



**Friends of Histon & Impington Community - Registered Charity Number 1185578.**

Chair of Trustees: Vernon Dudley

Treasurer: David Wilson

Friends of Histon and Impington Community (HI Friends) exists to promote and support the mental, physical and emotional wellbeing of the community of Histon and Impington.

The Charity does this through a wellbeing team dedicated to supporting people at all stages of life's journey; through recreational and sporting activities and clubs; through events that bring the community together and enable us to raise funds, both for our activities and for the development of new recreational facilities; and through the provision of a community minibus transport service.

## **Charity Accounts for the year 01 January 2020 - 31 December 2020**

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Total Charity Income and Expenditure summarised by Category

An overall surplus for the Charity of **£10,760** for the year is reported

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Showing Assets held by Charity at 31/12/2020. Derived from assets held at 01/01/2020 and individual fund movements

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Income and Expenditure for Lottery Covid Support Grant

## 1. Consolidated Income and Expenditure

<b>Opening Balance 01/01/2020</b>	<b>81,498.99</b>		
<b>Income</b>		<b>Expenditure</b>	
Grants	36,068.16	Salaries	26,420.20
Service and Activity Fees and Charges	10,497.55	Contractor (Play Therapist)	2,020.00
Donations (incl minibus Mileage Donations and trishaw doi	13,146.20	Course / Activity Delivery Costs	7,417.38
Fundraising	5,970.98	Vehicle Running Costs (incl CTS membership & vehicle insurance)	3,891.39
Sponsorship	925.00	Venue Hire	1,793.13
Interest	28.64	Fundraising Costs	3,183.03
Minibus Insurance Refund	211.10	Charity Insurance	2,059.59
Other Income	30.69	Food Parcels	1,411.27
Balancing credit against Dec Charge Card statement - already included in Events expenses but not yet paid	53.60	Free School Meals	3,060.00
		Staff / Volunteer expenses	1,342.95
		Training / Conf. / CPD	867.50
		Miscellaneous (inc DBS, Supplies)	1,294.12
		Advertising and publicity	490.31
		Donation	300.00
		Stationery / Copying / Printing	621.55
		<b>Funds at 31/12/20</b>	<b>92,258.49</b>
	<u>148,431</u>		<u>148,431</u>
<b>Surplus</b>	<b><u>10,759.50</u></b>		

## 2. Balance Sheet

### Summary of Funds held 31/12/2020

Opening Balance 01/01/2020	81,498.99
Surplus from Income & Expenditure	<u>10,759.50</u>
<b>Funds held at 31/12/2020</b>	<b>92,258.49</b>

### Fixed assets

Community minibus	nil
Community trishaw	nil

### Operating assets by Fund at 31/12/2020

Central operating	995.71
Events	1587.48
Community minibus	632.03
Wellbeing activities	31343.16
Sports & activities	1096.39
HI Community Athletics	936.85
Covid 19 Comm Support	3666.00
Lottery Grant + other Grants	5647.43
Reserves	<u>46353.44</u>
	<b>92258.49</b>

**Net tangible assets****Represented by capital employed**

Opening balance operating Account 01/01/2020	720.65
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**Balances transferred from merged charities**

HICOM	47073.69
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Friends of Histon & Imp Rec	33704.65
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	<b>81498.99</b>
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**Add operating surplus /deficit**

Charity operating account	-3024.94
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Events	887.48
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Community minibus	-667.97
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Wellbeing activities	7442.07
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Sports & activities	-333.65
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HI Community Athletics	-187.25
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Covid 19 Comm support	3666.00
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Lottery + Other Grants	5647.43
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Reserves	-2669.67
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	<b>92258.49</b>
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**Notes to Annual Accounts for year ending 31st December 2020****1. Activity cost contributions**

A half yearly charge is made on various areas of charity activities to help meet the central charity operating costs such as public liability insurance, and salary costs of charity manager and communications worker

Activity	Charge
Sports & exercise	250
Community minibus	600
Wellbeing activities	1275
HI Community athletics	50
Events	2250
Covid Grant Fund	400
Lottery Grant Fund	100
	<b>4925</b>

**Reserves**

With the Covid 19 pandemic causing a reduction in fundraising event income and club and activity income, a contribution to central costs was also made from charity reserves.

