

MALDON MUSEUM IN THE PARK

England & Wales · Charity number 1185595

Details

Other names MALDON MUSEUM, MITP, MMITP, MUSEUM IN THE PARK

Status Registered

Legal form CIO

Registered 2019-10-03

Register [View on the Charity Commission register](#)

Contact

Address 47 Mill Road
Maldon
CM9 5HX

Phone 01621842688

Email enquiries@maldonmuseum.org.uk

Website <https://e-voice.org.uk/maldonmuseuminthepark/>

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC BY THE PROVISION OF A MUSEUM TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE HISTORY OF MALDON AND THE LOCAL DISTRICT BY PROVIDING AND MAINTAINING A MUSEUM AND BY PROTECTING, CONSERVING AND DISPLAYING ARTEFACTS AND ITEMS FROM THE COLLECTIONS HELD BY THE MUSEUM.

Activities: To advance the education of the public in the history of Maldon and the local district by providing and maintaining a museum and by protecting, conserving and displaying artefacts and items from the collections held by the museum.

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£3,949	£4,471	-	-
2024-03-31	£10,266	£10,529	-	-
2023-03-31	£6,810	£9,145	-	-
2022-03-31	£7,652	£6,724	-	-
2021-03-31	£0	£0	-	-

Trustees

Name	Role	Appointed
DAVID GRANT ANDERSON		2023-04-01
DAVID PATIENT		2022-10-24
JONATHAN GEORGE CRUICKSHANK		2021-10-05

MALDON MUSEUM IN THE PARK

England & Wales - Charity number 1185595

Accounts



Trustees' Annual Report

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2024		Day 31	Month 03	Year 2025

Section A Reference and administration details

Charity name

Maldon Museum in the Park

Other names charity is known by

Registered charity number (if any)

1185595

Charity's principal address

47 Mill Road
Maldon
Essex
Postcode CM9 **5HX**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Grant Anderson			
2	Jonathan George Cruikshank			
3	Elizabeth Jane Jeary	Chair		
4	Keith Donald Jeary	Treasurer		
5	David Patient			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed at the Annual General Meeting.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>The museum has a board of five trustees and is run by a management committee. Trustees and committee members are all volunteers. There are no paid staff. We are accommodated in a building owned by Maldon District Council, which we occupy under a tenancy at will. Approximately one third of our collection is on loan from the district council, which we display, store and care for on their behalf.</p> <p>We are a member of Museums Essex, a team of museum workers that support Essex museums, galleries and heritage organisations. Their aim is to give guidance, share knowledge, share skills and financially support museum projects with their grants scheme.</p> <p>We are also a member of Art Fund, an independent membership-based British charity, which raises funds to aid the acquisition of artworks for the nation.</p>
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Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>To advance the education of the public by the provision of a museum.</p> <p>To advance the education of the public in the history of Maldon and the local district by providing and maintaining a museum and by protecting, conserving and displaying artefacts and items from the collections held by the museum.</p>
<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	<p>We aim for people to find inspiration from Maldon District’s past to equip them for the challenges of the future, and for local communities to develop a deeper sense of belonging to their local area.</p> <p>In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission’s guidance on public benefit, including the guidance on public benefit and fee charging.</p> <p>The museum relies on grants and the income from visitor donations to cover its operating costs. In setting the level of entry fees (if necessary in the future) for group visits, the trustees will give careful consideration to the accessibility of the museum for those on low incomes.</p> <p>The strategies employed to achieve the charity’s aims and objectives are to:</p> <ul style="list-style-type: none"> present a broad range of exhibitions for the enjoyment and education of our local community; offer opportunities for a broad range of young people to get involved in arts activity exploring their own creativity; celebrate the diversity of cultures in our society by having exhibitions highlighting differing cultural backgrounds. <p>Putting these strategies into action we have three major areas of activity which are: permanent and special exhibitions; children’s art and crafting sessions; off-site tours.</p> <p>We endeavour to encourage all within our community to view our exhibitions and to take part in our activities. These are to be enjoyed by all, but we appreciate that some may have particular appeal to older residents.</p> <p>Affordability and access are important to us and we try to enable all within our community, whatever their means, to take part in our activities and to view our presentations. Exhibitions and art and craft activities continue to be available free to the public.</p>

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours volunteers spend working (often behind the scenes) to maintain the museum's premises, displays and artefacts. Without this valuable contribution of time, energy and expertise we would not be able to achieve so much.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The museum was open from Good Friday until the end of October.

