

SOUTHWARK COMMUNITY EDUCATION CHARITY

Charitable Incorporated Organization; Registered Charity No: 1185489

Founded by Edna Mathieson

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

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SOUTHWARK COMMUNITY EDUCATION CHARITY

FOR THE YEAR ENDED 31 AUGUST 2022

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**SOUTHWARK COMMUNITY EDUCATION CHARITY
OFFICERS AND ADVISERS
FOR THE YEAR ENDED 31 AUGUST 2023**

Status	Charitable Incorporated Organization Charity No 1185489 registered September 2019 (Formerly Southwark Community Education Council, Registered Charity No 1003405)
Trustees	Ms Alexandra Cambouris, Chair (Co-opted) Mrs Jane Lunnon, Vice Chair (Alleyn's designee) Dr Cameron Pyke, Hon. Secretary (Dulwich College designee) Ms Pauline Simpson, Hon. Treasurer (Co-opted) Mr Neil Green (Alleyn's designee) Dr Toby Griffiths, Safeguarding Trustee (Dulwich College designee) Ms Helen Ingham (Co-opted) Ms Rhona Muir (JAGS designee) Ms Susanne Saullo (Co-opted) Ms Kerri-Anne Bannon (JAGS designee)
Schemes co-ordinator	Ms Laura Balzanella
Y3 Literacy scheme co-ordinator	Ms Kerri-Anne Bannon
Y5 Mathematics scheme co-ordinator	Mr Neil Green
Y5 Saturday Science co-ordinators	Ms Alexis Lacheze-Beer & Ms Dina Dawit
Y5 Creative Arts co-ordinator	Finley Way
Address	c/o Dulwich College Dulwich Common London SE21 7LD
Bankers	HSBC Bank plc 28 Borough High Street London SE1 1YB
Independent Examiner	Mr S A Lewcock FCCA

SOUTHWARK COMMUNITY EDUCATION CHARITY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2023

Southwark Community Education Charity is a registered Charitable Incorporated Organization (Charity number 1185489) registered with the Charity Commission in September 2019. Founded by Edna Mathieson as Southwark Community Education Council, it was registered as with the Charity Commission in October 1992. The charity is sponsored by three independent schools in Southwark – Dulwich College, Alleyn's and the James Allen Girl's School (JAGS).

The Object of the Charity is the advancement of education within the London Borough of Southwark and the neighbouring boroughs of Lambeth and Lewisham through the operation of a scheme or series of schemes of enrichment lessons for children of primary age to promote learning, motivation and confidence.

Public Benefit

Currently, SCEC offers enrichment programmes to local state primary school pupils in service of its mission. The charity runs a number of schemes on Saturday mornings for children from the following maintained and aided primary schools in the London Boroughs of Southwark, Lambeth and Lewisham:

Bellenden Primary School SE15 4JP; Bessemer Grange Primary School SE5 8HP;
Dog Kennel Hill Primary School SE22 8AB; Dulwich Wood Primary School SE21 8NS;
Elm Wood Primary School SE27 9RR; Fenstanton Primary School SW2 3PW;
Heber Primary School SE22 9LA; Hitherfield SW16 2JQ;
Holy Trinity CE Primary School SW16 2JQ; Holy Trinity CE Primary School SE23 3HZ;
Hollydale School SE15 2AR; Ivydale Primary School SE15 3BU;
Jubilee Primary School SW2 2JE; Kelvin Grove SE26 6BB;
Rye Oak Primary School SE15 3PD; Pilgrims' Way Primary School SE15 1EF;
Rye Oak Primary School SE15 3PD; St Anthony's RC Primary School SE22 0LA;
St Francesca Cabrini RC Primary School SE23 3LE; St George's CE Primary School SE23 2NE;
St George's CE Primary School SE5 7TF; St John's & St Clement's CE Primary School SE15 4DY;
St John's RC Primary School SE16 6SO; St Joseph's RC Primary School SE16 4UP;
St Jude's CE Primary; Streatham Wells Primary School SW2 3NJ.

The charity is greatly assisted in this by the three schools of the Dulwich Foundation, Alleyn's School, Dulwich College and James Allen's Girls' School (JAGS), who provide various facilities and services *pro bono* including making their premises available free of charge and contributing towards the teaching salaries.

