b>		<b><u>12802.63</u></b>

<b>Other assets &gt; £500 - date acquired and cost at that date</b>	<b>Date acquired</b>	<b>Cost (£)</b>	<b>Cost (£)</b>
Notice board (delivered May 2022)	2022	2318.11	2318.11
Defibrillator (The Burrell)	2021	1675.00	1675.00
Defibrillator locked cabinet (The Burrell)	2023	1398.00	1398.00
Defibrillator (Nisa Store) - approx value of gift	2015	1400.00	1400.00
Christmas lighting	2020	1331.99	1331.99
Speed gun	2020	549.00	549.00
Phone box	2020	1.00	1.00
		<b><u>8673.10</u></b>	<b><u>8673.10</u></b>
<b>Net Assets</b>		<b><u>20963.09</u></b>	<b><u>21475.73</u></b>

**WESTCOTT VILLAGE ASSOCIATION**

England & Wales - Charity number 1185622

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# Accounts

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## TRUSTEES' REPORT for the year ended 31 March 2024 ("the Period")

### Structure, Governance and Management

The Westcott Village Association ("the WVA") is a Charitable Incorporated Organisation, registered on 4 October 2019 (Charity Registration number 1185622). The WVA's governing document is its constitution. Trustees can be appointed either by the members or trustees of the WVA, but are elected by members at the annual general meeting to serve for the forthcoming year.

### Charitable objects

According to the Constitution, *"the objects of the WVA are for the public benefit to further such purposes as are exclusively charitable according to the laws of England and Wales in the village of Westcott and the surrounding area."* In furtherance of these objects, the Constitution grants the trustees powers relating to, in summary, such areas as:

- a) preserving, protecting and/or improving the charm and rural character of Westcott and the surrounding area;
- b) facilitating best practice regarding road safety and highways management issues;
- c) encouraging high standards in conservation, planning and development; and
- d) providing facilities for recreation and leisure time occupation.

Full details can be found in the Constitution which is available on the WVA website: ([www.westcottvillage.com](http://www.westcottvillage.com)).

### Achievements

The WVA has achieved the charitable objects above through:

- hosting meetings open to all residents, organisations and businesses operating in Westcott; contact with residents has also been maintained via email, newsletters, the village notice board, the village magazine and through various social media channels;
- financially supporting Surrey Hills All Saints Primary School's open day, and a combined choir concert;
- supporting the Green Westcott initiative;
- organising and co-funding rosettes for the Coronation Games at the WESTfest village fair;
- making representations on behalf of Westcott in respect of the emerging Local Plan, Surrey Hills National Landscape (AONB) boundary review, Surrey Rights of Way Consultation, Polling station consultation and more;
- reviewing all planning applications in Westcott or of relevance to the local community and making representations in accordance with the Westcott Neighbourhood Development Plan and Mole Valley Local Plan where required;
- maintaining and helping to prioritise the pipeline of Neighbourhood Fund (Neighbourhood CIL) bids for the village and supporting the School and Westcott Village Hall with their bids.; the WVA has also secured funding for a new vehicle activated speed sign;
- arranging and erecting an illuminated Christmas tree on the village green;

and maintaining and financing the two village defibrillators.

## **Trustees during the Period**

The Trustees as at 31 March 2024 were:

- Secretary – Paul Goddard
- Treasurer & Gift Aid Co-ordinator – Edwin Harland
- Membership – Sally Hewetson
- Highways – Nicholas Lund
- Planning – James Leaver
- Social Media & Communications – Jo Astor

The following trustees resigned during the Period:

- Jon Mears (resigned 5 September 2023)

## **Financial Review for the Period**

The WVA prepares its annual accounts in the form of a Receipts and Payments Account with a Statement of Assets and Liabilities.

During the Period, the WVA had total receipts of £5,877 less total payments of £2,963, a net inflow of £2,914. Donations (£2,124) continued to decline, being 15% less than in the previous year, in which they were themselves 22% lower than those received in the year to March 2022 – this shows the impact of the lack of door-to-door collections, resulting from COVID and other factors. Nevertheless, the WESTfest bottle tombola and the WESTfestivity Christmas table were particularly successful. Receipts also benefited from a generous one-off donation from the Westcott Wives group of more than £1,200.

