

SOUTHWARK COMMUNITY EDUCATION CHARITY

Charitable Incorporated Organization; Registered Charity No: 1185489

Founded by Edna Mathieson

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

REPORT AND FINANCIAL STATEMENTS

SOUTHWARK COMMUNITY EDUCATION CHARITY

FOR THE YEAR ENDED 31 AUGUST 2022

CONTENTS	Page
Officers and advisers	3
Trustees' Report	4
Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9
Independent Examiner's Report	11

**SOUTHWARK COMMUNITY EDUCATION CHARITY
OFFICERS AND ADVISERS
FOR THE YEAR ENDED 31 AUGUST 2022**

Status	Charitable Incorporated Organization Charity No 1185489; registered September 2019 (Formerly Southwark Community Education Council, Registered Charity No 1003405)
Trustees	Ms Alexandra Cambouris (from 3 May 2022) Mr Christopher Field JP (Chairman) Mr Neil Green Dr Toby Griffiths Ms Helen Ingham Ms Rhona Muir Ms Samantha Payne Dr Cameron Pyke (Hon. Secretary) Ms Susanne Saullo Mrs Jane Lunnon (Vice Chair) Ms Pauline Simpson (Hon. Treasurer)
Schemes co-ordinator	Ms Laura Balzanella
Y3 Literacy scheme co-ordinator	Ms Kerri-Anne Bannon
Y5 Mathematics scheme co-ordinator	Mr Neil Green
Y5 Saturday Science co-ordinators	Lexi Kelly & Alexis Lacheze-Beer
Y5 Creative Arts co-ordinator	Sue Mulholland
Address	7 Thorsden Way London SE19 1RA
Bankers	HSBC Bank plc 28 Borough High Street London SE1 1YB
Independent examiner	Mr S A Lewcock FCCA

SOUTHWARK COMMUNITY EDUCATION CHARITY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2022

Southwark Community Education Charity is a registered Charitable Incorporated Organization (Charity number 1185489) registered with the Charity Commission in September 2019. Founded by Edna Mathieson as Southwark Community Education Council, it was registered as with the Charity Commission in October 1992.

The Object of the Charity is the advancement of education within the London Borough of Southwark and the neighbouring boroughs of Lambeth and Lewisham through the operation of a scheme or series of schemes of enrichment lessons for children of primary age to promote learning, motivation and confidence.

Public Benefit

In order to achieve its object, the charity runs a number of schemes on Saturday mornings for children from the following maintained and aided primary schools in the London Boroughs of Southwark, Lambeth and Lewisham:

Bellenden Primary School SE15 4JP; Bessemer Grange Primary School SE5 8HP;
Dog Kennel Hill Primary School SE22 8AB; Dulwich Wood Primary School SE21 8NS;
Elm Wood Primary School SE27 9RR; Fenstanton Primary School SW2 3PW;
Goose Green Primary School SE22 8HG; Heber Primary School SE22 9LA;
Hitherfield Primary School SW16 2JQ; Holy Trinity CE Primary School SW16 2JQ;
Holy Trinity CE Primary School SE23 3HZ; Ivydale Primary School SE15 3BU;
Kingswood Primary School SE27 9RD; Paxton Primary School SE19 1PA;
Pilgrims' Way Primary School SE15 1EF; Rye Oak Primary School SE15 3PD;
St Anthony's RC Primary School SE22 0LA; St Francesca Cabrini RC Primary School SE23 3LE;
St George's CE Primary School SE23 2NE; St John's & St Clement's CE Primary School SE15 4DY;
St John's RC Primary School SE16 6SO; St Joseph's RC Primary School SE16 4UP;
St Jude's CE Primary School SE24 0EL; Streatham Wells Primary School SW2 3NJ.

The charity is greatly assisted in this by the three schools of the Dulwich Foundation, Alleyn's School, Dulwich College and James Allen's Girls' School (JAGS)], who provide various facilities and services *pro bono* including making their premises available free of charge and contributing towards the teaching salaries.

Features of the charity's schemes which emphasise the public benefit of its activities are:

- Attendance on the schemes is free of charge
- Approximately 175 children from local primary schools benefit annually
- Up to 50 Year 3 children who find reading and writing a challenge benefit from one-to-one tuition in literacy skills.
- Up to 50 Year 5 children with above-average mathematical skills follow an enriching curriculum designed to supplement and expand their mathematical experience
- Up to 50 Year 5 children attend enrichment sessions in laboratory science activities
- Up to 15 Year 5 children attend a term of creative arts activities

Trustees and Trustees' Meetings

The trustees during the year were:

Ms Alexandra Cambouris

Mr Christopher Field JP (Chair)

Mr Neil Green

Dr Toby Griffiths

Ms Helen Ingham

Ms Rhona Muir

Ms Samantha Payne

Dr Cameron Pyke (Hon. Secretary)

Ms Susanne Saullo

Mrs Jane Lunnon (Vice Chair)

Ms Pauline Simpson (Hon. Treasurer)

The business of the charity is conducted by the Trustees who meet four times annually together with the schemes co-ordinator. As Covid-19 regulations were in force, the September and November 2021 meetings for the year were conducted online with meetings in person resuming in February 2022.