Features of the charity's schemes which emphasise the public benefit of its activities are:

- Attendance on the schemes is free of charge
- Approximately 170 children from local primary schools benefit annually
- Approximately 50 Year 3 children who find reading and writing a challenge benefit from one-to-one tuition in literacy skills.
- Approximately 50 Year 5 children with above-average mathematical skills follow an enriching curriculum designed to supplement and expand their mathematical experience
- Approximately 50 Year 5 children attend enrichment sessions in laboratory science activities
- Approximately 20 Year 5 children attend a term of creative arts activities

Governance

SCEC is governed by a Constitution which provides that the Board must have a minimum of 6 trustees and a maximum of 11. The Board is currently comprised of 10 trustees. Each of the three sponsor schools, Dulwich College, Alleyn's and JAGS, have the right to nominate two trustees to the Board.

Trustees' Meetings

The business of the charity is conducted by the Trustees who meet four times annually together with the schemes co-ordinator.

As part of their fundamental responsibilities, the trustees continued to work to ensure that the charity is complying with all statutory requirements and is being run efficiently. The trustees are committed to discharging their duties in line with the Charity Commission's Guidance on public benefit. The safeguarding policy was constantly under review with the definitive version accessible for public inspection on the charity's website (<https://scec-uk.org>). During the year the board commenced a multi-year process to review the strategy and governance structure of the charity.

Operations

The Primary School Schemes

- A Literacy Scheme for children in Year 3 (aged 7-8) who are finding reading and writing challenging but who have not been statemented. They are taught by primary school/ LDD (Learning Difficulties and/ or Disabilities) specialists in classes of up to fifteen children. Each child is assigned a mentor, a senior girl from JAGS, who works alongside her/him week by week providing one-to-one supervision.
- A Mathematics Scheme for children in Year 5 (aged 9-10) identified as being above average at the subject. They are taught in four classes by graduate mathematicians with experience of teaching at secondary, further and higher education levels. Teams of GCSE Mathematics students from Alleyn's School act as mentors in each of the classes to provide a high level of individual supervision.
- A Laboratory Science Scheme provides children in Year 5 with specialist tuition in the three sciences, biology, chemistry and physics, in the modern science building at Dulwich College. The children are taught in three classes of 20 and are selected by the primary schools as being well motivated. Year 12 & 13 students from Dulwich College and Sydenham High School for Girls act as mentors and laboratory assistants.
- A Creative Arts Scheme introduces children in Year 5 to core artistic processes and concepts. Most sessions are hands-on, taught by art and DT teachers from Dulwich College assisted by senior students from the College who act as mentors and buddies. Also included are visits to galleries and participation in 'meet the artist' Q & A sessions.

Teaching Staff

The charity is fortunate in continuing to be able to recruit and retain well-qualified staff, most of whom live locally.

Child Protection; Health and Safety

In keeping with the charity's commitment to safeguard the welfare of children in its care, its Recruitment, Child Protection and Health and Safety policies are reviewed regularly.

Funding

The charity relies on the generosity of grant-giving trusts and other bodies for funding its running expenses (in particular the salaries of its teachers) and is most grateful to the Angus Lawson Memorial Trust for its support. In addition, the charity acknowledges with grateful thanks the generous in-kind support from the three host independent schools, Alleyn's School, Dulwich College and James Allen's Girls' School which includes help with administration, rent-free accommodation and running the payroll. During the course of 2019-20, the three schools agreed a rolling 5-year funding plan to cover fifty per cent of the cost of staff salaries for which the trustees are most grateful. In 2022-23, SCEC received a generous bequest from the estate of the late Miss Kathleen Francis, the founding chair of the charity in the amount of £118,500. The trustees hope that they may be able to use all or part of the bequest to establish an endowment fund the income from which would be used for teaching salaries and the enhancement of strategic and operational support for the charity.

Financial Review

Total income for the year rose from £112,900 to £172,587. Net incoming resources were £115,987 (2022: – £58,241). The surplus for the year was added to reserves brought forward from previous years. The trustees are conscious of the need to maintain the charity's reserves however no formal reserves policy was adopted in 2022-23 due to uncertainty regarding the amount of income the charity was due to receive from bequests as well as the timing of those bequests. Given the material change in the Charity's financial position, Trustees will consider formally adopting a reserves policy in the coming financial year.

Net assets at 31 August 2023 were £192,381, (2022: £74,092).

The trustees are most grateful to Mr Simon Lewcock FCCA, the independent examiner, for his work in examining the accounts and preparing his report.

Reserves Policy

The Trustees are mindful of the necessity to maintain sufficient reserves to allow the three schemes to be run efficiently.

