



Dyspraxia Education

Annual Report 2021

1st January to 31st December 2021

*Registered address: 9 Malvern Rd Worcester WR2 4LE. England
Website: www.dyspraxia-ed.co.uk*

Trustees

During the period :

Name	Appointed	Status
Mrs Mary Prior	1 st Oct 2019	Still in post
Mr Geoff Rutherford	1 st Oct 2019	Still in post
Mr Martyn Walley	1 st Oct 2019	Still in post
Mrs Kim Hinchliffe	20 th Feb 2020	Still in post

Director: Mrs C. Parvin

Background

“Living with dyspraxia is hard but living in a world that doesn’t understand my dyspraxia is harder”

Dyspraxia, also called DCD (Developmental Co-ordination Disorder) is a complex, hidden medical condition which not only affects a child’s co-ordination but also other areas such as, perception, sensory processing, organisation and handwriting. It has a profound impact on the child in all areas of life from learning in school, playing football, making friends and even sleeping at night.

Surprisingly, the number of children with DCD is high, yet the awareness, even amongst key professionals remains poor. Approximately 6% of children aged between 5-11 years are affected with 2% being severely affected¹. This means that in every class there are approximately 2 children with dyspraxia. Due to this poor awareness of the condition, many children are not recognised as having dyspraxia and are assumed to have behavioural issues, frequently being disciplined for behaviour that is part of their condition.

After her daughter’s diagnosis of this condition, Mrs Parvin experienced this lack of awareness first-hand. Realising the very professionals she turned to for support had not received adequate training and did not have sufficient working knowledge to offer the support her daughter needed. Indeed it remains that few Initial Teacher Training courses offer any training in dyspraxia and concerningly, many SENDCOs (Special Educational Needs and Disability Co-ordinators) admit to feeling that they lack training and knowledge in this condition. The end result is considerable silent suffering of misunderstood children falling through the net. Seeing this deficit in training and more importantly, the profound detrimental impact of this on her daughter, Mrs Parvin set up Dyspraxia Education in 2013. Originally a “Not for profit”, social enterprise called Dyspraxia Education Limited, it was converted into a charity in October 2019.

The charity recognises that addressing this universal lack of awareness, amongst parents/carers, educationalists, health professionals and the wider community is absolutely fundamental in allowing children living with dyspraxia to thrive. To resolve this deficit, Dyspraxia Education offers training and specialist support to teaching staff, professionals and parents/carers. The ultimate goal being that every child with dyspraxia/ DCD will have teachers/professionals/parents/carers who are equipped and well trained to support them.

¹ <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC1847727/>

Objectives

For the public benefit of supporting children and young people affected by Dyspraxia / DCD (Developmental Co-ordination Disorder) in early years foundation stage, primary, secondary and tertiary education. Achieved by providing support, advice, education and training for families, teaching staff and professionals working with children and young people

Structure, governance and management

Dyspraxia Education (D.E.) is a Charitable Incorporated Organisation (CIO) with a constitution. The organisation was originally run as a “Not for Profit” company founded in 2013 but converted to a charity in October 2019. The first trustee meeting was held on 8th November 2019. There was then a period of overlap between the company ceasing to operate and the charity becoming fully operational, with the financial handover being completed by 1st April 2020.

The four trustees have remained the same for 2021.

Mrs Parvin became an employee in January 2021 and has kept the charity running on a day to day basis, overseeing keeping the charity going during the ongoing impact of COVID during 2021.

Currently there are 9 volunteers as shown on our website(www.dyspraxia-ed.co.uk) who support our work immensely and for which we are extremely grateful.

All trustees, director and volunteers have access to all our policies. They are kept up to date with all proceedings via trustee meetings, a WhatsApp group and through weekly prayer meetings. All trustees are issued with a login to the charity’s finance software which is linked to the bank account for transparency reasons.

Trustee training and development:

Trustees do not have direct contact with children, parents, carers or teachers. These relationships are managed by Mrs Parvin. Therefore, Mrs Parvin is the Designated Safety Officer and has updated her DSO Safeguarding Training Level 3 by attending Safe Guarding training in December 2021. She also has an enhanced DBS which she takes whenever she attends schools or homes.

All the trustees have received some training in dyspraxia and have access to the online workshops if required. They have a really good understanding and appreciation of the challenges these children and their families face and some have lived experience.

Volunteer training and supervision

Jenny supports the charity in many ways by offering advice and is currently undertaking training by IPSEA to enable her to confidently answer helpline calls.

Caroline and Carol helped to sew bean bags for our Jimbo Fun boxes.

Sarah monitors our social media pages and alerts Cathy if a question needs answering.

Mark continues to support the charity by dealing with the finances, the IT and offers business and legal advice. He helps edit videos.