Service delivery Fund	1600
	<b>1600</b>

**2. Charity donations**

In line with the Charity's objectives the following donations were made

**Donations**

Histon Cricket Club	300 From Operating Funds
Histon & Impington Parish Council	650 From Sports and Activities

In normal times a quarterly donation is made to Histon & Impington Parish Council in respect of usage of the Recreation Ground Community room for the activities organised by the HI Friends  
With the suspension of activities due to Covid 19, this quarterly payment was suspended after March 2020

### 3. Charity reserves

The two charities that merged to form HI Friends both held reserves in designated funds.

1) HICOM held funds designated for a future replacement minibus and 2) Friends of Histon and Impington Recreation held funds designated for the future development of various community recreational facilities.

In June, the Trustees of the new charity agreed to top up the Service Delivery Fund, to help with the central costs associated with delivering services and activities, and to introduce a Contingency Fund. Reserves were reallocated between funds, with £4,000 from the Community Facilities fund being transferred to the Service Delivery Fund, and a recently received £2,000 Company donation being allocated to the contingency fund.

The amount held in the reserves fund at 31/12/2020 is as follows;

#### Opening Balance (01/01/2020) - transferred from HICOM and Friends of the Rec

	<b>49023.11</b>
Designated fund transfers in (Community Facilities)	235 (a)
Donations received for minibus (Minibus replacement)	220.54
Elica Donation (Contingency)	2000
Interest earned (Minibus Replacement)	29.79
	<b>51508.44</b>
Less designated fund transfers out	-5155 (b)
<b>Balance held at 31/12/2020</b>	<b>46353.44</b>

#### (a) Transfers to Designated Reserves

Community Facilities	<b>235</b>
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#### (b) Transfers from Designated Reserves

Service delivery	1600
Contingency (Elica Donation trf to Mental Welbeing)	1000
Rec Sunshine Sports & Activity	2555
	<b>5155</b>

#### Composition of project fund at 31/12/2020

Minibus replacement	22121.04
Community facilities	11610.00
Skatepark fund	890.00
Tennis facility project fund	6500.00
Triobike replacement fund	1000.00
Service Delivery Fund	3000.00
Contingency	1232.40
	<b>46353.44</b>
Rec Sunshine Sports & Activity club	0.00
	<b>46353.44</b>

#### 4. Fundraising events

Fundraising activity was severely curtailed due to Covid 19, but some running and cycling events were able to take place "virtually" and a number of well attended online quizzes were held.

The Jingle Bells activity at Christmas really caught the imagination of the community and was a great success.

A summary of fundraising event income and expenditure is shown below.

(Some of the expenditure shown that was incurred on events that did not take place physically (e.g. concert, half marathon, Bonfire Burn 10k) has been carried forward by suppliers and will be used against 2021 events instead.)

Income		Expenditure	
<b>Opening Balance 01/01/2020</b>	<b>700.00</b>		
Winter Quiz	469.00	Winter Quiz	0
Autumn Quiz	268.79	Autumn Quiz	0.00
Christmas Quiz	108.24	Christmas Quiz	12.00
Flaming June HM	1584.50	Flaming June Half Marathon	1532.84
Concert	0.00	Concert	640.80
Strawberry 50	349.75	Strawberry 50	153.94
Bonfire Burn 10k	2884.29	Bonfire Burn	813.37
Raffle	466.00	Raffle	128.33
Jingle Bells	1009.60	Jingle Bells	351.55
Other Income	116.90	Other	17.76
		Trf to Community Facility Fund - Reserves (Winter Quiz)	235
		Trf to Mother's Circle (Winter Quiz)	234
		Trf - Central Costs	2250
<b>Total</b>	<b><u>7957.07</u></b>		<b><u>6369.59</u></b>
<b>Surplus</b>	<b><u>887.48</u></b>	<b>Balance 31/12/20</b>	<b><u>1587.48</u></b>