Expenses included supporting the local school's open day (£500), the D&G and local school choirs' combined concert (£250), maintaining and enhancing the defibrillators (£446) and the village Christmas tree (£350 offset by donations of £250).

The WVA continues to operate a policy whereby cash reserves are normally maintained at a level of between approximately one and four years of annual receipts, taking account of the future needs of the village. The WVA has been compliant with this reserves policy since the point at which funds were transferred to it in 2019 by the old WVA (the predecessor organisation).

## **Public benefit statement**

The trustees are of the opinion that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

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### Basis of the independent examiner's statement

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- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
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Hugh Parry  
Mill Way House, Westcott, Surrey RH4 3LB

11/5/24 (Date)

**WESTCOTT VILLAGE ASSOCIATION****RECEIPTS AND PAYMENTS ACCOUNT for the year ended 31 March 2024**

	year ended 31/3/24	year ended 31/3/24	year ended 31/3/23	year ended 31/3/23
	£	£	£	£
<b>RECEIPTS</b>				
Subscriptions and donations		2,124.00		2,504.00
WESTfest income		1,428.80		943.98
WESTfestivity income		413.37		236.23
Westcott Wives donation		1,227.92		-
Gift Aid		414.32		499.62
Xmas tree contributions		250.00		250.00
Sundry income		18.41		5.00
		<u>5,876.82</u>		<u>4,438.83</u>
<b>PAYMENTS</b>				
<b>Charitable Activities</b>				
Surrey Hills School and combined concert	750.00		774.00	
WESTfest costs	637.57		25.00	
WESTfestivity costs	102.90		76.97	
Defibrillator	445.80		1,398.00	
Xmas tree and lights etc	350.00		336.50	
Campaign for the Protection of Rural England (CPRE)	36.00		36.00	
Notice board	-		442.80	
PA System and stand			274.00	
Remembrance Day statue	-		201.00	
Community Fridge	-		100.00	
	<u>2,322.27</u>		<u>3,664.27</u>	
<b>Support Activities</b>				
Website maintenance etc	288.00		288.00	
Insurance	182.32		364.64	
Hire of meeting rooms/refreshments etc	160.22		332.86	
Sundry costs	9.80		12.05	
	<u>640.34</u>		<u>997.55</u>	
<b>Total payments</b>		<b>2,962.61</b>		<b>4,661.82</b>
<b>Net receipts/(payments)</b>		<u><b>2,914.21</b></u>		<u><b>(222.99)</b></u>
Opening balances				
	Virgin Money	8,870.65	9,388.59	
	Paypal	1,017.77	722.82	
		9,888.42		10,111.41
Closing cash balances				
	Virgin Money	11,562.66	8,870.65	
	Paypal	1,239.97	1,017.77	
		<u><u>12,802.63</u></u>		<u><u>9,888.42</u></u>

**STATEMENT OF ASSETS AND LIABILITIES as at 31 March 2024**

	31/03/2024	31/03/2024	31/03/2023	31/03/2023
	£	£	£	£
Cash Assets				
- Bank - Virgin Money	11,562.66		8,870.65	
- Bank - Paypal	1,239.97		1,017.77	
<b>Total Current Assets</b>		<b><u>12,802.63</u></b>		<b><u>9,888.42</u></b>
<b>Other assets &gt; £500 - date acquired and cost at that date</b>	<b>Date acquired</b>	<b>Cost (£)</b>		<b>Cost (£)</b>
Notice board (delivered May 2022)	2022	2,318.11		2,318.11
Defibrillator (The Burrell)	2021	1,675.00		1,675.00
Defibrillator locked cabinet (The Burrell)	2023	1,398.00		1,398.00
Defibrillator (Nisa Store) - approx value of gift	2015	1,400.00		1,400.00
Christmas lighting	2020	1,331.99		1,331.99
Speed gun	2020	549.00		549.00
Phone box	2020	1.00		1.00
		<b><u>8,673.10</u></b>		<b><u>8,673.10</u></b>
<b>Net Assets</b>		<b><u>21,475.73</u></b>		<b><u>18,561.52</u></b>