We welcomed a variety of visitors by special arrangement, which included groups from local schools and art, U3A and youth organisations.

ACTIVITIES FOR CHILDREN

These include a quiz to guide them around the museum and a “fossil hunt” in the courtyard. Special art and craft activities, supported by Arts Society Blackwater, were offered during school holidays. This year also featured Hallowe'en and Christmas Crafts sessions funded by residue funds from a grant from Maldon District Council.

Volunteer-led Family Fossil Tours at nearby Creeksea during the summer months continued to be a very popular family activity.

DISPLAYS AND EXHIBITIONS

Apart from the permanent displays we offered temporary exhibitions: 'Last Orders - lost pubs of the Maldon District', 'Changing Track' relating to climate change, 'Maldon Bypass' for Heritage Open Day.

Our permanent displays are being reviewed and rationalised to more clearly reflect life in the community, past and present.

We continued working for a short while with Marvellous Micro Museums to finalise a new style of interpretive labelling for some of our themed rooms.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank 31/3/2025 was £26,525 in unrestricted funds. The main financial risk to the charity continues to be loss of premises from MDC and reduced donations. The funds are held to cover more than 12 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of (non-grant) funding is visitor donations – two donation boxes are in use plus a contactless donation station for card giving was introduced this year, which proved to be successful, although generally donations are lower than last year.



Shop sales continue to provide a small but useful income.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Keith Donald Jeary	Elizabeth Jane Jeary
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	20/11/2025	

MALDON MUSEUM IN THE PARK
INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31 MARCH 2025

	2025	2024
INCOME	£	£
Grants received	1200	7,731
Events income	148	249
Miscellaneous	119	
Donations	1,660	1,571
Shop sales	1032	1,026
Less purchases	417 615	<u>504</u> 522
Interest received	<u>207</u>	<u>193</u>
TOTAL INCOME	<u>3,949</u>	<u>10,266</u>

EXPENDITURE		
Insurances	737	688
Lighting & Heating	1524	1,814
Property maintenance	47	264
Telephone & Broadband	121	115
Printing, Stationery & Postage	478	255
Subscriptions & Donations	70	132
Collection: maintenance & display	0	795
Equipment maintenance	619	281
Patio expenses	96	0
Equipment purchases	464	1,518
Advertising	0	116
Volunteer Expenses	80	392
Sundry expenses	220	4,150
Bank charges	15	9
TOTAL EXPENDITURE	<u>4,471</u>	<u>10,529</u>
SURPLUS (DEFICIT)	<u>(522)</u>	<u>(263)</u>

BALANCE SHEET AT 31 MARCH 2023

Equipment & Furniture		1	1
Cash in hand		101	75
Balance at bank	Current	5629	7,410
	Deposit	20,401	20,153
Debtor			
Stock		<u>393</u>	<u>327</u>
		26,525	27,966
Less Creditor		<u>26,525</u>	<u>27,966</u>

MALDON MUSEUM IN THE PARK

England & Wales - Charity number 1185595

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2023		Day 31	Month 03	Year 2024

Section A Reference and administration details

Charity name

Maldon Museum in the Park

Other names charity is known by

Registered charity number (if any)