Funding

The charity relies on the generosity of grant-giving trusts and other bodies for funding its running expenses (in particular the salaries of its teachers) and is most grateful to the Angus Lawson Memorial Trust for its support. In addition, the charity acknowledges with grateful thanks the generous in-kind support from the three host independent schools, Alleyn's School, Dulwich College and James Allen's Girls' School which includes help with administration, rent-free accommodation and running the payroll. During the course of 2019-20, the three schools agreed a rolling 5-year funding plan to cover fifty per cent of the cost of staff salaries for which the trustees are most grateful. During the course of the year, SCEC received a generous bequest from the estate of the late Miss Kathleen Francis, the founding chair of the charity. The trustees hope that they may be able to use all or part of the bequest to establish an endowment fund the income from which would be used for teaching salaries.

The Primary School Schemes

- A Literacy Scheme for children in Year 3 (aged 7-8) who are finding reading and writing challenging but who have not been statemented. They are taught by primary school/ LDD (Learning Difficulties and/ or Disabilities) specialists in classes of about ten children. Each child is assigned a mentor, a senior girl from JAGS, who works alongside her/him week by week providing one-to-one supervision.
- A Mathematics Scheme for children in Year 5 (aged 9-10) identified as being above average at the subject. They are taught in four classes by graduate mathematicians with experience of teaching at secondary, further and higher education levels. Teams of GCSE Mathematics students from Alleyn's School act as mentors in each of the classes to provide a high level of individual supervision.
- A Laboratory Science Scheme provides children in Year 5 with specialist tuition in the three sciences, biology, chemistry and physics, in the modern science building at Dulwich College. The children are taught in three classes of 20 and are selected by the primary schools as being well motivated. Year 12 & 13 students from Dulwich College and Sydenham High School for Girls act as mentors and laboratory assistants.
- A Creative Arts Scheme introduces children in Year 5 to core artistic processes and concepts. Most sessions are hands-on, taught by art and DT teachers from Dulwich College assisted by senior students from the College who act as mentors and buddies. Also included are visits to galleries and participation in 'meet the artist' Q & A sessions.

Evaluation of the schemes

The schemes are evaluated annually using on-line questionnaires for completion by all parties involved, i.e. the primary school children, their parents, their schools, the student mentors and the teachers. In addition, periodic inspections of the schemes are commissioned from independent external experts.

Governance

As part of their fundamental responsibilities, the trustees continued to work to ensure that the charity is complying with all statutory requirements and is being run efficiently. The trustees are alert to their responsibilities regarding the processing of personal data for which the charity is registered with the Information Commissioner's Office (ICO). The safeguarding policy was constantly under review with the definitive version accessible for public inspection on the charity's website (<https://scec-uk.org>). Work continued on the policy for Grievance Procedures. During the year, the charity's founder, Edna Mathieson, retired as a trustee, and the process of recruiting a successor was begun.

Teaching Staff

The charity is fortunate in continuing to be able to recruit and retain well-qualified staff, most of whom live locally.

Child Protection; Health and Safety

In keeping with the charity's commitment to safeguard the welfare of children in its care, its Recruitment, Child Protection and Health and Safety policies are reviewed regularly.

Financial Review

Total income for the year rose from £15,705 to £112,900. Net incoming resources were £58,241 (2021: – £4,034). The surplus for the year was added to reserves brought forward from previous years. The trustees are conscious of the need to maintain the charity's reserves.

Net assets at 31 August 2022 were £74,092, (2021: £15,788).

The trustees are most grateful to Mr Simon Lewcock FCCA, the independent examiner, for his work in examining the accounts and preparing his report.

Reserves Policy

The Trustees are mindful of the necessity to maintain sufficient reserves to allow the three schemes to be run efficiently.

Risk Management

The Board of Trustees continues to review the major risks which the charity faces and introduces changes to procedures where appropriate to mitigate perceived risk. The Risk Management Policy is reviewed annually.

Statement of Trustees' Responsibilities

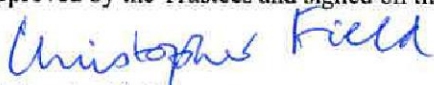
The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of results of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the ongoing concern basis unless it is inappropriate to presume that the project will continue to operate.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that the financial statements comply with the requirements of the charity's governing document and the requirements of SORP.