#### 5. Grants

The Charity is grateful to all the individuals and organisations who support our work financially. We received the following grants during the year

Histon and Impington Parish Council	12,750	Contribution to help fund Mental wellbeing worker, Dementia worker and Village older people's coordinator
Histon and Impington Town Charity	1,500	Contribution to help fund Mental wellbeing worker, Dementia worker and Village older people's coordinator
Histon and Impington Town Charity	500	Contribution to help fund play therapist
Histon and Impington Town Charity	150	Contribution to Dementia Project
St Andrew's Church Histon	1000	Contribution to Mental Wellbeing Worker
Cambridgeshire Community Foundation	7,500	Grant to help fund Play Therapist role
Histon Beer Festival	700	Contribution to help fund Mother's Circle group
Council of Churches	350	Contribution to Village older people's coordinator
Lottery Community Fund Covid 19 Emergency Support	5,880	Grant to help fund various activities in response to Covid
Cambridgeshire Community Foundation - Coronavirus Com	2,850	Grant to help fund various activities in response to Covid
Histon Feast	500	Contribution to Mental Wellbeing Worker
Histon Beer Festival	750	Contribution to Sporting Memories
South Cambridgeshire District Council	600	Contribution to Sporting Memories
Living Sport	250	Grant to HI Athletics
Histon Beer Festival	300	Contribution to HI Friends Covid 19 Community Support Fund - Food Parcels
HMRC	488	Coronavirus Job Retention Scheme Grant - Communications worker was furloughed for part of the year
<b>Total</b>	<b><u>36,068</u></b>	

## 6. Charity Activities

Detailed Income and Expenditure for the various activities of the Charity are shown below.

### 6.1 Sports & Activities

Detailed Income and Expenditure for Sports and Activities Fund including HI Rec Monday club.

<b>Opening Balance 01/01/2020</b>	<b>1,430.04</b>		
<b>Income</b>		<b>Expenditure</b>	
Activities (See details below)	3,603.40	Activities (See details below)	2,046.49
HI Rec Monday Club (See details below)	3,716.20	HI Rec Monday Club (See details below)	4,475.98
Trishaw	138.00	Facility Donation	650.00
Sporting Memories (SCDC+Beer Festival)	1,350.00	Venue Hire	448.50
Rec Sunshine club	176.65	Other	51.43
		Sporting Memories	1,250.00
		Trishaw	26.40
		Copying	119.10
		Central Cost Contrib	250.00
		<b>Balance 31/12/20</b>	<b>1,096.39</b>
	<u>10,414.29</u>		<u>10,414.29</u>

Activities	Income	Less cost	Surplus/deficit
Pilates class	404.30	0.00	404.30
Walking football	590.00	647.00	-57.00
Hockey coaching activities	320.00	357.00	-37.00
Histon & Impington Table Tennis ( HITT )	85.00	16.99	68.01
Tai Chi	1212.10	0.00	1212.10
Active Start Club	362.00	542.50	-180.50
Dance for fitness	240.00	210.00	30.00
Tailored fitness	270.00	273.00	-3.00
Other	120.00	0.00	120.00
<b>Totals</b>	<b>3603.40</b>	<b>2046.49</b>	<b>1556.91</b>

#### The HI Rec Monday Club

Monday Club activities were suspended in March 2020 until a Memory and Coordination class was briefly able to resume in October

<b>Income</b>		<b>Expenditure</b>	
Chair based activity	1020.70	Chair Based instruct	552.00
Specialist class	2061.00	Spec class instruct	1822.14
Memory & coordination	544.50	M & C instructors	420.00
	<u>3626.20</u>	Minibus	296.65
Lottery - M & C restart grant	90.00	Cost cont for VOPW	300.00
		Club coordinator	995.19
<b>Deficit</b>	<b>759.78</b>	Venue	90.00
	<u>4475.98</u>		<u>4475.98</u>