1185595

Charity's principal address

47 Mill Road
Maldon
Essex
Postcode CM9 **5HX**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Grant Anderson			
2	Jonathan George Cruikshank			
3	Elizabeth Jane Jeary	Chair		
4	Keith Donald Jeary	Treasurer		
5	David Patient			
7				
8	Steven Gridley		1/4/2023 – 17/11/23	
9	Geoff Wood		1/4/2023 – 22/2/2024	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed at the Annual General Meeting.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>The museum has a board of seven trustees and is run by a management committee. Trustees and committee members are all volunteers. There are no paid staff. We are accommodated in a building owned by Maldon District Council, which we occupy at a peppercorn rent. Approximately one third of our collection is on loan from the district council, which we display, store and care for on their behalf.</p> <p>We are a member of Museums Essex, a team of museum workers that support Essex museums, galleries and heritage organisations. Their aim is to give guidance, share knowledge, share skills and financially support museum projects with their grants scheme.</p> <p>We are also a member of Art Fund_ who provide our ticketing system for any ticketed events.</p>
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Section C**Objectives and activities**

<p>Summary of the objects of the charity set out in its governing document</p>	<p>To advance the education of the public by the provision of a museum.</p> <p>To advance the education of the public in the history of Maldon and the local district by providing and maintaining a museum and by protecting, conserving and displaying artefacts and items from the collections held by the museum.</p>
<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	<p>We aim for people to find inspiration from Maldon District's past to equip them for the challenges of the future, and for local communities to develop a deeper sense of belonging to their local area.</p> <p>In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging.</p> <p>The museum relies on grants and the income from visitor donations to cover its operating costs. In setting the level of entry fees (if necessary in the future) for group visits, the trustees will give careful consideration to the accessibility of the museum for those on low incomes.</p> <p>The strategies employed to achieve the charity's aims and objectives are to:</p> <ul style="list-style-type: none"> present a broad range of exhibitions for the enjoyment and education of our local community; offer opportunities for a broad range of young people to get involved in arts activity exploring their own creativity; celebrate the diversity of cultures in our society by having exhibitions highlighting differing cultural backgrounds. <p>Putting these strategies into action we have three major areas of activity which are: permanent and special exhibitions; children's art and crafting sessions; off-site tours.</p> <p>We endeavour to encourage all within our community to view our exhibitions and to take part in our activities. These are to be enjoyed by all, but we appreciate that some may have particular appeal to older residents.</p> <p>Affordability and access are important to us and we try to enable all within our community, whatever their means, to take part in our activities and to view our presentations. Exhibitions and art and craft activities continue to be available free to the public. Off-site tours attract a small fee (which may be waived or reduced in cases of hardship).</p>

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours volunteers spend working (often behind the scenes) to maintain the museum's premises, displays and artefacts. Without this valuable contribution of time, energy and expertise we would not be able to achieve so much.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The museum was open from Easter until the end of October.

We welcomed a variety of visitors by special arrangement, which included groups from local schools and youth organisations.

ACTIVITIES FOR CHILDREN

These include a quiz to guide them around the museum and a “fossil hunt” in the courtyard. Special art and craft activities, supported by Arts Society Blackwater, are offered during school holidays. This year also featured Hallowe'en and Christmas Crafts sessions funded by a grant from Maldon District Council.

Volunteer-led Family Fossil Tours at nearby Creeksea during the summer months continued to be a very popular family activity.

DISPLAYS AND EXHIBITIONS

Apart from the permanent displays we offered a temporary exhibition focusing on Maldon's heroes from both World Wars, in particular the Askew brothers, Ben Cobey and Frederick Corbett VC.

Our permanent displays are being reviewed and rationalised to more clearly reflect life in the community, past and present.

We continued working with Marvellous Micro Museums to finalise a new style of interpretive labelling for some of our themed rooms.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank 31/3/2024 was £27,996 in unrestricted funds. The main financial risk to the charity continues to be loss of premises from MDC and reduced donations. The funds are held to cover more than 12 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of (non-grant) funding is visitor donations – two donation boxes are in use and donations have remained steady.

