

FRIENDS OF THE GUILDHALL, NEWCASTLE UNDER LYME

England & Wales · Charity number 1185531

Details

Status Registered

Legal form CIO

Registered 2019-09-27

Register [View on the Charity Commission register](#)

Contact

Address 10 Wedgwood Avenue
Newcastle Under Lyme
Staffordshire
ST5 2JD

Phone 01782632895

Email fotguildhall@gmail.com

Website <https://fotguildhall.org.uk>

Activities

Objects: THE OBJECT OF THE CIO IS:TO PROMOTE THE VOLUNTARY SECTOR FOR THE BENEFIT OF THE PUBLIC IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF ACCOMMODATION, ADVICE, INFORMATION AND SUPPORT TO VOLUNTARY, COMMUNITY AND SOCIAL ENTERPRISE ORGANISATIONS AND PROVISION OF ADVICE AND INFORMATION TO MEMBERS OF THE PUBLIC IN GENERAL PRINCIPALLY BUT NOT EXCLUSIVELY IN THE LOCAL GOVERNMENT AREAS OF STAFFORDSHIRE AND STOKE ON TRENT AND THEIR ENVIRONS SO AS TO ENABLE THEM TO PURSUE OR CONTRIBUTE TO ANY CHARITABLE PURPOSE.THE VOLUNTARY SECTOR MEANS CHARITIES AND VOLUNTARY ORGANISATIONS. CHARITIES ARE ORGANISATION WHICH ARE ESTABLISHED FOR EXCLUSIVELY CHARITABLE PURPOSES IN ACCORDANCE WITH THE LAW OF ENGLAND AND WALES. VOLUNTARY ORGANISATIONS ARE INDEPENDENT ORGANISATIONS WHICH ARE ESTABLISHED FOR PURPOSES WHICH ADD VALUE TO THE COMMUNITY AS A WHOLE, OR A SIGNIFICANT SECTION OF THE COMMUNITY, AND WHICH ARE NOT PERMITTED BY THEIR CONSTITUTION TO MAKE A PROFIT FOR PRIVATE DISTRIBUTION. VOLUNTARY ORGANISATIONS DO NOT INCLUDE LOCAL GOVERNMENT OR OTHER STATUTORY AUTHORITIES.

Activities: To promote use of the Guildhall by community groups including the Friends of the Guildhall, to promote the history of the building and to organise heritage events and activities'.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£5,904	£6,620	-	-
2024-04-05	£16,857	£15,142	-	-
2023-04-05	£8,679	£6,594	-	-
2022-04-05	£1,729	£684	-	-
2021-04-05	£3,153	£2,441	-	-

Trustees

Name	Role	Appointed
Hilary Jones	Chair	2018-05-17
David Cedric Noble		2019-09-23
Jeremy Lefroy		2021-11-13
Keith Greatbatch		2018-11-26
Michael John Hill		2022-11-12
Sandra Glenys Key		2022-11-12
Valerie Clare Bayley		2025-11-29

FRIENDS OF THE GUILDHALL, NEWCASTLE UNDER LYME

England & Wales - Charity number 1185531

Accounts



Trustees' Annual Report

For the year ended 5 April 2025

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

'To promote the voluntary sector for the benefit of the public in particular but not exclusively by the provision of accommodation, advice, information and support to voluntary, community and social enterprise organisations and provision of advice and information to members of the public in general principally but not exclusively in the local government areas of Staffordshire and Stoke on Trent and their environs so as to enable them to pursue or contribute to any charitable purpose.'

The Friends are also mindful of their strategic aims (included within the business plan):

- To encourage and attract public engagement
- To increase activity within and around the Guildhall
- To promote community/public agency/commercial use of the building to ensure viability
- To promote the history of the Guildhall

Summary of activities in relation to purpose

The level of activity has been maintained. The registered footfall of individuals was 10,684 for the whole year, an increase of 244 over the previous year. This included the processing of 260 bus passes, 95 disabled blue badges, 450 tourist information enquiries and c. 1,000 general enquiries plus use of the space as a Place of Welcome plus another £3K related to commercial use.

Membership income was maintained at a similar level but donations more than doubled from £868 to £1901 which was very encouraging.

Organisational structure and trustees

The 2024 AGM was held in November.

