

SOUTHWARK COMMUNITY EDUCATION CHARITY

Charitable Incorporated Organization; Registered Charity No: 1185489

(formerly known as Southwark Community Education Council, Registered Charity No: 1003405)

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2020

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SOUTHWARK COMMUNITY EDUCATION CHARITY

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**SOUTHWARK COMMUNITY EDUCATION CHARITY
OFFICERS AND ADVISERS
FOR THE YEAR ENDED 31 AUGUST 2020**

Status	Charitable Incorporated Organization Charity No 1185489; registered September 2019
Trustees	Mr Christopher Field JP (Chairman) Mr Neil Green Dr Toby Griffiths Ms Helen Ingham Mrs Edna Mathieson Ms Rhona Muir Ms Samantha Payne Dr Cameron Pyke (Hon. Secretary) Ms Susanne Saullo Dr Gary Savage (Vice Chairman) Ms Pauline Simpson (Hon. Treasurer)
Schemes co-ordinator	Mr Christopher Parsons
Literacy scheme co-ordinator	Ms Reesa Amadeo Wolf
Mathematics scheme co-ordinator	Mr Neil Green
Y6 Saturday School co-ordinators	Lexi Kelly and Alexis Lacheze-Beer
Address	7 Thorsden Way London SE19 1RA
Bankers	HSBC Bank plc 28 Borough High Street London SE1 1YB
Independent examiner	Mr S A Lewcock FCCA

SOUTHWARK COMMUNITY EDUCATION CHARITY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

Southwark Community Education Charity is a registered Charitable Incorporated Organization (Charity number 1185489) registered with the Charity Commission in September 2020. It was formerly known as Southwark Community Education Council (Charity number 1003405) which was registered with the Charity Commission in October 1992.

The Object of the Charity is the advancement of education within the London Borough of Southwark, specifically through the operation of a scheme or series of schemes of enrichment lessons for children of primary age to promote learning, motivation and confidence. Its constitution allows for pupils at primary schools in the neighbouring boroughs of Lambeth and Lewisham to participate in any of the charity's schemes should there be unfilled spaces.

Public Benefit

In order to achieve its object, the charity runs three schemes on Saturday mornings free of charge for children from the following maintained and aided primary schools in the London Borough of Southwark:

Bessemer Grange Primary School, SE5, Dog Kennel Hill Primary School, SE22, Dulwich Wood Primary School SE21, Goose Green Primary School, SE22, Heber Primary School, SE22, Ivydale Primary School, SE15, Rye Oak Primary School, SE15, St Anthony's RC Primary School SE22, St Francesca Cabrini RC Primary School, SE23, St John's RC Primary School SE16, St John's & St Clement's CE Primary School SE15, St Joseph's RC Primary School SE16.

The charity is greatly assisted in this by the three schools of the Dulwich Foundation [Alleyn's School, Dulwich College and James Allen's Girls' School (JAGS)], who provide various facilities and services *pro bono* including making their premises available free of charge.

Features of the three schemes which emphasise the public benefit of the charity's activities are:

- Attendance on the schemes is free of charge
- Approximately 160 children from Southwark primary schools benefit annually
- Up to 50 Year 3 children who find reading and writing a challenge benefit from one-to-one tuition in literacy skills.
- Up to 50 Year 5 children with above-average mathematical skills follow an enriching curriculum designed to supplement and expand their mathematical experience
- Up to 60 Year 6 children attend enrichment sessions in laboratory science designed to prepare them for transfer to secondary school.

Trustees and Trustees' Meetings

The trustees during the year were:

Mr Christopher Field JP (Chairman)
Mr Neil Green
Dr Toby Griffiths
Ms Helen Ingham
Mrs Edna Mathieson
Ms Rhona Muir
Ms Samantha Payne
Dr Cameron Pyke (Hon. Secretary)
Ms Susanne Saullo
Dr Gary Savage (Vice Chairman)
Ms Pauline Simpson (Hon. Treasurer)

The business of the charity is conducted by the Trustees who meet four times annually together with the charity administrator and, by invitation, members of the teaching staff.

Funding

The charity relies on the generosity of grant-giving trusts and other bodies for funding its running expenses (in particular the salaries of its teachers) and is most grateful to the Angus Lawson Memorial Trust, the Linbury Trust, the Foyle Foundation, Mrs M O Gibbs and Mr J Maxwell-Scott for their support. In addition, the charity acknowledges with grateful thanks the generous in-kind support from the three host independent schools, Alleyn's School, Dulwich College and James Allen's Girls' School which includes help with administration, rent-free accommodation and running the payroll. During the course of the year, the three schools also agreed a 5-year funding plan during which they would cover fifty per cent of the cost of staff salaries covering the years 2020-2025, for which the trustees are most grateful.