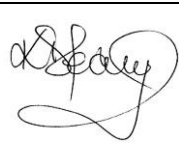

Shop sales continue to provide a small but useful income.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Keith Donald Jeary	Elizabeth Jane Jeary
Position (eg Secretary, Chair, etc)	Treasurer	
Date	31/10/2024	

MALDON MUSEUM IN THE PARK**INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31 MARCH 2024**

	2024		2023	
INCOME	£		£	
Grants received		7,731		2,611
Events income		249		326
Taxidermy income				1,035
Donations		1,571		2,329
Shop sales	1,026		760	
Less purchases	<u>504</u>	522	<u>256</u>	504
Interest received		193		5
TOTAL INCOME		10,266		6,810

EXPENDITURE

Insurances		688		654
Lighting & Heating	1,814		1,355	
Property maintenance	264		1,548	
Telephone & Broadband	115		60	
Printing, Stationery & Postage	255		267	
Subscriptions & Donations	132		115	
Collection: maintenance & display	795		2,305	
Equipment maintenance	281		44	
Patio expenses	0		163	
Equipment purchases	1,518		1,695	
Advertising	116		104	
Volunteer Expenses	392		403	
Sundry expenses	4,150		378	
Bank charges	9		54	
TOTAL EXPENDITURE		10,529		9,145
SURPLUS (DEFICIT)		(263)		(2,335)

BALANCE SHEET AT 31 MARCH 2023

Equipment & Furniture		1		1
Cash in hand		75		50
Balance at bank	Current	7,410		26,941
	Deposit	20,153		0
Debtor				222
Stock		<u>327</u>		<u>533</u>
		27,966		27,747
Less Creditor				-236
		27,966		27,511

MALDON MUSEUM IN THE PARK

England & Wales - Charity number 1185595

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2022		Day 31	Month 03	Year 2023

Section A Reference and administration details

Charity name

Maldon Museum in the Park

Other names charity is known by

Registered charity number (if any)

1185595

Charity's principal address

47 Mill Road
Maldon
Essex
Postcode CM9 **5HX**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Cruikshank			
2	Steven Gridley			
3	Elizabeth Jeary	Chair		
4	Keith Jeary	Treasurer		
5	David Patient			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
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Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed at the Annual General Meeting held annually in October.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>The museum has a board of five trustees and is run by a management committee consisting at present of ten members. Trustees and committee members are all volunteers. There are no paid staff. We are accommodated in a building owned by Maldon District Council, which we occupy rent free. Approximately one third of our collection is on loan from the district council, which we display, store and care for on their behalf.</p> <p>We are a member of Museums Essex, a team of museum workers that support Essex museums, galleries and heritage organisations. Their aim is to give guidance, share knowledge, share skills and financially support museum projects with their grants scheme.</p> <p>We are also a member of Art Fund_ who run our ticketing system for Fossil Tours and other ticketed events.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	To advance the education of the public in the history of Maldon and the local district by providing and maintaining a museum and by protecting, conserving and displaying artefacts and items from the collections held by the museum.
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our vision is to develop Maldon Museum in the Park into a hub for diverse and integrated community activity and a visitor experience that adds value to the town as a tourist destination. Entry to the museum is free for all, although we do ask for donations. The trustees see making the museum welcoming and inclusive as an important part of our objectives.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging.

The museum relies on grants and the income from visitor donations to cover its operating costs. In setting the level of entry fees if necessary in the future, the trustees will give careful consideration to the accessibility of the museum for those on low incomes.

The strategies employed to achieve the charity's aims and objectives are to:

present a broad range of exhibitions for the enjoyment and education of our local community;

offer opportunities for a broad range of young people to get involved in arts activity exploring their own creativity;

celebrate the diversity of cultures in our society by having exhibitions highlighting differing cultural backgrounds.

Putting these strategies into action we have three major areas of activity which are: permanent and special exhibitions, children's art and crafting sessions, off-site tours.