Nadeen and family continue to support the charity with many roles.

Debbie has undertaken handwriting two large mail shots to schools.

All volunteers are supervised and trained by Cathy.

Relationships with other agencies:

Over the years Mrs Parvin has developed excellent relationships with many other agencies, from charities, occupational therapist departments, businesses, learning support teams and outreach bases. She was also a committee member for the National Handwriting Association but decided to step down from this role due to the time needed for D.E. However she is still in touch with them and has a good relationship with both the NHA and the Dyspraxia Foundation.

Activities during 2021.

- **Helplines and face to face support.**
The first port of call for a parent/carer/teacher/professional, of a child or young person affected by dyspraxia is the helpline. The helpline has been maintained through this difficult year due to COVID 19 and it has proved to be a vital source of support for 78 children and their families. Over 300 hours of direct support has been given. Despite many difficulties caused by COVID support was still delivered either by zoom or when allowed face to face.
- **Training professionals such as teachers in education settings in dyspraxia/DCD and offering them ongoing support.**
Gradually over 2021 requests for training in school began to return as restrictions lifted and whilst nowhere near pre pandemic levels, it has been encouraging to return to a degree of normality. Many sessions were delivered live via zoom such The Dyslexia Show, university courses and for SENBuddy. These training sessions indirectly help hundreds of children by equipping either their teacher or parent to support them well.
- **Online training courses for Parents and Teachers via our website.**
Our online dyspraxia workshops have been slower to sell than we had hoped and so we invested in a marketing company who brought to light several issues with our current website which we plan to address during 2022. This set us back considerably in being able to actively market these training resources. The few schools and families who have purchased them have given us excellent feedback. We continue to work to increase awareness of these products as we feel they are an excellent method of education, support and raising funds to support our work.

"I have just finished your training and WOW. It was so interesting and informative." (- Dept HT and SENDCO)

The filming and developing of handwriting workshops for both parents and teachers was significantly delayed because it needed to be trialled by schools. Due to the strain schools were still under in recovering from the COVID 19 pandemic, this caused delays. Work on this has now resumed in conjunction with support from a local school and we will be filming these new workshops during 2022.

- **In- school observations and specialist advice for school and home**

These have begun to resume especially in the latter half of 2021. Zoom advice and support sessions still continue.

- **Handwriting assessments and advice for school and home**

These have also begun to resume.

- **Development and sale of the motor skills programme called Jimbo fun.**

Between 2013-2015 Dyspraxia Education developed a programme to help children with handwriting difficulties called Jimbo Fun. These are mostly sold into schools but as a result of the pandemic and due to school closures, the number sold was lower than budgeted. However the sales began to recover towards the end of 2021 .

- **Raising awareness of dyspraxia by keynote speaking/ writing articles for media and exhibiting at trade shows and conferences**

Sept 2021 an article written by Mrs Parvin was published in the national professional publication SEN Magazine in which she describes how the charity helped one little girl. Mrs Parvin also spoke at the virtual Dyslexia show

- **Advocating for children or young people in meetings at educational settings.**

Example 1:

Mrs Parvin supported a granny in a meetings at her son's school twice in 2021. The aim was to get support not only for his physical difficulties but also for his mental health and to expediate getting proper assessment and diagnosis for his difficulties.

Example 2:

In 2021 Mrs Parvin attended a meeting to advocate for a F.E student who was struggling to get a diagnosis and support for her dyspraxia, dyslexia and ADHD. Following this meeting the college worked with her in obtaining all the above diagnosis and she was allocated the correct access arrangements for her exams. She had been struggling to get the college to recognise her conditions and give her the support she rightly needed on her own for over a year until we advocated for her in that meeting.

Much of D.E's work is about developing relationships and increasing understanding for these children amongst key adults in their lives. Unfortunately, due to COVID much of this

valuable work has stopped. However, the need will not have ceased to exist and many of these children and young people will continue to be adversely affected by the lockdowns not only in loss of education but in delays in trying to access diagnosis and support.

Achievements

- Continuation of the charity given the huge financial challenges it faced due to COVID 19.
- Delivering in excess of 300 hours of direct support to 78 children and families
- Giving advice to schools regarding children with dyspraxia and how to help them overcome some of the setbacks and challenges caused by COVID 19
- Ten handwriting assessments and in school observations which involved giving specific advice to parents and teachers.
- Extract from a parent feedback following a school visit:

"We would like to express our thanks to Cathy Parvin who was able to visit our son Declan for assessment in school to aid his transition to High School. Cathy was so prompt and thorough and completed her report extremely quickly. It was so valuable to us to get this information for his next SENCO's to have a base to work from and get the provision in place to meet his needs. Cathy offered loads of advice and strategies for us to employ at home to prepare him as best as we can."