The Three Primary School Schemes

The schemes run by the charity are:

- A Literacy Scheme for children in Year 3 (aged 7-8) who are finding reading and writing challenging but who have not been statemented. They are taught by primary school/ LDD (Learning Difficulties and/ or Disabilities) specialists in classes of up to ten children. Each child is assigned a mentor, a senior girl from JAGS, who works alongside her/him week by week providing one-to-one supervision.
- A Mathematics Scheme for children in Year 5 (aged 9-10) identified as being above average at the subject. They are taught in four classes by graduate mathematicians with experience of teaching at secondary, further and higher education levels. Teams of A level and GCSE Mathematics students from Alleyn's School act as mentors in each of the classes to provide a high level of individual supervision.
- A Laboratory Science Scheme prepares children in Year 6 (aged 10-11) for transfer to secondary education by providing specialist tuition in the three sciences, biology, chemistry and physics, in the modern science building at Dulwich College. The children are taught in three classes of 20 and are selected by the primary schools as being well motivated. Year 12 & 13 students from Dulwich College and Sydenham High School for Girls act as mentors and laboratory assistants.

The popularity of all three schemes with our partner primary schools has remained high, and all available places were readily filled. Attendance was very good throughout the year. Unforeseen circumstances resulted in the cancellation of three Saturday sessions, one due to exceptionally snowy conditions, the other two at the end of March as Covid-19 cases were rising rapidly and the national lockdown was enforced.

Evaluation of the schemes

As in previous years, participants in our schemes (the primary children, their parents, their schools and the mentors) were invited to complete questionnaires at the end of the year. Unfortunately, the Covid-19 lockdown prevented these being completed in person on what would have been the final session in March and the substituted on-line invitation to take part resulted in somewhat fewer responses than usual.

Governance

During the past year the trustees have continued to work hard to ensure that the charity is complying with all statutory requirements as well as being run efficiently. The safeguarding policy is constantly under review and readily accessible for public inspection on the charity's website (<https://seec-uk.org>); the application for the change of status from registered charity status to that of Charitable Incorporated Organisation (CIO) was approved by the Charity Commission in September 2019. During the course of the year, revised policies were adopted on Complaints, Grievance and Disciplinary Procedures and Staff Code of Conduct. Because of Covid-19 lockdown restrictions, the trustees held their usual May meeting via Zoom when it was agreed that decisions concerning the start-up for the new academic year should be delayed at least until at least the end of the summer term as forecasting how the pandemic might progress was extremely difficult. As the financial year ended, it became clear that it would be impossible for the three schemes to re-start in September and trustees agreed that existing embryonic plans for working with the primary school children online should be further developed.

Teaching Staff

The charity is fortunate in continuing to be able to recruit and retain well-qualified staff, most of whom live locally.

Child Protection; Health and Safety

In keeping with the charity's commitment to safeguard the welfare of children in its care, its Recruitment, Child Protection and Health and Safety policies are reviewed regularly.

Financial Review

During the year income increased from £60,263 to £67,766 because of an increase in grants and donations received, including the first elements of direct cash funding from the Dulwich Foundation schools. Net incoming resources were £7,720 compared with £1,953 in 2019. The surplus for the year was added to reserves brought forward from previous years. The trustees are conscious of the need to maintain the charity's reserves.

Net assets at 31 August 2019 were £19,422 (2019: £11,702).

Reserves Policy

The Trustees are mindful of the necessity to maintain sufficient reserves to allow the three schemes to be run efficiently.

Risk Management

The Board of Trustees continues to review the major risks which the charity faces and introduces changes to procedures where appropriate to mitigate perceived risk. The Risk Management Policy is reviewed annually.

Statement of Trustees' Responsibilities

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of results of the charity for that period. In preparing those financial statements, the Trustees are required to:

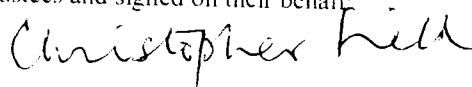
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the ongoing concern basis unless it is inappropriate to presume that the project will continue to operate.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that the financial statements comply with the requirements of the charity's governing document and the requirements of SORP.

