



MALDON MUSEUM IN THE PARK

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Registered Charity 1185595

Patron: The Right Honourable John Whittingdale, OBE, MP

REPORT OF THE TRUSTEES FOR YEAR ENDING JANUARY 2022

The Trustees present their annual report and audited accounts for the year ending January 2022 and confirm that they comply with the requirements of the Charity Commissioners.

The Museum operates as a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and Companies House in 2019 but, because of the pandemic, did not become operational until July 2021. when the assets of Maldon District Museum Association were formally transferred at the final AGM. MDMA was subsequently wound up in 2022, once new banking arrangements had been set up.

OUR AIMS

To advance the education of the public by the provision of a museum

To advance the education of the public in the history of Maldon and the local district by providing and maintaining a museum and by protecting, conserving and displaying artefacts and items from the collections held by the museum.

OUR OBJECTIVES

Our vision is to develop Maldon Museum in the Park into a hub for diverse and integrated community activity and a visitor experience that adds value to the town as a tourist destination.

Entry to the museum is free for all, although we do ask for donations if visitors enjoy their visit. The trustees see making the museum welcoming and inclusive as an important part of our objectives.

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

The museum has a board of five trustees and is run by a management committee consisting at present of ten members. Trustees and committee members are all volunteers. There are no paid staff.

We are established in a building owned by the local council, which we occupy rent free and approximately one-third of our collection is on loan from Maldon District Council, which we display, store and care for on their behalf.

OPENING

The museum is usually open from Easter until the end of October but in 2021 did not open until mid-May because of Covid-19 restrictions. We remained open for the November half-term. Opening hours are Wednesday, Friday, Saturday and Sunday from 1.00 - 4.00pm. Each session is staffed by at least two volunteers.

We welcome a variety of groups by special arrangement, which in 2021 included groups from local special schools and visiting tourists from further afield.

ACTIVITIES FOR CHILDREN

These include a quiz to take them around the museum and a fossil hunt in the courtyard. Special art and craft activities are offered during school holidays and are supported by the local branch of the Arts Society. A volunteer also runs fossil tours at nearby Creaksea during the summer.

DISPLAYS AND EXHIBITIONS

Apart from the permanent displays we run a programme of temporary exhibitions. In 2021 these included a presentation on Maldon and District women, which included the first black mid-wife in Maldon. A second exhibition was composed of pictures from our archives, paired with photographs of the same view today, taken by local artists and photographers.

Permanent displays are being reviewed and rationalised to more clearly reflect life in the community, past and present.

OUR FINANCES.

The financial statement shows net income as £ 7652.

The usual principle source of income is donations - £5877 Addition income comes from shop sales and from grant funding. Maldon District Council makes a contribution towards insuring the cost of our collection. We do not pay business rates but are not able to reclaim VAT on purchases .

Local authority and government funding in 2020 and 2021 enabled us to cover our costs during periods when we were unable to open during Covid-restrictions and to make our premises safe for the public when restrictions were lifted.

We have a small contingency fund to future-proof any further emergencies.

Trustees: (as at January 2023)

Steven Gridley - (2020)

Jonathan Cruikshank - (2021)

Keith Jury - (2021)

Liz Jeary - (2022)

David Patience - (2022)

Chair of Management Committee - Brigid van Bruggen -(2018)

MALDON MUSEUM IN THE PARK INCOME YEAR ENDING 31ST MARCH 2022[illegible]