Approved by the Trustees and signed on their behalf:


Christopher Field

Chairman

(date) 7th February 2023

SOUTHWARK COMMUNITY EDUCATION CHARITY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST AUGUST 2022

	Note	Unrestricted Fund £	Restricted Fund £	Total 2022 £	2021 £
INCOMING RESOURCES					
Grants and donations received	5	9,040	7,499	16,539	19
Legacy		60,361	0	60,361	0
Other income	6	43,499	0	43,499	15,686
Bank interest		0	0	0	0
TOTAL INCOMING RESOURCES		112,900	7,499	120,399	15,705
RESOURCES EXPENDED					
Tutor fees payable		10,019	6,465	16,484	2,568
Office expenses		0	0	0	0
Gifts in kind		43,499	0	43,499	15,686
Project expenses (insurance etc)		1,008	504	1,512	1,385
Independent examiner's fee		133	67	200	100
TOTAL RESOURCES EXPENDED		54,659	7,036	61,695	19,739
Net incoming/(outgoing) resources before transfers		58,241	463	58,704	-4,034
Transfers between funds					
Fund balances brought forward at 1 September 2021		14,222	1,166	15,388	19,422
Fund balances carried forward at 31 August 2022		72,463	1,629	74,092	15,388

SOUTHWARK COMMUNITY EDUCATION CHARITY

BALANCE SHEET

AS AT 31 AUGUST 2022

	Note	2022 £	2021 £
CURRENT ASSETS			
Cash at Bank		74,292	15,488
LESS: CURRENT LIABILITIES			
Sundry creditors		-200	-100
NET CURRENT ASSETS		74,092	15,388
NET ASSETS	4	74,092	15,388
REPRESENTED BY			
Funds:			
Restricted	2	1,629	1,166
Unrestricted	3	72,463	14,222
TOTAL FUNDS		74,092	15,388

Approved by the Trustees and signed on their behalf


Trustee

Date 7th February 2023

SOUTHWARK COMMUNITY EDUCATION CHARITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

1 ACCOUNTING POLICIES

The accounts are prepared under the historical cost convention and in accordance with the Statement of Recommended practice for Charity Accounts, published by the Charity Commission.

Income is accounted for on a receivable basis. Gifts in kind are included in income and expenditure at a value equivalent to the lower of market value and value in use to the charity.

Expenditure is accounted for on an accruals basis. All costs are charged in the Statement of Financial Activities directly to the category to which they relate.

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with the specific instructions imposed by the donors or which have been raised by the charity for particular purposes.

2 RESTRICTED FUNDS

	Incoming Resources	Resources Expended	Balance
	£	£	£
JAGS Literacy Scheme	7,499	-7,036	463

3 UNRESTRICTED FUNDS

	Incoming Resources	Resources Expended	Balance
	£	£	£
Saturday School	39,644	-21,811	17,833
Family Literacy Scheme	37,002	-13,405	23,596
Mathematics Scheme	36,254	-19,442	16,812
	<u>112,900</u>	<u>-54,659</u>	<u>58,241</u>

4 NET ASSETS BY FUND

	Current Assets	Current Liabilities	Net Assets
	£	£	£
Restricted	1,696	-67	1,629
Unrestricted	72,596	-133	72,463
Total as at 31 August 2021	<u>74,292</u>	<u>-200</u>	<u>74,092</u>

5 GRANTS AND DONATIONS RECEIVED

Grants and donations were received from :

ALMT
Dulwich College
James Allen's Girls' School
Alleyn's School

6 OTHER INCOME

Legacy received from the estate of Kathleen Francis, first chair of trustees

Other income includes £43,499 (2021: £15,686) of intangible income. An equivalent amount has been included in Gifts in kind. It represents the value of the free use of the premises of the three independent schools together with administrative and payroll support costs in connection with running the schemes.

7 TRUSTEES' EXPENSES

No trustee received any expenses reimbursed during the year.

8 Income and expenditure are vastly different from 2020-21 as that year was very restricted by Covid

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTHWARK COMMUNITY EDUCATION CHARITY

I report on the accounts of the charity for the year ended 31 August 2022, which are set out attached to the report.

This report is made solely to the charity's trustees, as a body, in accordance with the Charities Act 2011. My independent examination has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body for my independent examiner's work, for this report or for the statement I have given,

Respective responsibilities of the trustees and independent Examiner

The charity's trustees are responsible for the preparation of the accounts; the charities trustees consider that an audit is not required for this year under section 144(2) of the 2011 Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

S.A. Lewcock FCCA
Windsor Lodge
Millfield Road
Hounslow
Middlesex TW4 5PN

29th October 2022

