



CASTLE HEDDINGHAM VILLAGE HALL

ANNUAL REPORT

Personnel: Several new trustees were welcomed to the board last year – Helen Bateman, Clive Clark, John Fennelly and Janice Watkins - who have worked hard to get up to speed on their duties. Andy Deeks also joined as the Parish Council representative and the board are appreciative of his contribution. Special thanks are extended to the hall manager, Ann Edney and caretaker, Roy Hood, for going the extra mile to make things happen and Trevor Hood and Trudi Cullum for handling day-to-day administration.

The Chair confirmed he will be standing down from re-election this year but did so in knowledge he was leaving the hall in the care of an enthusiastic and capable team.

Facilities: Although there have been no major changes in the last year, a lot of small tasks have been accomplished to make the hall a comfortable and safe space. Examples given were the purchase of a portable sink in the kitchen for food preparation hand washing, new rubber feet on the chairs to protect the floor and flameproofing the curtains.

In the light of stricter requirements from the hall's insurers, a new key safe has been fitted on the front of the building and the board is currently working on a new protocol which it will share with users shortly. The trustees are also streamlining health and safety paperwork for easier access by hall users and will be creating a new document library in the coming weeks.

Energy usage remains a key concern and although a good deal has been secured on energy supply, it's no cause for complacency. The Chair called on hall users to play their part and work with the trustees to minimise energy wastage.

The fabric of the building also has an important bearing and the board is now working closely with the Club and Parish Council to manage this aspect as cost effectively as possible. There is now a high level of collaboration between all the stakeholders to maximise the benefits of the combined facilities for the community as a whole; several initiatives are in the pipeline. The book exchange in the Hall continues to thrive.

Secondary glazing is an ongoing consideration and the board is exploring the possibility for a funded energy survey to identify cost saving potential.

Hall use: 2023 was a fabulous year for the hall with increased usage month on month and this continues into 2024. The trustees are delighted to welcome several new hall users and also thank the long-standing groups for their continued support. This includes the Castle Players who have chosen the hall for their 2023 and 2024 pantomimes.

Since the last AGM, the hall has hosted a third concert under the Applause initiative – an Arts Council funded scheme to bring cultural experiences to rural communities. The success of these concerts has led to the trustees committing to another concert in May by folk artist Sean Lakeman.

Castle Hedingham Village Hall
Accounts 2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Income													
Regular Bookings	490.00	605.00	380.00	560.00	485.00	350.00	445.00	480.00	235.00	1,380.00	685.00	985.00	7,080.00
Misc. Bookings	220.00		340.00	160.00	360.00	170.00		100.00	280.00		40.00		1,670.00
BDC Election					220.00								220.00
Applause	284.20		15.80			175.60							475.60
	994.20	605.00	735.80	720.00	1,065.00	695.60	445.00	580.00	515.00	1,380.00	725.00	985.00	9,445.60
Expenses													
Wages	330.00	330.00	330.00	330.00	330.00	330.00	330.00	330.00	330.00	360.00	660.00	360.00	4,350.00
Utilities (CH Club)		194.20	109.16	0.00	108.65	84.22		70.74	145.30	99.20	157.60	88.32	1,057.39
Gas		84.43	59.23	91.02	47.82	25.02	32.90	27.29	30.61	55.01	270.03	562.57	1,285.93
Electrical Work		54.00			190.00								244.00
Insurance									425.20				425.20
Expenses		42.66	27.12	7.76	8.00	17.49		109.78		6.00	31.77		250.58
Hand Basin											194.40		194.40
Maintenance									161.92		11.98	78.00	251.90
PRS/PPL											171.36		171.36
Flameguard		72.00					193.80						265.80
RCCE				72.00									72.00
Hand Towels			35.40						34.80		34.80		105.00
	330.00	777.29	560.91	500.78	684.47	456.73	556.70	537.81	1,127.83	520.21	1,531.94	1,088.89	8,673.56
Net Income	664.20	-172.29	174.89	219.22	380.53	238.87	-111.70	42.19	-612.83	859.79	-806.94	-103.89	772.04

Budget 2023		Actual 2023	
Revenue	9,000.00		9,445.60
Expenses			
Wages	4,160.00		4,350.00
Gas	2,000.00		1,285.93
Utilities	1,000.00		1,057.39
Maintenance	1,000.00		761.70
Insurance	400.00		425.20
Expenses	300.00		250.58
PRS	300.00		171.36
Miscellaneous	315.00	9,475.00	371.40 8,673.56
Profit/Loss for Year		-475.00	772.04

Bank Balance as at 31st December 2022	21,039.82
Income	772.04
Bank Balance as at 31st December 2023	21,811.86
Wages Owing	110.00
Add deposits held	100.00
Actual Bank Balance as at 31st December 2023	22,021.86

The total asset value of the Castle Hedingham Village Hall is equal to the bank balance

No other assets have any financial value