**WESTCOTT VILLAGE ASSOCIATION**

England & Wales - Charity number 1185622

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# Accounts

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**WESTCOTT VILLAGE ASSOCIATION**  
**RECEIPTS AND PAYMENTS ACCOUNT for the year ended 31 March 2023**

		year ended 31/3/23	year ended 31/3/23	year ended 31/3/22	year ended 31/3/22
		£	£	£	£
<b>RECEIPTS</b>					
Subscriptions and donations			2,504.00		3,194.00
WESTfest/XMASfest income			1,180.21		964.20
Xmas tree contributions			250.00		225.00
Grant income from SCC (re Notice Board)			-		1,750.00
Sundry income			5.00		140.20
Gift Aid			499.62		469.99
			<u>4,438.83</u>		<u>6,743.39</u>
<b>PAYMENTS</b>					
<b>Charitable Activities</b>					
Defibrillator		1,398.00		45.97	
Surrey Hills School		774.00		-	
Notice board		442.80		2,318.11	
Xmas tree and lights etc		336.50		673.68	
PA System and stand		274.00		-	
Remembrance Day statue		201.00		-	
Dog fouling prevention campaign		-		65.44	
WESTfest/XMASfest costs		101.97		184.57	
Community Fridge		100.00			
Campaign for the Protection of Rural England (CPRE)		36.00		36.00	
		<u>3,664.27</u>		<u>3,323.77</u>	
<b>Support Activities</b>					
Insurance		364.64		182.32	
Hire of meeting room/storage/Zoom		332.86		208.88	
Website maintenance etc		288.00		156.00	
Sundry costs		12.05		216.87	
Carols on the Green		-		170.40	
Printing and stationery		-		60.00	
Retirement gifts		-		167.98	
		<u>997.55</u>		<u>1,162.45</u>	
<b>Total payments</b>			<b>4,661.82</b>		<b>4,486.22</b>
<b>Net receipts/(payments)</b>			<b>(222.99)</b>		<b>2,257.17</b>
Opening balances	Virgin Money	9,388.59		7,451.42	
	Paypal	722.82		402.82	
			10,111.41		7,854.24
Closing cash balances	Virgin Money	8,870.65		9,388.59	
	Paypal	1,017.77		722.82	
		<u>9,888.42</u>		<u>10,111.41</u>	

**STATEMENT OF ASSETS AND LIABILITIES as at 31 March 2023**

	31/03/2023	31/03/2023	31/03/2022	31/03/2022
	£	£	£	£
Cash Assets				
- Bank - Virgin Money	8,870.65		9,388.59	
- Bank - Paypal	1,017.77		722.82	
<b>Total Current Assets</b>		<b><u>9,888.42</u></b>		<b><u>10,111.41</u></b>
<b>Other assets &gt; £500 - date acquired and cost at that date</b>	<b>Date acquired</b>	<b>Cost (£)</b>		<b>Cost (£)</b>
Notice board (delivered May 2022)	2022	2,318.11		2,318.11
Defibrillator (The Burrell)	2021	1,675.00		1,675.00
Defibrillator locked cabinet (The Burrell)	2023	1,398.00		-
Defibrillator (Village Store) - approx value of gift (see Note)	2015	1,400.00		1,400.00
Christmas lighting	2020	1,331.99		1,331.99
Speed gun	2020	549.00		549.00
Phone box	2020	1.00		1.00
		<b><u>8,673.10</u></b>		<b><u>7,275.10</u></b>
<b>Net Assets</b>		<b><u>18,561.52</u></b>		<b><u>17,386.51</u></b>

*Note: The village store defibrillator was previously recorded as a gift with a nil value. To enable a better understanding of the financial position of the WVA, an approximate value has now been included.*

## WESTCOTT VILLAGE ASSOCIATION

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

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I report on the financial report of the Westcott Village Association for the year ended 31 March 2023 which is set out on the attached pages.

#### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act),
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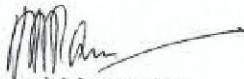
#### Basis of the independent examiner's statement

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#### Independent examiner's statement

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- 1) which gives me reasonable cause to believe that in any material aspect the requirements: a) to keep accounting records in accordance with section 130 of the 2011 Act; and b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act. have not been met, or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hugh Parry - 23 May 2023  
Mill Way House, Westcott, Surrey RH4 3LB

## TRUSTEES' REPORT for the year ended 31 March 2023 ("the Period")

### Structure, Governance and Management

The Westcott Village Association ("the WVA") is a Charitable Incorporated Organisation, registered on 4 October 2019 (Charity Registration number 1185622). The WVA's governing document is its constitution. Trustees can be appointed either by the members or trustees of the WVA, but are elected by members at the annual general meeting to serve for the forthcoming year.

