



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 30 September 2019 Period start date To **31 December 2020**
Period end date

Charity name: Bassuah Legacy Foundation

Charity registration number: 1185562

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	'To relieve the needs of, and promote social inclusion among, single parents and their children, who are socially and economically deprived, within the London area, through the provision of: a) Education, support and advice in all areas relating to single parenthood. b) Facilities in the interests of social welfare for recreation or other leisure time occupation with the object of improving their conditions of life.'
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	1. Raising awareness of single parenting 2. Promoting Health and Wellbeing 3. Empowerment through advocacy and skill development 4. Celebrating and Motivating to remove stigma 5. Promoting Social Inclusion 6. Provision of access to clean water 7. Education – Basic Education and Adult Education Programmes 8. Employment Support
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have read guidance by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In UK:</p> <p>HEALTH AND WELLBEING PROGRAMME LAUNCHED</p> <p>HEALTH AND WELLBEING PROGRAMME FUNDED BY W12 TOGETHER</p> <p>HEALTH AND WELLBEING PROGRAMME FUNDED BY UNITED IN HAMMERSMITH AND FULHAM – ORGANISING WEEKLY YOGA AND FITNESS CLASSES</p> <p>SET UP COMMUNITY ENTERPRISE</p> <p>DESIGN VOLUNTEER TRAINING PROGRAMME</p> <p>In Ghana:</p> <p>COVID-19 Relief Programme</p> <ul style="list-style-type: none"> • <p>Social Intervention Water Project</p> <ul style="list-style-type: none"> • Successful drilling of borehole on second attempt to provide access to free clean water for local

		<p>community in one of the towns within the capital of Ghana.</p> <p>Social Inclusion Programme</p> <p>ACE Events</p> <ul style="list-style-type: none"> • <u>A</u>cknowledging, <u>C</u>elebrating, <u>E</u>mpowering single parents and their dependant in hard times brought by COVID-19 Pandemic • Celebration – Women’s Day And Mother’s Day with gifts presentations and recreational activities. <p>Education Programme</p> <ul style="list-style-type: none"> • Adult Education – Basic English Language Training in Literacy, Numeracy. • Education on essential employability skills • Skill Acquisition • Trading Skill Development • Engaging with old traders • Drawing on previous experiences to make improvements <p>Health and Wellbeing</p> <ul style="list-style-type: none"> • Health walks twice each month • Participation by local members in the London organized Yoga classes. • Joining zoom sessions for Yoga and Bhangra classes
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached financial statement
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	See attached financial statement
Amount of reserves held	Para 1.22	See attached financial statement
Reasons for holding zero reserves	Para 1.22	See attached financial statement
Details of fund materially in deficit	Para 1.24	See attached financial statement
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	See attached financial statement

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Trustees
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Constitution of a Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	BASSUAH LEGACY FOUNDATION
Other name the charity uses	
Registered charity number	1185562

Charity's principal address	90 Goldhawk Road, Shepherds Bush, London, W12 8HD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Finbarr Bassuah			
2	Isaac Sarbah			
3	Philippa Gittens			
4	Philip Obeng			
5	Natasha Kataria			
6	Fidelis Bassuah			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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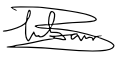
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	FINBARR BASSUAH	
	Position (eg Secretary, Chair, etc)	CHAIR	
	Date	08/10/2021	

BASSUAH LEGACY FOUNDATION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
REGISTERED CHARITY (CIO) NO: 1185562

REGISTERED CHARITY ADDRESS
BASSUAH LEGACY FOUNDATION
90 Goldhawk Road,
Shepherds Bush,
London, W12 8HD

**BASSUAH LEGACY FOUNDATION
REGISTERED CHARITY (CIO) NO 1185562
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2020**

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Statement of Financial Activities	8
Balance Sheet	9
Notes to the Accounts	10
Detailed Income and Expenditure	11

**BASSUAH LEGACY FOUNDATION
REGISTERED CHARITY (CIO) NO 1185562
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020**

ADMINISTRATIVE / LEGAL INFORMATION

DIRECTORS/TRUSTEES

Natasha Kataria.....Treasurer
Fidelis Bassuah.....Trustee
Finbarr Bassuah..... Trustee
Isaac Sarbah.....Trustee
Philippa Gittens.....Trustee
Philip Obeng.....Trustee

REGISTERED OFFICE

BASSUAH LEGACY FOUNDATION
90 Goldhawk Road, Shepherds Bush,
London, W12 8HD

BANKERS

Metro Bank
One Southampton Row
LONDON
WC1B 5HA

INDEPENDENT EXAMINER

London Accountancy Practice
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

**BASSUAH LEGACY FOUNDATION
REGISTERED CHARITY (CIO) NO 1185562
REPORT OF THE DIRECTORS/TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020**

The Directors/Trustees present their Annual Report and Financial Statement for the year ending 31 December 2020.

AIMS AND OBJECTIVES

To relieve the needs of, and promote social inclusion among, single parents and their children. Who are socially and economically deprived, within the London area, through the provision of:

- A) Education, support and advice in all areas relating to single parenthood.
- B) Facilities in the interests of social welfare for recreation or other leisure time and employment with the object of improving their conditions of life.

TRUSTEES REPORT

Trustees are the people responsible for controlling the work, management and administration of the charity on behalf of its beneficiaries. Generally trustees are treasurer, chair, board member etc. The trustees are responsible for keeping this list up to date and can do this by updating their details as they happen through the online service.