We endeavour to encourage all within our community to view our exhibitions and to take part in our activities. These are to be enjoyed by all but we appreciate that some may have particular appeal to our older residents.

Affordability and access is important to us and we try to enable all within our community, whatever their means, to take part in our activities and to view our exhibitions. Exhibitions, art and craft activities and off-site tours are available free to the public, or for a small fee (which may be waived or reduced in cases of hardship).

We are grateful for the many hours volunteers spend working (often behind the scenes) to maintain the museum's premises, displays and artefacts. Without this valuable contribution of time, energy and expertise we would not be able to achieve so much.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D **Achievements and performance**

Summary of the main achievements of the charity during the year

The museum was open from Easter until the end of October and this year celebrated its Centenary.

We welcomed a variety of groups by special arrangement, which included groups from local schools, the U3A and parties visiting from further afield.

ACTIVITIES FOR CHILDREN

These include a quiz to take them around the museum and a fossil hunt in the courtyard. Special art and craft activities are offered during school holidays and are supported by the local branch of the Arts Society. This year also featured Hallowe'en Crafts sessions.

A volunteer runs Family Fossil Tours at nearby Creeksea during the summer months, which have continued to be very popular.

DISPLAYS AND EXHIBITIONS

Apart from the permanent displays we ran a programme of temporary exhibitions. These included: a display on Mary Anning and Victorian Fossil Hunters alongside two ammonite fossils on loan from the Horniman Museum and Garden; a presentation "Barge'in to Maldon", exploring links, past and present, between the district and Thames Sailing Barges; as part of our Centenary celebrations we made our scrapbooks, dating back to 1970, available for public reading.

Our permanent displays are being reviewed and rationalised to more clearly reflect life in the community, past and present.

We are working with Marvellous Micro Museums to put together a new style of interpretive labelling for some of our themed rooms.

The museum was involved in the Share Museums East Mystery Shopper Scheme and received a very favourable review from the clandestine visitor.

Before the 2023 Easter opening, a full dismantling of most displays, thorough cleaning of the premises and artefacts, insect eradication and preventative treatment was undertaken by (primarily) two of our volunteers. This had a negative impact on the museum's finances as specialist equipment and chemicals had to be purchased and no grant was available. These treatments should last five years.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank 31/3/2023 was £27k in unrestricted funds. The main financial risk to the charity is loss of premises from MDC and reduced donations. The funds are held to cover over 12 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

One volunteer's travel expense is more than covered by ticket sales for the Fossil Tours.

The principal source of (non-grant) funding is visitor donations – two donation boxes are now in use and donations have remained steady.

A £5k grant was used to conserve much of the museums' textiles collection by employing a specialist conservator (with volunteer assistance).

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Keith Jeary	Elizabeth Jeary
Position (eg Secretary, Chair, etc)	Treasurer	
Date		

MALDON MUSEUM IN THE PARK**INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31 MARCH 2023**

	2023		2022	
INCOME	£		£	
Grants received		2,611		5,877
Events income		326		
Taxidermy income		1,035		
Donations		2,329		1,605
Shop sales	760		564	
Less purchases	<u>256</u>	504	<u>394</u>	170
Interest received		5		
TOTAL INCOME		<u>6,810</u>		<u>7,652</u>
 EXPENDITURE				
Insurances		654		649
Lighting & Heating	1,355			914
Property maintenance	1,548			499
Telephone & Broadband	60			144
Printing, Stationery & Postage	267			161
Subscriptions & Donations	115			91
Collection: maintenance & display	2,305			875
Equipment maintenance	44			398
Patio expenses	163		1,107	
Equipment purchases	1,695		1,533	
Advertising	104		245	
Volunteer Expenses	403		0	
Sundry expenses	378		107	
Bank charges	54		0	
TOTAL EXPENDITURE		<u>9,145</u>		<u>6,724</u>
SURPLUS (DEFICIT)		<u>(2,335)</u>		<u>928</u>