### Charitable objects

According to the Constitution, "*the objects of the WVA are for the public benefit to further such purposes as are exclusively charitable according to the laws of England and Wales in the village of Westcott and the surrounding area.*" In furtherance of these objects, the Constitution grants the trustees powers relating to, in summary, such areas as:

- a) preserving, protecting and/or improving the charm and rural character of Westcott and the surrounding area;
- b) facilitating best practice regarding road safety and highways management issues;
- c) encouraging high standards in conservation, planning and development; and
- d) providing facilities for recreation and leisure time occupation.

Full details can be found in the Constitution which is available on the WVA website: ([www.westcottvillage.com](http://www.westcottvillage.com)).

### Achievement of objects during the Period

The above objects have been achieved during the Period by means of various activities including:

- hosting meetings open to all residents of Westcott. Contact with residents has also been maintained via email, via the village notice board, via the village magazine and through various social media channels;
- financially supporting the local village school's open day;
- supporting the Green Westcott initiative;
- reviewing and responding to planning applications;
- arranging an illuminated Christmas tree and carol singing event on the village green;
- maintaining two village defibrillators;

and helping villagers in need of assistance through the village Good Neighbour scheme;

### Trustees during the Period

The Trustees as at 31 March 2023 were:

- Secretary – Paul Goddard
- Treasurer & Gift Aid Co-ordinator – Edwin Harland
- Membership – Sally Hewetson
- Highways – Nicholas Lund
- Planning – James Leaver
- Social Media & Communications – Jo Astor (appointed 28 November 2022)
- General – Jon Mears (appointed 28 November 2022)

The following trustees resigned during the Period:

- Tim Way (resigned 28 November 2022)

#### **Financial Review for the Period**

The WVA prepares its annual accounts in the form of a Receipts and Payments Account with a Statement of Assets and Liabilities.

During the Period, the WVA had total receipts of £4,439 less total payments of £4,662, a net outflow of £223. Donations received were 22% less than in the previous year, in which they were themselves 12% lower than those received in the year to July 2019 – this shows the impact of the lack of door to door collections, resulting from COVID and other factors. Nevertheless, some of the shortfall was made up through a successful Christmas fair table and increased gift aid.

The largest expense was for a lockable cabinet for the defibrillator in The Burrell (£1,398) which had previously suffered some vandalism. Other expenses included supporting the local school's open day (£774), the Community Fridge (£100), and the Christmas tree and decorations etc (£337 offset by donations of £250).

The WVA continues to operate a policy whereby cash reserves are normally maintained at a level of between approximately one and four years of annual receipts, taking account of the future needs of the village. The WVA has been compliant with this reserves policy since the point at which funds were transferred to it in 2019 by the old WVA (the predecessor organisation).

#### **Public benefit statement**

The trustees are of the opinion that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

**WESTCOTT VILLAGE ASSOCIATION**

England & Wales - Charity number 1185622

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# Accounts

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# WESTCOTT VILLAGE ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the financial report of the Westcott Village Association for the year ended 31 March 2022 which is set out on the attached pages.

### **Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act),
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the 2011 Act), and
- To state whether particular matters have come to my attention.

### **Basis of the independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

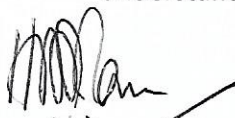
### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material aspect the requirements:
  - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met, or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hugh Parry FCA

Mill Way House, Westcott, Surrey RH4 3LB

17th May 2022

## TRUSTEES' REPORT for the year ended 31 March 2022 ("the Period")

### Structure, Governance and Management

The Westcott Village Association ("the WVA") is a Charitable Incorporated Organisation, registered on 4 October 2019 (Charity Registration number 1185622). The WVA's governing document is its constitution. Trustees can be appointed either by the members or trustees of the WVA, but are elected by members at the annual general meeting to serve for the forthcoming year.