Risk Management

The Board of Trustees continues to review the major risks which the charity faces and introduces changes to procedures where appropriate to mitigate perceived risk. The Risk Management Policy is reviewed annually. The Charity is registered with the Information Commissioner's Office.

Statement of Trustees' Responsibilities

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of results of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the ongoing concern basis unless it is inappropriate to presume that the project will continue to operate.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that the financial statements comply with the requirements of the charity's governing document and the requirements of SORP.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Alexandra Cambouris

Chair

(date)19 March 2024.....

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTHWARK COMMUNITY EDUCATION CHARITY

I report on the accounts of the charity for the year ended 31 August 2023, which are set out attached to the report.

This report is made solely to the charity's trustees, as a body, in accordance with the Charities Act 2011. My independent examination has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body for my independent examiner's work, for this report or for the statement I have given,

Respective responsibilities of the trustees and independent Examiner

The charity's trustees are responsible for the preparation of the accounts; the charities trustees consider that an audit is not required for this year under section 144(2) of the 2011 Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.



S.A. Lewcock FCCA
Windsor Lodge
Millfield Road
Hounslow
Middlesex TW4 5PN

19 November 2023

SOUTHWARK COMMUNITY EDUCATION CHARITY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST AUGUST 2023

	Note	Unrestricted Fund £	Restricted Fund £	Total 2023 £	2022 £
INCOMING RESOURCES					
Grants and donations received	5	9,245	7,708	16,953	16,539
Legacy	6	118,500	0	118,500	60,361
Other income	6	44,470	0	44,470	43,499
Bank interest		372	0	372	0
TOTAL INCOMING RESOURCES		172,587	7,708	180,295	120,399
RESOURCES EXPENDED					
Tutor fees payable		10,946	4,814	15,760	16,484
Office expenses		0	0	0	0
Gifts in kind		44,470	0	44,470	43,499
Project expenses (insurance etc)		1,051	525	1,576	1,512
Independent examiner's fee		133	67	200	200
TOTAL RESOURCES EXPENDED		56,600	5,406	62,006	61,695
Net incoming/(outgoing) resources before transfers		115,987	2,302	118,289	58,704
Transfers between funds					
Fund balances brought forward at 1 September 2022		72,463	1,629	74,092	15,388
Fund balances carried forward at 31 August 2023		188,450	3,931	192,381	74,092

Alexandra Cambouris

SOUTHWARK COMMUNITY EDUCATION CHARITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

1 ACCOUNTING POLICIES

The accounts are prepared under the historical cost convention and in accordance with the statement of recommended practice for Charity Accounts, published by the Charity Commission.

Income is accounted for on a receivable basis. Gifts in kind are included in income and expenditure at a value equivalent to the lower of market value and value in use to the charity.

Expenditure is accounted for on an accruals basis. All costs are charged in the Statement of Financial Activities directly to the category to which they relate.

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with the specific instructions imposed by the donors or which have been raised by the charity for particular purposes.

2 RESTRICTED FUNDS

	Incoming Resources	Resources Expended	Balance
	£	£	£
JAGS Literacy Scheme	7,708	-5,406	2,302

3 UNRESTRICTED FUNDS

	Incoming Resources	Resources Expended	Balance
	£	£	£
Saturday School	58,812	-22,931	35,881
Family Literacy Scheme	57,288	-13,728	43,560
Mathematics Scheme	56,487	-19,940	36,547
	<u>172,587</u>	<u>-56,599</u>	<u>115,988</u>

4 NET ASSETS BY FUND

	Current Assets	Current Liabilities	Net Assets
	£	£	£
Restricted	3,998	-67	3,931
Unrestricted	188,583	-133	188,450
Total as at 31 August 2023	<u>192,581</u>	<u>-200</u>	<u>192,381</u>

5 GRANTS AND DONATIONS RECEIVED

Grants and donations were received from :

The Angus Lawson Memorial Trust (ALMT)
Dulwich College
James Allen's Girls' School
Alleyn's School

6 OTHER INCOME

Legacy received from the estate of Kathleen Francis, first chair of trustees

Other income includes £44,470 (2022: £43,499) of intangible income. An equivalent amount has been included in Gifts in kind. It represents the value of the free use of the premises of the three independent schools together with administrative and payroll support costs in connection with running the schemes.

7 TRUSTEES' EXPENSES

No trustee received any expenses reimbursed during the year.