BALANCE SHEET AT 31 MARCH 2023

Equipment & Furniture		1		1
Cash in hand		50		116
Balance at bank	Current	26,941		24,748
	Deposit	0		4,644
Debtor		222		
Stock		<u>533</u>		<u>505</u>
		27,747		30,014
Less Creditor		<u>-236</u>		<u>-168</u>
		<u>27,511</u>		<u>29,846</u>
 ACCUMULATED FUND				
Balance brought forward		29,846		28,918
Surplus (Deficit) for year		<u>2,335</u>		<u>928</u>
Balance carried forward		<u>27,511</u>		<u>29,846</u>

Keith Jeary Hon Treasurer

I have reviewed the above Account, without carrying out an audit, and confirm that it is in accordance with the financial records of the Museum.

Colin Pryke 17th November 2023

MALDON MUSEUM IN THE PARK

England & Wales - Charity number 1185595

Accounts



MALDON MUSEUM IN THE PARK

47 Mill Road, Maldon, Essex CM9 5HX

Telephone: 01621 842688

Email: enquiries@maldonmuseum.org.uk

Registered Charity 1185595

Patron: The Right Honourable John Whittingdale, OBE, MP

REPORT OF THE TRUSTEES FOR YEAR ENDING JANUARY 2022

The Trustees present their annual report and audited accounts for the year ending January 2022 and confirm that they comply with the requirements of the Charity Commissioners.

The Museum operates as a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and Companies House in 2019 but, because of the pandemic, did not become operational until July 2021. When the assets of Maldon District Museum Association were formally transferred at the final AGM. MDMA was subsequently wound up in 2022, once new banking arrangements had been set up.

OUR AIMS

To advance the education of the public by the provision of a museum

To advance the education of the public in the history of Maldon and the local district by providing and maintaining a museum and by protecting, conserving and displaying artefacts and items from the collections held by the museum.

OUR OBJECTIVES

Our vision is to develop Maldon Museum in the Park into a hub for diverse and integrated community activity and a visitor experience that adds value to the town as a tourist destination.

Entry to the museum is free for all, although we do ask for donations if visitors enjoy their visit. The trustees see making the museum welcoming and inclusive as an important part of our objectives.

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

The museum has a board of five trustees and is run by a management committee consisting at present of ten members. Trustees and committee members are all volunteers. There are no paid staff.

We are established in a building owned by the local council, which we occupy rent free and approximately one-third of our collection is on loan from Maldon District Council, which we display, store and care for on their behalf.

OPENING

The museum is usually open from Easter until the end of October but in 2021 did not open until mid-May because of Covid-19 restrictions. We remained open for the November half-term. Opening hours are Wednesday, Friday, Saturday and Sunday from 1.00 - 4.00pm. Each session is staffed by at least two volunteers.

We welcome a variety of groups by special arrangement, which in 2021 included groups from local special schools and visiting tourists from further afield.

ACTIVITIES FOR CHILDREN

These include a quiz to take them around the museum and a fossil hunt in the courtyard. Special art and craft activities are offered during school holidays and are supported by the local branch of the Arts Society. A volunteer also runs fossil tours at nearby Creaksea during the summer.

DISPLAYS AND EXHIBITIONS

Apart from the permanent displays we run a programme of temporary exhibitions. In 2021 these included a presentation on Maldon and District women, which included the first black mid-wife in Maldon. A second exhibition was composed of pictures from our archives, paired with photographs of the same view today, taken by local artists and photographers.

Permanent displays are being reviewed and rationalised to more clearly reflect life in the community, past and present.

OUR FINANCES.

The financial statement shows net income as £ 7652.

The usual principle source of income is donations - £5877 Addition income comes from shop sales and from grant funding. Maldon District Council makes a contribution towards insuring the cost of our collection. We do not pay business rates but are not able to reclaim VAT on purchases .

Local authority and government funding in 2020 and 2021 enabled us to cover our costs during periods when we were unable to open during Covid-restrictions and to make our premises safe for the public when restrictions were lifted.