### Charitable objects

According to the Constitution, *"the objects of the WVA are for the public benefit to further such purposes as are exclusively charitable according to the laws of England and Wales in the village of Westcott and the surrounding area."* In furtherance of these objects, the Constitution grants the trustees powers relating to, in summary, such areas as:

- a) preserving, protecting and/or improving the charm and rural character of Westcott and the surrounding area;
- b) facilitating best practice regarding road safety and highways management issues;
- c) encouraging high standards in conservation, planning and development; and
- d) providing facilities for recreation and leisure time occupation.

Full details can be found in the Constitution which is available on the WVA website: ([www.westcottvillage.com](http://www.westcottvillage.com)).

### Achievement of objects during the Period

The above objects have been achieved during the Period by means of various activities including:

- hosting meetings open to all residents of Westcott, either physically or via Zoom. Contact with residents has also been maintained via email, via the village notice boards and via the village magazine;
- initiatives to reduce the problems caused by speeding and noise pollution in Westcott;
- reviewing and responding to planning applications;
- arranging an illuminated Christmas tree and carol singing event on the village green;

and helping villagers in need of assistance through the village Good Neighbour scheme;

Further details of the WVA's activities during the Period are contained in the Chairman's report.

### Trustees during the Period

The Trustees as at 31 March 2022 were:

- Chair – Timothy Way
- Vice Chair– Simon Bradley
- Secretary – Paul Goddard
- Treasurer & Gift Aid Co-ordinator – Edwin Harland
- Membership & Street Stewards – Sally Hewetson
- Highways – Nicholas Lund
- Planning – James Leaver

The following trustees resigned during the Period:

- Andrew Copeland (resigned 24 June 2021)
- Bert Broom (resigned 9 February 2022)
- Sandra Ede (resigned 9 February 2022)

### **Financial Review for the Period**

The WVA prepares its annual accounts in the form of a Receipts and Payments Account with a Statement of Assets and Liabilities.

During the Period, the WVA had total receipts of £6,743 (including a grant from Surrey County Council of £1,750) less total payments of £4,486, a net inflow of £2,257. After adjusting for fact that the previous accounting period lasted 18 months, subscriptions remained broadly unchanged compared to last year. However, they remain 12% lower than those received by the old WVA in the year to July 2019, showing the impact of the lack of door to door collections, resulting from COVID and other factors.

The largest expense was for a new village notice board (£2,318) offset by the £1,750 grant referred to above. Other expenses included the Christmas tree and decorations, carol singing booklets and a card reader for accepting cashless payments.

The WVA continues to operate a policy whereby cash reserves are normally maintained at a level of between approximately one and four years of annual receipts, taking account of the future needs of the village. The WVA has been compliant with this reserves policy since the point at which funds were transferred to it by the old WVA.

### **Public benefit statement**

The trustees are of the opinion that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

**WESTCOTT VILLAGE ASSOCIATION**  
**FINANCIAL REPORT for the year ended 31 March 2022**

		year ended 31/3/22	year ended 31/3/22	18 months to 31/3/21 (see Note 1)	18 months to 31/3/21 (see Note 1)
		£	£	£	£
<b>RECEIPTS</b>					
Subscriptions and donations			3,194.00		3,498.08
WESTfest income			964.20		-
Xmas tree contributions			225.00		100.00
Grant income from SCC (re Notice Board)			1,750.00		-
Sundry income			140.20		100.00
Gift Aid			469.99		-
			<b>6,743.39</b>		<b>3,698.08</b>
<b>PAYMENTS</b>					
<b>Charitable Activities</b>					
Notice board		2,318.11		-	
Speeding and noise prevention		-		1,881.17	
Defibrillator		45.97		1,772.10	
Xmas tree and lights etc		673.68		1,753.91	
Surrey Hills School laptops		-		1,195.00	
Dog fouling prevention campaign		65.44		1,074.64	
WESTfest costs		184.57		-	
Campaign for the Protection of Rural England (CPRE)		36.00		36.00	
		<b>(3,323.77)</b>		<b>(7,712.82)</b>	
<b>Support Activities</b>					
Hire of meeting room/storage/Zoom		208.88		339.14	
Insurance		182.32		153.43	
Carols on the Green		170.40			
Printing and stationery		60.00		254.50	
Sundry costs		216.87		129.25	
Website maintenance etc		156.00		192.00	
Retirement gifts		167.98		121.93	
		<b>(1,162.45)</b>		<b>(1,190.25)</b>	
<b>Total payments</b>			<b>(4,486.22)</b>		<b>(8,903.07)</b>
<b>Net receipts/(payments)</b>			<b>2,257.17</b>		<b>(5,204.99)</b>
Opening balances	Clydesdale	7,451.42		n/a	
	Paypal	402.82		n/a	
			7,854.24		
Transfers from Lloyds/Paypal (old WVA)			n/a		13,059.23
Closing cash balances	Clydesdale	9,388.59		7,451.42	
	Paypal	722.82		402.82	
			<b>10,111.41</b>		<b>7,854.24</b>