## 6.2 HI Community Athletics

Detailed Income and Expenditure for HI Athletics

<b>Opening Balance 01/01/2020</b>	<b>1,124.10</b>		
<b>Income</b>		<b>Expenditure</b>	
Living Sport Grant	250.00	Venue	129.00
Activity Fees	357.50	Coach	240.00
		DBS	54.00
		Other	21.75
		Video	300.00
		Central Cost Cont	50.00
		<b>Balance 31/12/20</b>	<b>936.85</b>
	<u>1,731.60</u>		<u>1731.60</u>

A grant of £250 was obtained from Living Sport to produce a series of exercise videos for young people during lockdown

## 6.3 Wellbeing

Detailed Income and Expenditure for Wellbeing Team Activities including Mental Wellbeing, Dementia Support, Village Older People's Coordinator, HI Mother's Circle, Hope Again Bereavement and Worry Tree Café

With many of the charity activities closing down because of Covid 19, the wellbeing team were busy supporting the community in new ways. The Charity expanded its wellbeing team with the appointment of a Parental Wellbeing worker to support new parents and a Play Therapist to work in schools with younger age children.

### Worry Tree Café

<b>Opening Balance 01/01/2020</b>	<b>2140.19</b>		
<b>Income</b>		<b>Expenditure</b>	
		Venue	250
		Staff	180
		PPE Supplies	107.24
		Refreshments	22.7
		Central cost cont	175
		<b>Balance 31/12/20</b>	<b>1405.25</b>
	<u>2140.19</u>		<u>2140.19</u>

### Mental wellbeing project

<b>Opening Balance 01/01/2020</b>	<b>14743.59</b>		
<b>Income</b>		<b>Expenditure</b>	
Lottery Grant	1000.00	Employee	6330.00
St Andrew's Histon	1000.00	Expenses	352.96
Town Charity (incl £500 for Play Therapist)	1000.00	Central cost cont	500.00
Trf from Reserves (Elica donation)	1000.00	Supervision	317.50
Grant ?	500.00	Play Therapist	2020.00
PC Grant	5000.00	DBS	162.00
Donations	580.00	HI Mothers Circle	750.00
CCCF Grant for Play Therapist	£7,500.00	IVC ICAS project	640.00
		<b>Balance 31/12/20</b>	<b>21251.13</b>
	<u>32323.59</u>		<u>32323.59</u>

### Older peoples support

<b>Opening Balance 01/01/2020</b>	<b>1861.12</b>		
<b>Income</b>		<b>Expenditure</b>	
Private donations	2575.00	Employee	6773.01
Lottery Grant contrib	28.50	Expenses	269.08
PC Grant	4750	Central cost cont	300
Town Charity	500.00	Wool	30.14
HI Rec Monday Club	300.00	Community Games	56.86
Legacy	500.00	Printing / Stationery	12
Worry Tree Café	180.00		
Council of Churches Grant	350.00	<b>Balance 31/12/20</b>	<b>3603.53</b>
	<u>11044.62</u>		<u>11044.62</u>