We have a small contingency fund to future-proof any further emergencies.

Trustees: (as at January 2023)

Steven Gridley - (2020)

Jonathan Cruikshank - (2021)

Keith Jury - (2021)

Liz Jeary - (2022)

David Patience - (2022)

Chair of Management Committee - Brigid van Bruggen -(2018)

EXPENDITURE — YEAR ENDING MARCH 31ST 2022

DATE	PAYEE	CHEQUE No:	TOTALS	LIGHT & HEAT	PRINT, STAT POSTAGE	PHONE	SHOP PURCHASE	MAINT. PROPERTY	MAINT. EQUIP	MAINT. ARCHIVE	INSURANCE	DONATION SUBS	ADVERT	NEW EQUIP	BANK CHARGES	PATIO EXPENSES	MISC	NOTES
		Crosscast	7022.71															
2021			7022.71	914.24	161.26	144.00	299.24	498.80	398.00	875.00	648.75	91.39	245.24	1365.41	24.08	1106.73	250.57	
10 Apr	Screwfix water heater	1781	46.99											46.99				
16 Apr	E.ON Next Elect - last qtr	DD	101.41	101.41														Jan-Feb-Mar 2021
20-Apr	Museums Essex sub	1782	50.00									50.00						
21 Apr	Opus Energy gas	DD	16.05	16.05														
30-Apr	BT Group	DD	12.00			12.00												
4 May	FastSigns opening details	1783	103.24										103.24					
6 May	Patio plants Flo	1784	127.73														127.73	for flower display rack
21 May	MTC Hanging baskets (2)	1788	48.00														48.00	Flower baskets at entrance
22 May	Stationary Flo	1789	19.18		19.18													
21 May	Tesco juice, nibbles, glass	cash	19.06														19.06	Museum formal opening
21 May	Opus Energy gas	DD	50.48	50.48														
25 May	Chris Clark boiler service	1791	140.00						140.00									Boiler srv&water Heater fitting
28 May	BT Group	DD	12.00			12.00												
5 Jun	Maldon & District CVS sub	1792	15.00									15.00						
10 Jun	Shelving—Brian Hunter	1786	30.00					30.00										
11 Jun	Front door curtain cleaning	1793	70.64					70.64										
16 Jun	Notice board refurb Colin	1794	317.25															
16 Jun	Notice board refurb Mike	1795	94.87															
21 Jun	AE Creative Design	1796	510.00															
21 Jun	Opus Energy gas	DD	5.83	5.83														
25 Jun	Altodigital copies	1797	7.33		7.33													
28 Jun	LCN domain sub renewal	1798	26.39									26.39						
30 Jun	BT Group	DD	12.00			12.00												
14 Jul	E.ON Next Elect - 1st qtr	DD	145.81	145.81														Apr-May-Jun 2021
21 Jul	Notice board refurb Colin	1800	77.85														77.85	
21 Jul	Brigid pay Rm9, Mats, Post	1799	280.21		23.42			256.79										Painting room 9 £200.00
2 Aug	BT Group	DD	12.00			12.00												
6 Aug	AE Creative Design	1803	262.80				150.80						112.00					magnets + leaflets
10 Aug	FastSigns	1802	30.00										30.00					Door Plaque
11 Aug	Zurich Insurance	1804	648.75								648.75							inc refund £47.99 17/09
13-Aug	XL Display screens	1806	460.80										460.80					re-emburst to Brigid
22 Aug	Flowers for Patio, Flo	1808	30.00													30.00		
24 Aug	Hire of Hall WMCC	1801	9.50														9.50	AGM
25 Aug	Maldon Salt, Sue	Cash	43.56				43.56											
25 Aug	Flowers/Plants for Patio,	1809	37.76														37.76	
31 Aug	BT Group	DD	12.00			12.00												
03-Sept	Diamond Press	1810	104.00		104.00													Newsletter
15 Sept	Aart re-emburst for BACS	1811	117.00				15.00		90.00							12.00		Abacus Alarm, Sand, Salt
23 Sept	Altodigital copies	1812	7.33		7.33													
30 Sept	BT Group	DD	12.00			12.00												
12 Oct	Notice board brass plaque	Cash	27.00													27.00		Refund Brigid