## STATEMENTS OF ASSETS AND LIABILITIES

	year ended 31/3/22	year ended 31/3/22	18 months to 31/3/21 (see Note 1)	18 months to 31/3/21 (see Note 1)
	£	£	£	£
Cash Assets				
- Bank - Clydesdale	9,388.59		7,451.42	
- Bank - Paypal	722.82		402.82	
		10,111.41		7,854.24
Other monetary assets				
- Gift aid claim approved but not received		-		469.75
<b>Total Current Assets</b>		<b>10,111.41</b>		<b>8,323.99</b>
<b>Total Current Liabilities</b>		<b>-</b>		<b>-</b>
<b>Net Current Assets</b>		<b>10,111.41</b>		<b>8,323.99</b>
<b>Other assets - date acquired and cost at that date</b>	<b>Date acquired</b>	<b>Cost (£)</b>		<b>Cost (£)</b>
Notice board (delivered May 2022)	2022	2,318.11		-
Defibrillator (Village Store)	2015	Gift		Gift
Defibrillator (The Burrell)	2021	1,675.00		1,675.00
Christmas lighting	2020	1,331.99		1,331.99
Speed gun	2020	549.00		549.00
Phone box	2020	1.00		1.00
		<b>5,875.10</b>		<b>3,556.99</b>

### Note 1:

Comparative figures are for the period since incorporation on 4 October 2019 to 31 March 2021 and have been adjusted so that costs which were previously netted against specific income categories (such as contributions to the cost of the Xmas tree) are now shown separately.

**WESTCOTT VILLAGE ASSOCIATION**

England & Wales - Charity number 1185622

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# Accounts

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## WESTCOTT VILLAGE ASSOCIATION

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

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I report on the financial report of the Westcott Village Association for the period ended 31 March 2021 which is set out on the attached page.

#### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act),
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the 2011 Act),
- and to state whether particular matters have come to my attention.


#### Basis of the independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material aspect the requirements:
  - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.have not been met, or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Hugh Parry FCA  
Mill Way House, Westcott, Surrey RH4 3LB  
24th May 2021

## **TRUSTEES' REPORT for the period from 4 October 2019 to 31 March 2021**

### **Structure, Governance and Management**

The Westcott Village Association ("the WVA") is a Charitable Incorporated Organisation, registered on 4 October 2019 (Charity Registration number 1185622). At a meeting on 16 October 2019 of the members of the predecessor organisation which shares the same name (referred to here as "the old WVA") (Charity Registration number 285790) it was resolved to transfer its assets to the WVA. These accounts therefore cover the period from 4 October 2019 to 31 March 2021 ("the Period") and include the receipt of £13,059 from the old WVA, i.e. the predecessor organisation, which was subsequently dissolved. The WVA's governing document is its constitution. Trustees can be appointed either by the members or trustees of the WVA, but are elected by members at the annual general meeting to serve for the forthcoming year.

### **Charitable objects**

According to the Constitution, *"the objects of the WVA are for the public benefit to further such purposes as are exclusively charitable according to the laws of England and Wales in the village of Westcott and the surrounding area."* In furtherance of these objects, the Constitution grants the trustees powers relating to, in summary, such areas as:

- a) preserving, protecting and/or improving the charm and rural character of Westcott and the surrounding area;
- b) facilitating best practice regarding road safety and highways management issues;
- c) encouraging high standards in conservation, planning and development; and
- d) providing facilities for recreation and leisure time occupation.

Full details can be found in the Constitution which is available on the WVA website: ([www.westcottvillage.com](http://www.westcottvillage.com)).