The 12 trustees appointed to serve going forward were as follows:

Hilary Jones	Appointed May 2018, re-appointed Dec 2023
Cllr Ruth Wright	Appointed May 2018, re-appointed Nov 2022
Keith Greatbatch	Appointed November 2018, re-appointed Nov 2021
Alec Wright	Appointed September 2019, re-appointed Dec 2023
David Noble	Appointed September 2019, re-appointed Nov 2024
Jeremy Lefroy	Appointed November 2021
Michael Hill	Appointed November 2022
Marie-Claire Billard	Appointed November 2022
Sandra Key	Appointed November 2022
Julie Cooper	Appointed December 2023

Charity Name: Friends of the Guildhall, Newcastle under Lyme

Charity no: 1185531

Registered address: The Guildhall, High Street, Newcastle under Lyme, Staffs, ST5 1PW

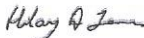
Friends of the Guildhall
Profit and Loss Account
For the year ended 5th April 2025

Note	2024-2025	2023-2024
	£	£
Income		
	556	510
	1,901	868
	371	380
	181	265
	2,369	1,913
1	500	12,850
	26	71
	5,904	16,857
Expenditure		
	0	9,874
	222	204
	450	545
	120	145
	665	0
	1,625	110
	865	939
	940	665
	600	600
	571	829
	25	0
	0	500
	0	105
	537	626
	6,620	15,142
	(716)	1,715
	(702)	(702)
	(1,418)	1,013


Friends of the Guildhall
Balance Sheet
For the year ended 5th April 2025

Note	Fixed Assets	2024-25	2023-24
		£	£
	Tangible Assets	701	1,403
	Inalienable and Historic Assets	0	0
	Investments	0	0
2	Total Fixed Assets	701	1,403
	Current Assets:		
	Bank Account	7,084	7,705
	Debtors	0	0
	Total Current Assets	7,084	7,705
	Liabilities:		
	Amounts Falling Due Within One Year		
3	Creditors	205	110
		205	110
	Net Current Assets	7,580	8,998
	Total assets	7,580	8,998
	Financed by:		
	Opening fund balance	8,998	7,985
	Movement in funds	(1,418)	1,013
	Closing fund balance	7,580	8,998

These financial statements are accepted on behalf of the charity on 29th November 2025 by:

Signed 
 Mrs Hilary A Jones
 Co-chair and Secretary

Signed 
 Miss S G Key
 Treasurer

Signed 
 Mr J Lefroy
 Examined by Jeremy Lefroy FC

**Friends of the Guildhall Note to the Financial Statements
For the year ended 5th April 2025**

	<u>£</u>
1 Awards and Sponsorship	
SCC County Fund	500
2 Tangible Assets	
Bought forward	1,403
Additions	0
Total assets	1,403
Depreciation brought forward	702
Charge for year	702
Depreciation carried forward	1,403
Net book value 2024	1,403
Net book value 2025	701
3 Creditors	
Refreshments	30
Room rental March 2025	<u>175</u>
	205

FRIENDS OF THE GUILDHALL, NEWCASTLE UNDER LYME

England & Wales - Charity number 1185531

Accounts



Trustees' Annual Report

For the year ended 5 April 2024

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

'To promote the voluntary sector for the benefit of the public in particular but not exclusively by the provision of accommodation, advice, information and support to voluntary, community and social enterprise organisations and provision of advice and information to members of the public in general principally but not exclusively in the local government areas of Staffordshire and Stoke on Trent and their environs so as to enable them to pursue or contribute to any charitable purpose.'

The Friends are also mindful of their strategic aims (included within the business plan):

- 🕒 To encourage and attract public engagement
- 🕒 To increase activity within and around the Guildhall
- 🕒 To promote community/public agency/commercial use of the building to ensure viability
- 🕒 To promote the history of the Guildhall

Summary of activities in relation to purpose

The level of activity has continued to increase with a whole range of enquiries. The registered footfall of individuals was 10,440 for the whole year which was an increase of 3,378 over the previous year. This included the processing of 288 bus passes, 113 disabled blue badges and 930 tourist information enquiries.

The year included activities linked to the town's 850th anniversary (in 2023) and a grant for just under £10K was obtained from English Heritage to fund them. The funding was mainly for the staging of two Medieval markets. The main market was held in July linked to the regular Castle Artisan market and was considered to be very successful. As well as regular stalls there were activities for children and a procession comprising approximately 50 participants headed by 'King Henry II and Queen Eleanor and most participants including musicians were dressed in Medieval costume. The second market was held in November linked to the regular Christmas market held at the central parish church and which was turned into 'Ye Olde St Nicholas Fayre. It comprised stalls both inside and outside the church, a procession with minstrels and a dramatic production of the life of St Nicholas and musical entertainment inside the church.