TRIAL BALANCE – YEAR ENDING 31 MARCH 2022

INCOME					
Admission Charges		0.00			
Subscriptions		0.00			
Grants Received		5876.88			
Donations		1228.46			
Shop Sales	662.75				
Less cost of goods sold	394.00				
Gross Margin		363.51			
Interest Received		0.48			
Miscellaneous		0.00			
Total Income		7469.33			
EXPENDITURE					
Rent		0.00			
Insurances		648.75			
Lighting and Heating		914.24			
Property Maintenance		489.78			
Telephone		144.00			
Printing Stationery and Postage		161.26			
Subscriptions and Donations		91.39			
Archive Maintenance and Display		875.00			
Equipment Maintenance		398.00			
Advertising		245.24			
Patio Expenses		1106.73			
Miscellaneous		250.57			
Bank charges		24.08			
Equipment purchase		1365.41			
Total expenditure		6714.45			6579.29+299.24
Surplus (Deficit) for the Year		754.88		updated 8/4/22	
Balance Sht at 31st March 2022					
Equipment and Furniture			1.00		
Cash in Hand			116.00		
Balance at Bank - Current account			24874.42		
- Deposit account			4644.28		
Stock			505.31		
Total			30141.01		
ACCUMULATED FUND					
Balance brought forward			28918.44		
Surplus (Deficit) for the Year			754.88		
Equipment written down			-1365.41		1732.60
Balance carried forward			28307.91		

**MALDON MUSEUM IN THE PARK
INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31ST MARCH 2022**

	2022		2021
		£	£
INCOME			
Admission Charges	-		0
Subscriptions	-		175
Grants Received	5,877		21,927
Donations	1,605		368
Shop Sales	564	62	
Less Purchases	394	170	-116
Interest Received	-		3
Total Income	<u>7,652</u>		<u>22,356</u>

EXPENDITURE

Rent	-		
Insurances	649	637	
Lighting and Heating	914	911	
Property Maintenance	499	164	
Telephone	144	120	
Printing Stationery and Postage	161	100	
Subscriptions and Donations	91	-	
Archive Maintenance and Display	875	86	
Equipment Maintenance	398	165	
Patio Expenses	1,107	-	
Equipment Purchases	1,533	-	
Coronavirus Expenses	-	976	
Advertising	245		
Sundry Expenses	107	250	
Total Expenditure	<u>6,724</u>		<u>3,408</u>
SURPLUS for the Year	<u>928</u>		<u>18,948</u>

BALANCE SHEET AT 31ST MARCH 2022

	2022		2021
Equipment and furniture	1		1
Cash in Hand	116		48
Balance at Bank - Current Account	24,748		23,625
- Deposit Account	4,644		4,644
Stock	505		600
	<u>30,014</u>		<u>28,918</u>
Less Creditor	168		0
	<u>29,846</u>		<u>28,918</u>
ACCUMULATED FUND			
Balance brought forward	28,918		9,971
Surplus (Deficit) for the Year	928		18,948
Balance carried forward	<u>29,846</u>		<u>28,918</u>

Aatr Van Bruggen

Hon Treasurer

I have reviewed the above Accounts without carrying out an audit and confirm that they are in accordance with the records of the Museum.

Colin Pryke

Independent Examiner

3rd May 2022



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Trustees' Report April 2020 - April 2021

Because of restrictions imposed by HM Government as a consequence of the Covid 19 pandemic the Museum was closed for almost the entire season.

For the same reason the Trustees were unable to open a bank account in the name of the new charity and so it was unable to trade.

Brigid van Bruggen

Chair of Trustees

January 18th. 2022.