### **Achievement of objects during the Period**

The above objects have been achieved during the Period by means of various activities including:

- hosting meetings open to all residents of Westcott, either physically or via Zoom. Contact with residents has also been maintained via email, via the village notice boards and via the village magazine;
- initiatives to reduce the problems caused by speeding and noise pollution in Westcott;
- arranging an illuminated Christmas tree on the village green;
- helping villagers in need of assistance through the village Good Neighbour scheme;

and donating funds to the Surrey Hills primary school to enable the purchase of five laptops.

Further details of the WVA's activities during the Period are contained in the Chairman's report.

### **Trustees during the Period**

The Trustees as at 31 March 2021 were:

- Chair – Timothy Way
- Vice Chair– Simon Bradley
- Secretary – Paul Goddard
- Treasurer & Gift Aid Co-ordinator – Edwin Harland

- Countryside protection - Hugh Broom
- Website & Communications – Andrew Copeland
- Membership & Street Stewards – Sally Hewetson (appointed 14 January 2021)
- Highways – Nicholas Lund
- Planning – James Leaver
- General – Sandra Ede

Edwina Gordon served as Membership Secretary until 8 October 2020. No additional trustees served during the Period.

### **Financial Review for the Period**

The WVA prepares its annual accounts in the form of a Receipts and Payments Account with a Statement of Assets and Liabilities.

During the Period, the WVA had total receipts (excluding funding received from the old WVA) of £3,465 less total payments of £8,670, a net outflow of £5,205. After adjusting for fact that the Period is longer than a year, subscriptions were 12% less than received by the old WVA in the year to July 2019, and expenditure was 25% more. Key expenses of a capital nature included the second village defibrillator (£1,675), the reusable Christmas tree lighting system (£1,332) and the speed measuring gun (£549). The WVA also made a donation (£1,195) to the Surrey Hills primary school to enable the purchase of laptops for children otherwise without access to one. Further detail on the sources and uses of income are to be found in the annual accounts. Although this level of expenditure is not sustainable based on current revenues, the WVA hopes in future to top up annual subscriptions through one off donations for specific projects as the need arises.

In the meantime, the WVA continues to operate a policy whereby cash reserves are normally maintained at a level of between approximately one and four years of annual receipts, taking account of the future needs of the village. The WVA has been compliant with this reserves policy since the point at which funds were transferred to it by the old WVA.

### **Public benefit statement**

The trustees are of the opinion that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

**WESTCOTT VILLAGE ASSOCIATION**  
**FINANCIAL REPORT for the period since incorporation**  
**on 4 October 2019 to 31 March 2021**

<b>RECEIPTS</b>		£	£
Subscriptions and donations			3,465.00
<b>PAYMENTS</b>			
<b>Charitable Activities</b>			
Speeding and noise prevention	1,881.17		
Defibrillator	1,772.10		
Xmas 2020 tree and lights	1,653.91		
Surrey Hills School laptops	1,195.00		
Dog fouling prevention campaign	1,074.64		
Campaign for the protection of rural England	36.00		
	<u>(7,612.82)</u>		
<b>Support Activities</b>			
Hire of meeting room/storage/Zoom	339.14		
Insurance	153.43		
Printing and stationery	254.50		
Sundry (income)/costs	(3.83)		
Website maintenance etc	192.00		
Retirement gifts	121.93		
	<u>(1,057.17)</u>		
<b>Total payments</b>			<u>(8,669.99)</u>
<b>Net payments</b>			<u>(5,204.99)</u>
Transfers from Lloyds/Paypal (old WVA)			13,059.23
Closing cash balances			<u><u>7,854.24</u></u>

**STATEMENTS OF ASSETS AND LIABILITIES**

<b>Cash Assets</b>			
- Bank - Clydesdale	7,451.42		
- Bank - Paypal	402.82		
			<u>7,854.24</u>
<b>Other monetary assets</b>			
- Gift aid claim approved but not received			469.75
<b>Total Current Assets</b>			<u><u>8,323.99</u></u>
<b>Total Current Liabilities</b>			<u><u>0.00</u></u>
<b>Net Current Assets</b>			<u><u>£8,323.99</u></u>

<b>Other assets</b>	<b>Cost (£)</b>	<b>Date acquired</b>
Defibrillator (Village Store)	Gift	2015
Defibrillator (The Burrell)	£1,675.00	2021
Christmas lighting	£1,331.99	2020
Speed gun	£549.00	2020
Phone box	£1.00	2020