Regular Saturday opening has continued. This was essential for the preparation of material for the Mediaeval markets and special flag making workshops were held, involving a lot of children and their families. The funding for hiring of the premises came from the grant. An Art Club was bolted onto the Craft Club from January 2024, some funding for which (for publicity and equipment) was obtained from the County Councillor fund and funding was also obtained from the National Grid for heating costs and which also covered the cost of rental hire from January to March and refreshment costs for the Place of Welcome/Warm Space.

Membership and donations were maintained and donations increased substantially, the vast majority of which qualify for inclusion in the HMRC Gift Aid Small Donations Scheme. It was decided by the trustees subsequent to the 2023 AGM that there would be a move to the same renewal date for everyone which is now February each year.

The year saw a big increase in volunteer expenses for travel and the fact that several volunteers were claiming this, although there were the special events which necessitated more trips for one of them. As result, however, the trustees have decided reluctantly that it is no longer possible to reimburse travel costs, even though this is considered as normal practice within organisations. There has also been a large increase in refreshment costs due to the massive increase in footfall. These were covered by the National Grid fund but this money will not be available for most of the 2024-25 financial year. It is hoped therefore that donations will continue to increase substantially to cover these costs.

Organisational structure and trustees

The 2023 AGM was held in early December.

The 12 trustees appointed to serve going forward were as follows:

Hilary Jones	Appointed May 2018, re-appointed Dec 2023
Cllr Ruth Wright	Appointed May 2018, re-appointed Nov 2022
Keith Greatbatch	Appointed November 2018, re-appointed Nov 2021
Alec Wright	Appointed September 2019, re-appointed Dec 2023
David Noble	Appointed September 2019
Jeremy Lefroy	Appointed November 2021
Anne Becket	Appointed November 2021
Michael Hill	Appointed November 2022
Cllr Wendy Brockie	Appointed November 2022
Marie-Claire Billard	Appointed November 2022
Sandra Key	Appointed November 2022
Julie Cooper	Appointed December 2023

Charity Name: Friends of the Guildhall, Newcastle under Lyme

Charity no: 1185531

Registered address: The Guildhall, High Street, Newcastle under Lyme, Staffs, ST5 1PW



Friends of the Guildhall
Profit and Loss Account
For the year ended 5th April 2024



	Note	2023-2024	2022-2023
		£	£
Income			
Membership		510	527
Donations		868	376
Gift Aid		380	100
Craft club		265	10
Events and general bookings	1	1,913	742
Awards and Sponsorship	2	12,850	6,914
Photocopying		71	10
Total Income		16,857	8,679
Expenditure			
Jubilee event		0	4,554
Newcastle 850 Event	3	9,874	0
Insurance		204	191
Printing & Stationery		596	519
Telephone		145	150
Equipment		222	389
Room rental charges		1,604	704
Contribution to heating costs		600	0
Travel and volunteer expenses		829	45
Computer upgrade		45	0
Professional fees	4	500	0
Training		105	0
Sundries		418	42
Total expenditure		15,142	6,594
Net receipts/ (payments)		1,715	2,085
Depreciation		702	0
Net Surplus for the Year		1,013	2,085



Friends of the Guildhall
Balance Sheet
For the year ended 5th April 2024



Fixed Assets	Note	2023-24	2022-23
		£	£
Tangible Assets		1,403	2,105
Inalienable and Historic Assets		0	0
Investments		0	0
	5	1,403	2,105
Current Assets:			
Bank Account		7,705	7,662
Debtors		0	40
Total Current Assets		7,705	7,702
Liabilities:			
Amounts Falling Due Within One Year			
Creditors	6	110	1,762
Deferred income		0	60
		110	1,822
Net Current Assets		8,998	7,985
Total assets		8,998	7,985
Financed by:			
Opening fund balance		7,985	5,900
Movement in funds		1,013	2,085
Closing fund balance		8,998	7,985

These financial statements are accepted on behalf of the charity on 30th November 2024 by:

Signed Hilary A Jones
 Mrs Hilary A Jones
 Co-chair and Secretary

Signed James Lefroy
 Mr J Lefroy
 Co-chair



Friends of the Guildhall Notes to the Financial Statements For the year ended 5th April 2024



		£
1	Events income Includes deferred Events income paid March 23 relating to April 23	60
2	Awards and Sponsorship	
	National Heritage Newcastle 850	9,850
	SCC County Fund Art and Craft Club	400
	National Grid	2,600
		12,850
3	Newcastle 850 Event	
	Professional fees	6,121
	Equipment and materials	2,419
	Publicity and promotion	1,084
	Volunteer travel	169
	Refreshments	81
		9,874
4	Professional fees Additional fees associated with the Newcastle 850 Project	500
5	Tangible Assets	
	Bought forward	2,105
	Additions	0
	Total assets	2,105
	Depreciation brought forward	0
	Charge for year	702
	Depreciation carried forward	702
	Net book value 2023	2,105
	Net book value 2024	1,403
6	Creditors McAFee	110

FRIENDS OF THE GUILDHALL, NEWCASTLE UNDER LYME

England & Wales - Charity number 1185531

Accounts

Trustees' Annual Report

For the year ended 5 April 2023

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

'To promote the voluntary sector for the benefit of the public in particular but not exclusively by the provision of accommodation, advice, information and support to voluntary, community and social enterprise organisations and provision of advice and information to members of the public in general principally but not exclusively in the local government areas of Staffordshire and Stoke on Trent and their environs so as to enable them to pursue or contribute to any charitable purpose.'

The Friends are also mindful of their strategic aims (included within the business plan):

- To encourage and attract public engagement
- To increase activity within and around the Guildhall
- To promote community/public agency/commercial use of the building to ensure viability
- To promote the history of the Guildhall

The addition of the extra clause relating to provision of advice and information to the members of the public in general was agreed at the 2022 AGM.

Summary of activities in relation to purpose

The level of activity has continued to increase with a whole range of enquiries. The registered footfall of individuals was 2,304 between April and September 2022 and 4,758 between October and April 2023.

The principal event during the year was the Jubilee weekend in June 2022 when 800 people crossed the threshold. There were craft workshops on the Thursday and Friday, a drumming workshop and crowning re-enactment followed by the showing of a heritage film on the Saturday and then entertainment on the Sunday provided by choirs and dancers linked in with the charities market. The only disappointment was that it rained all day on the Sunday, dampening proceedings somewhat and with the planned street party being abandoned. The grant of £6.2K from National Lottery Awards for All programme was utilised to the full.

Regular Saturday opening started in the lead-up to the Jubilee and has continued since then, being run as a Craft Club and has attracted quite a lot of interest. It has been necessary to charge a levy of £2 per person per week to cover the cost of hiring the premises. Understandably this levy has not proved popular, particularly when there are several free craft clubs operating in retail outlets, although it is undoubtedly expected that refreshments are purchased. Fortunately money was obtained from the Borough Council Warm Spaces grant which covered the hire of the premises from January – March and money became available subsequently from the grant for the planned Medieval market which was applied for (and was successful) during the 2022-23 year.

Membership and donations held up during the year. Use of the card reader had been disappointing however, visitors tend to prefer to put small amounts of cash in the collection boxes; cash usage seemingly having resumed its pre-pandemic level.

The trustees considered the four propositions regarding membership tabled at the 2022 AGM:

- an increase of the standard fee to £12; any increase would require a reprint of the general leaflet and it had since been decided subsequently that it would be better to encourage one-off donations of up to £20 so that these can be included in submissions to HMRC under the Gift Aid Small Donations Scheme (GASDS).
- to offer the Friends' hiring rate for Reception to individual Friends which was agreed and Friends in general notified. This rate of £5 per hour now represents one third rather than one half of the commercial rate which has been increased to £15.
- to fix the same renewal date for everyone. No decision had been made but reservations were expressed. Further consideration needed.
- The proposal to adopt Mojo software package with automatic reminders. Unfortunately it has been discovered that there are some drawbacks with this package and so it is not being pursued at present.

Organisational structure and trustees

The 2022 AGM was held in November.