<b>Dementia support</b>			
<b>Opening Balance 01/01/2020</b>	<b>4497.75</b>		
<b>Income</b>		<b>Expenditure</b>	
PC Grant	3000.00	Salary	4312.00
Town Charity	500.00	Expenses	209.28
Town Charity Specific	150.00	Central cost cont	300
Donation	200.00	Supervision	300
		Other TC specific	141.19
		<b>Balance 31/12/20</b>	<b>3085.28</b>
	<hr/> 8347.75		<hr/> 8347.75
<b>HI Mothers Circle</b>			
<b>Opening Balance 01/01/2020</b>	<b>0.00</b>		
<b>Income</b>		<b>Expenditure</b>	
Mental wellbeing fund	750.00	Salary	1560
Histon Beer Festival	700.00	Expenses	30
Winter quiz	235.00	DBS	54
Refreshments	9.10	Publicity	10
Lottery Grant contrib	800.00	Brest Feeding	60
Donations	145.00	Equipment	64.58
Misc	5	Venue	30
		<b>Balance 31/12/20</b>	<b>835.52</b>
	<hr/> 2644.10		<hr/> 2644.10
<b>Hope Again Bereavement</b>			
<b>Opening Balance 01/01/2020</b>	<b>658.44</b>		
<b>Income</b>		<b>Expenditure</b>	
Covid Grant contrib	400	Room hire	150.00
Lottery Grant Contrib	450.00	Leader	275.00
Donations	220	Expenses	79.99
		Printing	55.00
		Refreshments	6.00
		<b>Balance 31/12/20</b>	<b>1162.45</b>
	<hr/> 1728.44		<hr/> 1728.44
<b>Wellbeing balances held</b>	<b>01/01/2020</b>	<b>31/12/2020</b>	<b>Surplus / Deficit</b>
Worry Tree Café	2140.19	1405.25	-734.94
Mental wellbeing	14743.59	21251.13	6507.54
Older Peoples support	1861.12	3603.53	1742.41
Dementia support	4497.75	3085.28	-1412.47
Mothers Circle	0.00	835.52	835.52
Hope Again Bereavement	658.44	1162.45	504.01
	<hr/> <b>23901.09</b>	<hr/> <b>31343.16</b>	<hr/> <b>7442.07</b>



## 6.4 Minibus

### Detailed Income and Expenditure for Minibus

The Community minibus was unable to provide usual service for much of the year as a result of the Covid 19 pandemic, but was used to take people to GP and hospital appointments and subsequently Covid vaccination appointments.

<b>Opening Balance 01/01/2020</b>	<b>1300</b>		
<b>Income</b>		<b>Expenditure</b>	
Mileage Income	2614.80	Central cost cont	600
Mileage Donations (Medical Trips)	355.00	Fuel	908.69
Doctors	298.20	Maintenance	1102.61
Shopping Services	270.70	DBS	63
User Charge	20.00	Insurance	1437.76
Other (£30 from HICOM, £60.35 bank deposit)	100.35	Tax	332.5
Reversal of transfer to main account errors	167.54	CTA	50
		<b>Balance 31/12/20</b>	<b>632.03</b>
	<u>5126.59</u>		<u>5126.59</u>
<b>Opening Balance</b>	<b>1300</b>		
<b>Deficit</b>	<b>667.97</b>		
<b>Closing Balance</b>	<b>632.03</b>		

## 7. Central Operating Income & Expenditure - central charity operations excluding projects, activities and events

The central operating account receives contributions from other Charity funds to fund central Charity running costs. It is also the main receiving account for donations, which are then dispersed to the appropriate Charity funds.

<b>Opening Balance (£720.65 c/f + £3,300 Transferred from FoR)</b>	<b>£4,020.65</b>		
<b>Income</b>		<b>Expenditure</b>	
Reserves Central Cost Contributions (Service Delivery Fund)	1600.00	Donations & internal transfers to charity reserves & other funds	3517.72
Activities Central cost contributions	2175.00	Insurance	2059.59
Grant Central Cost contributions	500.00	Charity manager	3850.00
Donations	2491.34	Comms worker	2600.00
Adjustment	0.45	Stationery & copying	120.57
Interest	28.64	Training (Trustees and staff)	250.00
Fundraising Donations to be transferred to autumn quiz	26.49	DBS	31.00
HMRC JRS Grant	488.16	Business Rates (Trishaw storage)	32.74
Miscellaneous (insurance refund)	211.10	Raffle License	40.00
Fundraising to be passed to HAB	41.00	Staff Expenses	59.99
Fundraising to be passed to MC	9.64	General (Publicity, printing etc)	240.30
Fundraising to be passed to BB	16.87	Zoom	71.95
Fundraising to be passed to Christmas Quiz	-8.19	Bank charges	0.19
Events income transferred from Events (Central Cost contri	2250.00	ICO	35.00
Transfer from Events for Dec BC	53.60		
<b>Deficit</b>	<b>3024.95</b>	<b>Balance 31/12/20</b>	<b>995.70</b>
	<u>12909.05</u>		<u>12909.05</u>