Cathy was very experienced and knowledgeable in her area of expertise (dyspraxia) and couldn't do enough for us , we are extremely grateful for the service.

- Delivery of several live online seminars and two face to face training sessions.
- "Filling the gap" for parents facing excessively long waits for professional help with their child or when they are turned away because their child was not deemed "severe" enough. We were able to provide support for their significant daily challenges.
- Successful with grant applications including those from Hereford County Council and The Eveson Trust for which we were extremely grateful
- The latter half of 2021 we began the "Hereford Outreach Project" which aims to develop the charity into Hereford and replicate the work achieved in Worcestershire.
- Completion of revised DSO training and also commencement of IPSEA training.

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees:

Signature(s)

.....

Full name(s)

Date :-

DYSPRAXIA EDUCATION
(A Charitable Incorporated Organisation)

Annual Report and Financial Statements
for the year ended 31 December 2021

Registered Charity Number
1185572

**DYSPRAXIA EDUCATION
REPORT OF THE TRUSTEES
For the year ended 31 December 2021**

INDEX

Page

1/5	Annual Report of the Trustees
6	Independent Examiner's Report
7	Statement of Financial Activities
8	Balance Sheet
9/12	Notes to the Accounts

**DYSPRAXIA EDUCATION
REPORT OF THE TRUSTEES
For the year ended 31 December 2021**

REFERENCE AND ADMINISTRATION DETAILS

Registered Charity Number: 1185572

Registered Office

9 Malvern Road
Worcester
WR2 4LE

Trustees

**Mary Prior
Kimera Hinchliffe
Martyn Walley
Geoffry Rutherford**

Independent Examiner

James Wright -Anderson
Duffy Regan Ltd
9 Malvern Road
Worcester WR2 4LE

**DYSPRAXIA EDUCATION
REPORT OF THE TRUSTEES
For the year ended 31 December 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT
Governing Document

CIO Foundation Registered 01 October 2019

The Trustees for the purpose of Charity law and throughout this report are referred to as the Trustees.

Recruitment and Appointment of new Trustees

Trustees are the people responsible for controlling the work, management and administration of the Charity on behalf of its beneficiaries. Generally trustees are treasurer, chair, board member. The trustees are responsible for keeping this list up to date and can do this by updating their details as they happen through the online service.

Related Parties

Details of related parties, and any associated transactions, are shown in the notes to the accounts.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

OBJECTIVES AND ACTIVITIES

Objectives and Aims

For the public benefit of supporting children and young people affected by Dyspraxia / DCD (Developmental Co-ordination Disorder) in early years foundation stage, primary, secondary and tertiary education. Achieved by providing support, advice, education and training for families and professionals working with children and young people.

ACHIEVEMENT AND PERFORMANCE

Internal and External Factors

The trustees have made a full assessment of the internal and external factors that may affect these financial statements and do not deem any factor material enough to have an impact.

FINANCIAL REVIEW

Reserves Policy

The trustees have set a policy to ensure that the level of available reserves is sufficient to ensure that the charity can continue during any period of unforeseen difficulty. The value of reserves each year is the figure brought forward from the previous year plus the surplus (or loss sustained) from the current year. Funds are also required for our continued and expanding range of services The total unrestricted reserves at 31 December 2021 was £ 16,262 (31 December 2020 £15,517)

**DYSPRAXIA EDUCATION
REPORT OF THE TRUSTEES
(CONTINUED)
For the year ended 31 December 2021**

TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity, and which enable them to ascertain the financial position of the charity, and which enable them to ensure that the financial statements comply with applicable law, regulations and trust deed).

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The financial statements comply with statutory requirements, the governing document and the statement of Recommended Practice (SORP 2005).

SIGNED ON BEHALF OF THE BOARD OF TRUSTEES

Geoffrey Rutherford

Date

**DYSPRAXIA EDUCATION
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
For the year ended 31 December 2021**

I report on the accounts of the Trust for the year ended 31 December 2021 set out on pages 6 to 11.

This report is made solely to the Trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43(3) of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Opinion

In connection with my examination, no matter has come to our attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act, and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 1993 Act and the regulations made thereunder have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
James Wright -Anderson FCCA
Chartered Certified Accountant
Duffy Regan & Co
9 Malvern Road
Worcester WR2 4LE

Date.....