The 12 trustees appointed to serve going forward were as follows:

Hilary Jones	Appointed May 2018
Trevor Miles	Appointed May 2018, re-appointed Nov 2021
Keith Greatbatch	Appointed November 2018, re-appointed Nov 2021
Clr Ruth Wright	Appointed May 2018, re-appointed Nov 2022
Alec Wright	Appointed September 2019
David Noble	Appointed September 2019
Jeremy Lefroy	Appointed November 2021
Anne Becket	Appointed November 2021
Sandra Key	Appointed November 2022
Michael Hill	Appointed November 2022
Clr Wendy Brockie	Appointed November 2022
Marie-Claire Billard	Appointed November 2022

Charity Name: Friends of the Guildhall, Newcastle under Lyme

Charity no: 1185531

Registered address: The Guildhall, High Street, Newcastle under Lyme, Staffs, ST5 1PW

**Friends of the Guildhall
Profit and Loss Account
For the year ended 5th April 2023**



	2022-2023	2021-2022
Income	£	£
Membership and donations	1,013	974
Events	742	275
Awards and Sponsorship	6,914	480
Photocopying	10	0
Interest	0	0
Total Income	8,679	1,729
Expenditure	4,554	0
Jubilee event	2,3	0
Insurance	191	311
Postage	0	16
Printing & Stationery	519	0
Telephone	150	49
Equipment	389	0
Hire costs for events	704	0
Travel and volunteer expenses	45	48
Professional Fees	0	100
Sundries	42	152
Repairs and renewals	0	8
Total expenditure	6,594	684
Net receipts/ (payments)	2,085	1,045
Depreciation	0	159
Net Surplus for the Year	2,085	886

Note



Friends of the Guildhall
Balance Sheet
For the year ended 5th April 2023



	2022-23	2021-22
Fixed Assets:		
Tangible Assets	£ 2,105	£ 0
Inalienable and Historic Assets	0	0
Investments	0	0
	2,105	0
Current Assets:		
Bank Account	7,662	5,900
Debtors	40	0
Total Current Assets	7,702	5,900
Liabilities:		
Amounts Falling Due Within One Year	1,762	0
Creditors	60	0
Deferred income	1,822	0
	7,985	5,900
Net Current Assets	7,985	5,900
Total assets	7,985	5,900
Financed by:		
Opening fund balance	5,900	5,014
Movement in funds	2,085	886
Closing fund balance	7,985	5,900

These financial statements are accepted on behalf of the charity on by:

Signed _____
 Mrs Hilary A Jones
 Co-chair and Secretary

Signed _____
 Mr J Letroy
 Co-chair

Friends of the Guildhall
Notes to the Financial Statements
For the year ended 5th April 2023



	2023	2022
Awards and Sponsorship		
Note 1		
Jubilee Grant	6,200	469
Support Staffordshire	245	
Newcastle Borough Council	6,914	
Total Awards and Sponsorship	6,914	
2		
Jubilee Grant Expenditure		
3		
Display material	1,118	
Performers	1,910	
Publicity, printing and advertising	568	
Volunteer expenses	314	
Decorations and craft materials	317	
Refreshments	67	
Room hire	190	
Rector involvement	70	
Sub total	4,554	
In addition to the above, equipment totalling £1,646 was purchased and shown as Tangible assets. See Note 3		
3		
Tangible Assets		
Amplification equipment funded by the Jubilee Grant	1,208	
Projector funded by the Jubilee Grant	438	
Computer	459	
4		
Debtors		
Duplicated payment for sundry items refunded 2023	40	
5		
Liabilities - Amounts Falling Due Within One Year		
Amplification equipment	1,208	
Wipe board	438	
Projector	76	
Hire charge for March paid April 23	40	
Deferred income Events income paid March 23 relating to April 23 hire	1,762	
Total Creditors	1,762	
60		
Total Liabilities - Amounts Falling Due Within One Year	1,822	

FRIENDS OF THE GUILDHALL, NEWCASTLE UNDER LYME

England & Wales - Charity number 1185531

Accounts



Trustees' Annual Report

For the year ended 5 April 2022

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

'To promote the voluntary sector for the benefit of the public in particular but not exclusively by the provision of accommodation, advice, information and support to voluntary, community and social enterprise organisations principally but not exclusively in the local government areas of Staffordshire and Stoke on Trent and their environs so as to enable them to pursue or contribute to any charitable purpose.'

