



Dyspraxia Education

Annual Report 2022

1st January to 31st December 2022

*Registered address: 9 Malvern Rd Worcester WR2 4LE. England
Website: www.dyspraxia-ed.co.uk*

Dyspraxia Education Annual Report

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Trustees during the Period :

Name	Appointed	Status
Mrs Mary Prior	1 st Oct 2019	Still in post
Mr Geoff Rutherford	1 st Oct 2019	Still in post
Mr Martyn Walley	1 st Oct 2019	Still in post
Mrs Kim Hinchliffe	20 th Feb 2020	Still in post

Founder / Director: Mrs Cathy Parvin

Background

“Living with dyspraxia is hard but living in a world that doesn’t understand my dyspraxia is harder”

Dyspraxia, also called DCD (Developmental Co-ordination Disorder) is a complex, hidden medical condition which not only affects a child’s co-ordination but also other areas such as, perception, sensory processing, organisation and handwriting. It has a profound impact on the child in all areas of life from learning in school, playing football, making friends and even sleeping at night.

Surprisingly, the number of children with DCD is high, yet the awareness, even amongst key professionals remains poor. Approximately 6% of children aged between 5-11 years are affected with 2% being severely affected¹. This means that in every class there are approximately 2 children with dyspraxia. Due to this poor awareness of the condition, many children are not recognised as having dyspraxia and are assumed to have behavioural issues, frequently being disciplined for behaviour that is part of their condition.

After her daughter’s diagnosis of this condition, Cathy Parvin experienced this lack of awareness first-hand. Realising the very professionals she turned to for support had not received adequate training and did not have sufficient working knowledge to offer the support her daughter needed.

¹ <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC1847727/>

Indeed it remains that few Initial Teacher Training courses offer any training in dyspraxia and concerningly, many SENDCOs (Special Educational Needs and Disability Co-ordinators) admit to feeling that they lack training and knowledge in this condition. The end result is considerable silent suffering of misunderstood children falling through the net. Seeing this deficit in training and more importantly, the profound detrimental impact of this on her daughter, Cathy Parvin set up Dyspraxia Education in 2013. Originally a “Not for profit”, social enterprise called Dyspraxia Education Limited, it was converted into a charity in October 2019.

The charity recognises that addressing this universal lack of awareness, amongst parents/carers, educationalists, health professionals and the wider community is absolutely fundamental in allowing children living with dyspraxia to thrive. To resolve this deficit, Dyspraxia Education offers training and specialist support to teaching staff, professionals and parents/carers. The ultimate goal being that every child with dyspraxia/ DCD will have teachers/professionals/parents/carers who are equipped and well trained to support them.

Objectives

For the public benefit of supporting children and young people affected by Dyspraxia / DCD (Developmental Co-ordination Disorder) in early years foundation stage, primary, secondary and tertiary education. Achieved by providing support, advice, education and training for families, teaching staff and professionals working with children and young people

Structure, governance and management

Dyspraxia Education (D.E) is a CIO with a constitution. It was originally run as a “Not for Profit” company but converted to a charity in October 2019. Cathy Parvin founded it in 2013 and ran it alone until she approached three trustees in 2019. The first trustee meeting was held on 8th November 2019. There was then a period of overlap between the company ceasing to operate and the charity becoming fully operational, with the financial handover being completed by 1st April 2020.

The four trustees have remained the same for 2022.

Cathy became an employee in January 2021 and has kept the charity running on a day to day basis.

Currently there are 7 volunteers as shown on our website(www.dyspraxia-ed.co.uk) who support our work immensely and for which we are extremely grateful.

All trustees, director and volunteers have access to all our policies. They are kept up to date with all proceedings via trustee meetings, a WhatsApp group and email. All trustees are issued with a login to the charity's finance software which is linked to the bank account for transparency reasons.

Trustee training and development

Trustees do not have direct contact with children, parents, carers or teachers. This is done by Cathy. Therefore, Cathy is the Designated Safety Officer and has updated her DSO Safeguarding Training Level 3 by attending Safe Guarding training which she did in Dec 2021. She also has an enhanced DBS which she takes whenever she attends schools or homes.

All the trustees have received some training in dyspraxia and have access to the online workshops if required. They have a really good understanding and appreciation of the challenges these children and their families face and some have lived experience.

Volunteer training and supervision

Jenny supports the charity in many ways by offering advice.

Friends helped to sew bean bags for our Jimbo Fun boxes.