EXPENDITURE — YEAR ENDING MARCH 31ST 2022

DATE	PAYEE	CHEQUE No:	TOTALS	LIGHT & HEAT	PRINT, STAT POSTAGE	PHONE	SHOP PURCHASE	MAINT. PROPERTY	MAINT. EQUIP	MAINT. ARCHIVE	INSURANCE	DONATION SUBS	ADVERT	NEW EQUIP	BANK CHARGES	PATIO EXPENSES	MISC	NOTES
		Crosscast	7022.71															
2021			7022.71	914.24	161.26	144.00	299.24	498.80	398.00	875.00	648.75	91.39	245.24	1365.41	24.08	1106.73	250.57	
10 Apr	Screwfix water heater	1781	46.99											46.99				
16 Apr	E.ON Next Elect - last qtr	DD	101.41	101.41														Jan-Feb-Mar 2021
20-Apr	Museums Essex sub	1782	50.00									50.00						
21 Apr	Opus Energy gas	DD	16.05	16.05														
30-Apr	BT Group	DD	12.00			12.00												
4 May	FastSigns opening details	1783	103.24										103.24					
6 May	Patio plants Flo	1784	127.73														127.73	for flower display rack
21 May	MTC Hanging baskets (2)	1788	48.00														48.00	Flower baskets at entrance
22 May	Stationary Flo	1789	19.18		19.18													
21 May	Tesco juice, nibbles, glass	cash	19.06														19.06	Museum formal opening
21 May	Opus Energy gas	DD	50.48	50.48														
25 May	Chris Clark boiler service	1791	140.00						140.00									Boiler srv&water Heater fitting
28 May	BT Group	DD	12.00			12.00												
5 Jun	Maldon & District CVS sub	1792	15.00									15.00						
10 Jun	Shelving—Brian Hunter	1786	30.00					30.00										
11 Jun	Front door curtain cleaning	1793	70.64					70.64										
16 Jun	Notice board refurb Colin	1794	317.25													317.25		
16 Jun	Notice board refurb Mike	1795	94.87													94.87		
21 Jun	AE Creative Design	1796	510.00													510.00		
21 Jun	Opus Energy gas	DD	5.83	5.83														
25 Jun	Altodigital copies	1797	7.33		7.33													
28 Jun	LCN domain sub renewal	1798	26.39									26.39						
30 Jun	BT Group	DD	12.00			12.00												
14 Jul	E.ON Next Elect - 1st qtr	DD	145.81	145.81														Apr-May-Jun 2021
21 Jul	Notice board refurb Colin	1800	77.85													77.85		
21 Jul	Brigid pay Rm9, Mats, Post	1799	280.21		23.42			256.79										Painting room 9 £200.00
2 Aug	BT Group	DD	12.00			12.00												
6 Aug	AE Creative Design	1803	262.80				150.80						112.00					magnets + leaflets
10 Aug	FastSigns	1802	30.00										30.00					Door Plaque
11 Aug	Zurich Insurance	1804	648.75								648.75							inc refund £47.99 17/09
13-Aug	XL Display screens	1806	460.80											460.80				re-emburst to Brigid
22 Aug	Flowers for Patio, Flo	1808	30.00													30.00		
24 Aug	Hire of Hall WMCC	1801	9.50														9.50	AGM
25 Aug	Maldon Salt, Sue	Cash	43.56				43.56											
25 Aug	Flowers/Plants for Patio,	1809	37.76													37.76		
31 Aug	BT Group	DD	12.00			12.00												
03-Sept	Diamond Press	1810	104.00		104.00													Newsletter
15 Sept	Aart re-emburst for BACS	1811	117.00				15.00		90.00							12.00		Abacus Alarm, Sand, Salt
23 Sept	Altodigital copies	1812	7.33		7.33													
30 Sept	BT Group	DD	12.00			12.00												
12 Oct	Notice board brass plaque	Cash	27.00													27.00		Refund Brigid

TRIAL BALANCE — YEAR ENDING 31 MARCH 2022

INCOME						
Admission Charges		0.00				
Subscriptions		0.00				
Grants Received		5876.88				
Donations		1228.46				
Shop Sales	662.75					
Less cost of goods sold	394.00					
Gross Margin		363.51				
Interest Received		0.48				
Miscellaneous		0.00				
Total Income		7469.33				
EXPENDITURE						
Rent		0.00				
Insurances		648.75				
Lighting and Heating		914.24				
Property Maintenance		489.78				
Telephone		144.00				
Printing Stationery and Postage		161.26				
Subscriptions and Donations		91.39				
Archive Maintenance and Display		875.00				
Equipment Maintenance		398.00				
Advertising		245.24				
Patio Expenses		1106.73				
Miscellaneous		250.57				
Bank charges		24.08				
Equipment purchase		1365.41				
Total expenditure		6714.45				6579.29+299.24
Surplus (Deficit) for the Year		754.88			updated 8/4/22	
Balance Sht at 31st March 2022						
Equipment and Furniture			1.00			
Cash in Hand			116.00			
Balance at Bank - Current account			24874.42			
- Deposit account			4644.28			
Stock			505.31			
Total			30141.01			
ACCUMULATED FUND						
Balance brought forward			28918.44			
Surplus (Deficit) for the Year			754.88			
Equipment written down			-1365.41			1732.60
Balance carried forward			28307.91			

MALDON MUSEUM IN THE PARK
INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31ST MARCH 2022

	2022	2021
INCOME		£
Admission Charges	-	£ 0
Subscriptions	-	175
Grants Received	5,877	21,927
Donations	1,605	368
Shop Sales	564	62
Less Purchases	394	179
Interest Received	-	3
Total Income	7,652	22,356

EXPENDITURE

Rent	-	-
Insurances	649	637
Lighting and Heating	914	911
Property Maintenance	499	164
Telephone	144	120
Printing Stationery and Postage	161	100
Subscriptions and Donations	91	-
Archive Maintenance and Display	875	86
Equipment Maintenance	398	165
Patio Expenses	1,107	-
Equipment Purchases	1,533	-
Coronavirus Expenses	-	976
Advertising	245	-
Sundry Expenses	107	250
Total Expenditure	6,724	3,408
SURPLUS for the Year	928	18,948

BALANCE SHEET AT 31ST MARCH 2022	2022	2021
Equipment and furniture	1	1
Cash in Hand	116	48
Balance at Bank - Current Account	24,748	23,625
- Deposit Account	4,644	4,644
Stock	505	600
	30,014	28,918
Less Creditor	168	0
	29,846	28,918
ACCUMULATED FUND		
Balance brought forward	28,918	9,971
Surplus (Deficit) for the Year	928	18,948
Balance carried forward	29,846	28,918

Aatr Van Bruggen

Hon Treasurer

I have reviewed the above Accounts without carrying out an audit and confirm that they are in accordance with the records of the Museum.

Colin Pryke

Independent Examiner

3rd May 2022