(See separate Trustees' Report)

**BASSUAH LEGACY FOUNDATION
MANAGEMENT COMMITTEE REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020**

FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to £14,990. The retained reserves at 31st December 2020 amounted to £14,990.

RESERVE POLICY

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed the organisation's free reserves policy and have turned its entire unrestricted fund into an emergency reserve to enable Bassuah Legacy Foundation to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure.

RISK MANAGEMENT

The trustees have examined the major risks which Bassuah Legacy Foundation faces and believe that maintaining their free reserves at a reasonable level, combined with their annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

TANGIBLE FIXED ASSETS

The organisation has no fixed assets

FUNDS AVAILABLE

The present level of funding is adequate to support the continuation of the charity operations for the medium term, and the trustees consider the financial position of the charity to be satisfactory.

VOLUNTEERS

BASSUAH LEGACY FOUNDATION recognises the significant contributions made by the volunteers.

**BASSUAH LEGACY FOUNDATION
STATEMENT OF TRUSTEES RESPONSIBILITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees are required to prepare financial statements which give a true and fair view of the state of affairs of the project and of the income and expenditure of the project for that period. In preparing these financial statements, the management committee are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The Trustees are responsible for keeping proper records which disclose at any time the financial position of the project. They are also responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**BASSUAH LEGACY FOUNDATION
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF BASSUAH LEGACY FOUNDATION**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Independent examiner's report

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination. (other than that disclosed below) which gives me cause to believe that in any material respect:

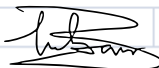
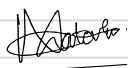
- The accounting records were not kept in accordance with the section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the account give a 'true and fair' which is not a matter a matter considered as part of the independent examination.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of this account to be reached.

Signed.....Date:.....

A Adebambo, MBA, ACMA, CGMA, ACG,
London Accountancy Practice.
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

BASSUAH LEGACY FOUNDATION (CIO)				
FINANCIAL STATEMENTS				
FOR THE YEAR ENDED 31 DECEMBER 2020				
		Unrestricted	Restricted	2020
INCOMING RESOURCES		Fund(£)	Fund(£)	Total(£)
		0	26,843	26,843
Voluntary Income & Donations		707	0	707
Sales Revenue		707	26,843	27,550
Total Incoming Resources				
RESOURCES EXPENDED		511	12,049	12,560
Direct Charitable Costs		511	12,049	12,560
Net Incoming Resources		196	14,794	14,990
Balance Brought Forward		0	0	0
Balance Carried Forward		196	14,794	14,990

BASSUAH LEGACY FOUNDATION				
BALANCE SHEET				
AS AT 31 DECEMBER 2020				
CURRENT ASSET				2020
				£
Cash at Bank				25,222
CURRENT LIABILITIES				
Creditors and Accruals				10,232
				14,990
FINANCED BY				
FUNDS: Unrestricted Fund				196
Restricted Fund				14,794
				14,990
Approved by the Board of Trustees on.....8th October.....2021				
and signed on its behalf by				
				
.....			Trustee	FINBARR BASSUAH
				
.....			Trustee	NATASHA KATARIA

**BASSUAH LEGACY FOUNDATION
REGISTERED CHARITY (CIO) NO 1185562
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

1.1 Basis of Preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the Management Committee's Report and all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Tangible Fixed Assets

All expenditure that related to equipment has been charged to the Statement of Financial Activities in the year of acquisition. A register of assets is maintained.

2. **CREDITORS**
Accountancy Fee

2020
£
250

BASSUAH LEGACY FOUNDATION (CIO)				
FINANCIAL STATEMENTS				
FOR THE YEAR ENDED 31 DECEMBER 2020				
				2020
INCOMING RESOURCES		Unrestricted	Restricted	Total
		Fund(£)	Fund(£)	(£)
Voluntary Income & Donations		0	26843	26,843
Sales Revenue		707	0	707
Total Incoming Resources		707	26,843	27,550
OUTGOING RESOURCES				
Rent		0	2,453	2,453
Event Hosting			1,326	1,326
Computers/ Equipment			454	454
Ghana Expenses		0	6,039	6,039
Training		0	194	194
Marketing & Advertising		0	793	793
Phone / Internet & Utilities		203	0	203
Travel & Transportation		0	640	640
Consultancy		0	150	150
Accountancy Fee		250	0	250
Miscellaneous Expenses		57	0	57
		511	12,049	12,560

BASSUAH LEGACY FOUNDATION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
REGISTERED CHARITY (CIO) NO: 1185562

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90 Goldhawk Road,
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REGISTERED CHARITY (CIO) NO 1185562
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2020**

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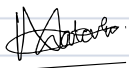
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BASSUAH LEGACY FOUNDATION				
BALANCE SHEET				
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				£
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.....Trustee FINBARR BASSUAH				
				
.....Trustee NATASHA KATARIA				

**BASSUAH LEGACY FOUNDATION
REGISTERED CHARITY (CIO) NO 1185562
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

1.1 Basis of Preparation of Financial Statements

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1.2 Incoming Resources

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1.6 Tangible Fixed Assets

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Travel & Transportation		0	640	640
Consultancy		0	150	150
Accountancy Fee		250	0	250
Miscellaneous Expenses		57	0	57
		511	12,049	12,560