Sarah monitors our social media pages and alerts Cathy if a question needs answering.

Mark continues to support the charity by dealing with the finances, the IT and offers business and legal advice. He helps edit videos.

Nadeen and family continue to support the charity with many roles.

Debbie and Geoff have undertaken handwriting two large mail shots to schools.

All volunteers are supervised and trained by Cathy.

Relationships with other agencies

Over the years Cathy has developed excellent relationships with many other agencies, from charities, occupational therapist departments, businesses, learning support teams and outreach bases. She was also a committee member for the National Handwriting Association but decided to step down from this role due to the time needed for D.E. However she is still in touch with them and has a good relationship with both the NHA and the Dyspraxia Foundation.

Activities

- **Helplines and face to face support.**

The first port of call for a parent/carer/teacher/professional, of a child or young person affected by dyspraxia is the helpline. The helpline has been maintained and has been a vital source of support for 70 children and their families. Over 300 hours of direct support has been given. Despite many difficulties due to lack of funding support was still delivered either by zoom or when possible face to face.

Since the pandemic many families are really struggling to get help for their child in school and are facing excessively long waits for professional help. This appears to have brought about a huge increase in families seeking help through the EHCP (Education and Health Care Plan) process. This has meant that although the

number of families we help has remained at approximately 70 per year, the amount and depth of help they are receiving is considerably higher. Some families are receiving hours of help almost on a daily basis. As a charity we recognise the need to help families wherever and whenever they need us to. There is a huge lack of affordable help for these families going through this process which is extremely challenging. We found ourselves “handholding” many through this complex process. This led to the charity investing in further training from IPSEA to try to meet this ever increasing need.

All the families we supported through this process were successful in gaining an EHCP for their child. One family gave a grateful video testimony for the help we had given them.

- **Training professionals such as teachers in education settings in dyspraxia/DCD and offering them ongoing support.**
Over 2022 requests for training in schools and universities increased but did not return to pre-pandemic levels. Some sessions were delivered live via zoom . These training sessions indirectly help hundreds of children by equipping either their teacher or parent to support them well. Attendance at a few conferences also returned such as Nottingham SENDCO. Cathy delivered two sessions at the National Education Show in Cardiff.
- **Online training courses for Parents and Teachers via our website.**
Our online dyspraxia workshops have been very slow to sell and so we invested in a marketing company because we had a grant to pay for this. They managed our social media and gave us advice for the first 6 months of 2022. Unfortunately they went into administration and we lost our last month’s payment to them. The few schools and families who have purchased our online workshops have given us excellent feedback.
- **In- school observations and specialist advice for school and home**
These have resumed to almost pre pandemic levels. Zoom advice and support session still continue.
- **Handwriting assessments and advice for school and home**
These have also resumed.
 - **Development and sale of the motor skills programme called Jimbo fun.**
Between 2013-2015 Dyspraxia Education developed a programme to help children with handwriting difficulties called Jimbo Fun. These sold sporadically during 2022 but encouragingly sales in Herefordshire increased.
- **Raising awareness of dyspraxia by writing articles for media and exhibiting at trade shows and conferences**

Sept 2022 an article written by Cathy Parvin was published in the international professional publication online Dystinct in which she describes how the charity helped one child.

- **Advocating for children or young people in meetings at educational settings.**

Much of D.E's work is about developing relationships and increasing understanding for these children and young people amongst key adults in their lives. During 2022 Cathy attended both virtual and actual meetings advocating for children. This was sometimes in schools, CAMHS appointments, Community Paediatrician appointments or mediation with the Local Authorities during the EHCP process.

Achievements

- Continuation of the charity given the huge financial challenges it faced.
- Delivering in excess of 300 hours of direct support to 70 children and families
- Giving advice to schools regarding children with dyspraxia and how to help them
- Multiple handwriting assessments and in school observations which involved giving specific advice to parents and teachers.
- Delivery of several live online seminars and multiple face to face training sessions.
- "Filling the gap" for parents facing excessively long waits for professional help with their child or when they are turned away because their child was not deemed "severe" enough to join the excessively long waiting list for professionals. However they were still facing significant daily challenges with nowhere to turn to for help.
- During 2022 we continued with the "Hereford Outreach Project" which aims to develop the charity into Hereford and replicate the work achieved in Worcestershire. This is making slow progress.
- Completion of IPSEA training to enable us to help those going through EHCP application process.
- Upgrade of the website.

