



Trustees' Annual Report

For the year ended 5 April 2025

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

'To promote the voluntary sector for the benefit of the public in particular but not exclusively by the provision of accommodation, advice, information and support to voluntary, community and social enterprise organisations and provision of advice and information to members of the public in general principally but not exclusively in the local government areas of Staffordshire and Stoke on Trent and their environs so as to enable them to pursue or contribute to any charitable purpose.'

The Friends are also mindful of their strategic aims (included within the business plan):

- To encourage and attract public engagement
- To increase activity within and around the Guildhall
- To promote community/public agency/commercial use of the building to ensure viability
- To promote the history of the Guildhall

Summary of activities in relation to purpose

The level of activity has been maintained. The registered footfall of individuals was 10,684 for the whole year, an increase of 244 over the previous year. This included the processing of 260 bus passes, 95 disabled blue badges, 450 tourist information enquiries and c. 1,000 general enquiries plus use of the space as a Place of Welcome plus another £3K related to commercial use.

Membership income was maintained at a similar level but donations more than doubled from £868 to £1901 which was very encouraging.

Organisational structure and trustees

The 2024 AGM was held in November.

The 12 trustees appointed to serve going forward were as follows:

Hilary Jones	Appointed May 2018, re-appointed Dec 2023
Cllr Ruth Wright	Appointed May 2018, re-appointed Nov 2022
Keith Greatbatch	Appointed November 2018, re-appointed Nov 2021
Alec Wright	Appointed September 2019, re-appointed Dec 2023
David Noble	Appointed September 2019, re-appointed Nov 2024
Jeremy Lefroy	Appointed November 2021
Michael Hill	Appointed November 2022
Marie-Claire Billard	Appointed November 2022
Sandra Key	Appointed November 2022
Julie Cooper	Appointed December 2023

Charity Name: Friends of the Guildhall, Newcastle under Lyme

Charity no: 1185531

Registered address: The Guildhall, High Street, Newcastle under Lyme, Staffs, ST5 1PW

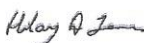
Friends of the Guildhall
Profit and Loss Account
For the year ended 5th April 2025

Note	2024-2025	2023-2024
	£	£
	Income	
	Membership	556
	Donations	1,901
	Gift Aid	371
	Art and Craft club	181
	Events and general bookings	2,369
1	Awards and Sponsorship	500
	Photocopying	26
	Total Income	5,904
		16,857
	Expenditure	
	Newcastle 850 Event	0
	Insurance	222
	Printing & Stationery	450
	Telephone	120
	Publicity	665
	Equipment	1,625
	Room rental charges	865
	Art and Craft Club rental	940
	Contribution to heating costs	600
	Travel and volunteer expenses	571
	Postage	25
	Professional fees	0
	Training	0
	Sundries	537
	Total expenditure	6,620
		15,142
	Net receipts/ (payments)	(716)
	Depreciation	(702)
	Net Surplus/ (Deficit) for the Year	(1,418)
		1,013

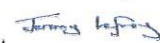
Friends of the Guildhall
Balance Sheet
For the year ended 5th April 2025

Note	Fixed Assets	2024-25	2023-24
		£	£
	Tangible Assets	701	1,403
	Inalienable and Historic Assets	0	0
	Investments	0	0
2	Total Fixed Assets	701	1,403
	Current Assets:		
	Bank Account	7,084	7,705
	Debtors	0	0
	Total Current Assets	7,084	7,705
	Liabilities:		
	Amounts Falling Due Within One Year		
3	Creditors	205	110
		205	110
	Net Current Assets	7,580	8,998
	Total assets	7,580	8,998
	Financed by:		
	Opening fund balance	8,998	7,985
	Movement in funds	(1,418)	1,013
	Closing fund balance	7,580	8,998

These financial statements are accepted on behalf of the charity on 29th November 2025 by:

Signed 
 Mrs Hilary A Jones
 Co-chair and Secretary

Signed 
 Miss S G Key
 Treasurer

Signed 
 Mr J Lefroy
 Examined by Jeremy Lefroy FC

**Friends of the Guildhall Note to the Financial Statements
For the year ended 5th April 2025**

		<u>£</u>
1	Awards and Sponsorship	
	SCC County Fund	500
2	Tangible Assets	
	Bought forward	1,403
	Additions	0
	Total assets	1,403
	Depreciation brought forward	702
	Charge for year	702
	Depreciation carried forward	1,403
	Net book value 2024	1,403
	Net book value 2025	701
3	Creditors	
	Refreshments	30
	Room rental March 2025	<u>175</u>
		205