The Friends are also mindful of their strategic aims (included within the business plan):

- To encourage and attract public engagement
- To increase activity within and around the Guildhall
- To promote community/public agency/commercial use of the building to ensure viability
- To promote the history of the Guildhall

Summary of activities in relation to purpose

The building was eventually re-opened to the public in November 2021 following the closure due to Covid and also a refit both of the Reception area and the conversion of four open 'hot desks' into two offices/interview rooms paid for by the government 'Town Deal'. Letting out of the interview rooms continues to be the domain of the leaseholder, Support Staffordshire, but the Friends continue to have responsibility for the Reception area alone. This is now a much more versatile space and is being maximised to the full. It has been used for a public planning consultation, as a refreshment area linked to external events, for a Christmas charity stall event and for small exhibitions and the intention is to continue with a diverse range of activities. A number of support organisations are also hiring table space on weekdays to promote their organisation.

The level of public engagement and activity has been increasing steadily since re-opening and it is rapidly becoming a 'one-stop shop', an information and advice centre for the public as a whole but primarily for the older generation who find the digitisation of Council services in particular both during and following Covid difficult to cope with. It would be pertinent to add this activity to the list of strategic aims listed above (To provide an information and advice service for the general public) and a) to see if any specific funding pertinent to this task can be obtained and b) to make some adjustment to the charitable objective to highlight this direct involvement with the general public. *(N.B. An additional clause was approved by the Charity Commission in September for approval at the 2022 AGM: 'provision of advice and information to members of the public'.*

Organisational structure and trustees

The 2021 AGM was held in the Guildhall in November.

The trustees appointed to serve going forward were as follows:

Hilary Jones	Appointed May 2018
Cllr Ruth Wright	Appointed May 2018
Chris Malkin	Appointed May 2018
Trevor Miles	Appointed May 2018 * (1)
Gill Johnson	Appointed November 2018
Keith Greatbatch	Appointed November 2018 * (1)
Alec Wright	Appointed September 2019
David Noble	Appointed September 2019
Anne Becket	Appointed November 2021
Jeremy Lefroy	Appointed November 2021

(1) They had indicated their willingness to stand down but were willing to re-stand and were re-elected.

(2) Salwa El-Rehab Booth had indicated her intention to resign.

Charity name: Friends of the Guildhall, Newcastle under Lyme

Charity no: 1185531

Registered address: The Guildhall, High Street, Newcastle under Lyme, Staffs, ST5 1PW



**Friends of the Guildhall
Profit and Loss Account
For the year ended 5th April 2022**



	Note	2021-2022	2020-2021
INCOME		£	£
Membership and donations		974	557
Events		275	0
Awards and Sponsorship		480	2,442
Hire Income		0	0
BID contribution to repairs		0	0
Reimbursement from Terracycle		0	154
Interest		0	0
TOTAL Income		1,729	3,153
EXPENDITURE			
Events		0	0
Advertising		0	960
Insurance		311	305
Advice		0	0
Postage		16	133
Printing & Stationery		0	183
Banners		0	162
Telephone		49	168
Equipment		0	0
Hire costs		0	0
Display		0	0
Travel		48	0
Professional Fees		100	200
Sundries		152	0
Training		0	330
Accountancy		0	0
Repairs and renewals		8	0
Total expenditure		684	2,441
Net receipts/ (payments)		1,045	712
Depreciation		159	160
Net Surplus for the Year		886	552

(Handwritten notes in blue ink, partially illegible)



**Friends of the Guildhall
Balance Sheet
For the year ended 5th April 2022**



Fixed Assets									
Tangible Assets									
Inalienable and Historic Assets									
Investments									
Current Assets:									
Bank Account									
Cash in Hand									
Total Current Assets									
Creditors:									
Amounts Falling Due Within One Year									
Net Current Assets									
Total assets									
5,900									
Financed by:									
Opening fund balance									
Movement in funds									
Closing fund balance									
5,014									
886									
5,900									
These financial statements are accepted on behalf of the charity on 12 Nov by: 2022									
Signed <u>Hilary A Jones</u>					Signed <u>Mrs A Becket</u>				
Chairman					Treasurer				
Mrs Hilary A Jones					Mrs A Becket				

FRIENDS OF THE GUILDHALL, NEWCASTLE UNDER LYME

England & Wales - Charity number 1185531

Accounts



Trustees' Annual Report

For the year ended 5 April 2021

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

'To promote the voluntary sector for the benefit of the public in particular but not exclusively by the provision of accommodation, advice, information and support to voluntary, community and social enterprise organisations principally but not exclusively in the local government areas of Staffordshire and Stoke on Trent and their environs so as to enable them to pursue or contribute to any charitable purpose.'