Financial Review

The first half of 2022 the charity was running well on grants raised the previous year however, by the summer it became apparent more grant applications were needed. Sadly despite applying to five different funders no further funds have been forthcoming and by December 2022 our finances were near the reserves. This was discussed in a trustee meeting and a plan of action was drawn up with a view to raising our own funds which is ongoing.

Declarations

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees:

Signature(s)

.....

Full name(s).....

Date :-

DYSPRAXIA EDUCATION
(A Charitable Incorporated Organisation)

Annual Report Financial Statements
for the year ended 31 December 2022

Registered Charity Number
1185572

**DYSPRAXIA EDUCATION
REPORT OF THE TRUSTEES
For the year ended 31 December 2022**

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DYSPRAXIA EDUCATION
REPORT OF THE TRUSTEES
For the year ended 31 December 2022

REFERENCE AND ADMINISTRATION DETAILS

Registered Charity Number: 1185572

Registered Office

9 Malvern Road
Worcester
WR2 4LE

Trustees

Mary Prior
Kimera Hinchliffe
Martyn Walley
Geoffrey Rutherford

Independent Examiner
James Wright - Anderson
Duffy Regan Ltd
9 Malvern Road
Worcester
WR2 4LE

**DYSPRAXIA EDUCATION
REPORT OF THE TRUSTEES
For the year ended 31 December 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT
Governing Document

CIO Foundation Registered 01 October 2019

The Trustees for the purpose of Charity law and throughout this report are referred to as the Trustees.

Recruitment and Appointment of new Trustees

Trustees are the people responsible for controlling the work, management and administration of the Charity on behalf of its beneficiaries. Generally trustees are treasurer, chair, board member. The trustees are responsible for keeping this list up to date and can do this by updating their details as they happen through the online service.

Related Parties

Details of related parties, and any associated transactions, are shown in the notes to the accounts.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

OBJECTIVES AND ACTIVITIES

Objectives and Aims

For the public benefit of supporting children and young people affected by Dyspraxia / DCD (Developmental Co-ordination Disorder) in yearly years foundation stage, primary, secondary and tertiary education. Achieved by providing support, advice, education and training for families and professionals working with children and young people.

ACHIEVEMENT AND PERFORMANCE

Internal and External Factors

The trustees have made a full assessment of the internal and external factors that may affect these financial statements and do not deem any factor material enough to have an impact.

FINANCIAL REVIEW

Reserves Policy

The trustees have set a policy to ensure that the level of available reserves is sufficient to ensure that the charity can continue during any period of unforeseen difficulty. The value of reserves each year is the figure brought forward from the previous year plus the surplus (or loss sustained) from the current year. Funds are also required for our continued and expanding range of services The total unrestricted reserves at 31 December 2022 was £ 6,592 (31 December 2021 £16,262)

**DYSPRAXIA EDUCATION
REPORT OF THE TRUSTEES
(CONTINUED)
For the year ended 31 December 2022**

TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The Charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles of the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity, and which enable them to ascertain the financial position of the charity, and which enable them to ensure that the financial statements comply with applicable law, regulations and trust deed.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The financial statements comply with statutory requirements, the governing document and the statement of recommended practice (SORP 2005).

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

Geoffrey Rutherford

Date

**DYSPRAXIA EDUCATION
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
For the year ended 31 December 2022**

I report on the accounts of the Trust for the year ended 31 December 2022 set out on pages 6 to 11.

This report is made solely to the Trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Opinion

In connection with my examination, no other matter has come to our attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
James Wright -Anderson FCCA
Chartered Certified Accountant
Duffy Regan & Co
9 Malvern Road
Worcester WR2 4LE

DYSPRAXIA EDUCATION
STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income & Expenditure Account)
For the year ended 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income and Expenditure					
Incoming resources	1(c)	9,994	5,000	14,994	33,586
Interest Earned		-	-	-	-
Total Incoming Resources		9,994	5,000	14,994	33,586
Resources Expended					
Charitable activities		24,064	3,917	27,981	26,195
Governance costs		600	-	600	600
Total Resources Expended		24,664	3,917	28,581	26,795
In Year Adjustments		-	-	-	-
Net movement in funds		(14,670)	1,083	(13,587)	6,791
Total funds b/f		16,262	8,450	24,712	17,921
Transfers		-	-	-	-
Total Funds Carried Forward		1,592	9,533	11,125	24,712

There are no recognised gains or losses in 2022 other than the result for the year.
All activities derive from continuing operations.