Approved by the Trustees and signed on their behalf:

Christopher Field



Chairman

(date)

2nd February 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTHWARK COMMUNITY EDUCATION CHARITY

I report on the accounts of the charity for the year ended 31 August 2020, which are set out attached to the report.

This report is made solely to the charity's trustees, as a body, in accordance with the Charities Act 2011. My independent examination has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body for my independent examiner's work, for this report or for the statement I have given.

Respective responsibilities of the trustees and independent Examiner

The charity's trustees are responsible for the preparation of the accounts; the charities trustees consider that an audit is not required for this year under section 144(2) of the 2011 Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

S.A. Lewcock FCCA
Windsor Lodge
Millfield Road
Hounslow
Middlesex TW4 5PN

11 January 2021

SOUTHWARK COMMUNITY EDUCATION CHARITY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST AUGUST 2020

	Note	Unrestricted fund £	Restricted Fund £	Total 2020 £	2019 £
INCOMING RESOURCES					
Grants and donations received	5	20,600	7,286	27,886	20,771
Tax rebate on donations		0	0	0	318
Other income	6	39,879		39,879	39,173
Bank interest		1		1	1
TOTAL INCOMING RESOURCES		60,480	7,286	67,766	60,263
RESOURCES EXPENDED					
Tutor fees payable		10,713	6,054	16,767	16,850
Office expenses		41	20	61	58
Gifts in kind		39,879		39,879	39,173
Project expenses		2,093	1,046	3,139	1,929
Independent examiner's fee		200		200	300
TOTAL RESOURCES EXPENDED		52,926	7,120	60,046	58,310
Net incoming/(outgoing) resources before transfers		7,554	166	7,720	1,953
Transfers between funds					
Fund balances brought forward at 1 September 2019		10,702	1,000	11,702	9,749
Fund balances carried forward at 31 August 2020		18,256	1,166	19,422	11,702

SOUTHWARK COMMUNITY EDUCATION CHARITY

BALANCE SHEET

AS AT 31 AUGUST 2020

	Note	2020 £	2019 £
CURRENT ASSETS			
Cash at Bank		19,802	12,002
LESS: CURRENT LIABILITIES			
Sundry creditors		-380	-300
NET CURRENT ASSETS		19,422	11,702
NET ASSETS	4	19,422	11,702
REPRESENTED BY			
Funds:			
Restricted	4	1,166	1,000
Unrestricted	4	18,256	10,702
TOTAL FUNDS		19,422	11,702

Approved by the Trustees and signed on their behalf

Christopher Felt
Trustee

2nd February 2021
Date

SOUTHWARK COMMUNITY EDUCATION CHARITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2020

1 ACCOUNTING POLICIES

The accounts are prepared under the historical cost convention and in accordance with the Statement of Recommended practice for Charity Accounts, published by the Charity Commission.

Income is accounted for on a receivable basis. Gifts in kind are included in income and expenditure at a value equivalent to the lower of market value and value in use to the charity.

Expenditure is accounted for on an accruals basis. All costs are charged in the Statement of Financial Activities directly to the category to which they relate.

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with the specific instructions imposed by the donors or which have been raised by the charity for particular purposes.

2 RESTRICTED FUNDS

	Incoming Resources	Resources Expended	Balance
	£	£	£
JAGS Literacy Scheme	7,286	-7,120	166
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	7,286	-7,120	166

3 UNRESTRICTED FUNDS

	Incoming Resources	Resources Expended	Balance
	£	£	£
Saturday School	24,866	-22,007	2,859
Family Literacy Scheme	14,531	-12,426	2,105
Mathematics Scheme	21,084	-18,493	2,591
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	60,480	-52,926	7,554

4 NET ASSETS BY FUND

	Current Assets	Current Liabilities	Net Assets
	£	£	£
Restricted	1,166	0	1,166
Unrestricted	18,636	-380	18,256
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Total as at 31 August 2020	19,802	-380	19,422

5 GRANTS AND DONATIONS RECEIVED

Grants and Donations were received from the following organisations and individuals:

ALMT
The Foyle Foundation
Dulwich College
James Allen's Girls' School
Mrs M O Gibbs

6 OTHER INCOME

Other income includes £39,879 (2019: £39,173) of intangible income. An equivalent amount has been included in Gifts in kind. It represents the value of the free use of the premises of the three independent schools together with administrative and payroll support costs in connection with running the schemes.

7 TRUSTEES' EXPENSES

No trustee received any expenses reimbursed during the year.