### 8 HI Friends Covid 19 Community Support Fund.

When Covid 19 took hold HI Friends established a Community Support Fund to help support the Community through the Covid crisis. The Charity worked with other local organisations and received grant funding from the Cambridgeshire Community Foundation - Coronavirus Community Fund to help with the cost of covid related initiatives and activities to be provided mainly through our wellbeing team.

In partnership with the Salvation Army, HI Friends initiated a Food Parcels scheme and donations were received from individuals in the Community as well as £1,000 included in the CCCF grant for this purpose, and an additional grant of £300 from Histon Beer Festival.

Local people also gave generously to a scheme administered by HI Friends to provide Free School Meal Vouchers to families during the school holidays. The village schools identified those who qualified and a total of £3,060 was passed to the schools to purchase and distribute the vouchers. The remaining balance of the Free School Meal Voucher fund is to be used to support the Salvation Army in their "Make Lunch" scheme, helping to provide lunches for children in the school holidays.

The remainder of the CCCF Grant is to be spent in early 2021 in line with the Grant conditions.

Details of the income and expenditure of the HI Friends Covid 19 Community Support Fund are shown below.

#### Covid 19 Community support

<b>Opening Balance 01/01/2020</b>	<b>0</b>		
<b>Income</b>		<b>Expenditure</b>	
CCF Grant	2850.00	Trf Hope Again	400
		Food Parcels (incl £200 TLG	
Donations	2184.65	membership fo SA)	1348.27
		Dementia Support Materials incl	
HI Friends	300.00	postage	86.75
Beer Festival	300.00	Phones for elderly	42
<b>Donations for FSM</b>	<b>3817.00</b>	Baby Massage Venue	45.63
		Older People's Newsletter	220
		Covid contact + info leaflet	120
		Care Home Chocs	63
		Free School Meals payments	3060
		Central Cost contrib for Food Parcel	
		publicity, setup and admin (taken from	
		Food Parcel element of	
		grant/donations)	200
		Central Cost contrib for Acitivity	
		Restart work incl Risk Assessments etc -	
		taken from undesignated donations)	200
		<b>Balance 31/12/20</b>	<b>3666.00</b>
	<hr/> 9451.65		<hr/> 9451.65

Balance at 31/12/20 includes £757 remnant for FSM (gift aid of £150 still to come)

## 9 Lottery Grant

HI Friends received a grant of £5,880 from the National Lottery Community Fund - Covid 19 Emergency Support - to fund specific activities in the Community as it emerges from the Covid crisis.

Income	£	Expenditure	£
Lottery Grant	5880.00	Rec Sunshine Club Expenses	54.92
Rec Sunshine Club (transferred from Reserves)	2378.35	Hope Again Bereavement course - (trf to HAB)	450.00
		New Mothers' Support Group - (trf to Mothers' Circle)	800.00
		Mental Wellbeing Counsellor - (trf to MWW)	1000.00
		Mem and Coordination Class & Active Start expenses - (trf to Sports & Craft Materials for Vilage Older Peoples' Coordinator - (trf to VOPC)	177.50
		Mental Health Café - (trf Central Cost contrib for Worry Tree Café)	28.50
		Hope Again Bereavement Course (trf Central Cost Contrib for HAB)	50.00
			50.00
		<b>Balance 31/12/20</b>	<b>5647.43</b>
	<hr/> 8258.35		<hr/> 8258.35

Note - Included in the above are funds previously held in Reserves for The Rec Sunshine club, which has been put on hold due to Covid. The funds were transferred for administrative purposes.