DYSPRAXIA EDUCATION
BALANCE SHEET
as at 31 DECEMBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Fixed Assets		267	-	267	535
		267	-	267	535
Current Assets					
Stocks		1,170	-	1,170	1,581
Debtors		1,391	-	1,391	180
Cash at bank and in hand		921	9,533	10,454	23,548
		3,749	9,533	13,282	25,844
Creditors - Amounts falling due within one year	6	2,157	-	2,157	1,132
Net Assets		1,592	9,533	11,125	24,712
Funds of the charity					
Unrestricted funds	7	1,592		1 592	16,262
Restricted funds			9,533	9,533	8,450
Total funds		1,592	9,533	11,125	24,712

Approved by the Trustees and signed on their behalf by:

MARY PRIOR - CHAIR

GEOFFREY RUTHERFORD

Date

Date

DYSPRAXIA EDUCATION
NOTES TO THE ACCOUNTS
31 December 2022

General information

The Charity is registered in England & Wales with the charities commission.

Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011, and the Companies Act 2006.

1. Accounting policies

(a) Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

(b) Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome.

(c) Incoming Resources

(i) All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

(ii) **Legacies and Donations** are accounted for as soon as the amount receivable has been determined.

(d) Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

(e) Stocks

Stocks are valued at the lower of cost and net realisable value, after making do allowance for obsolete and slow-moving items.

(f) Taxation

The charity is exempt from tax on its charitable activities.

(g) Financial Instruments

The Charity holds the following financial instruments

- Short term trade and other debtors and creditors; and
- Cash and bank balances.

All financial instruments are classified as basic.

The Charity has chosen to apply the recognition and measurement principles in FRS 102.

Financial instruments are recognised when the Charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the Charity's obligations are discharged, expire or are cancelled.

Basic financial assets comprise short term trade and other debtors and cash and bank balances. Basic financial liabilities comprise short term trade and other creditors and bank loans.

DYSPRAXIA EDUCATION
NOTES TO THE ACCOUNTS (CONT'D)
31 December 2022

Such instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

(h) Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Description of Funds

a) For the year ended 31 December 2022 the Charity received £5,000 into Restricted Funds.

(i) Disclosure Exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the disclosure exemptions available under paragraph 1.12 of FRS 102, not to present a cash flow statement for the charity.

2. Employment Costs

The only employee of the company is Mrs C Parvin . No remuneration was paid to any of the trustees in this year or previous years.

3. Net Income

	2022	2021
	£	£
Net income is stated after charging: -		
Independent Examiners Fees	600	600
-	=====	=====

DYSPRAXIA EDUCATION
NOTES TO THE ACCOUNTS (CONT'D)
31 December 2022

4. Stocks	2022	2021
	£	£
Jimbo Fun Boxes	1,170	1,581
	=====	=====

5. Debtors: Amounts falling due within one year	2022	2021
	£	£
Other Debtors	1,391	-
Prepayments	-	180
	<u>1,391</u>	<u>180</u>

6. Creditors: Amounts falling due within one year	2022	2021
	£	£
Trade Creditors	1,200	-
Accruals	600	1,132
Wages	286	-
Pension	71	-
	<u>2,157</u>	<u>1,132</u>

7. The Funds of the Charity

	<u>As at</u> <u>1.1.2022</u>	<u>Incoming</u> <u>Resources</u>	<u>Outgoing</u> <u>Resources</u>	<u>Transfer</u>	<u>As at</u> <u>31.12.2022</u>
	£	£	£	£	£
Unrestricted Funds	15,097	9,994	(24,664)	-	427
Restricted Funds	9,615	5,000	(3,917)	-	10 698
Total	24,712	14,994	(28,581)	-	11,125

8. Contingent Liabilities

There are no known contingent liabilities, other than those arising in the usual course of activities.

DYSPRAXIA EDUCATION
NOTES TO THE ACCOUNTS (CONT'D)
31 December 2022

9. Donated Services

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers. In accordance with Accounting Standards the economic contribution of general volunteers is not measured in the accounts.

10. Related Party Disclosures

There are no related party disclosures for the year.

11. Trustees Expenses for Travel and Subsistence

Trustees did not claim any expenses in 2021 or 2022.

12. Trustees Fees

No remuneration was paid to the Trustees.