DYSPRAXIA EDUCATION
STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income & Expenditure Account)
For the year ended 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income and Expenditure					
Incoming resources	1(c)	24,086	9,500	33,586	19,582
Interest Earned		-	-	-	-
Total Incoming Resources		24,086	9,500	33,586	19,582
Resources Expended					
Charitable activities		23,906	2,289	26,195	4,266
Governance costs		600	-	600	-
Total Resources Expended		24,506	2,289	26,795	4,266
Net movement in funds before transfers		(420)	7,211	6,791	15,316
In Year Adjustments				-	-
Net movement in funds		(420)	7,211	6,791	15,316
Total funds b/f		15,517	2,404	17,921	2,605
Transfers		-	-		
Total Funds Carried Forward		15,097	9,615	24,712	17,921

There are no recognised gains or losses in 2021 other than the result for the year.
All activities derive from continuing operations.

All activities derive from continuing operations.

DYSPRAXIA EDUCATION

BALANCE SHEET
as at 31 DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Current Assets					
Stocks		1,581	-	1,581	3,011
Fixed Assets		535	-	535	-
Debtors		180	-	180	576
Cash at bank and in hand		15,098	8,450	23,548	14,624
		17,934	8,450	25,844	18,211
Creditors - Amounts falling due within one year	6	1,132	-	1,132	290
Net Assets		16,262	8,450	24,712	17,921
Funds of the charity					
Unrestricted funds	7	16,262		16,262	15,517
Restricted funds			8,450	8,450	2,404
Total funds		16,262	8,450	24,712	17,921

Approved by the Trustees and signed on their behalf by:

MARY PRIOR - CHAIR

GEOFFREY RUTHERFORD

Date.....

Date.....

DYSPRAXIA EDUCATION
NOTES TO THE ACCOUNTS
31 December 2021

General information

The Charity is registered in England & Wales with the charities commission.

Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011, and the Companies Act 2006.

1. Accounting policies

(a) Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

(b) Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome.

(c) Incoming Resources

(i) All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

(ii) **Legacies and Donations** are accounted for as soon as the amount receivable has been determined.

(d) Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

(e) Stocks

Stocks are valued at the lower of cost and net realisable value, after making do allowance for obsolete and slow-moving items.

(f) Taxation

The charity is exempt from tax on its charitable activities.

(g) Financial Instruments

The Charity holds the following financial instruments

- Short term trade and other debtors and creditors; and
- Cash and bank balances.

All financial instruments are classified as basic.

The Charity has chosen to apply the recognition and measurement principles in FRS 102.

Financial instruments are recognised when the Charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the Charity's obligations are discharged, expire or are cancelled.

Basic financial assets comprise short term trade and other debtors and cash and bank balances. Basic financial liabilities comprise short term trade and other creditors and bank loans.

DYSPRAXIA EDUCATION
NOTES TO THE ACCOUNTS (CONT'D)
31 December 2021

Such instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

(h) Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Description of Funds

Restricted funds include the following at 31 December 2021

- a) A grant of £3,000 was received last year from NET for the completion of the charity's online training video workshops.
- b) A grant of £9,500 was received on 09/12/2021 from Herefordshire Community Foundation.

(i) Disclosure Exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the disclosure exemptions available under paragraph 1.12 of FRS 102, not to present a cash flow statement for the charity.

2. Employment Costs

The only employee of the Charity is Mrs C Parvin . No remuneration was paid to any of the trustees in this year or previous years.

3. Net Income

Net income is stated after charging: -
 Independent Examiners Fees
 -

2021	2020
£	£
600	-
=====	=====

DYSPRAXIA EDUCATION
NOTES TO THE ACCOUNTS (CONT'D)
31 December 2021

4. Stocks	2021	2020
	£	£
Jimbo Fun Boxes	1,581	3,011
	=====	=====
5. Debtors: Amounts falling due within one year	2021	2020
	£	£
Other Debtors	-	530
Prepayments	<u>180</u>	<u>46</u>
	<u>180</u>	<u>576</u>
6. Creditors: Amounts falling due within one year	2021	2020
	£	£
Accruals	<u>1,132</u>	<u>290</u>

7. The Funds of the Charity

	<u>As at</u> <u>1.1.2021</u>	<u>Incoming</u> <u>Resources</u>	<u>Outgoing</u> <u>Resources</u>	<u>Transfer</u>	<u>As at</u> <u>31.12.2021</u>
	£	£	£	£	£
Unrestricted Funds	15,517	24,086	(24,506)	-	15,097
Restricted Funds	2,404	9,500	(2,289)	-	9,615
Total	17,921	33,586	(26,795)	-	24,712

8. Contingent Liabilities

There are no known contingent liabilities, other than those arising in the usual course of activities.

9. Donated Services

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers. In accordance with Accounting Standards the economic contribution of general volunteers is not measured in the accounts.

10. Related Party Disclosures

There are no related party disclosures for the year.

11. Trustees Expenses for Travel and Subsistence

Trustees did not claim any expenses in 2020 or 2021.

12. Trustees Fees

No remuneration was paid to Trustees.