The Friends are also mindful of their strategic aims (included within the business plan):

- To encourage and attract public engagement
- To increase activity within and around the Guildhall
- To promote community/public agency/commercial use of the building to ensure viability
- To promote the history of the Guildhall

Summary of activities in relation to purpose

Due to Covid 19 the Guildhall has not been open to the public during the past financial year, although the lease-holder, Support Staffordshire, has permitted those VCSE groups renting the offices to operate from the Guildhall in non-lockdown periods. The objectives can only become fully operational when the Friends have the lease (scheduled currently for 2025). The building is scheduled to re-open for the public in September 2021. The reception area, for which the Friends are responsible, is undergoing a refit enabling it to be more available for use by VCSE groups.

Due to Covid 19 it has also not been possible to pursue any of the strategic aims with the exception of producing new promotional material to be made available in line with the re-opening of the building.

Additional information

Organisational structure and trustees

Having held the first official AGM in December 2020 (later than anticipated due to delays in getting the accounts audited) it is intended that the 2021 AGM will be held in October or November, when the current trustees will be reviewed.

Charity name: Friends of the Guildhall, Newcastle under Lyme

Charity no: 1185531

Registered address: The Guildhall, High Street, Newcastle under Lyme, Staffs, ST5 1PW

Independent Examiner's Report to the Trustees' of Friends of The Guildhall Newcastle-Under-Lyme For the year ended 5th April 2021

I report on the accounts of the charity, which are set out on pages 3 to 5

Respective responsibilities of Trustees' and Examiner:

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 2011 Act
- Follow the procedures laid down in the general directions given by the Charity Commissioners under section 43(7)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report:

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'tru and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requires:
 - To keep accounting records in accordance with section 41 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met; or

2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed Deborah Wellecommme

Date 20th July 2021

Deborah Wellecommme MAAT, ACIE (Affiliate Member)
Support Staffordshire

**Friends of The Guildhall
Profit and Loss Account
For the year ended 5th April 2021**

	Note	2020-2021 £	2019-2020 £
INCOME			
Membership & Donations		557	1,511
Events		0	1,1167
Awards & Sponsorship		2,442	1,290
Hire Income		0	110
BID Contribution to Repairs		0	217
Reimbursement from Terracycle		154	0
Interest		0	11
Total Income		3,153	4,306
Expenditure			
Events		0	1,455
Advertising		960	60
Insurance		305	249
Postage		133	35
Printing & Stationery		183	424
Banners		162	0
Telephone		168	214
Hire Costs		0	155
Display		0	297
Travel		0	35
Professional Fees		200	325
Sundries		0	192
Training		330	0
Accountancy		0	264
Repairs & Renewals		0	166
Total Payments		2,441	3,871
Net receipts/(payments)		712	435
Depreciation	1	160	160
Net Surplus for the Year		552	275

**Friends of The Guildhall
Balance Sheet
For the year ended 5th April 2021**

Fixed Assets	Note	£	£
Tangible assets			159
Current Assets			
Bank Account		6,137	
Cash in Hand		<u>54</u>	
		6,191	
Creditors			
Amounts falling due within one year	2	1,336	
Net Current Assets			4,855
Total Assets			<u>5,014</u>
Financed By			
Opening Fund Balance			4,463
Movement in Funds			551
Closing Fund Balance			<u>5,014</u>

These financial statements are accepted on behalf of the charity on _____ by:

Signed: _____

Mrs Hilary A Jones
Chairman

Signed _____

Mr P T Miles
Treasurer

**Friends of The Guildhall
Notes to the Accounts
For the year ended 5th April 2021**

1. Fixed Assets

	Equipment	
Brought Forward	479	
Additions	0	
	<u>479</u>	
Depreciation Brought Forward	160	
Charge for the year	160	
Depreciation Carried Forward	<u>320</u>	
Net Book Value 2020		319
Net Book Value 2021		159

2. Creditors

960.00	Committed for two advertisements but permission has been given by the grant awarding body to spend £585 on furniture so it is intended to get a credit note for £480 representing one advertisement
162.00	For a banner, already purchased
200.00	For additional consultancy to be provided, invoice to be paid
14.00	Outstanding telephone invoice